

MEETING MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Thursday, June 4, 2025, at 11:00 a.m.** The Board will convene in Open Session at 5455 South Loop East Freeway, Houston, TX 77033. It is the intent of the Board to have a quorum physically present at the above address. If a quorum of the Board is not physically present at the above address, it is the intent to have the presiding officer physically present at the above address. Other members of the Board may be participating via videoconference in compliance with the Texas Open Meetings Act (Tex. Gov't Code § 551.127(e)). Videoconferencing link provided upon request by emailing julie.nguyen@yesprep.org. Members of the public may submit a request to comment on any agenda items(s) to dana.foughty@yesprep.org before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

YES Prep Board Members Present: Michol Ecklund, Jordan Marye, Mickey Barrett, Brian Colona, Amy Wright, Chris Barbic, Luly Castillo

YES Prep Staff Members Present: Carmen Darville, Dana Foughty, Luis Mena, Phil Wright, Isy Castillo, Tony Munoz, Julie Nguyen, Ireri Rebollar, Danika Palacios, Sarah Landsman, Leigh Levine, Cesar Cedillos, Beth Carlson-Young, Amanda Rawlings, Akeia King, Aaron Ledesma, Joyce Varghese, Ray Green, Brionne Roberts

1. **Call to Order, quorum determined, meeting declared open at 12:52 PM.**
2. **Unannounced Intruder Detection Audit Notice**
 - Results will be shared during the Executive session.
3. **Business agenda:**
 1. **Vote** to approve the FY25 Budget Amendment.
Motion: Jordan Mayre
Second: Chris Barbic
Unanimously approved at 12:54 PM.
 2. **Vote** to approve the FY26 Budget.
Motion: Brian Colona
Second: Jordan Marye
Unanimously approved at 12:54 PM.

3. **Vote** to approve the Purchasing Policy Update.
Motion: Brian Colona
Second: Chris Barbic
Unanimously approved at 12:54 PM.
4. **Vote** to approve the corresponding corrective action plan for TEA Complaint #SRDR2025-11-17.
Motion: Brian Colona
Second: Jordan Marye
Unanimously approved at 12:55 PM.
5. **Vote** to approve the corresponding resolution to submit a request to TEA to waive 19 TAC§100.1035(c)(5)(C)(vi) in the consideration of the expansion amendment request to increase maximum enrollment and add YES Prep Fifth Ward Elementary and YES Prep West Elementary.
Motion: Brian Colona
Second: Amy Wright
Unanimously approved at 12:55 PM
6. **Vote** to approve a temporary authorization for the CEO to finalize contracts for summer projects, subject to retroactive Board approval in September, and for changes go through the change order process, not to exceed a 10% delta.
Motion: Brian Colona
Second: Chris Barbic
Unanimously approved at 12:56 PM.

4. Consent agenda:

1. **Vote** to approve meeting minutes from May 8, 2025, Board meeting.
2. **Vote** to approve awarding a contract to CFI Mechanical, Inc. for the RFP#YESP2025-14 NFS HVAC Replacements in the amount of \$134,331.00, and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s) and amendment(s).
3. **Vote** to approve the contract amendment with DTK Facility Services, LLC to add two elementary schools to the scope of work.
4. **Vote** to approve the Kokua Education, Inc contract for long-term substitute teacher staff placement services in SY2025-2026.
5. **Vote** to approve the Texas Student Data System (TSDS) and PEIMS support services agreement with Region 4 ESC for SY2025-2026.
6. **Vote** to approve the quote from Republic Services for a 12-month waste management contract and delegate authority to the CEO and his designee to negotiate, finalize, and execute the agreement and any amendment(s).
7. **Vote** to approve the purchase of professional services from RockIT Consulting LLC for FY2026 and delegate authority to the CEO and his designee to negotiate, finalize, and execute the agreement(s) and any amendment(s).
8. **Vote** to approve the purchase of a three-year software license subscription with StormWind, LLC and delegate authority to the CEO and his designee to negotiate, finalize, and execute the agreement(s) and any amendment(s).
9. **Vote** to ratify the contract with Unified Impact, LLC.
10. **Vote** to ratify the master services agreement with Cybrella Inc.
11. **Vote** to approve the relinquishment and assignment agreement with Vincent Pierre Urban.

12. **Vote** to approve the memorandum of understanding with Houston Charter Athletics League, LLC (HCAL).
13. **Vote** to approve the independent contract agreement with Ellen Winstead for SY2025-2026.
14. **Vote** to ratify the contract agreement with Eric Saldanha.
15. **Vote** to ratify the contract agreement with Morgan Lambertson.
16. **Vote** to approve the renewal of contracts with qualified vendors to provide services to students in Special Education during SY25-26 (FY2026), and delegate authority to the CEO and their designees to negotiate, finalize, and execute the agreements and any related amendments.

