

**Houston Independent School District**  
**Board Audit Committee**  
**Meeting Minutes: June 8, 2015**  
**2:05 p.m.**

Meeting Called to Order by: Ms. Juliet Stipeche

Present: *Committee members:* Juliet Stipeche, Manuel Rodriguez,  
\* Anna Eastman (arrived at 2:18 p.m.)  
*Staff:* Richard Patton  
*Legal Counsel:* David Thompson

Proceedings:

**APPROVAL OF MINUTES**

On motion by Mr. Rodriguez, seconded by Ms. Stipeche, the motion to approve the February and March minutes passed unanimously (2 for, 0 opposed, 1 absent).

**PROPOSED POLICY REVISIONS**

Lengthy discussion regarding changes to policies DH(LOCAL), DC11(REGULATION), CFC(LOCAL), and CAA(LOCAL). Mr. Patton recommended that unless there is a student safety issue, investigations that include fraud or misrepresentation of information should first be reviewed by the Office of Internal Audit, and then handed over to Human Resources for investigation of other issues, such as employee misconduct. This change was made to DH (LOCAL) and other policies. Trustee Eastman then suggested a change in terminology to: "In cases where red flags might suggest misrepresentation of facts that could possibly lead to manipulation of data, fraud, irregularities, wrongdoing, waste and abuse, as defined in DH2 (REGULATION), the Office of Internal Audit will lead such inquiries/investigations."

**STATUS OF AUDIT REPORTS**

Reviewed and discussed the following reports:

- IT Standards and Project Maturity
- Project Management Office
- Grading Integrity Investigation

**CLOSED SESSION**

Entered closed session at 3:35 p.m. Meeting adjourned at 4 p.m.