



## District English Learner Advisory Committee (DELAC)

April 23, 2025  
9 a.m. to 11 a.m.

### DELAC Minutes

Agenda Item	Summary of Discussion and Actions
<b>I. Call to Order</b>	<p>The meeting was called to order at 9:08 AM by Grace Vega, the English Learner Program Specialist.</p>
<b>II. Welcome Opening and Attendance</b> <ul style="list-style-type: none"> <li>A. Strategic Plan Priorities</li> <li>B. Meeting Norms</li> </ul>	<p>Grace welcomed both in-person and Zoom attendees. In person attendees included:</p> <ul style="list-style-type: none"> <li>● Jeanette Velasco, Parent Representative from Castle</li> <li>● Leslie Hernandez, Parent Representative from Sing Lum</li> <li>● Angelina Sanchez, Parent Representative from Old River</li> <li>● Mariana Cabrerias, Parent Representative from Williams</li> <li>● Liliana Garza Ramirez, parent from Old River</li> <li>● Angelica Sanchez, Academic Coach from Castle</li> <li>● Toni Sanchez, Program Specialist from Instructional Services</li> <li>● Grace Vega, Program Specialist from Consolidated Programs</li> <li>● Genesis Contreras, Program Specialist from Consolidated Programs</li> <li>● Jacqueline Cortez, Admin. Secretary from Consolidated Programs</li> <li>● Vanessa Ramirez, District Interpreter</li> </ul> <p>Attendees on Zoom included:</p> <ul style="list-style-type: none"> <li>● Susana Morales, Parent Representative from Van Horn</li> <li>● Martha Mayorga, Parent Representative from Miller</li> <li>● Suzana Montoya, Parent Representative from Laurelglen</li> <li>● Karina Ochoa Manzo, teacher from Whitley</li> <li>● Crispina Ayala, Parent Representative from Berkshire</li> <li>● Amada Nunez, Parent Representative from McAuliffe</li> <li>● Ian Elliot, Assistant Principal of Laurelglen</li> </ul>
<b>III. Public Comment</b> Comments related to agenda items, per Greene Act and must be submitted by email to <a href="mailto:delac@pbvusd.k12.ca.us">delac@pbvusd.k12.ca.us</a> 24 hours in advance of the meeting.	<p>There was no public comment at this time.</p>
<b>IV. Principal's Report:</b> Designated English Language Development (d-ELD)	<p>Genesis Contreras, EL Program Specialist from Consolidated Programs, and Toni Sanchez, EL Program Specialist from Instructional Services, presented information on Designated English Language Development (ELD) instruction in the classroom.</p> <p>Genesis began by explaining that designated ELD is provided daily, for a minimum of 30 minutes. During this time, students work in small groups with a teacher—either their classroom</p>

teacher or another teacher—grouped by similar English proficiency levels. Instruction is guided by the California ELD Standards, which are designed to support English Learners (ELs) in developing proficiency in English across reading, writing, speaking, and listening.

She noted that the district has adopted specific curriculum materials for designated ELD. In elementary schools, the adopted curriculum is **Benchmark Advanced**, while in junior high schools, the curriculum is **English 3D**.

Genesis also shared photos of an ELD lesson and demonstrated what small-group instruction looks like in the classroom. She highlighted instructional strategies teachers can use and emphasized that ELD texts are aligned with the literature and texts used in English Language Arts (ELA) to reinforce content across both subjects.

Toni Sanchez further explained that in junior high, designated ELD consists of one full class period per day. Students are grouped according to their English proficiency levels, as determined by the **ELPAC (English Language Proficiency Assessments for California)**.

The next topic discussed was the **Summative ELPAC Score Reports**. Genesis explained that parents of English Learners receive these reports in August or September. The score reports include details on how students performed in two key areas: **Oral Language** and **Written Language**. In order for a student to be considered for **reclassification** (reclassification as fluent English proficient), they must achieve an **overall score of Level 4** on the Summative ELPAC. Genesis also demonstrated specific resources that parents could use and stated that these resources would be posted inside the parent square group for DELAC.

<p><b>V. Approval of Minutes</b> Motion, Second, and Vote</p>	<p>Minutes for the previous DELAC meeting on March 13, 2025 were approved. Angelica Sanchez, parent representative from Old River made the first motion, Leslie Hernandez, parent representative from Sing Lum made the second motion. All were in favor. The motion carried.</p>
<p><b>VI. Old Business</b> A. None</p>	<p>None.</p>
<p><b>VII. New Business</b> A. Access to Standard Instructional Program B. Teacher EL Authorization</p>	<p>A. Grace Vega, EL Program Specialist, addressed the topic of Access to Standard Instructional Programs for English Learners (ELs). She emphasized that EL students cannot be denied access to the district’s standard instructional program. Designated English Language Development (ELD) is considered an integral part of the standard instructional program. Instruction for ELs must be</p>

	<p>designed to help students meet grade-level content and performance standards, and must align with the same rigorous state standards and achievement goals expected of all students.</p> <p>B. Next, Grace discussed EL Authorization for Teachers. She explained that all teachers who are assigned to provide instruction in subject matter courses to English Learners must hold the appropriate EL authorization. This ensures that teachers are qualified to effectively deliver ELD instruction and support language development in their subject areas.</p>
<p><b>VIII. Announcements and Next Meeting Date</b>  A. Upcoming DELAC Meeting  May 21, 2025</p>	<p>A. The next meeting will be on May 21, 2025 at 9 AM in the District Office Board Room. The meeting will be held in-person and on Zoom.</p>
<p><b>IX. Adjournment</b>  Motion, Second, and Vote</p>	<p>The meeting concluded at 10:11 AM. The first motion to adjourn was made by Leslie Hernandez from Sing Lum, and the second by Mariana Cabrera from Williams. The motion carried unanimously.</p>