

Riverside Unified School District
Operations Division
Board Operations Subcommittee Meeting
3380 14th Street, Riverside, Conference Room 3 A/B
February 3, 2014 – 9:00 a.m. – 12 p.m.

MINUTES

CALL TO ORDER: 9:08 a.m. by Ms. Allavie

Mr. Hunt arrived at 9:24 a.m.

PRESENT: Ms. Kathy Allavie, Mr. Hunt, and Dr. Kirk Lewis

Also present were Mrs. Hayley Calhoun, Mr. Kevin Hauser, Mr. Orin Williams, Mr. John Robertson, Instructional Services Specialist, K-12 Science and Health, Mr. Jon Mills, LPA Architects, Ms. Sarah Simpson, Ms. Aziu Mobasher, and Mr. Scott Herrick, Community Members, and Ms. Lizette Delgado (Recorder).

Action Items

1. Selection of Chairperson

The Subcommittee selected Mr. Tom Hunt as the chairperson for the year.

2. Approval of Minutes

Mrs. Allavie moved and Mr. Hunt seconded to approve the minutes of the May 16, 2013, and August 6, 2013, meetings, as presented.

3. Heating, Ventilation, and Air Conditioning (HVAC) for Concession Buildings

The concession buildings at the high school athletic facilities, in general, do not include HVAC systems. Staff presented the conditions at each high school and the subcommittee discussed options to consider. Mrs. Allavie requested information concerning the use of the concession buildings in terms of hours of operation. The item will be further discussed at a future subcommittee meeting.

4. Emerson Elementary School Library – Dedicated Study Space

The item was briefly discussed and members tabled the item for further discussion at a future meeting.

5. Measure B Status

Staff presented the current status of the Measure B fund balance. Staff informed the subcommittee that the Board of Education has approved \$5,653,361 for projects that are either in progress or in design. Staff also mentioned that projects pending approval total \$4,566,961 and that the remaining available balance of Measure B funds is \$4,401,386. It was also noted that \$1,917,297 is available for new construction projects and \$93,341 is available for modernizations projects from project savings. Mr. Hunt asked staff to present information concerning the roles of staff in Measure B projects and information concerning Measure B projects per trustee area at a future subcommittee meeting.

6. Bulkhead for Riverside Polytechnic High School Pool

The subcommittee discussed the purchase of a bulkhead for the new swimming pool at Riverside Polytechnic High School using Measure B funds. The cost of the bulkhead is \$250,000. Mr. John Robertson, Instructional Services Specialist, K-12 Science and Health, provided the subcommittee with information regarding the District's secondary physical education curriculum. Mrs. Allavie moved and Mr. Hunt seconded to forward the approval of the purchase of the bulkhead for the new swimming pool at Riverside Polytechnic High School to the Board of Education at a future scheduled meeting.

7. Arlington High School Varsity Baseball Backstop

Staff presented information on a solution to reduce the number of foul balls going over the baseball backstop to the railroad tracks. The solution includes an extended and cantilevered chain link fencing, which will require separate posts to support it. The estimated cost is \$50,000 to \$60,000. Staff also informed the subcommittee of the difficulty of having heavy equipment accessing the area without causing damage to turf and sidewalks. Members asked staff to contact BNSF to find out if they would allow the district to utilize the railroad right of way for this access.

8. Report on the State of School Maintenance

Staff presented a partial report on the status of the Maintenance and Operations Department with respect to levels of school maintenance. Due to time constraints, the item was tabled to a future subcommittee meeting.

9. Local Bond

The item was tabled to a future subcommittee meeting.

10. 7-11 Committee

School Board members provided their recommendations for membership to the 7-11 Committee and they were presented to the subcommittee for approval. Mrs. Allavie moved and Mr. Hunt seconded to forward the approval of the nominations to the Board of Education at a future scheduled meeting.

11. Prop. 39 Plan Update

Staff presented the projects that have been developed for Proposition 39 energy efficiency funding. The projects consist of the replacement of 139 portable classroom heat pump HVAC units and retrofitting classroom fluorescent light fixtures with reflectors and reducing the number of lamps in half. The HVAC replacement project has a twelve year return on investment whereas the light retrofit project has a two year return on investment. These projects are relatively simple from a design and construction standpoint.

The work is expected to begin by fall of 2014.

The subcommittee took a break from 10:58 a.m. to 11:03 a.m.

12. Maintenance and Operations Uniform Proposal

Staff presented options for uniforms for Maintenance and Operations staff. The subcommittee approved the design with the new RUSD logo without the mortarboard and left the decision of shirt material selection to the Maintenance and Operations Department staff.

13. STEM Expansion Design – Scheduled for 11:00 a.m.

The Board of Education took action on January 21, 2014, to direct staff to install two portables at the current Riverside STEM Academy site at Hyatt to accommodate the 10th grade class for next year. At the request of the Board of Education, the subcommittee discussed a recommendation for the expansion of STEM including the facilities necessary to support the program for the long term.

After discussing the item with input from Dale Moore, Dr. Ermert, and parents, the subcommittee agreed that the high school expansion be temporarily relocated to Ramona High School at the pre-school portables. This action would provide time for the development of a long term solution for the location of the 5-12 program. The subcommittee asked that this recommendation be presented at the next Board of Education meeting.

14. Future Topics to be Addressed by the Subcommittee

The item was tabled to a future meeting.

15. Resolution No. 2013/14-30 – Resolution of the Board of Education of the Riverside Unified School District Approving a School Facilities Needs Analysis, Adopting Alternative School Facility Fees in Compliance with Government Code Section 65995.5, 65995.6, and 65995.7, Adopting Responses to Public Comments Received, and Making Related Findings and Determinations – March 17, 2014, Board of Education Meeting, Action Calendar

Staff presented this routine item which will be on the March 17th Board of Education Agenda. Staff informed the subcommittee that a public hearing will be held before the approval of the resolution.

16. Resolution No. 2013/14-31 – Resolution of the Board of Education of the Riverside Unified School District Approving an Increase in Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995 – March 17, 2014, Board of Education Meeting, Action Calendar

Staff presented this routine item which will be on the March 17th Board of Education Agenda. Staff informed the subcommittee that a public hearing will be held before the approval of the resolution.

Public Relations

17. Unscheduled Communications

Ms. Sarah Simpson and Mr. Scott Herrick spoke to the subcommittee regarding Item No. 13, STEM Expansion Design.

18. Subcommittee Members Comments

There were no comments from subcommittee members.

Adjournment

The meeting was adjourned at 12:28 p.m.