

A G E N D A
Riverside Unified School District
Operations Division

Operations/Board Subcommittee Meeting
Conference Room 3 A/B
3380 14th Street, Riverside, California
November 9, 2011
4:00 p.m.

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's administrative offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

Public Hearing

1. Public Hearing Regarding the Local Hazard Mitigation Plan

The Subcommittee will receive public comments regarding the draft of the Riverside Unified School District Local Hazard Mitigation Plan.

Action Items

2. Approval of Minutes

The subcommittee will be asked to approve the minutes of the October 5, 2011, meeting.

3. Ramona High School Entry Element and Shade Structure

Staff will present a revised rendering for the two architectural features proposed for the entrance to the campus.

Recommendation: It is recommended that the Subcommittee discuss and comment on the design and determine the next steps to be undertaken.

4. Landscape Architect – Athletic Field Renovations at Sierra, Chemawa, and Earhart Middle Schools

Ian Davidson, Landscape Architects (IDLA), was selected through a previous RFP process and has designed the refurbished landscapes at Magnolia and Castle View Elementary Schools and the interior landscape for Ramona High School.

Recommendation: It is recommended that IDLA be used to design the field renovations at the three middle schools.

5. Potential Attendance Area Adjustment Between Liberty and Monroe Elementary Schools

The enrollment at Liberty Elementary School has grown from 750 (2007) to 865 this year and is reaching the capacity of the school. On the other hand, Monroe Elementary School's enrollment has declined from 768 (2007) to 646 at present. Staff will present a potential attendance area adjustment scenario as a starting point for consideration by the

Subcommittee. If approved, this scenario will be presented to a committee of staff and parents for developing a recommendation for the Board of Education.

Recommendation: It is recommended that the Subcommittee review and comment on the proposal and provide direction to staff.

Public Relations

6. Unscheduled Communications

The Committee will consider requests from the public to comment. Comments should be limited to five minutes or less.

Adjournment

2012 ANNEX : JURISDICTION TEMPLATE

Title of Annex – “Riverside Unified School District”

Contact information –

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1. Community Profile

A. Map of area served: see Exhibit A

B. Geography and Climate Description

Riverside Unified School District (RUSD) covers just over 92 sq. miles and encompasses most of the City of Riverside from Van Buren Blvd. and La Sierra Ave. to the west, the Santa River and County line to the north, the city limits to the east, and the unincorporated areas of Lake Mathews and Woodcrest to the south.

The average temperature range is from the low 40s to the mid 90s. Average annual rainfall is 10.6”.

C. Brief History

The first public school opened in 1871. The Riverside Unified School District was created in 1963 from the Riverside City Schools (K-6), a portion of the Riverside High School District, and the elementary school district in Highgrove. As the population has grown in the area, student enrollment has grown similarly. Riverside Unified is currently the 15th largest school district in the state serving approximately 42,300 K-12 students. The district has 30 elementary schools, 7 middle schools, 5 comprehensive high schools, two continuation schools, one virtual school, and one special education school. The school district also provides pre-school and adult educational services.

D. Economy Description

RUSD is funded primarily from state funding. Federal and local funding are also sources of revenue. Due to the fiscal crisis in the state of California, RUSD funding has been reduced over 25%. Funding for deferred maintenance has been cut completely and routine restricted maintenance funds have been reduced significantly. In essence, there are no general funds available to address pre-disaster mitigation.

E. Population

Riverside Unified serves a community of approximately 275,000 and specifically educates 42,300 students.

2. The Regional Planning Process

The Assistant Superintendent of Operations and the Director of Maintenance and Operations attended County OES meetings and workshops to become acquainted with the LHMP update process.

- LHMP Meetings/Workshops attended by District staff:
 - July 7, 2011 - Multi-Jurisdiction Local Hazard Mitigation Northwest Region Meeting @ Crestmore Manor
 - August 31, 2011 – Riverside County Local Hazard Mitigation Planning Workshop @ RCOE Landis Conference Room
 - September 12, 2011 – City of Riverside LHMP Planning Meeting @ City EOC

In addition, RUSD has provided written and oral comments on the multi-jurisdictional plan and provided information.

3. The Local Planning Process

Members of the Operations Division have met regularly to review and complete the inventory worksheets using the previous 2005 LHMP as a baseline. The Hazard Identification Questionnaire, Jurisdiction Vulnerability Worksheet, and Local Jurisdiction Mitigation Strategies and Goals documents were distributed and reviewed. Each staff member completed their set of documents and the group met to discuss and agree on aggregate responses to all elements. The Local Jurisdiction Proposed Mitigation Action and Strategy Proposal from the 2005 LHMP was reviewed and a revised proposal was developed for the 2012 LHMP.

- District Planning Meetings:
 - September 28, 2011 - Operations Department Meeting @ District Office

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- October 6, 2011 - Operations Department Meeting @ District Office
 - October 19, 2011 - Operations Department Meeting @ District Office
 - October 27, 2011 - Operations Department Meeting @ District Office

4. Public Meetings

A. Presentation of the LHMP planning process was presented to the Operations/Board Subcommittee. A Public Hearing was also conducted to provide an opportunity for public comments on the DRAFT mitigation strategies. The November 9, 2011 meeting agenda was posted on the building bulletin board and the District website in accordance with the Brown Act.

B. The Board of Education will adopt the plan in a public meeting via an official Resolution upon approval by FEMA.

5. Hazard Identification and Summary

A. The District planning group reviewed the data in the Hazard Identification and Summary document. In general, these hazards and incidents are adjacent to our jurisdiction sites and on some occasions impacted the operations of those facilities as noted in section B below.

