

Addendum #1

Contract Services for Recruitment and Development of District Staff – One Year Contract (FY23) with One Option Year

Issue Date: Tuesday, February 8, 2022

Bids Due: Wednesday, February 23, 2022 at 1:00PM

1. Why is the district utilizing a solicitation for the services requested in this bid?

The district is utilizing a solicitation because we intend to expand district capacity for recruitment and ongoing support of emerging talent with an outside vendor, and state law requires competitive bidding for contracts exceeding \$5,000 in a single fiscal year. This solicitation will identify that outside vendor. The district does not intend to contract with a hiring agency for this scope of work.

2. Can the district please clarify how needs for vendor supplied contractors will be disseminated to awardees post award?

District staff will work directly and closely with the awarded vendor(s) to identify and disseminate our needs.

3. How many references does the district require?

There is no set requirement regarding the number of references. Two to five references would be acceptable.

4. When is the estimated contract award date, and how will the district communicate award status to vendors?

We anticipate awarding a contract in April. The district will communicate with vendors via email.

5. What is the estimated budget for this project?

The district has historically spent approximately \$300,000 to \$400,000 per year through this contract.

6. What types of school-based professionals is the district looking for the awarded vendor to provide (i.e. SPED Teachers, School Psychologists, Social Workers, SLP's, OT's, PT's, RN's, LPN's, SLI's, etc.)?

Generally speaking, secondary classroom teachers in varying content areas.

7. How many vendors does the district expect to award a contract to for the services requested in this solicitation?

One.

8. Can the district please provide incumbent information and current bill rates for contracts in place for similar services?

The district currently holds a contract with Teach for America for this scope of work. The current rate is \$10,000 per teacher recruited and placed within the district.

9. What is the expected amount of full-time, vendor supplied school-based professionals needed during the 2022-23 SY, broken down by modality?

Somewhere between 20-40, the vast majority being in high-need, secondary core content areas such as Math, Science, Special Education, etc..

10. Can the district please provide the total amount of billing, broken down by vendor and classification, for all vendor supplied school-based professionals utilized during the 2021-22 SY?

At this time, the district will not supply this information.

11. Can the district please describe the supplies and materials that contracted providers will have access to at the district? (wifi, computer access, testing material, office supplies, etc.)?

Contractor must provide their own supplies.

12. Can the district please clarify what supplies, equipment, testing kits, protocols, materials, etc., are to be provided by the vendor?

Contractor must provide their own supplies.

13. What travel between schools is expected for these providers?

A fair amount as the servicer will be providing ongoing coaching and support throughout the year and candidates will be placed at different sites.

14. Will the district review other SPED service classifications if submitted with the vendor proposal?

We can look at them, yes.

15. What are the district expectations of contract providers to assist in Medicaid reimbursement documentation services?

The district does not anticipate that the vendor hired as a result of this solicitation would assist in Medicaid reimbursement documentation services.

16. What is the average student caseload size for the providers requested in this solicitation?

We do not have this information at this time.

17. Will the district accept SLP-Clinical Fellows (CFs)?

No

If no, is the district willing to accept CF's if vendor is able to provide required supervision?

No

18. Who, from the district, will provide supervision and oversight to contracted staff?

This would be part of the accepted vendor's responsibility.

19. Is the district looking for candidates for on-going contracted services, or is it anticipated that a certain number of providers will be hired-on directly by the district?

Candidates will each receive ongoing coaching and support by the provider.

20. Can the district please clarify the maximum weekly allowable hours approved for providers requested in this solicitation?

This contract will not be based on an hourly rate.

21. Would digital proposal submittals be accepted?

Yes.

22. If the district is unable to list the total volume, by modality, of professionals needed, will the district accept hourly rates per modality, in lieu of one all-encompassing yearly cost?

No.