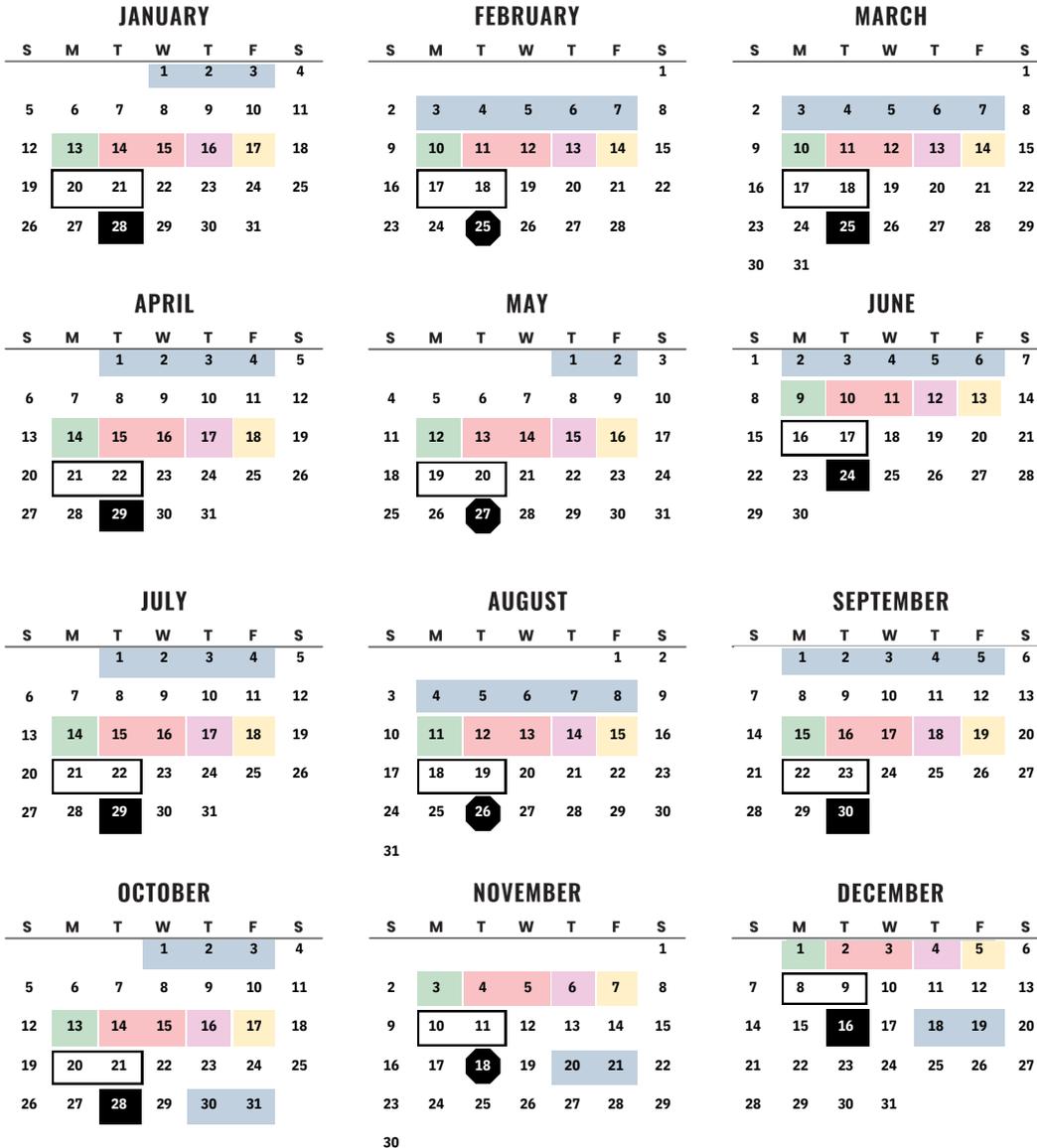


2025 BOARD AGENDA SCHEDULE

This document is intended to support the Board Meeting Process Map. It outlines specific dates for each phase of our Board of Directors agenda development and meeting schedule.

Important Notes:

- All items with a fiscal implication MUST be approved by the Chief Financial & Operations Office
- Only Senior Leadership can input items on Board Premier
- Board Premier is LOCKED on the 2nd Friday before the Board Meeting. Approval from Dr. Tamez is required to unlock it. TIP: Plan ahead so that you are able to meet these deadlines.
- Focus on items that are time sensitive, NOT items that can wait for approval until the next Board Meeting.



BOARD AGENDA PHASE

BOARD PREMIER SETUP

AGENDA ITEMS TO LEADERSHIP

AGENDA ITEM SUBMISSION

SEA EDIT

AGENDA REVIEW

AGENDA POST/SHARE WITH BOARD

BOARD MEETING & ACCOUNTABILITY



GENERAL BOARD + NUEVA VIDA & SUNRISE LOFTS QUARTERLY MEETINGS

DUE

1st Week of Month

2 Weeks Prior to Meeting

2 Weeks Prior to Meeting

2 Weeks Prior to Meeting

2 Fridays Prior to Meeting

1 Week Prior to Meeting

Last Tuesday/Week of the Month



#MakingItHappenTogether