B. The smoke and ash from wildfires have occasionally impacted our schools in that students and staff remain in doors to the extent possible. This has had minimal impact to the academic instructional program, but has curtailed recess or athletic practices/competitions. While flooding from adjacent sources has not impacted our schools, on-site storm water has, on occasion, entered facilities due to clogged or overwhelmed storm drain systems. Earthquakes have not caused any damage to school district facilities. Extreme weather, namely high heat days, impact the activities of students similar to the smoke and ash from wildfires. Insect infestations from bees occasionally impact our school operations to a minimal degree. Termite infestations have caused damage to structures, but are generally addressed via our integrated pest management program. On several occasions, blackouts have impacted schools, but only momentarily with minimal affect on the instructional program. In terms of “civil unrest”, on an infrequent basis, student walkouts and protests have impacted schools to a minor degree.

6. Hazard Identification and Summary

There are insignificant changes or additional hazards compared with the 2005 plan. Some clarifying adjustments were made to indicate hazards adjacent to rather than in the jurisdiction. There are no new hazards compared with 2005.

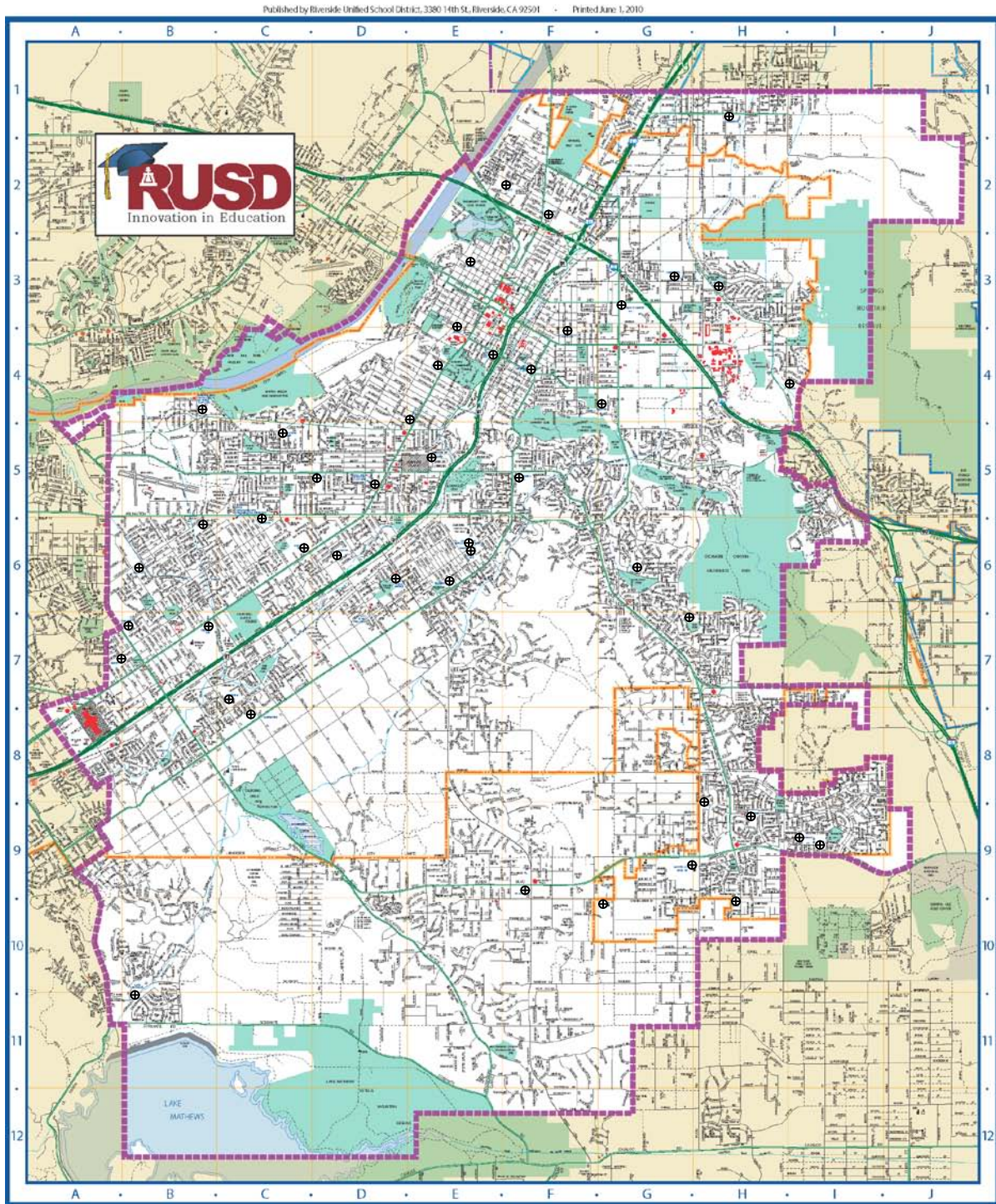
B. Critical Facilities and Infrastructure

The following table lists the particular critical facilities identified by our planning team as important to protect in the event of a disaster. Schools are critical facilities in that they house our students and must be protected in the event of disasters. In addition, schools serve as disaster relief centers as needed by the Red Cross. Other administrative and ancillary sites are critical in supporting responding to schools during disasters.

