



**THE HOUSTON INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION  
OFFICIAL AGENDA AND MEETING NOTICE**

**OCTOBER 16, 2018      AUDIT COMMITTEE MEETING      11:30 A.M.**

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**NOTICE IS HEREBY GIVEN THAT A MEETING OF THE BOARD OF EDUCATION AUDIT COMMITTEE OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT WILL BE HELD ON THE SIXTEENTH DAY OF OCTOBER 2018 AT 11:30 A.M. IN THE BOARD SERVICES CONFERENCE ROOM OF THE HATTIE MAE WHITE EDUCATIONAL SUPPORT CENTER, 4400 WEST 18<sup>TH</sup> STREET, AND SUCH MEETING IS AN AUDIT COMMITTEE MEETING.**

**IN THE EVENT A QUORUM OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION SHOULD BE PRESENT, THE MEETING SHALL BE CONVENED AS A SPECIAL MEETING OF THE BOARD OF EDUCATION.**

**THE ITEMS ON THIS AGENDA MAY BE TAKEN IN ANY ORDER.**

**NO AGENDA OR DISTRICT BUSINESS WILL BE DISCUSSED EXCEPT AS NOTICED BELOW AND ANY ACTION WILL OCCUR IN THE ROOM OPEN TO THE PUBLIC. IT IS THE INTENT OF THE DISTRICT TO HAVE, AND THE MEETING WILL HAVE, A QUORUM AND PRESIDING OFFICER, OR PRESIDING OFFICER, PHYSICALLY PRESENT AT THIS LOCATION. THE ABOVE LOCATION WILL BE EQUIPPED WITH VIDEO CONFERENCE EQUIPMENT.**

**11:30 A.M. – BOARD SERVICES CONFERENCE ROOM**

- **CALL TO ORDER**
- **CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**
- **AUDIT DEPARTMENT ACTIVITY UPDATE**
- **STAFFING STATUS UPDATE**
- **HURRICANE HARVEY AUDIT UPDATE**
- **CAREER AND TECHNICAL EDUCATION (CTE) AT FURR HS AUDIT**
- **VICTORY PREP AUDITS UPDATE**

- **PLANNED TRAINING EVENTS / PROFESSIONAL DEVELOPMENT**
  - **DATA ANALYTICS**
  - **WORK PAPER PREPARATION**
  - **ASSOCIATION OF CERTIFIED FRAUD EXAMINERS (ACFE) ANNUAL FRAUD CONFERENCE**
- **QUALITY ASSUTANCE AND IMPROVEMENT PROGRAM (QAIP) MOMENT**
  - **AUDIT CHARTERS**
  - **SURVEYS/QUESTIONNAIRES**
  - **2018 INTERNAL SELF-ASSESSMENT**
- **LEGISLATIVE BUDGET BOARD UPDATE**
- **REVIEW AUDIT COMMITTEE BENCHMARKS/TIMELINE**
- **CONTINUED CONVERSATION ON THE AUDIT COMMITTEE CHARTER AND HISD BOARD POLICY ON COMMITTEES**
- **CLOSED SESSION**

**ADJOURN TO CLOSED SESSION UNDER SECTIONS 551.071, 551.074, 551.082, AND 551.0821 OF THE TEXAS GOVERNMENT CODE FOR THE FOLLOWING PURPOSES:**

**CLOSED SESSION (CLOSED TO THE PUBLIC) – BOARD SERVICES CONFERENCE ROOM**

**1. PERSONNEL**

- a) Deliberate the duties of the chief audit executive; evaluation of the chief audit executive, consideration of compensation, and contractual provisions.
- b) Status update from the Office of Ethics and Compliance: Investigations and AlertLine

**2. LEGAL**

- a) Matters on which the district’s attorney’s duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice
- b) Pending or contemplated litigation matters and status report

**RECONVENE IN OPEN SESSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION**

**CLOSED SESSION AUTHORIZATION DURING MEETING**

**If during the course of the meeting covered by this notice the board should determine that a closed or executive meeting or session of the board should be held or is required, then such closed or executive meeting or session as authorized by Chapter 551 of the Texas Government Code (the Open Meetings Act) will be held by the board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the board may conveniently meet in such closed or executive session concerning any and all**

subjects and for any and all purposes permitted by Section 551.071 through Section 551.084 inclusive of said Open Meetings Act including, but not limited to:

- Section 551.071** For the purpose of a private consultation with the board's attorney on any or all subjects or matters authorized;
- Section 551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property;
- Section 551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations to the District;
- Section 551.074** For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee;
- Section 551.076** To consider the deployment, or specific occasions for implementation, of security personnel or devices;
- Section 551.082** For the purpose of considering discipline of a public school child or children, or to hear a complaint or charge brought against a school district employee by another school district employee;
- Section 551.0821** For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation;
- Section 551.083** For the purpose of considering the standards, guidelines, terms, or conditions the board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 and/or Section 11.151(b) of the Texas Education Code; and
- Section 551.084** For the purpose of excluding any witness or witnesses from a hearing during the examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either:

- a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- b) a subsequent public meeting of the board upon notice thereof, as the board shall determine.

**ADJOURN**

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this 12<sup>th</sup> day of October 2018 at 4:00 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the Hattie Mae White Educational Support Center of the Houston Independent School District, the address of which is 4400 West 18<sup>th</sup> Street, Houston, Texas, as well as on the district's public web portal.



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Office of Board Services  
Houston Independent School District