

**Riverside Unified School District
Operations Division**

Board Operations Subcommittee Meeting
District Office Conference Room 3 A/B
February 15, 2011 – 1:30 p.m.

MINUTES

CALL TO ORDER – 1:30 p.m.

PRESENT: Dr. Charles L. Beaty, Mr. Tom Hunt, and Dr. Kirk Lewis

Also present were. Mr. Mike Fine, Dr. Bill Ermert, Ms. Janet Dixon, Ms. Cheryl Simmons, Mr. Ken Mueller, and Ms. Lizette Delgado (Recorder)

Discussion Items

1. Facility Needs for the STEM Program

Subcommittee members briefly discussed the potential needs for the addition or modifications of facilities to support the STEM program, the impact of the program in the community, and collaboration with other educational entities in the community. Dr. Lewis shared with the subcommittee that at this time it is unknown what the facilities costs will be given that the location of the program has not yet been determined. In addition, since the curriculum has not yet been developed, it is not determined as to what interior improvements or specialized equipment will be needed. He added that it will likely be necessary to paint the classroom spaces and provide appropriate classroom furniture. Mr. Fine informed the subcommittee that the Instruction Board Subcommittee will discuss the proposed locations for the program and the components of the program at their meeting scheduled for tomorrow, Wednesday, February 17, 2011.

2. University Middle School Basketball Courts

Dr. Lewis presented the subcommittee with a sampling of the dimensions of exterior basketball courts throughout schools in the District. Subcommittee members discussed the information that was presented and suggested that research on the Physical Education programs at our schools in terms of curriculum, best use of facilities/fields, student involvement, standards and priorities needs to be accomplished before a recommendation is made concerning modifications to the basketball courts at University Middle School.

3. Status of Grounds Maintenance

Ken Mueller presented the subcommittee with data concerning the levels of greenscape and hardscape maintenance, which included: Level 1, Ideal Facility maintenance; Level 2, Comprehensive Stewardship; Level 3, Managed Care; Level 4, Reactive Management; and Level 5, Crisis Maintenance. He also provided detailed information on the current Grounds Department levels of services provided to school sites in relationship to current department' staffing. Information was also provided regarding the total required materials costs for

ground services which reflect a deficit when compared to the current 2010-2011 budget for materials for landscape maintenance.

Subcommittee members thanked Mr. Mueller and Dr. Lewis for the presentation and asked that a presentation be made to the Board of Education at the next regularly scheduled meeting on Tuesday, February 22, 2011.

4. Arlington Pool Re-Plastering/Renovation Project

Dr. Lewis presented information regarding the re-plastering of the Arlington High School pool which is included in the athletic facilities master plan project. The preliminary budget of \$75,000 for re-plastering was based on the initial survey of the high school athletic facilities needs developed by Dr. Beaty. Before the preparation of the plans for the work, several weeks ago our pool consultant was asked to review the condition of the pool facility to identify deficiencies that would be appropriately addressed while the pool was empty. The specifications were detailed and the total cost was estimated at over \$400,000. This scope of work, comprised of necessary maintenance and code compliant work, was primarily due to the age of the pool (over thirty-five years). This work was also necessary to bring the facility “up to par” with the conditions of the new pools that will be installed at North, Poly, and Ramona. The Subcommittee agreed with the recommendation and approved the increase in cost to the project.

5. Review of Existing Naming Policy and Rules and Regulations (RUSD & CSBA)

Subcommittee members reviewed RUSD Policy and Rules and Regulations #7310 School Facilities and New Construction – Naming or Renaming of a School or Facility, and CSBA sample Policy 7310 Facilities – Naming of Facility. Members discussed the policy and the rules and regulations, and agreed that policy was satisfactory, but changes to the Rules and Regulations are necessary. Once the Rules and Regulations are modified, they will be forwarded to the By-laws and Policy Board Subcommittee for their consideration.

6. Energy Master Plan – Selection of a Consultant

At the Operations/Board Subcommittee meeting on January 4, 2011, the subcommittee asked that staff meet with the interview committee to develop a recommendation for the approval of a consultant by the Board of Education. The interview committee reconvened on February 1st and finalized a recommendation for a consultant to develop the energy master plan. This information was shared with the subcommittee.

Staff informed the subcommittee that Chevron Energy Solutions has been selected as the RUSD Energy Master Plan provider and that the approval of the recommendation will be presented for Board action at the Board of Education meeting on February 22, 2011. Chevron Energy Solutions operates as an ESCO (Energy Services Company), is one of the largest energy systems providers in the state of California, and energy conservation planning/projects is their core business. Staff added that the District Energy Master Plan is a road map as to how we are going to pursue energy saving projects and finance energy savings systems allowing us to “line-up” for funding as it becomes available (i.e. energy grants, rebates, etc.). There will be no cost for the development of the plan if Chevron is awarded \$10 - \$15 million of work.

7. Approval of Minutes

Mr. Hunt moved and Dr. Beaty seconded the approval of the minutes of the November 16, 2010, and the January 4, 2011 meetings.

8. Citizens' Oversight Committee (COC) Nominations

The Board of Education has submitted names for nomination to the Citizens' Oversight Committee. A list of these individuals and their background information was presented and discussed by the subcommittee. After a brief discussion, members confirmed the list of nominees for presentation and approval at the March 7, 2011, Board of Education meeting. Dr. Lewis added that the new members will be introduced at the next COC meeting on March 23, 2011, and that termed-out members will be recognized with a plaque for their service on the committee.

Public Relations

Members' Comments

Mr. Hunt requested that the following items be added to the next subcommittee meeting agenda: Landscaping Contracting and Property Next to King High School.

Future Agenda Topics

- Riverside Public Utilities – Commercial Development Rebate Program
- Policies Concerning New School Dedications and Ribbon Cutting Ceremonies for Facilities Added to Existing Schools

Adjournment

The meeting was adjourned at 3:54 p.m.