

**Riverside Unified School District
Operations Division**

Board Operations Subcommittee Meeting
3380 14th Street, Riverside, Conference Room 3 A/B
December 20, 2012 – 7:30 a.m.

MINUTES

CALL TO ORDER: 7:30 a.m.

PRESENT: Dr. Charles L. Beaty, Mr. Hunt (arrived at 8:00 a.m.), and Dr. Kirk Lewis

Also present were Dr. Rick Miller, Mr. Mike Fine, Mrs. Janet Dixon, Mr. Kevin Hauser, Ms. Shani Dahl, Principal, Alcott Elementary School, Ms. Edda Rosso and Mr. Richard Quick, Riverside County Transportation Commission (RCTC), Ms. Suzanne Green and Tamara Wamsley, Alcott Elementary Schools Community Members, Mr. Marco Eacrett, HMC, Mr. Nick DeKeyzer, Security Consultant, Guidepost Solutions, and Ms. Lizette Delgado (Recorder).

Action Items

1. Approval of Minutes

Mr. Hunt moved and Dr. Beaty seconded to approve the minutes of the December 6, 2012, meeting, as presented.

2. Riverside STEM Academy Wall Design Options

At the request of the subcommittee, RCTC staff developed design options for the form liners for the poured-in-place concrete landscape/barrier wall at the Riverside STEM Academy. Ms. Edda Rosso, RCTC, presented several form liner designs to the subcommittee. After a brief discussion, the subcommittee agreed to forward the “Box Springs” and “School” designs to the Board of Education for consideration and approval at the regularly scheduled meeting on January 22, 2013.

3. Elementary Schools Serving the Casa Blanca Community

Subcommittee members agreed to table this item to be discussed at a future subcommittee meeting.

4. Graphics for Poly Aquatic Center Walls Facing Central Avenue

The Subcommittee had requested an update on the production of the pixilated glass murals and an evaluation of the cost to change the design and impacts to the installation process. Staff informed the subcommittee that there is no charge to substitute the graphic, but that there would be a cost in the current contract for deleting the original installation of the graphic mural and for initiating a new contract for the installation of the mural at a later date. It was also noted that the delay in delivery could be up to one year; that there is a cost of \$2,600 to expedite delivery of a substitute graphic mural; and that the cost for production and installation for each graphic mural is \$10,000.

The subcommittee agreed that once the specifics about the graphic mural to honor Riverside athletes are determined, the proposal will be forwarded to the Communications Board Subcommittee for review. Members requested information concerning the possibility of doing the same kind of murals at other high schools in the District. Discussion of this item will be continued at a future subcommittee meeting.

5. Re-Purposing of Measure B Funds - Campus Access Control/Security – Admin. Bldg.

The Subcommittee reviewed and discussed the options for potential Measure B projects related to “Campus Access Control/Security – Admin. Bldg.” The subcommittee received information concerning security and access control on each one of the sites: John Adams, Louisa May Alcott, Castle View, Emerson, Highland, Andrew Jackson, Thomas Jefferson, and Madison Elementary Schools. Information was also presented for John W. North High School. Nick DeKeyzer, Security Specialist, discussed security measures and presented information about an electronic option, which includes an intercom and remote-operated lock, integrated IP-based video system with multi-camera and Network Video Recorder, and push-button entry lock at a cost of approximately \$33,150 per site. Gate/fencing options were also presented and discussed for each one of the sites. Subcommittee members recognized that the procedures for campus access/security will need to be reviewed and be consistent at all sites. It was also recognized that the solution for improving security will vary dependent on the unique conditions of each site. The following are the estimated costs for the fencing/office alteration options for each site:

John Adams Elementary School	\$ 45,227
Louisa May Alcott Elementary School	103,597
Highland Elementary School	97,042
Thomas Jefferson Elementary School	46,573
Emerson Elementary School	78,660
Andrew Jackson Elementary School	62,484
Madison Elementary School	77,786
John W. North High School	<u>\$ 41,933</u>
Total	\$ 553,362

It was noted that the above estimates could be dramatically affected by further DSA review and requirements that “ADA enhancements” be performed, such as restroom remodels, drinking fountains, parking alterations, and path-of-travel such as walkways and ramps. It was also of note that the architect has stated his best estimate with the limited knowledge of actual existing grades and cross-slopes, utilizing a Smart Level in selected locations; however, it will require a civil engineer’s survey and review to know exactly what grades would need to be addressed to determine the scope work.

Mr. Hunt moved and Dr. Beaty seconded to move forward the preliminary design for fencing/gate alteration for the Board of Education’s consideration and approval at the January 22, 2013, meeting, for the following sites: John Adams, Andrew Jackson, Thomas Jefferson, and Madison Elementary Schools, and John W. North High Schools, for a total estimated cost of \$274,063, plus a 20% contingency for each project.

The subcommittee also requested more detailed solutions and design from staff and consultants concerning the campus access control/security for Louisa May Alcott, Highland, and Emerson Elementary Schools to be discussed at a future subcommittee meeting. Subcommittee members will also visit Highland and Emerson Elementary Schools at a future subcommittee meeting.

Subcommittee members requested that a Prioritization of Remaining Measure B Projects report be presented at the January 22, 2013, Board of Education meeting.

Public Relations

6. Unscheduled Communications

Ms. Tamara Wamsley and Ms. Suzanne Green spoke to the subcommittee concerning Alcott Elementary School campus security and Measure B funds. Ms. Wamsley also read a letter from Ms. Rebecca Skala on the same topic.

Adjournment

The meeting was adjourned at 10:05 a.m. Subcommittee members and Dr. Lewis left the meeting to visit Alcott Elementary School, along with Mr. Eacrett and Mr. DeKeyzer, where the meeting was called to order at 10:15 a.m. The meeting was adjourned at the end of their visit at 11:00 a.m.