

**Riverside Unified School District
Operations Division**

Board Operations Subcommittee Meeting
3380 14th Street, Riverside, Conference Room 3 A/B
January 17, 2013 – 10:00 a.m.

MINUTES

CALL TO ORDER: 10:00 a.m.

PRESENT: Dr. Charles L. Beaty, Mr. Hunt, and Dr. Kirk Lewis

Also present were Mr. Mike Fine, Mrs. Janet Dixon, Mr. Kevin Hauser; Ms. Christina Duran, Mr. Paul Chavez, Mr. Bob Garcia, Ms. Suzanne Green, Mr. Samuel Hicks, Mr. Morris Mendoza, Ms. Rebecca Scala, and Ms. Tamara Wamsley, community members; Mr. Marco Eacrett, HMC; Ms. Dayna Straehley, The Press-Enterprise; and Ms. Lizette Delgado (Recorder).

Action Items

1. Approval of Minutes

Dr. Beaty moved and Mr. Hunt moved to approve the minutes of the December 20, 2012, meeting.

2. Re-Purposing of Measure B Funds - Campus Access Control/Security – Admin. Bldg. – Visits to Highland and Emerson Elementary Schools

The Subcommittee reviewed and discussed the options for potential Measure B projects related to “Campus Access Control/Security – Admin. Bldg.”

Dr. Lewis presented a synopsis of the guidelines provided by the Division of the State Architect in coordination with the California State Fire Marshall for locking building gates and campus perimeter gates. Exterior gates may be chained and padlocked as long as they are not between a building and the safe dispersal area (assembly areas for fire drills) on the interior of the campus. Fire lane gates can always be chained and padlocked as long as the chain or lock is exposed so it can be cut with bolt cutters.

In response to Mr. Hunt’s question, Dr. Lewis stated that required school site fire and lockdown drills are recorded in the safety committee minutes and reported to Risk Management. Mr. Hunt requested a report showing that all the schools in the District are following the drills procedures be presented to the subcommittee at a future meeting.

Mr. Hauser and Mr. Eacrett presented information concerning security and access control upgrades for Louisa May Alcott, Highland, and Emerson Elementary Schools, including an electronic option, which includes an intercom and remote-operated lock, integrated IP-based video system with multi-camera and Network Video Recorder, and push-button entry lock at a cost of approximately \$33,150 per site. Gate/fencing options were also presented and discussed for each one of the sites. The following are the estimated costs for the fencing/office alteration options for each site:

Louisa May Alcott Elementary School	\$ 280,000
Highland Elementary School	640,000
Emerson Elementary School	<u>180,000</u>
Total	\$ 1,100,000

It was noted that the above estimates could be dramatically affected by further DSA review and requirements that “ADA enhancements” be performed, such as restroom remodels, drinking fountains, parking alterations, and path-of-travel such as walkways and ramps. It was also of note that the architect has stated his best estimate with the limited knowledge of actual existing grades and cross-slopes. A civil engineer’s survey and review will be required to know exactly what grades would need to be addressed to determine the scope work.

Dr. Lewis also presented a list of Campus Access Control/Security Administration Building, Phase II schools: Bryant and Magnolia Elementary Schools; Central, Sierra, and University Middle Schools; Educational Option Center (EOC), and Riverside STEM Academy. He noted that other schools will be added and suggested that all schools be surveyed to ensure consistent security measures.

The subcommittee agreed to put a place holder for Highland Elementary School’s preliminary design, which includes a proposed addition to the administration building and new double gates and fencing, with an estimated cost of \$640,000, until members visit the school. The subcommittee requested more options concerning the site’s security measures and access control be presented for discussion and approval at a future Operations Board Subcommittee meeting.

Mr. Hunt moved and Dr. Beaty seconded to move forward the preliminary design for fencing/gate alteration for the Board of Education’s consideration and approval at a regularly scheduled meeting in February, for the following sites: Louisa May Alcott and Emerson Elementary Schools, for a total estimated cost of \$460,000, plus soft costs and a 20% contingency for each project.

