

**Riverside Unified School District  
Operations Division**

Board Operations Subcommittee Meeting  
3380 14<sup>th</sup> Street, Riverside, Conference Room 3 A/B  
January 31, 2013 – 10:30 a.m.

**MINUTES**

**CALL TO ORDER:** 10:30 a.m.

**PRESENT:** Dr. Charles L. Beaty, Mr. Hunt, and Dr. Kirk Lewis

Also present were Mr. Mike Fine, Mrs. Janet Dixon, Mr. Kevin Hauser; Ms. Christina Duran, Mr. Paul Chavez, Mr. Bob Garcia, Ms. Suzanne Green, Mr. Samuel Hicks, Mr. Morris Mendoza, Ms. Rebecca Scala, and Ms. Tamara Wamsley, community members; Mr. Marco Eacrett, HMC; Ms. Dayna Straehley, The Press-Enterprise; and Ms. Lizette Delgado (Recorder).

**1. Approval of Minutes**

Dr. Beaty moved and Mr. Hunt seconded to approve the minutes of the January 17, 2013, meeting, as presented.

**2. Measure B Project List Approval – Alternatives for February 19<sup>th</sup> Board of Education Meeting**

Dr. Lewis presented the Prioritization of Remaining Measure B Projects items for consideration and approval by the Subcommittee for presentation at the February 19, 2013 Board of Education meeting. The subcommittee received information concerning each of the nine school sites that are being considered for a fence/gate security solution. Dr. Lewis stated that the estimated amounts for the projects do not include soft costs and contingency. Board approval is requested for the design of the projects only.

After discussing the unique security needs of each site, Mr. Hunt moved and Dr. Beaty seconded to present the following fencing/office alternation options for the following sites, for the Board of Education's consideration and approval, including the estimated cost of hiring a 7 hour Campus Supervisor for the next three to four as an immediate security solution for the Riverside STEM Academy:

John Adams Elementary School	\$	45,227
Louisa May Alcott Elementary School	\$	280,000
Highland Elementary School	\$	640,000
Highland Elementary School – Mod	\$	300,000
Thomas Jefferson Elementary School	\$	46,573
Emerson Elementary School	\$	180,000
Andrew Jackson Elementary School	\$	62,484
Madison Elementary School	\$	77,786
John W. North High School	\$	41,993
Riverside STEM Academy		Campus Supervisor

It was noted that the above estimates could be dramatically affected by further DSA review and requirements that “ADA enhancements” be performed, such as restroom remodels, drinking fountains, parking alterations, and path-of-travel such as walkways and ramps. It was also of note that the architect has stated his best estimate with the limited knowledge of actual existing grades and cross-slopes. A civil engineer’s survey and review will be required to know exactly what grades would need to be addressed to determine the scope work.

### **Discussion Items**

#### **3. School Security Measures**

Staff presented a list of options for consideration by the subcommittee, which included:

1. Intruder Locks – \$108,000 rough estimate for 338 locksets – Most schools have locksets that can be locked from the inside.
2. Electric Rolling Gates (e.g. Staff Parking Lots) – \$10,000 average cost for each (includes new gate, track, drive unit, key pad, sensor loops, and power).
3. Security Officers – Average cost for District-wide (46 sites), 10-month officer positions, \$3,000,000 to \$3,500,000, annually, with fixed costs; 1 sergeant position, \$66,500 – \$78,000 annually, not including fixed costs.
4. Comprehensive Review of Fencing and Gates – All schools – Staff recommended retaining a consultant to inventory each site to ensure that a consistent application of security strategies is implemented.
5. Review and Adjustment to Security Procedures - Staff recommended that group of representative principals meet to review and make recommendations for visitor registration procedures, process for locking gates, and supervision at all ingress/egress locations before and after school.
6. Review and revision of Comprehensive School Safety Plan – Done yearly.
7. Enforcement of Required Drills – Recorded in the site safety committee meeting minutes.

Subcommittee members reviewed and discussed the information presented and asked staff to review all school sites concerning intruder locks and gates needs, and to evaluate the need of more security personnel at all campuses. They also requested information concerning lockdown and fire drills conducted at all high school in the past five years. This item will be presented again as an action item at a future subcommittee meeting.

#### **4. Property Review**

The Subcommittee discussed options concerning various school District properties: Cleveland and Myers, Hawthorne I, Property Adjacent to King High School, Grant Educational Center, District Office, and Van Buren South Prior to Wood Road. Subcommittee requested that staff contact Councilman Davis’ office regarding re-zoning the Gless property immediately north of King High School from commercial to high density residential and to present the outcome at a future meeting.

#### **5. Schools Serving Casa Blanca**

Staff presented conceptual options with respect to schools serving Casa Blanca. Dr. Lewis stated that the item was discussed by the Superintendent’s Cabinet and that it was recommended that the Board/Communications Subcommittee conduct a survey concerning

preference of schools of attendance and other issues. He added that Dr. Miller has contacted a consultant firm, K-12 Insight, concerning the survey. Ms. Dixon presented information regarding capacity available in the schools in the area for the 2013-2014 school year.

**Public Relations**

**6. Subcommittee Member Comments**

There were no comments from subcommittee members.

**7. Unscheduled Communications**

There were no comments from the public.