

Riverside Unified School District
Operations Division
Board Operations Subcommittee Meeting
Conference Room 3
3380 14th Street, Riverside, California 92501
July 7, 2015 – 11 a.m. to 2:00 p.m.

MINUTES

CALL TO ORDER: 11:22 a.m. by Mr. Hunt

PRESENT: Tom Hunt, Brent Lee, and Kirk Lewis

Mr. Lee arrived at 11:30 a.m.

Also present were Hayley Calhoun, Kevin Hauser, Mays Kakish, Jim DiCamillo and Robert Hensley, WLC Architects, Inc., and Lizette Delgado (Recorder).

Action/Discussion Items

1. Approval of Minutes

Mr. Hunt moved and Mr. Lee seconded to approve the minutes of the May 29, 2015, meeting, as presented.

2. General Obligation Bond Exploration Process – Update

District staff provided the subcommittee with a summary of the activities underway. Also, staff from WLC Architects were present to discuss their role as the lead architectural firm and their collaboration with the other architectural firms in developing the Long Range Facilities Master Plans for our sites.

Schedule of Bond Exploration Activities: A tentative General Obligation Bond Measure Exploration Timeline for an election taking place on either the June 2016 Primary Election or the November 20, 2016 General Election, was presented to the subcommittee. The timeline also included a list of the potential future bond categories of projects.

The timeline's current (summer) activities included: general obligation bond team and District meetings held; the selection of architectural firms for the District Facilities Master Plan (FMP); the beginning of the FMP and site-based outreach; a draft of bond authorization amounts and tax rate estimate; baseline voter survey (results were very positive from a sample of 500 voters); plan public outreach; and create a 20-30 membership community facilities task force, which might include parents, teachers, staff, Citizens' Oversight Community members, former local elected officials, well-respected civic leaders, and potentially Board members, to help prepare recommendations to the Board of Education for approval.

The timeline's future activities included the completion of the FMP, continuous RUSD community engagement and analysis and public outreach; ballot resolution including final

ballot language and Prop 39 project list, which will need to be adopted by March 4, 2016, if bond is placed on the June 2016 ballot, or no later than August 5, 2016, if the bond is placed on the November 4, 2016 ballot; task force activities and conclusion with recommendations to the Board of Education; finalize Prop 39 and FMP project list; finalize and adopt the FMP; voter survey to test final voter language; mail informational brochure to all voters/invite them to attend Board meeting announcing the final version of the bond measure; update District website with bond measure information; and advocacy campaign.

Long Range Facilities Master Plan (LRFMP) Process: Jim DiCamillo and Robert Hensley, WLC Architects, Inc., lead Long Range Facilities Master Plan firm, explained their role and the role of the other 3 firms that will be working on the development of the plan. They also presented a Master Project Timeline which included: start up/organization (July/August 2015); organization/site meetings (August/September 20/15) with an initial presentation to the Board of Education; site diagramming and estimation (Sept/October 2015); site meetings/draft LRFMP (October/November 2015) with a second presentation to the Board of Education; and final LRFMP (November/December 2015) when lead architects are going to compile the LRFMP for a final presentation to the Board of Education.

Subcommittee members thanked Mr. DiCamillo and Mr. Hensley for their presentation. Mr. Lee asked staff to provide WLC Architects with a copy of our current Facilities Master Plan.

The subcommittee took a break from 12:20 to 12:43 p.m.

3. Ramona High School Theater Remodel Project - Update

Staff presented the project schedule and upcoming activities to the subcommittee. Staff shared that a meeting with Ramona High School staff was held on June 11th, where LPA Interior Design Architect Kristen van Elden was introduced and Ronda Barnes and John Tibbels, staff members of the design committee, shared the design committee process. Also, Steve Worley, Tilden Coil Constructors, made a presentation of the project's schedule. It was mentioned that the pipe organ that is in the auditorium will probably be returned to the original donor. Staff stated that at the meeting discussion was held and input was received by staff members concerning the project. Board members thanked staff for the update.

4. Operations Division Project List

Staff presented the list of work planned for this summer and into the 2015-2016 school year. The list included planned or in-progress projects at several sites in the District. Discussion was held and comments were received from Board members who also thanked staff for the report.

5. CFD 2015-1 (Orangecrest Grove)

Staff presented this item, which is scheduled for approval at the July 20th Board of Education meeting. Staff informed the subcommittee that unlike CFDs of the past, RUSD will not be assuming the lead in the formation or selling of bonds for this development; however, school mitigation fees will be collected as usual. Subcommittee members briefly discussed this item.

Mr. Lee moved and Mr. Hunt seconded to submit the item for Board of Education approval at the July 20th Board of Education meeting.

6. **July 20, 2015 Board of Education Meeting Item – Resolution No. 2015/16-01 – Resolution of the Board of Education of the Riverside Unified School District Adopting the 2012 Riverside Unified School District Local Hazard Mitigation Plan Annex and the 2012 Riverside County Operational Area Multi-Jurisdictional Local Hazard Mitigation Plan**

Staff informed the subcommittee that in January, 2012, staff completed and submitted the 2012 Riverside Unified School District Local Hazard Mitigation Plan (LHMP) Annex to Riverside County Fire, Office of Emergency Services. The annex was included in the 2012 Riverside County Operational Area Multi-Jurisdictional Local Hazard Mitigation Plan that was submitted to the Federal Emergency Management Agency (FEMA) for approval. Staff added that only recently, FEMA notified the County that the participating agencies in the County plan must pass resolutions adopting both the District and County plans, and for that reason, the resolution has been produced and presented for approval to meet this requirement. Subcommittee members briefly discussed this item.

Mr. Hunt moved and Mr. Lee seconded to submit the item for Board of Education approval at the July 20th Board of Education meeting.

Public Relations

7. **Unscheduled Communications**

Mr. Ted Hove, community member and Board of Education candidate, spoke to the subcommittee concerning the General Obligation Exploration Process Update.

8. **Subcommittee Members Comments**

In response to a question from Mr. Hunt, staff updated subcommittee members on the status of the recruitment for the Maintenance and Operations Director IV position.

Adjournment

The meeting was adjourned at 2:00 p.m.