Critical Facilities Type	Number
Nutrition Center	1
Emergency Operations Centers/Operations Center/Communications Center	1
Maintenance Yard Annex	1
Schools and Day Care Facilities	43
Totals	46

RUSD Critical Facilities Map

Riverside Unified School District



C. Please identify the replacement value and occupancy/capacity for specific critical facilities and other community assets. Identify the hazard specific information.

Table – List of all school district critical site locations.

Name of Asset	Replacement Value (\$)	Occupancy/ Capacity #	Hazard Specific Info.
Administration Building	\$ 7,285,000.00	85	Non DSA Bldg
Maint./Warehouse	\$ 8,265,000.00	212	Non DSA Bldg
Adult Ed	\$ 8,538,176.00	445	Some non-DSA
EOC	\$ 5,814,784.00	302	
CRC	\$ 1,076,000.00	45	Non DSA Bldg
Nutrition Services	\$ 9,893,000.00	81	Non DSA Bldg
M&O Annex	\$ 830,000.00	0	
Cleveland and Myers	0	0	
Arlington	\$ 90,210,290.56	2279	Near RR tracks
King	\$126,358,737.20	3196	
North	\$ 73,931,697.30	2567	
Poly	\$ 84,285,110.25	2974	
Ramona	\$100,331,598.55	2285	
Lincoln	\$ 14,742,537.71	318	
Central	\$ 34,784,844.00	935	
Chemawa	\$ 33,472,764.00	1030	
Earhart	\$ 36,682,420.00	1092	
Frank Augustus Miller	\$ 43,626,896.00	977	
Gage	\$ 36,601,660.00	1063	
Sierra	\$ 27,787,900.00	939	
University	\$ 28,958,600.00	863	
Adams	\$ 18,655,744.00	519	
Alcott	\$ 23,167,936.00	902	
Beatty	\$ 24,002,048.00	744	
Bryant	\$ 11,724,864.00	466	
Castle View	\$ 17,008,320.00	592	
Emerson	\$ 20,560,192.00	739	
Franklin	\$ 18,864,000.00	855	
Fremont	\$ 25,246,912.00	599	
Grant	\$ 6,932,544.00	450	
Harrison	\$ 18,445,120.00	617	
Hawthorne/New	\$ 24,839,808.00	679	
Hawthorne/Old	\$ 18,912,320.00	School Closed	Near RR tracks
Highgrove	\$ 16,175,680.00	624	
Highland	\$ 15,915,264.00	833	Near RR tracks
Hyatt	\$ 14,178,048.00	327	Near RR tracks
Jackson	\$ 17,877,952.00	858	
Jefferson	\$ 27,549,056.00	933	

Kennedy	\$ 20,820,160.00	1116
Lake Mathews	\$ 15,860,480.00	837
Liberty	\$ 16,058,880.00	910
Longfellow	\$ 18,161,088.00	844
Madison	\$ 13,506,176.00	728
Magnolia	\$ 15,057,984.00	740
Monroe	\$ 20,529,600.00	677
Mountain View	\$ 26,662,720.00	777
Pachappa	\$ 17,653,696.00	706
Rivera	\$ 21,968,064.00	701
Sunshine	\$ 9,986,304.00	245
Taft	\$ 20,853,376.00	758
Twain	\$ 29,636,544.00	1100
Victoria	\$ 14,685,376.00	601
Washington	\$ 17,217,408.00	865
Woodcrest	\$ 18,365,696.00	651

7. Growth and Development Trends:

RUSD enrollment has declined by about 300 students from 2005 to 2011. Projections indicate that enrollment will continue to decline slightly through 2017 and will eventually level off. Within the boundary of the school district, new residential housing development has slumped and is not expected to recover until the economy improves. RUSD has identified two potential elementary school sites that may be developed by 2017 depending on whether the residential housing market rebounds.

C. Estimating Potential Losses

Due to the stringent school building codes meeting the requirements of the Field Act, and regulatory agencies such as the State Department of Education, Office of Public School Construction, Department of the State Architect, Department of Toxic Substances Control, and others, school site locations and building structures are among the safest in the community. The most vulnerable sites are non-schools such as the District Office, Operations Center, Central Registration Center, etc.

Over the last 50 years, seismic events have not structurally damaged any District facilities. Minor damage has been sustained to buildings from storm water run-off (not flooding). Better storm drain systems, re-grading of site areas to establish better sheet flow away from buildings, and improved cleaning practices of storm/roof drainage systems has reduced the susceptibility to damage from excessive rain.

Other risks -

D. Jurisdiction must identify any risks or vulnerabilities that differ from the rest of the planning area or state that there is no difference.

1. Drought

no difference

2. Earthquake

no difference

3. Flood

no difference

4. Severe Weather: Extreme Heat

no difference

5. Agricultural Hazards

NA

6. Dam Failure

no difference

7. Technological Hazards (Transportation Hazards/Hazardous Materials Release)

no difference

8. Community Rating System – CRS

NA

Other risks

no difference

9. Capability Assessment

Capabilities are the programs and policies currently in use to reduce hazard impacts or that could be used to implement hazard mitigation activities. This capabilities assessment is divided into five sections –

A. regulatory mitigation capabilities

- B. administrative and technical mitigation capabilities
- C. fiscal mitigation capabilities
- D. mitigation outreach and partnerships
- E. other mitigation efforts.

A. Regulatory Mitigation Capabilities

Table lists regulatory mitigation capabilities, including planning and land management tools, typically used by local jurisdictions to implement hazard mitigation activities and indicates those that are in place in Jurisdiction.

