

**Riverside Unified School District
Operations Division
Operations Board Subcommittee Meeting
January 12, 2018
2:00 p.m. – 4:00 p.m.
Conference Room 3
3380 14th St., Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 2:19 p.m. a.m. by Mr. Lee

PRESENT: Brent Lee and Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer; Ana Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance and Operations; Jessica Mears, Assistant Director, Facilities Planning; Gaby Adame, Facilities Analyst; Richard Prince, Community Relations Manager, Wilson Cuellar, RASM President; Sandy Garcia, CSEA Chapter 506 President, Jamelia Oliver, Harrison Elementary School Principal; Ratmony Yee, Sierra Middle School Principal, Willis Fisher, TBP Architects; Jim Pan, ATI Architects, and Lizette Delgado, (Recorder).

Public Input

There were no requests to speak to the subcommittee members.

Action/Discussion Items

1. Approval of Minutes

Mr. Hunt moved and Mr. Lee seconded to approve the minutes of the December 20, 2017, meeting, as presented.

2. Measure O Project Groups A – C Update

Staff and design teams presented information on Harrison and Magnolia Elementary Schools, and Sierra Middle Schools projects. Information such as budget summary, project summary, site renderings, and schedule was presented for subcommittee members' approval.

Harrison Elementary School: Project total budget: \$12,369,531. Project description: new parent parking and drop-off area, replace portables with new classroom building, Building A and Library modernization; improve drainage conditions, shade structures, and covered walkways; replace Heating, Ventilation, and Air Conditioning (HVAC) system (all buildings and Library, except Building B); replace electrical switchboards (Building A); replace exterior lighting with LED; replace fire alarm system. Estimated project duration: February 2018 through May 2020.

Magnolia Elementary School: Project total budget: \$10,569,976. Project description: replace portables with new single-story building; install new drop-off/pick-up area (replaces existing Kindergarten play area); replace parking lot lighting; upgrade plumbing infrastructure (Buildings A and M); improvement of hardscape/floor drainage conditions; 4 portable classrooms furniture upgrade; Building M modernization and kitchen upgrades; classrooms

interior renovation; new Kindergarten play area; Auditorium/Multipurpose (MPR) upgrades; playfield and landscape renovation; power upgrade. Estimated project duration: February 2018 through February 2019.

Sierra Middle School: Project total budget: \$9,981,631. Project description: classroom buildings modernization (HVAC, lighting, fire alarm); MPR/kitchen/Gym buildings modernization (HVAC, lighting, electrical upgrade, fire alarm, interior finishes, roofing, kitchen wasteline replacement); Administration Building and Severe Handicap classrooms modernization (HVAC, electrical upgrades, fire alarm; interior finishes, reconfigure administration layout, diapering stations); Library modernization (electrical upgrade, fire alarm, interior finishes); paving demolition; ADA accessibility improvements (campus-wide paving, sinks, drinking fountains, etc.); site drainage; landscaping and irrigation (front of campus and all existing planters); parking lot extension (convert turf area at the front of campus to additional parking); new student drop-off (construct drop-off lane). Estimated project duration: June 2017 through May 2020.

Subcommittee members discussed the information presented for each one of the projects and received input from each of the school principals who attended the meeting. Subcommittee members asked the Community Relations Manager to work with school site Principals to develop a plan to present the information concerning their site's Measure O projects to their respective communities and staff. They also emphasized the importance of including all stakeholders in the project design process/phase. Subcommittee members also requested that signage be designed and placed at the project's site.

The subcommittee approved the project budget, project summary, site rendering, and schedule for each one of the projects as presented.

3. Schedule of Meetings

The subcommittee's next meeting has been scheduled for January 24, 2018 at 8 a.m., in Conference Room 1, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

There were no comments from subcommittee members.

Adjournment

Meeting was adjourned at 3:39 p.m.