

Riverside Unified School District
Operations Division
Board Operations Subcommittee Meeting
M & O Conference Room
3070 Washington Street, Riverside, California
February 28, 2014 – 1:00 to 3:30 p.m.

MINUTES

CALL TO ORDER: 1:00 p.m. by Mr. Hunt

PRESENT: Ms. Kathy Allavie, Mr. Hunt, and Dr. Kirk Lewis

Also present were Mrs. Hayley Calhoun, Mr. Kevin Hauser, Mr. Orin Williams, Mike Fine, and Ms. Lizette Delgado (Recorder).

Action/Discussion Items

The following agenda items will be discussed and the Subcommittee members may choose to introduce and pass a motion as desired.

1. Approval of Minutes

Mr. Hunt moved and Mrs. Allavie seconded to approve the minutes of the February 3, 2014 meeting, as presented.

2. Report on the State of School Maintenance

At the February 3, 2014 subcommittee meeting, staff presented the first portion of the status of the Maintenance and Operations Department with respect to levels of school maintenance. Staff presented the balance of the report including a report of conditions and recommendations. The subcommittee requested that the Report of the State of School Maintenance be presented to the Board of Education at a future meeting.

3. Local Bond

This item was also on the February 3, 2014 subcommittee meeting agenda, but was tabled to this meeting. Staff provided information concerning the potential consideration of a new local school bond for facilities improvements. After discussion, Mr. Hunt moved and Mrs. Allavie seconded to forward this item to the Board of Education and to present a proposal for establishing a bond team for a potential inclusion on the November 2015 ballot. The item will be presented to the Board of Education at a future meeting.

4. Ramona High School Auditorium Remodel Design - Update

Staff presented an update on the condition inventory and overall progress. Ms. Calhoun mentioned that the original rough project estimate was prepared prior to an in-depth conditions assessment and inclusion of new codes for equitable access which have increased the scope of work in ADA accessibility and seismic retrofit. She added that the conditions assessment report was prepared by LPA, Inc., which has identified required improvements and additional recommended improvements to the project. Members received a full copy of the report. After discussion, and at the request of Board members, Mrs. Calhoun stated that staff will present cost estimates for the Auditorium and the Foyer separately from the ancillary spaces (chorus, band, changing rooms, etc.) at a future subcommittee meeting.

5. STEM Program

This item was requested by Mr. Hunt for the discussion of possible long term solutions for the location of the STEM program. Mrs. Allavie moved and Mr. Hunt seconded to remove the item from the agenda and to bring it back at a future subcommittee meeting, after the STEM Vision Ad Hoc Committee presented their recommendation to the Board of Education.

6. Heating, Ventilation, and Air Conditioning (HVAC) for Concession Buildings

The concession buildings at the high school athletic facilities, in general, do not include HVAC systems. During the February 3, 2014 subcommittee meeting, staff presented the conditions at each high school and the subcommittee requested information concerning the use of the concession buildings in terms of dates and hours of operation. Staff presented the subcommittee with the requested information. After reviewing the information, the subcommittee agreed to take no further action on the item.

7. Riverside Water Polo Use of Riverside Polytechnic High School Pool - Use Fee Increase

Mr. Hunt asked that this item be placed on the agenda for discussion because the Riverside Water Polo Club is not able to afford the use of the pool due to a fee increase. Staff informed the subcommittee that the fees have increased because the size of the pool has double since last year and recommended that the club could rent a smaller pool at another high school in the District (John W. North, Martin Luther King, Ramona, or Arlington) at a lower fee. The subcommittee thanked staff for the information.

8. Emerson Elementary School Library – Dedicated Study Space

This item was requested by Mr. Hunt and was scheduled for the February 3, 2014 subcommittee meeting. Due to the lack of time, the item was tabled to this meeting. Staff informed the subcommittee that the designs of the Pachappa, Mountain View, and Emerson Elementary Schools libraries are almost identical. Mrs. Calhoun stated that the space of concern was a flexible space that was designed at the discretion on the school principal. At Emerson, the space was designed as a computer lab and the same space at Pachappa and Mountain View libraries was designed to be used as general study areas. The subcommittee thanked staff for the information.

9. Future Topics to be Addressed by the Subcommittee

The subcommittee agreed to add the following items to the list of future topics to be addressed by the subcommittee:

- 7-11 Committee Recommendations
- Properties Adjacent to High Schools:
 - ♦ Glass Property Adjacent to Martin Luther King High School
 - ♦ Vacant Property at Central and Victoria Avenues – Adjacent to Riverside Polytechnic High School
 - ♦ Vacant Property at Jefferson Street and Magnolia Avenue – Adjacent to Ramona High School
 - ♦ Vacant Property at Park Avenue and 14th Street – Adjacent to Lincoln High School

Public Relations

10. Unscheduled Communications

There were no requests to speak to the subcommittee.

11. Subcommittee Members Comments

There were no comments from subcommittee members.

Adjournment

The meeting was adjourned at 3:29p.m.