Table City of Jurisdiction's Regulatory Mitigation Capabilities

Regulatory Tool	Yes/No	Comments
Facilities Improvement Plan	Yes 2001	

Facilities Improvement Plan, 2001

This plan details the specific building and site improvement needs at all of our sites. These improvements are primarily large scale maintenance needs, but also include mitigation measures to solve drainage issues, seismic concerns, and other disaster hazards. Our local bond, Measure B, passed in 2001, is the primary source of funding to implement the work identified in the plan. These funds have been leveraged as a match to access State school facilities construction bond funds.

B. Administrative/Technical Mitigation Capabilities

Table identifies the personnel responsible for activities related to mitigation and loss prevention in Jurisdiction.

Table F.7. City of Jurisdiction's Administrative and Technical Mitigation Capabilities

Personnel Resources	Yes/No	Department/Position
15 Year Major Maintenance Planning	Yes	Maintenance & Operations
District Disaster Preparedness	Yes	Director of M&O
District EOC	Yes	Maintenance & Operations
Personnel skilled in GIS	Yes	Planning/Development Department
Emergency response	Yes	Operations
Grant writer	Yes	Director of Program Development
Risk Assessment/Mitigation	Yes	Risk Management Department

C. Fiscal Mitigation Capabilities

Table F.8 identifies financial tools or resources that the District could potentially use to help fund mitigation activities.

Table F.8. Jurisdiction's Fiscal Mitigation Capabilities

Financial Resources	Accessible/Eligible to Use (Yes/No)	Comments
Community Development Block Grants	Yes	
Capital improvements project funding	Yes	
Authority to levy taxes for specific purposes	Yes	With voter approval
Impact fees for new development	Yes	For new construction
Incur debt through general obligation bonds	Yes	With voter approval
Incur debt through special tax bonds	Yes	
General Funds	Yes	Not available

D. Mitigation Outreach and Partnerships

RUSD partners with the City and County of Riverside OES and has a seat at the City EOC when it is activated. RUSD has established emergency communications/response protocols with the Riverside Police and Fire Departments. RUSD also cooperates with the Red Cross to provide emergency shelter space when requested. In conjunction with BNSF, Operation Lifesaver, a railroad safety education program is presented to students at schools that are nearby railroad tracks.

E. Other Mitigation Efforts

RUSD has implemented mitigation efforts in the past. Examples that were not covered elsewhere in this section include the following:

- An improved District-wide emergency radio system has been established that ensures exceptional coverage and signal strength. The radios use a UHF frequency and the system features a repeater station that provides excellent coverage even in cases of significant topographical variances.
- RUSD has established a "climate alert" system of notification to schools during times of excessive smog or high temperatures. Students are restricted from excessive physical activities. In extreme conditions, activities such as recess, practices and athletic contests may be curtailed altogether.

10. Mitigation Strategy

Local Jurisdiction Mitigation Strategies and Goals

GOALS AND OBJECTIVES

Goal 1: Earthquake retrofitting

Objective 1.1: Hire a consultant to inventory and prioritize the seismic issues in District buildings.

Objective 1.2: Identify funding sources to implement seismic retrofit projects.

Goal 2: Establish FEMA coordination processes based on ICS

Objective 2.1: Provide training to staff on the elements of ICS.

Objective 2.2: Incorporate the principles of ICS in the site safety plans.

Goal 3: Maintaining Catch Basins

Objective 3.1: Establish a plan to ensure that storm drains and catch basins are cleaned regularly especially during times of extended rainy weather.

Objective 2.2: Inform site custodians of their role in this effort and provide timely reminders to implement this goal as inclement weather seasons approach.

Goal 4: Funding for non-structural abatement (Earthquake kits,etc.)

Objective 4.1: Establish a list of disaster supplies for school response teams

Objective 4.2: Establish a list of supplies for classroom disaster supply kits

Objective 4.3: Continue to explore potential funding resources

Goal 5: Communications Interoperability

Objective 5.1: Develop a plan whereby multi-agency responders will be able to communicate – especially in unified command settings

11. Mitigation Actions – Evaluation of Progress from 2005 Plan

- In the 2005 plan, the proposed mitigation strategy was to seismically retrofit the District Office building. A structural engineer was hired to inspect the building and prepare a report of the conditions and needs for retrofitting. There are currently no funds to implement the project, but the school district will likely

pursue a general obligation bond which may fund the work. Janet Dixon and Kirk Lewis initiated the project.

12. Future Mitigation Actions and Priorities

1. The school buildings of the district will be seismically upgraded to current standards.

Issue/Background: While the school buildings of the school district are in compliance with the Field Act, a series of changes and improvements to the building code has increased the seismic sustainability of newly constructed facilities.

Other Alternatives: No action

Responsible Office: Operations Division

Priority (High, Medium, Low): High

Cost Estimate: \$31,000,000

Potential Funding: FEMA Pre-Disaster Mitigation grants, State Seismic Retrofit Funds, Local General Obligation Bond

Benefits (Avoided Losses): More sustainable and safer buildings.

Schedule: NA

13. Incorporation into Existing Planning Mechanisms

The Facilities Improvement Plan for District sites will be updated once it is determined that an extension of the existing local general obligation bond will be placed on a future ballot. Specific hazard mitigation elements will be evaluated and incorporated into the list of facilities needs of each site. Elements such as seismic retrofitting and storm water mitigation will be identified as applicable. Ultimately, the Board of Education will approve this plan for eligibility for funding from the local obligation bond.

