

**Riverside Unified School District
Operations Division**

Board Operations Subcommittee Meeting
3380 14th Street, Riverside, Conference Room 3 A/B
December 6, 2012 – 1:00 p.m.

MINUTES

CALL TO ORDER: 1:00 p.m.

PRESENT: Mr. Tom Hunt, Dr. Charles L. Beaty, and Dr. Kirk Lewis

Also present were Mr. Mike Fine, Mrs. Janet Dixon, Mr. Kevin Hauser, Ms. Michelle Cortes, Principal, Longfellow Elementary School, Mr. Antonio Garcia, Arlington High School Principal, Mr. Rodney Taylor and Ms. Kirsten Roloson, Nutrition Services, Lt. Andy Flores and Sgt. Christian Dinco, Riverside Police Department, Ms. Anne Mayer, Ms. Edda Rosso, Mr. Ian Davidson, and Mr. Richard Quirk, Riverside County Transportation Commission (RCTC), Ms. Melissa Garret, community member, and Ms. Lizette Delgado (Recorder).

Action Items

1. Approval of Minutes

Dr. Beaty moved and Mr. Hunt seconded to approve the minutes of the October 25, 2012, meeting, as presented.

2. Riverside STEM Academy and Highland Elementary School Wall Design Options

Anne Mayer, RCTC, gave a brief overview of the project and presented some possible options for adding graphics to the landscape/sound walls at the Riverside STEM Academy and Highland Elementary School. After discussing each of the options presented, the subcommittee decided to recommend a concrete split face block wall (Option 4) for Highland Elementary School, and a concrete form liner wall (Option 1) for the Riverside STEM Academy. Subcommittee members asked RCTC staff to develop design options with educational themes for the concrete form liner and to present them for consideration at the December 20, 2012, subcommittee meeting. The subcommittee will develop a recommendation for consideration by the Board of Education at the regularly scheduled Board of Education meeting on January 22, 2013. Ms. Mayer stated that RCTC needs to have the Board's decision by January 22, 2013.

Mr. Hunt moved and Dr. Beaty seconded to approve Option 4, a split face two-tone (both sides) block wall for Highland Elementary School, and Option 1, a concrete form liner for the Riverside STEM Academy wall, pending approval of design to be discussed at the December 20, 2012, subcommittee meeting.

3. Re-Purposing of Measure B Funds

The subcommittee reviewed the actions taken by the Board of Education at the November 11, 2012, Board meeting relating to the re-purposing of Measure B projects. After a brief discussion, subcommittee members decided to eliminate item 6, "Replace Stadium Turf in one End-Zone" (Martin Luther King Jr. High School), and to re-explore item 7, "Honor Walk at Remaining High Schools" (Martin Luther King High School, John W. North High School, and Ramona High School) at a future meeting. Dr. Lewis explained that once a decision is made concerning the "Campus Access Control/Security Admin. Bldg." (at various schools) item, money will most likely be freed-up for other projects. The subcommittee also briefly discussed the status of the Career Tech Ramona Theater, Deferred Maintenance, and Energy Projects to Assist General Fund (Chevron study) items.

4. Longfellow Elementary School Alley

Dr. Lewis stated that the conditions and potential actions concerning the alley were being presented to the subcommittee for discussion and action. Lt. Andy Flores, Riverside Police Department East Area Commander, spoke to the subcommittee regarding the criminal activity in the area. Among other comments, Lt. Flores stated that the police and fire departments will need to be able to have access to the alley in order to perform their job in the event the alley is vacated. Michelle Cortes, Longfellow Elementary School principal, gave a report to the subcommittee regarding the safety issues concerning the alley and stated that she was also concerned with the homeless and other individuals' activities on the vacant lot facing the alley. Subcommittee members asked staff to contact the City Attorney's Office to find out who owns the vacant lot and to ask them to work with the District to enforce fencing on the vacant lot because of the disruptive activities taking place on the lot.

After discussing the information received, Mr. Hunt moved and Dr. Beaty approved to plant a wax privet shrub along the south perimeter of the alley, at an estimated cost of \$7,100. The subcommittee will present the recommendation for the Board of Education approval at the regularly scheduled meeting on January 22, 2013.

5. Graphics for Poly Aquatic Center Walls Facing Central Avenue

Mr. Hunt had requested a review of the graphics on the aquatic center walls included in the approval of the athletic facilities master plan project by the Board of Education. Subcommittee members reviewed the graphics presented and asked staff to check on the status of production of the swimmer pixilated glass murals. Mr. Hauser stated that if the graphics are changed before fabrication there will be a \$2,600 charge and that if the graphics have been fabricated, the charge will be \$10,000, for each graphic. Dr. Lewis stated that the source photos must meet a resolution specification. Mr. Hunt said he will send staff high resolution pictures of Tyler Clary (a gold medalist Riverside Polytechnic High School graduate) to be used for the new graphic designs. Dr. Lewis stated that staff will check on the murals' production status and, based on the findings, will present the subcommittee with a cost estimate to redesign the graphics using Tyler Clary's pictures at the December 20th Operations Board Subcommittee meeting.

6. Measure B Citizens' Oversight Committee (COC) - Nominations from Board Members

At the request of the subcommittee, the Board of Education was asked to submit nominations for new members to the COC. The nominations were presented to the subcommittee for review and discussion. Nominations received are: Christal Pennington, Lewis Vanderzyl, and Tammy Blackmore. The subcommittee agreed to move forward the nominations for approval by the Board of Education at a future meeting.

Discussion Items

7. Poly High School Arthur Littleworth Theatre Re-dedication

The subcommittee discussed the possibility of re-dedicating the theatre and other options to highlight the theatre. After a brief discussion, subcommittee members recommended to put a dedication plaque in the foyer of the theatre recognizing Arthur Littleworth's contributions to the District and community. The subcommittee also asked staff to get a cost estimate for new signage on the theater's wall facing Victoria Avenue using the same type of signage used above the theatre entrance.

8. Woodcrest Elementary School Septic Tank, Kitchen and Salad Bar Issue

Mr. Rodney Taylor, Nutrition Services Director, informed the subcommittee that the District received approval today from the Health Department to operate a salad bar at Woodcrest Elementary School and that the start date of operation will be January, 2013. Mr. Taylor stated that some of the equipment for the salad bar is coming from Hyatt Elementary School and added that he does not anticipate any expenses, except for the purchase of smallware. He mentioned that the next step is to contact the school principal, Ms. Ekman, to share with her the salad bar operations plan and process, including staff training and communication to parents prior to the start date. At Mr. Hunt's request, Mr. Taylor briefly informed the subcommittee about the central kitchen improvements and the number of meals per day served in the District. Mr. Fine stated that the pilot breakfast program will be eliminated in the next 30 days because the funding grant will run out of money and the program it is not a sustainable program for the District.

Public Relations

9. Unscheduled Communications

Antonio Garcia, Arlington High School Principal, spoke to the subcommittee regarding a concern raised by an Arlington parent at the December 3rd Board of Education meeting about safety issues at the baseball field.

Adjournment

The meeting was adjourned at 3:10 p.m.