Vendor	Description of Services
Abilities Therapy and Consulting, LLC	SpEd compliance and SpEd therapy services
Ace Therapy Services, LLC	Speech therapy services
Amergis Healthcare Staffing Inc.	Healthcare staffing provider
AMN Allied Services, LLC	Healthcare staffing provider
Assessment Intervention Management (AIM)	Consultation, assessment, and therapy services
Beyond Therapy Education Solutions	School-based therapy staffing agency
Bilingual Behavior Analysis Services, LLC	Applied behavior analysis for bilingual students
CareStaff Partners	Healthcare staffing provider
Customized Staffing Solutions	Contracted professional staff support to YES Prep schools
Diagnostic Assessment & Consulting Services (DAACS)	Evaluation training
Final Graphic, LLC	Interpretation and translation services
Grayson Counseling Educational Assessment & Consulting	Evaluation training for emotional/behavioral learning
The Good Seed Therapies, LLC	Contracted professional staff support to YES Prep schools
Harris County Department of Education (HCDE)	MoE between HCDE and YES Prep
Harris County Department of Education ABS	HCDE Academic Behavior School (ABS) will work with YES Prep
Harris County Department of Education SBTS	HCDE will provide school-based therapy services (SBTS) to YES Prep
HSP, Inc.	Healthcare staffing provider
Invo Healthcare Associates	Applied behavior analysis and therapy provider
Maria G. Perez	Bilingual student evaluation
National Recruiting Consultants	Special education staff locator
Orange Tree Staffing	Special education teacher provider
Pediatric Developmental Services	Speech therapy and speech evaluation
Providence Treatment Center	Special education day-school and treatment center

PSI Associates	Special education therapy and compliance support
Reach for Speech Language Services	Speech language pathology
Specialized Assessment & Consulting	Special education evaluations
Texas Therapy Consultants	Speech therapy, occupational therapy, psychotherapy
Texas Therapy Specialists	Speech therapy and speech evaluation
The Speak Center for Language and Learning	Speech and occupational therapy
The Stepping Stones Group, LLC	Special populations evaluation and therapy
Therapy Consultants Inc.	Speech language pathology
Therapy Travelers, LLC	Special education staff provider

17. **Vote** to approve the operating agreement with On Your Mark Education for a pilot program at North Central Elementary during SY2025-2026.
18. **Vote** to approve the SY25-26 YES Prep Student Handbook.
19. **Vote** to approve the SY25-26 YES Prep Employee Handbook.

Motion: Brian Colona

Second: Chris Barbic

Unanimously approved at 12:57 PM.

5.

EXECUTIVE SESSION: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will deliberate, in accordance with the above statutes, real estate matters, security matters, intruder detection audit findings, and personnel matters.

6. Executive Session - 12:58 PM

7. **Vote** to approve CEO total compensation package for school year 2025-2026.

Motion: Brian Colona

Second: Ben Marshall

Unanimously approved at 1:40 PM.

8. Adjournment at 1:44 PM.



WORKSHOP NOTICE

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Thursday, June 4, 2025, at 11:00 a.m.** The Board will convene in Open Session at 5455 South Loop East Freeway, Houston, TX 77033. It is the intent of the Board to have a quorum physically present at the above address. If a quorum of the Board is not physically present at the above address, it is the intent to have the presiding officer physically present at the above address. Other members of the Board may be participating via videoconference in compliance with the Texas Open Meetings Act (Tex. Gov't Code § 551.127(e)). Videoconferencing link provided upon request by emailing julie.nguyen@yesprep.org. Members of the public may submit comments on any agenda items(s) to dana.foughty@yesprep.org before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

YES Prep Board Members Present: Michol Ecklund, Jordan Marye, Mickey Barrett, Brian Colona, Amy Wright, Chris Barbic, Luly Castillo

YES Prep Staff Members Present: Carmen Darville, Dana Foughty, Luis Mena, Phil Wright, Isy Castillo, Tony Munoz, Julie Nguyen, Ileri Rebollar, Danika Palacios, Sarah Landsman, Leigh Levine, Cesar Cedillos, Beth Carlson-Young, Amanda Rawlings, Akeia King, Jamaal Rutherford, Dan Durkin, Brionne Roberts

1. **Call to Order, quorum determined, workshop declared open at 11:04 AM.**
2. **Public Comment**
3. **Recognizing YES Prep Retirees of Impact**
 - **Presented by Tony Munoz:** Keith Desrosiers, Angie Longoria, Lance Menster
4. **EOY Results**
 - **Presented by Phil Wright**
 - **YES Prep 2025 STAAR D1 Results:** YES Prep Domain I (Achievement) increased by 2% in comparison to 2024. These results are 3% away from pre-COVID results and the highest since the STAAR redesign in 2023.