14. Plan Maintenance Process

Operations Division staff will monitor and evaluate the LHMP on an ongoing basis. Over the next 5 years, we will review the LHMP and will assess, among other things, whether:

- the goals and objectives address current and expected conditions,
- the nature, magnitude, and/or type of risks have changed,
- the current resources are appropriate for implementing the plan.

- there are implementation problems, such as technical, political, legal, budgetary, or coordination issues, and
- the outcomes have occurred as expected (a demonstration of progress).

If we discover changes have occurred during the evaluation, we will update the LHMP Revision Page, and notify OES to update our Annex.

15. Continued Public Involvement (Element)

The District planning group will meet periodically to evaluate whether adjustment to the plan is necessary. If adjustments are deemed necessary, notices will be posted for a public hearing so that the community may comment on the proposed changes to the plan. The notices will be on the District's website and posted on applicable bulletin boards to announce the meeting date/time/location.

2. Crosswalk Form parts to be Completed

	B	C	F	H
A	Page # – Location in Plan Where Actions are Identified	Total # of Projects All Hazards	Earthquake Hazard Project # Only	Other Hazard Project # Only
General Mitigation Project	11			
Property Acquisition and Structural Demolition				
Property Acquisition and Structural Relocation				
Structural Elevation	12		1	
Mitigation Reconstruction				
Dry Floodproofing of Historic Residential Structures				
Dry Floodproofing of Non-residential Structures				
Minor Localized Flood Reduction Projects				
Structural retrofitting of Existing	12		TBD	

Buildings				
Non-structural Retrofitting of Existing Buildings and Facilities				
Infrastructure Retrofit				
Soil Stabilization				
Wildfire Mitigation				
Post-Disaster Code Enforcement				
Hazard Mitigation Planning				
Other _____				
Other _____				
Other _____				

The purpose of the table is to assist FEMA and the State in identifying potential projects. The bottom of the form has a Legend for your information.

1. Local Mitigation Plan Review and Approval Status

Jurisdiction: Riverside Unified School District	Title of Plan: LHMP 2012	Date of Plan: 11/2011
Local Point of Contact: Kirk R. Lewis		Address: 3380 14th St. Riverside, CA 92501
Title: Assistant Superintendent, Operations		
Agency: Riverside Unified School District		
Phone Number: (951) 788-7135 X80413		E-Mail: Klewis@RUSD.k12.ca.us

2.

