

**Riverside Unified School District  
Operations Division**

Board Operations Subcommittee Meeting  
3380 14<sup>th</sup> Street, Riverside, Conference Room 3 A/B  
October 25, 2012 – 1:30 p.m.

**MINUTES**

**CALL TO ORDER:** 1:30 p.m.

**PRESENT:** Mr. Tom Hunt, Dr. Charles L. Beaty, and Dr. Kirk Lewis

Also present were Mr. Mike Fine, Mrs. Janet Dixon, Mr. Kevin Hauser, Ms. Shani Dahl, Principal, Alcott Elementary School, Ms. Christina Duran, Ms. Tamara Wamsley, and Ms. Rebecca Skala, community members, and Ms. Lizette Delgado (Recorder).

**Discussion Items**

**1. Longfellow Alley, Landscaping?**

Dr. Lewis gave an overview of the current situation concerning the alley to the south of the school and possible landscaping modifications. He said he had talked to the school principal concerning the alley, incidents of concern, and constant debris along the fence facing the alley. After discussing the item, Dr. Beaty and Mr. Hunt recommended to staff to look at other schools in the District with landscaping needs; to contact the RPD East Area Commander concerning the crime rate in the area; to meet with City staff and the area Council member to present a recommendation to vacate the alleyway; and to report back to the subcommittee the outcome. Subcommittee members emphasized that it is the Board's concern to provide students with a safe place that promotes student learning.

**2. Employee Uniforms – M & O Staff and Campus Supervisors**

The subcommittee discussed the possibility of uniforms for select CSEA staff. Mr. Hunt expressed that employees wearing uniforms is a matter of security, not just professionalism. Dr. Beaty mentioned that the item has been brought up on several occasions and that the attempt to implement the notion has failed during the negotiations process. He also suggested that staff contact the City to inquire about the uniforms service they provide to a select group of employees. Mr. Fine stated that the idea could be discussed again at negotiations reopeners to explore CSEA's reaction to the concept. The subcommittee agreed to forward the item to Susan Mills, Assistant Superintendent, Human Resources, to bring it to the negotiations table to find out if CSEA agrees to implement the concept. If approved by CSEA, staff will seek sponsorship from vendors and business partners. The subcommittee also requested that staff provide the subcommittee with more information about the types of clothing that employees would wear if the concept is implemented.

**3. Design for Hyatt Concrete Wall and Highland Block Wall**

Staff presented the possible options provided by RCTC for adding graphics to the landscape/sound walls at Riverside STEM Academy and Highland Elementary School. Staff reported that RCTC staff will present this item and the options at the next meeting. The subcommittee asked that the advantages and disadvantages of each application be provided.

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**Action Items**

**4. Approval of Minutes**

Dr. Beaty moved and Mr. Hunt seconded to approve the minutes of the May 16, 2012, meeting as presented.

**5. Process for Nomination of New Members to the Citizens' Oversight Committee (COC)**

Dr. Lewis informed the subcommittee that due to resignations or members "terming-out", the COC membership has dropped to six, which is less than the minimum required, and asked the subcommittee to determine a process for nomination of new members for consideration of appointment by the Board of Education. Dr. Beaty moved and Mr. Hunt seconded to ask each Board member to nominate one candidate for the COC membership and that once the nominations are received, to present them for approval by the Board of Education at a future meeting.

Mrs. Dixon informed the subcommittee that because of recent legislative bills, COC membership term of service has been changed from a two two-year terms to a three two-year term. Dr. Lewis stated that the COC bylaws will be revised to reflect the latest legislative changes.

**6. Re-Purposing of Measure B Funds – Third Review**

Staff presented an updated list of potential projects to be funded by Measure B and provided greater detail on previously recommended projects. After discussing each project and hearing input from the community and staff, the subcommittee reprioritized the list and recommended the following projects be presented to the Board of Education for approval at the November 13, 2012, meeting:

|   |                  |
|---|------------------|
| Parking Lot Lights, Priority A<br>(Adams, Emerson, Fremont, Liberty, Longfellow, and Madison<br>Elementary Schools and Central Middle School) | \$ 256,000       |
| Priority Energy Management System Upgrades (Various Sites – 13)   | \$ 1,207,500     |
| Restroom Renovations, Phase II<br>(Monroe and Harrison Elementary School and Ramona High School)  | \$ 500,000       |
| Replace Stadium Turf in one End Zone (King High School)   | \$ 21,000        |
| Honor Walk at Remaining High Schools  | <u>\$ 75,000</u> |
| Total   | \$ 2,059,500     |

Subcommittee members asked staff to review and to bring back to the Subcommittee for further discussion at a future meeting the Campus Access Control/Security – Administration Building at Adams (\$150,000), Alcott (\$1,000,000), Castle View (\$150,000), Emerson (\$150,000), Highland (\$150,000), Jackson (\$150,000), Jefferson (\$1,300,000), and Madison (\$300,000) Elementary Schools items. Subcommittee members also requested that a tour of the facilities with staff and an architect be scheduled to review the options for these projects.

The subcommittee set aside the following projects for future consideration: Career Tech Ramona Theater (\$1,777,005), Energy Projects to assist General Fund (\$1,000,000), Lunch Shelters at Riverside Polytechnic High School (\$250,000), Deferred Maintenance (\$1,000,000), and Parking Lot Lights, Priority B and C, (\$456,000). The remaining Measure B Contingency (5%) totals \$2,417,034.

It was noted that the Athletic Facilities Master Plan Completion Project at John W. North High School – Supplement (\$773,365), and the Parking Lot Reconfiguration Project at Victoria Elementary School (\$212,095), are approved projects that are under construction.

**7. Arlington High School Honor Walk**

At the May 7, 2012 Board of Education meeting, the Board approved two options for the design of the Sam Peechia Honor Walk as part of the design for the Arlington High School Athletic Facilities Master Plan project. Afterwards, Board Member Allavie suggested that the Operations/Board Subcommittee make the determination on which option should be implemented. At the May 16, 2012, Subcommittee meeting, the Subcommittee members discussed the options, but did not reach a decision.

Staff presented the renderings for Option 1 and Option 2 for the Subcommittee's review. After reviewing and discussing the two options presented by staff, Dr. Beaty moved and Mr. Hunt seconded to use Option 2 renderings for the Arlington High School Honor Walk.

**8. Adjustment to the Facilities Use Fee Schedule**

Staff informed the subcommittee that the rental of synthetic tracks and fields for practice only has been proposed to be added to the Facilities Use Fee Schedule. The fee includes an hourly rate charge for a custodian to monitor access to the facilities and charge for restroom supplies. The subcommittee supported the revision to the schedule, pending custodian hourly rate information to be provided to the subcommittee members.

**Public Relations**

**9. Unscheduled Communications**

Ms. Christina Duran spoke to the subcommittee about the Longfellow Elementary School alleyway item. Ms. Tamara Wamsley and Ms. Rebecca Skala spoke to the subcommittee concerning Alcott Elementary School campus security and Measure B funds.

**Members Comments:**

Mr. Hunt made comments concerning the District's standards for projects signs. He stated he will present staff with the City's criteria for project signs for their consideration.

**Adjournment**

The meeting was adjourned at 3:55 p.m.