The subcommittee stated that the District’s security measures and procedures should be revised and be consistent at all school sites.

3. Elementary Schools Serving the Casa Blanca Community

Dr. Lewis presented the history concerning the establishment of the school attendance areas in the Casa Blanca community as the result of desegregation in the 1960s. Successive adjustments to those attendance areas were also presented. He added that as of CBEDS 2011 data, 682 elementary school students live within the city’s official Casa Blanca boundaries, and that the elementary schools serving this area, with their number of students, are: Harrison Elementary School (65), Thomas Jefferson Elementary School (100), Madison Elementary School (55), Monroe Elementary School (47), Victoria Elementary School (122), and George Washington Elementary School (279). Discussions and recommendation made by members of the Casa Blanca Attendance Area Review Committee at their January 15, 2004 meeting, which looked at minimizing transportation and increasing the number of schools serving the area, were briefly reviewed.

It was agreed that building a new school in the area is not being under consideration by the Board of Education because at this time there are no state funds for new school construction; there is no property readily available to build a school in the area; and the District currently has excess capacity. Mr. Fine, at Dr. Beaty's request, briefly informed the subcommittee of the financial and civil right issues involved in the construction of a new school in Casa Blanca.

After discussing the information provided concerning the number of elementary schools serving Casa Blanca and the issues presented by Casa Blanca advocates, the subcommittee asked staff: 1) to conduct a survey with the parents in the area to get their input on the issues and that once the information is received, 2) to hold a follow up meeting with the parents in the area to discuss the survey results and to present several scenarios to the community. These scenarios may include the possibility of reducing the number of elementary schools serving the area from 6 to 3, and providing transportation in special circumstances.

4. Graphics for Poly Aquatic Center Walls Facing Central Avenue and Project Signage

Staff presented an update on the production of the pixilated glass murals and an evaluation of the cost to change the design and impacts to the installation process at the request of the subcommittee. The signage associated with the project was also presented and reviewed.

Subcommittee members reviewed the information presented by staff. Mr. Hunt moved and Dr. Beaty approved to move forward with the current graphics for the murals and the existing signage planned for the aquatic center.

Discussion Items

5. Measure B Project List Approval – Alternatives for January 22nd Board of Education Meeting

Staff presented the Prioritization of Remaining Measure B Projects list that was submitted for the January 22, 2013 Board of Education meeting for the Board's discussion and approval. Dr. Lewis also informed the subcommittee that the installation of Longfellow Elementary School Hedge item was also submitted for Board approval at the same meeting.

After reviewing and discussing the list of projects, Mr. Hunt moved and Dr. Beaty seconded to move forward the following projects for approval at a Board of Education meeting in February:

Career Tech Ramona Theater	\$ 2,000,000
Energy Projects to Assist the General Fund	1,000,000
Honor Walks at Remaining High Schools	<u>\$ 75,000</u>
Total	\$ 3,075,000

Items place on hold for further discussion and consideration at a future subcommittee meeting are: Campus Access Control/Security – Admin. Bldg. – Additional Schools (amount to be determined); Lunch Shelters at Riverside Polytechnic High School (\$250,000); Remaining Measure B Contingency (\$1,000,000); Deferred Maintenance – Miscellaneous Locations (\$1,000,000); and Parking Lot Lights, Priority B and C – Multiple Sites (\$456,000).

Public Relations

6. Unscheduled Communications

Mr. Paul Chavez, Ms. Christina Duran, Mr. Bob Garcia, and Mr. Morris Mendoza spoke to the subcommittee concerning the Re-Purposing of Measure B Funds – Campus Access Control/Security – Admin. Bldg., and the Elementary Schools Serving the Casa Blanca Community items.

Adjournment

The meeting was adjourned at 12:30 p.m. Subcommittee members and Dr. Lewis left the meeting to visit Highland Elementary School, along with Mr. Eacrett and Mr. Hauser, where the meeting was called to order at 12:45 p.m. The meeting was adjourned at the end of their visit at 1:45 p.m.