Exhibit A – Jurisdiction Boundary Map

Riverside Unified School District

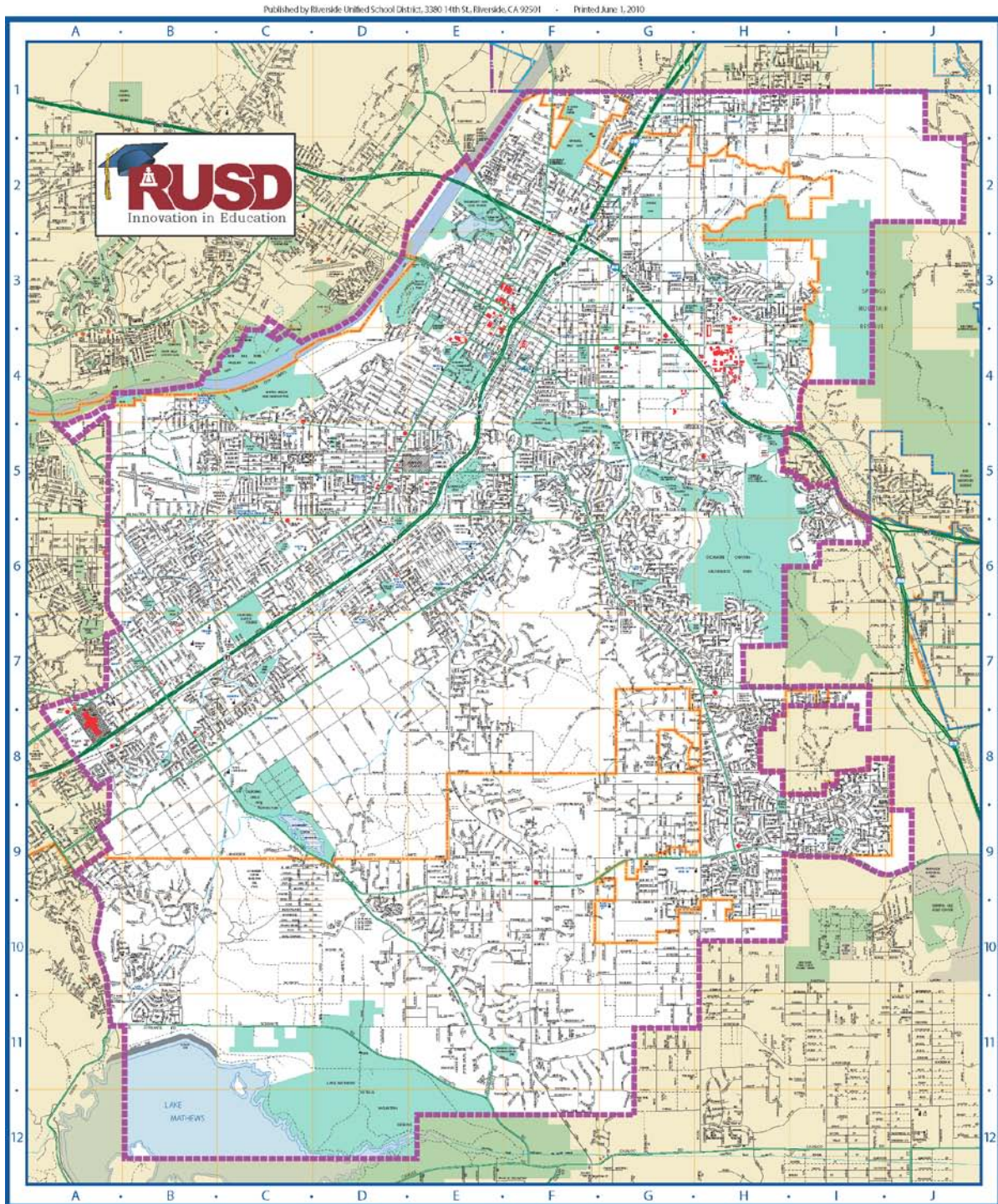


Exhibit B - Public Meeting Announcements

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Operations Division

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Recommendation: It is recommended that the Subcommittee discuss and comment on the design and determine the next steps to be undertaken.

4. **Landscape Architect – Athletic Field Renovations at Sierra, Chemawa, and Earhart Middle Schools**
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Recommendation: It is recommended that IDLA be used to design the field renovations at the three middle schools.

5. **Potential Attendance Area Adjustment Between Liberty and Monroe Elementary Schools**
The enrollment at Liberty Elementary School has grown from 750 (2007) to 865 this year and is reaching the capacity of the school. On the other hand, Monroe Elementary School's enrollment has declined from 768 (2007) to 646 at present. Staff will present a potential attendance area adjustment scenario as a starting point for consideration by the

Exhibit C – other

**Riverside Unified School District
Operations Division**

Board Operations Subcommittee Meeting
District Office Conference Room 3 A/B
October 5, 2011 – 9:30 p.m.

MINUTES

CALL TO ORDER: 9:30 a.m.

PRESENT: Dr. Charles L. Beaty, Mr. Tom Hunt, and Dr. Kirk Lewis

Also present were. Mr. Mike Fine, Mrs. Janet Dixon, Mr. Ken Mueller, Mr. Reggie Royster, Mrs. Mary Jane Gyll, Mr. Mike Fitzgerald, Mr. Richard Anderson, Best Best & Krieger LLP, and Ms. Lizette Delgado (Recorder)

ADDENDUM TO THE ACTION SECTION OF THE AGENDA:

Mr. Hunt moved and Dr. Beaty seconded to add Resolution No. 2011/12-27 to the Action section of the agenda.

Discussion Items

1. Potential Solar Project at Cleveland and Myers Property

Dr. Lewis stated that this item was placed on the agenda at Mr. Hunt's request. He shared that he had talked with Mr. Dave Wright, General Manager, Riverside Public Utilities, about their proposed solar project on the closed landfill on Tequesquite Avenue. Mr. Wright said that soon they will initiate an RFP process for a Power Purchase Agreement (PPA) between RPU and a third-party vendor for the installation of a photo voltaic system. The possibility of RUSD participating in the agreement was discussed and it was stated that the District's involvement could conceivably be a commitment to purchase a percentage of the electricity generated. The issue will be discussed further at a future subcommittee meeting. The subcommittee agreed that staff should continue to explore the feasibility of RUSD participating in this venture.

2. Public Access to Synthetic Track and Fields

The subcommittee discussed the accessibility of the public to the synthetic track and fields at our existing and future high school athletic facilities. Dr. Lewis stated that he was operating under the assumption that as track and field facilities are completed, they will be available to the public on a use of facilities permit basis which is consistent with that of other school districts. Mr. Mueller added that these facilities require district supervision when they are being used.

3. District Heating Ventilation and Air Conditioning (HVAC) – Update

Members received and discussed information staff presented on the operating conditions of

HVAC equipment at RUSD schools. Mr. Mueller highlighted that HVAC work orders during the months of August and September account for 30% - 35% of the annual HVAC work order volume and said that indoor humidity has been a particular issue this year. He stated that higher than usual humidity is the primary factor in causing an 18% - 20% false call rate. He noted that work orders are being prioritized by giving the highest priority to preschool, kindergarten, and students with special needs classrooms, then elementary and secondary classrooms, and lastly administrative offices. Mr. Mueller said that the District's set-point for air conditioning is 76 degrees and that according to administrative policies and procedures they cannot be adjusted below 74 degrees. He provided examples of different things employees have done to manipulate thermostats in classrooms. Mr. Mueller stated that work orders will continue to be screened, that ACS set-points will be adjusted to 74° as the default for cooling, and that preventive maintenance will continue. Behavioral issues will be referred to site administrators and aging control systems will be replaced as resources permit. HVAC Supervisor Reggie Royster and Energy Education Specialists Mary Jane Gyll and Mike Fitzgerald also provided input concerning this item.

4. Marks-Roos Pooled Refunding of Various Community Facilities District (CFD) Bonds

Dr. Lewis stated that several outstanding CFD bonds are good candidates for refunding providing an average savings of \$33.18 to \$128.90 per year on the special tax levies to homeowners within the CFDs and that due to the small size of some of the individual CFD bond issues to be refunded, staff is recommending the issuances be pooled and refunded using the Marks-Roos Local Bond Pooling Act of 1984.

Mr. Dick Anderson (BB&K) explained that the Board of Education needs to approve and authorized the execution of a joint-powers authority agreement through the Marks-Roos Local Bond Pooling Act of 1984, creating the Riverside Unified School District Financing Authority to enable the pooled refunding of bonds and subsequently issue the refunding bonds for the CFDs. He added that to execute a Marks-Roos refunding, the District would need to create a joint-powers authority with another agency and that preliminary discussions with Western Municipal Water District indicate that they would be willing to become a party to a joint-powers authority agreement for this purpose as they have for other local agencies.

