



Barstow Unified School District
Personnel Services

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May 29, 2025

TO: Principals, Classified Managers, School Secretaries, District Office Staff
FROM: Jorge Gutierrez, Assistant Superintendent, Personnel Services *JG*
SUBJECT: 2025-2026 Work Year Beginning and Ending Dates of Employment for Classified Personnel

Below is the schedule of beginning and ending dates for employees who work less than and equal to 260 days
(Less than and equal to 12 month classified employees) for the 2025-2026 school year.

# Days Worked/Workdays Per Yr.	Position Classification
177 paid workdays per year (M-Thu) <i>(3/23/26 Non-Workday UNLESS needed to Offset an inclement weather/snow day)</i> 7/28/25 – 6/2/26	4K Preschool- Paraeducators, Only
215 paid workdays per year <i>(3/23/26 Non-Workday UNLESS needed to Offset an inclement weather/snow day)</i> 7/28/25 – 6/2/26	Campus Security Assistant – All Campus Safety Assistant – All Career Center Tech – BHS CTE Specialist - BHS Library Media Assistant – Elem (4K-4) Nutrition Services Worker – All Paraeducator – All (except 4K) School Site SPED 504 Liaison - PPS
230 paid workdays per year <i>(3/23/26 Non-Workday UNLESS needed to Offset an inclement weather/snow day)</i> 7/21/25 – 6/12/26	Delivery Driver - Nutrition Services Health Assistant – All Library Media Assistant – BHS, BJHS, BIS, STEM Library Media Tech – BHS, BJHS Licensed Vocational Nurse Office Assistant – K-8, CHS. (Except CEC see alternative schedule) School Accounting Tech. – BHS Secretary – BJHS, BIS Sr. Office Assistant – All (except BHS Guidance) Translator/Interpreter Spanish – English
240 paid workdays per year <i>(3/23/26 Non-Workday UNLESS needed to Offset an inclement weather/snow day)</i> 7/14/25 – 6/19/26	Admin Assistant – School – ALL K-8 and CHS Guidance Office Support Tech – BHS Registrar – CEC Secretary - BHS Sr. Office Assistant – BHS (Guidance)
260 paid workdays per year <i>(12/26/25 Non-Workday)</i>	Admin Assistant - Dept. Admin Assistant - School - BHS Custodians CWA Technician Delivery Driver – Purchasing/Warehouse District Office – All Staff Facilities, Maint and Ops – All Staff Information Technology – All Staff Instructional Media Center Technician Nutrition Services Support Technician Office Assistant - PPS Outreach Liaison - PPS Pupil Svcs. Tech – PPS