

**Riverside Unified School District
Operations Division**

Board Operations Subcommittee Meeting
District Office Conference Room 3 A/B
November 9, 2011 – 4:00 p.m.

MINUTES

CALL TO ORDER: 4:06 p.m.

PRESENT: Dr. Charles L. Beaty, Mr. Tom Hunt, and Dr. Kirk Lewis

Also present were Mrs. Janet Dixon, Mr. Ken Mueller, and Ms. Lizette Delgado (Recorder)

Public Hearing

1. Public Hearing Regarding the Local Hazard Mitigation Plan

The Subcommittee held a public hearing to receive public comments regarding the draft of the Riverside Unified School District Local Hazard Mitigation Plan, a component of the Riverside County Operational Area Multi-Jurisdictional Local Hazard Mitigation Plan.

Prior to the public hearing, Dr. Lewis informed the subcommittee that the plan, which needs to be updated every five years, identifies natural and other hazards, and describes how the different county jurisdictions, i.e., hospitals, schools districts, and special districts, will work together in the event of a natural or other kind of disaster. He added that the development of the plan is critical to the potential for receiving Federal Emergency Management Agency (FEMA) funds. Dr. Lewis added that the county will compile the plan and will submit it to FEMA for approval. He mentioned that the plan will be presented for Board approval as soon as the county finalizes it, sometime in January or February of next year.

Dr. Beaty opened the public hearing at 4:09 p.m. Hearing no comments, Dr. Beaty closed the public hearing at 4:10 p.m.

Action Items

2. Approval of Minutes

Mr. Hunt moved and Dr. Beaty seconded to approve the minutes of the October 5, 2011, meeting as presented.

3. Ramona High School Entry Element and Shade Structure

Mr. Mueller presented a revised rendering for the two architectural features proposed for the entrance to the campus. Mr. Mueller stated that Susan Mills, Principal, has approved the design of the entry elements. The cost for both elements is approximately \$40,000.

Mr. Hunt moved and Dr. Beaty seconded to approve the designs as presented with the addition of the RUSD logo to the entry element arch and to submit the item for Board of Education approval at a future meeting.

4. Landscape Architect – Athletic Field Renovations at Sierra, Chemawa, and Earhart Middle Schools

Dr. Lewis informed the subcommittee that staff is recommending Ian Davidson, Landscape Architects (IDLA) for the projects since the firm had been selected through a previous Request for Proposal (RFP) process. The firm designed the landscape projects at Magnolia and Castle View Elementary Schools and the interior landscape project for Ramona High School.

The subcommittee members requested that a new RFP process be initiated for the selection of the landscape architect for the projects since the last RFP for landscape architects was executed five years ago. Mrs. Dixon presented a tentative timeline to the subcommittee for a Landscape Architect RFP. Based on the schedule, a final recommendation of a landscape architect will be ready for the subcommittee's review/approval in January 2012.

Mr. Hunt moved and Dr. Beaty seconded the plan to conduct a new RFP process for the selection of a landscape architect for the Sierra, Chemawa, and Earhart Middle Schools athletic field renovation projects.

5. Potential Attendance Area Adjustment between Liberty and Monroe Elementary Schools

Dr. Lewis stated that the enrollment at Liberty Elementary School has grown from 750 (2007) to 865 this year and is reaching the capacity of the school. On the other hand, Monroe Elementary School's enrollment has declined from 768 (2007) to 646 at present. Mrs. Dixon presented the subcommittee with a potential attendance area adjustment scenario as a starting point for consideration by the subcommittee. She stated that the proposed area of change is the west side of Jackson St. to all of Everest Ave. and the south side of Garfield St. to the north side of Magnolia Ave. This area has 68 Liberty students and is within the K-3 walk distance to both Liberty Elementary and Monroe Elementary Schools. As per our typical process, Mrs. Dixon said that a committee of staff and parents will need to be formed to develop a recommendation for the Board of Education.

Mr. Hunt moved and Dr. Beaty seconded to approve the formation of a committee of staff and parents to develop an attendance area adjustment recommendation to be presented at a future subcommittee meeting.

Public Relations

6. Unscheduled Communications

There were no requests to speak to the subcommittee.

Members Comments:

There were no members' comments

Adjournment

The meeting was adjourned at 4:36 p.m.