

**Riverside Unified School District
Operations Division
Operations Board Subcommittee Meeting
April 12, 2017
9:00 – 11:00 a.m.
Conference Room 3
3380 14th St., Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 9:06 a.m. by Mr. Hunt

PRESENT: Tom Hunt and Angelov Farooq, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer; Hayley Calhoun, Director, Planning and Development; Kevin Hauser, Asst. Director, Facilities Projects; Jodi Gonzales, Asst. Principal, Riverside Polytechnic High School; Victor Cisneros, RASM President; Dan Rudd, CSEA President; and Lizette Delgado, (Recorder).

Public Input

There were no requests to speak to the subcommittee members.

Action/Discussion Items

1. Approval of Minutes

Dr. Farooq moved and Mr. Hunt seconded to approve the minutes of the March 1, 2017, meeting, as presented.

2. Redistricting Process

Staff provided information regarding current school boundaries at the request of the subcommittee and gave a presentation on the Redistricting Process. The presentation included the following information: when is it necessary to consider restricting or adjust attendance boundaries; what impacts school enrollment; elementary enrollment trends; projection vs. capacity; type of data that is analyzed; sample student density and attendance area maps; and study area/grid codes.

The redistricting process includes the formation of an ongoing attendance boundary committee formed by district staff, community stakeholders, and a consultant. The objective of the committee is to reach consensus on the need to adjust school attendance boundaries to reduce and/or avoid overcrowding, and maximize the use of the existing classroom capacity. The committee's role and responsibility include providing findings, a transition plan, and recommendations on redistricting options for upcoming school years. The committee recommendations will be presented to the Superintendent's Cabinet and the Operations Board Subcommittee for a final recommendation to the Board of Education. Public information

meetings will also be held. Subcommittee members made recommendations concerning the committee's membership.

Staff will provide Board members with information in a Mailout concerning the selection of the consultant that will assist the District with the Redistricting Process after being presented to the Superintendent's Cabinet for review.

The subcommittee requested that the Redistricting Process be presented to the Board of Education at a future Study Session.

3. Riverside Polytechnic High School/Temple Beth El

This item was added at the request of Board Member Hunt. The subcommittee discussed issues related with Riverside Polytechnic High School student using Temple Beth El and Mt. Rubidoux Seventh-Day Adventist Church parking lots, located on Central Avenue and Victoria Avenue, respectively.

Riverside Polytechnic High School staff informed the subcommittee that students have been using the churches' parking lots for overflow parking and that the churches do not mind having the students parking there. It was mentioned that the churches use the school parking lot for overflow parking on the weekends during their services.

Issues with students littering the churches' properties were also mentioned. School staff stated that a Campus Supervisor stays with students while they wait for the city bus at the stop on Victoria Avenue to supervise the students after dismissal time. Subcommittee members recommended to get the School Resource Officer (SRO) involved in reinforcing student citizenship. Staff will review the SRO's schedule to ensure he is available to support the site when needed.

Subcommittee members asked school staff to get in contact with the churches and meet with their administration concerning these issues, and to provide the information to the District Superintendent in a memorandum to be presented to the Board of Education during his report to board members at a future meeting.

Staff recommended having a formal agreement between the site and Temple Beth El for the use their parking lot. It was also mentioned that the District is working on an agreement with Mt. Rubidoux Seventh-Day Adventist Church concerning the use of their parking lot.

4. Next/Future Meeting(s) Date(s)

The subcommittee did not schedule a future meeting date.

Subcommittee Members Comments

The subcommittee requested that the following items be discussed at a future meeting: District Office Consolidation Project, Team Cleaning, and Sites Security (board policy, high schools issues with security, and sites security upgrades).

Adjournment

The meeting was adjourned at 10:35 a.m.