- **2025 STAAR Achievement:** Students increase on grade level (Meets) and college-ready (Masters) academic achievement as they transition through the YES Prep Program.
- **2025 TELPAS Data:** YES Prep English Language Proficiency (ELP) increased 5% from 2024 and every campus hit the TEA assigned target with 19/21 campuses exceeding the 2028 target.
 - TELPAS results are included in calculations of Domain III: Closing the Gaps.
- **Elementary – Presented by Beth Carlson-Young**
 - **Elementary STAAR Domain I:** Domain I (Achievement) increased by 1% in comparison to SY 23-24. 5 out of 6 campuses increased with Airline and East End Elementary showing the greatest gains with 5% increase.
 - **Elementary Domain IIA: Growth:** East End Elementary showed the highest DIIA growth. The priority elementary schools, North Forest and Southside, each had double digit increases.
 - **Elementary STAAR DI by Course:** 4th grade had the greatest gains in both Reading and Math. 5th grade had declines in both subjects. Science scores between first- and second-year testing have a 16-18% difference.
 - **MAP: K-5 On-Grade Level:** These results represent the highest on-grade level percentage to date in elementary with three new schools this year. Total gains equal 3% with the greatest increases in reading.
- **Secondary – Presented by Amanda Rawlings**
 - **Secondary STAAR DI by Campus – Performance:** Domain I increased by 3% and 12/15 secondary campuses increased.
 - **Secondary STAAR DI by Course:** Domain I increased by 3% and 9/13 courses increased.
 - **Spring STAAR DI: Pre vs Post Covid:** Six campuses and three courses have surpassed their pre-COVID DI performance. As a system, Secondary DI results are 2% below our pre-COVID STAAR DI performance.
 - **Secondary MAP College-Ready 6-9- Ranked by Growth:** College-ready scores on MAP increased by 7% from 23-24 with 15/15 campuses increasing performance.
- **Immediate Response Strategy – Presented by Phil Wright**
 - Submit rescores to TEA to increase DI & DIIA for targeted schools
 - Lead data analysis and School Review process in Q0
 - Curricular adjustments based on exam data dive on 6/18
 - Post-mortem of brights spots with priority school achievement
- **Talent – Presented by Tony Munoz**
 - **Hiring: Total Percent Staffed:** As of 5/23/2025, YES Prep has 64 instructional vacancies and 56 non-instructional vacancies remain. These numbers have decreased as of today. YES Prep's Signature Hiring Event was held on May 17, 2025, resulting in 367 attendees, 167 interviews, 60 offers, 44 acceptances.

5. Finance and Real Estate Report

- **Legislative Update – Presented by Sarah Landsman**
 - House Bill 2 provides major funding increases, including removing the cap on charter school facilities funding.
 - The vast majority of funds seem to be tied to specific uses and we can expect more information from TEA through the summer on the use of funds and actual amounts.
 - TEA rule-making is next – total amounts and required spending unknown until we receive the rules.
- **Finance – Presented by Luis Mena**
 - **Purchasing Policy Proposed Change:** We are requesting approval to change the policy so the CEO may select the method for contract selection/award for construction projects.

If the CEO is unavailable, the decision of method for contract selection/award will go to the Board.

- Board still approves the final contract.
- **FY25 Budget Amendment:**
 - **FY25 Financial Forecast** – Positive net results primarily due to fundraising
- **FY26 Budget:**
 - **Financial Dashboard** – Metrics budgeted to be met but FY26 will be a tight year
 - **Improved Financial Metrics Through Enrollment** - 87% Of Seats the System Financed/Constructed Are Enrolled
 - **Utilization Rate Measures Enrollment Effectiveness** - 93% Of All Seats Offered Are Enrolled
 - **Financial Summary** – 4% enrollment growth yet 6% expense growth
- **Real Estate – Presented by Carmen Darville**
 - TEA ruling could change project timing and growth forecast
 - TEA decision on West expansion amendment can alter date of bond
 - YES Prep is prepared and the Board will vote on two capital plan options
 - YES Prep currently has closed out most of our feeder patterns
 - Construction Update: Brays Oaks Elementary and White Oak Elementary are on track to open in August

6. CEO Report

- **Presented by Carmen Darville**
- **Progress Update: CEO Goals**
 - Not all green, but trending in a green direction. We have momentum to achieve our goals across all annual goals next year.
- **Attendance & Chronic Absenteeism**
 - Where is it most important to move the needle?
 - Little things that add up – tightening up the procedures and policies
 - Move all schools up to the baseline of the highest ADA and their procedures
- **YES Prep Cybersecurity Training**
 - **Presented by Dan Durkin**
 - In a given month, YES Prep has 4-6 high level alerts that we resolve in about 1.5 hours.
- **External Affairs Report**
 - **Presented by Isy Castillo**
 - **SY25-26 Enrollment Progress to Goal:** Our new and growing campuses remain our campuses of concern and focus as we enter the final stretch of enrollment season.
 - **Fundraising Update:** We are well on the way to \$70MM having received \$15MM to goal

7. Workshop adjournment at 12:52 PM.



Reviewed and approved by Board Chair, Michol Ecklund