In response to Mr. Hunt's question and comment, Mrs. Dixon stated that in order to meet a bond call date of March 1, 2012, bonds would need to be issued at least 30 days prior.

Based on Mr. Fine's concerns with current firms, the subcommittee requested that Mr. Fine present a recommendation with regard to financial and underwriting firms to be used for the issuance of the bonds.

Staff recommended that the Board of Education adopt a resolution approving the execution of a joint-powers authority agreement. The subcommittee agreed to forward this item to the Board of Education for approval at the November 1, 2011, regular meeting.

Action Items

5. Approval of Minutes

Mr. Hunt moved and Dr. Beaty seconded to approve the minutes of the May 9, 2011 meeting,

with a correction to item No. 3, first paragraph, to read 2 carpet crews; and to approve the minutes of the August 11, 2011 meeting as presented.

6. Selection of Architect for the Liberty Elementary School Classroom Wing Addition

Dr. Lewis stated that on September 5, 2011, the Board approved the application for funding to the State's Overcrowded Relief Grant (ORG) program for the project. The Board also requested additional information about the ORG program and the effects on the schedule if the District was to issue a new architect RFP for the design of the wing. Staff presented the options for selection of an architect.

Mrs. Dixon added that on September 28th, the State Allocation Board scheduled two more funding rounds for the estimated remaining ORG funds of \$287.4 million. The deadline for submitting an application for the first round is January 31, 2012, and the deadline for the last round is July 31, 2012. Applications must include DSA approved plans. She added that in order to meet the July 31, 2012, deadline, the selection of an architect for the project needs to be approved at the October 17, 2011, Board meeting.

Discussion was held and staff recommended that the Board approve the selection of HMC Architects as the architect and Tilden-Coil Constructors as the construction manager for the project.

Mr. Hunt moved and Dr. Beaty seconded to present the item with staff's recommendation for approval at the October 17, 2011, Board Education meeting.

7. Future Board of Education Meeting Action Items

a. Community Facilities District (CFD) No. 23 of Riverside Unified School District – Assumption of Joint Community Facilities Agreements (Spring Mountain Ranch)

Mrs. Dixon stated that CFD No. 23 is a proposed CFD for the Spring Mountain Ranch development, the future home of the Maxine Frost Elementary School, located in the eastern portion of the Highgrove community. She added that on July 1, 2007, the District entered into joint agreements with the County of Riverside, various other county agencies, and SMR Ventures, LLC, the original owner/developer for the Spring Mountain Ranch project. She said that Board approval is necessary to substitute the new owner, SF SMR LLC, as a party to the joint community facilities agreements.

Mr. Hunt moved and Dr. Beaty seconded that the approval of the Assumption of Joint Community Facilities agreements be presented to the Board of Education at the November 1, 2011, Board of Education meeting.

b. Ordinance No. 2011/12-01 – An Ordinance Dissolving Community Facilities District No. 30 of Riverside Unified School District, County of Riverside, State of California

On June 16, 2008, the Board of Education adopted a resolution establishing CFD No. 30, which was to subdivide 7 parcels into 48 parcels that would be built and sold as single family homes. Mr. Anderson provided background information concerning this item and Mrs. Dixon added that the developer lost the parcels in foreclosure and that the seven original remaining parcels have been sold to individual buyers. She stated that the bonds

of the Community Facilities District will not be issued to finance the construction and acquisition of school facilities, and that it should therefore be dissolved.

Staff recommended that the Board of Education adopt Ordinance No. 2011/12-01, dissolving Community Facilities District No. 30.

Mr. Hunt moved and Dr. Beaty seconded that Ordinance No. 2011/12-01 be presented to the Board of Education for adoption at the November 1, 2011, Board of Education meeting.

8. Resolution No. 2011/12-27 – Resolution Implementing Prequalification of Contractors for Rubberized Track and Artificial Turf Field Installation Bid Packages for Arlington Athletic Facilities Master Plan, Poly Athletic Facilities Master Plan, and J.W. North Athletic Facilities Master Plan, and Pool Construction Bid Packages for Ramona Athletics Facilities Master Plan Completion, Poly Athletics Master Plan, and J. W. North Athletic Facilities Master Plan Projects

Dr. Lewis stated that the District will soon be seeking bids for the installation of rubberized track and artificial turf field at Arlington, Poly, and North High Schools and for the construction of swimming pools at Ramona, Poly, and North High Schools. He added that the District would like to prequalify bidders to ensure that bidders are able to perform the work for which they are bidding.

Mrs. Dixon added that staff is recommending that the Board approve and establish a Prequalification Program for rubberized track and artificial turf field installation bid packages and pool construction bid packages, and adopt the Uniform System of Point Allocation.

Mr. Hunt moved and Dr. Beaty seconded that this item be presented to the Board of Education for consideration and approval at the October 17, 2011, Board of Education meeting.

