

Addendum #2

Security Guard Services (Unarmed) – Three Year Contract (FY23-FY25)

Issue Date: Friday, February 18, 2022

Bids Due: Wednesday, March 2, 2022 at 1:00PM

The bid opening date for this solicitation has been extended until **Wednesday, March 2, 2022** at 1:00PM. Bids must be submitted in accordance with the instructions on page 1 of the solicitation. No electronic bids will be accepted.

1. What is the expected average for hours? While I understand that we will not have a set schedule until the athletic calendar comes out, if we could get a general idea, that would be helpful.

In the winter it will usually start at 2:30 and go to 9pm. On weekends it can be from 8am to 8pm based on track meets.

2. Please confirm the existing security services provider, if any.

Imperial Security

3. If there is an incumbent security provider, are those employees covered by a Collective Bargaining Agreement with the incumbent company?

Not to our knowledge.

4. As bidders may be obligated to honor certain aspects of an incumbent CBA, will the District please provide a copy of the CBA and a seniority list? Alternatively, will the District please provide the name of the union representing the contractor's workforce?

N/A

5. If a security services provider is presently in place, what are the current bill rates the district is paying for this service?

Please see the pages at the end of this addendum for our current rates.

6. If a security services provider is presently in place, what are the current wage rates for the specified positions?

Please see the pages at the end of this addendum for our current rates.

7. If a security services provider is presently in place, what is the scope of work for their services (number of school locations, number of personnel and hours assigned at each)?

The same as this current solicitation.

8. If a security services provider is presently in place, what specialized training or certifications have they received?

All specialized training and/or certifications are covered by the provider, not by PPSD.

9. If applicable, are you pleased with the level of instruction and proficiency in trained or certified skills amongst the current security team?

Yes

10. Is law enforcement presently on-site across the district on a permanent or part-time basis?

Yes, but law enforcement is not located where guards are stationed and not at the same time.

11. If law enforcement is presently on-site across the district on a permanent or part-time basis, what is the scope of work for their services (number of school locations, number of personnel and hours assigned at each)

We have School Resource Officers (SROs), but there is very little to no crossover between their work in terms of scope or location with the security services provider.

12. Please expand upon Section II, "Scope of Work & Requirements" and specifically, the desired duties, responsibilities, personnel, and hours of the contracted security team.

Job duties include monitoring sites, keeping general order, ensuring that visitors/families follow current PPSD COVID policies/guidelines, and confirming appropriate paperwork from teams that may show up to use the facility in question.

13. With an understanding that the selected vendor will provide unarmed security services at various sites through the district, to which schools will they be assigned?

They will be assigned at various high schools with athletic facilities during non-school hours.

BID BLANK

The Honorable Jorge O. Elorza, Chairman

Board of Contract & Supply

City Hall

Providence, RI 02903

Dear Mayor Elorza,

Imperial Security Inc Hereby agrees to contract for
**RFP FOR SECURITY GUARD SERVICES (INCLUDING BOTH ARMED AND
UNARMED GUARD HOURLY RATES AS LISTED BELOW) -3 YEAR
CONTRACT (BLANKET ORDER) FY 2019/20 PROVIDENCE SCHOOL
DEPARTMENT/GENERAL ADMINISTRATION**, in accordance with specifications
and in the manner and upon conditions herein provided for the total sum(s) listed below:

SHIFT

UNIT PRICE

8 AM-4 PM

16²⁵ /per hour (armed)

Monday thru Friday

No Holiday

15²⁸ /per hour (unarmed)

8 AM-4 PM

Monday thru Friday

Holidays and Weekends

15²⁸ /per hour (unarmed)

4 PM -10 PM

16²⁵ /per hour (armed)

Monday thru Friday

No Holiday

15²⁸ /per hour (unarmed)

4 PM-10 PM

Monday thru Friday

Holidays and Weekends

15²⁸ /per hour(unarmed)

*ADDITIONAL
SECURITY*

1. Lead Time-Security company shall require 8 hours notification by the School Department for additional personnel.
2. The minimum numbers of hours required per day for additional personnel is 4 hours.
3. Rate for additional personnel is 15²⁸ per hour on Saturdays, 15²⁸ per hour on Sundays and Holidays.

SCHOOL DAY

School day shall be only those days students are attending class.

ASSIGNMENTS

Assignments of security personnel shall be made by the Principal of the school. Hours are subject to change as determined by the School Department Representative. Security personnel found unsuitable by the School Department shall be removed and replaced as soon as possible, upon notification to the vendor.

SICK TIME

Any position not filled by vendor due to illness or vacancy must be filled within three working days.

UNIFORMS

Guards shall be neatly attired in uniforms at all times while on duty. Shabby attire will not be tolerated and may be caused for dismissal.

ATTENDANCE

Security guards must report to the main office each day prior to starting his/her duties to "sign in" and in the afternoon to "sign out" upon completion of his/her duties. Vendor may provide company attendance forms, if available.