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Commissioner

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Addendum #1

Assistive Technology Evaluations FY21 – One Year Contract with Two Option Years

Issue Date: Tuesday, July 14, 2020

Bids Due: Wednesday, July 22, 2020 at 1PM EST

Why is the district utilizing a solicitation for the services requested in this bid?

- The Providence Public School District solicits a request for proposals to meet the needs of services which we are unable to provide with existing staff.

Will there be a pre-bid meeting for interested vendors to attend?

- There will not be a pre-bid meeting.

What is the anticipated award date?

- The anticipated award date will be August 31, 2020 but is subject to change.

How many vendors does the district expect to award a contract to for the services requested in this solicitation?

- The district intended to award a contract to one vendor.

How many vendors is the district currently using to fill these needs?

- The district currently contracts with one vendor.

Can the district please clarify how needs for contractors will be disseminated to vendors post award?

- Following award, the awarded contractors will receive a purchase order and then will work directly with the staff in Specialized Instruction and staff in schools to coordinate provision of services.

How many references does the district require?

- The district requires 3-5 references.

Can the district please provide incumbent information, and current bill rates, for contracts in place for similar services?

- The district currently contracts with Tech Access of RI. The rate is \$200.00 per hour

What is the expected amount of FTE contract, vendor supplied Assistive Technology Evaluations to be utilized during the 2020-21 SY?

- The expected amount of FTE varies depending on student needs.

Can the district please provide the total amount of FTE contract, vendor supplied Assistive Technology Evaluations utilized during the 2019-20 SY?

- The vendor completed 4 evaluations for the 2019-2020 school year and 8 consultations.

Can the district please describe the supplies, material, and equipment that contracted providers will have access to at the district? (wifi, computer access, testing material, office supplies, etc.)?

- Providence Public School District will provide access to internet capabilities, computers/laptops/iPads, office supplies, and fax/copy machine. The Providence Public School District will provide testing and evaluation materials

Can the district please describe the supplies, material, and equipment that the vendor is expected to provide?

- The vendor is expected to provide materials for writing reports, conducting evaluations, and consultation with staff.

Can the district please describe specific types of devices students may need in the classroom setting, including type of equipment?

- Students may need devices to assist with communication such as a chrome book, ipad, or other speech output device.

Can the district please clarify the Certificate of Insurance expectations stated as “in a form and in an amount satisfactory to Providence Public Schools”?

- The certificate should provide verification on types and limits of coverage, the insurance company, policy number, named insured, and the policies’ effective periods.

Can the district please clarify expectations around “ongoing technical assistance”, required in the detailed project plan?

- Ongoing technical assistance would be to provide ongoing assistance when the district identifies a problem and is in need of further action. Technical assistance may include human relations assistance, training for staff members, and /or communication.