Public Relations

9. Unscheduled Communications

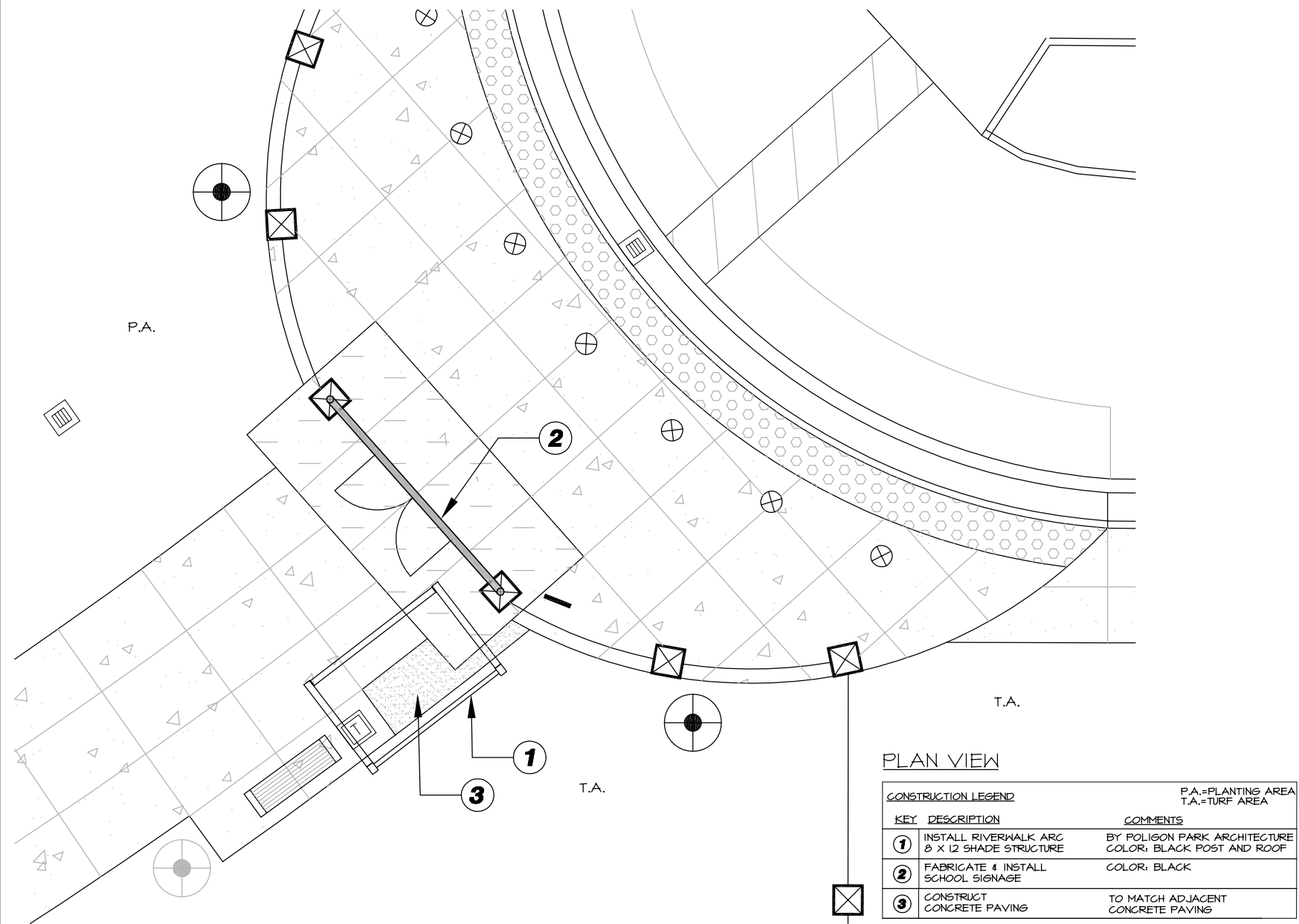
There were no requests to speak to the subcommittee.

Members Comments:

There were no members' comments

Adjournment

The meeting was adjourned at 10:46 a.m.



PLAN VIEW

CONSTRUCTION LEGEND		P.A.=PLANTING AREA T.A.=TURF AREA
KEY	DESCRIPTION	COMMENTS
1	INSTALL RIVERWALK ARC 8' X 12' SHADE STRUCTURE	BY POLYGON PARK ARCHITECTURE COLOR: BLACK POST AND ROOF
2	FABRICATE & INSTALL SCHOOL SIGNAGE	COLOR: BLACK
3	CONSTRUCT CONCRETE PAVING	TO MATCH ADJACENT CONCRETE PAVING



RWA 8X12

SHADE STRUCTURE IMAGE



SHADE STRUCTURE AND SIGN PERSPECTIVE 1



SHADE STRUCTURE AND SIGN PERSPECTIVE 2



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PROJECT
RAMONA H.S. INTERIOR
LANDSCAPE RECONST.

EXHIBIT: IB
SCALE: 1" = 10'

SHEET TITLE
GATEWAY ELEMENT
EXHIBIT

DATE: 10/20/11
DRAWN BY: JM

APPROVAL

SHEET NO. 1 OF 1

Proposed Attendance Area Adjustment
 Liberty to Monroe
 Effective 8/1/2012

	Actuals					Projected	Proposed	Projection	Current
	Oct-07	Oct-08	Oct-09	Oct-10	Oct-11	Oct-12	Change	with Change	Vacant
								Oct-12	Rooms
Liberty	731	758	799	806	836	852	-68	784	0
Monroe	756	757	703	693	631	630	68	698	4

Liberty's peak enrollment was 902 in 2002 on a MTYRE schedule, including portions of Casa Blanca
 Monroe's peak enrollment was 791 in 1996

Proposed Area of Change West side of Jackson to all of Everest, and south side of Garfield to North side of Magnolia)
 is within the K-3 walk distance to both Liberty Elementary and Monroe Elementary

Proposed Change in Attendance Area

Liberty Elementary to Monroe Elementary

