

Houston Independent School District
Board Audit Committee
Meeting Minutes: February 9, 2015
2:40 p.m.

Meeting Called to Order By: Ms. Anna Eastman

Present: *Committee Members:* Ms. Anna Eastman, Ms. Juliet Stipeche, Mr. Manuel Rodriguez
Audit Staff: Mr. Richard Patton
Counsel: Mr. Arturo Michel

Proceedings:

APPROVAL OF MINUTES

On motion by Mr. Rodriguez, seconded by Ms. Stipeche, the motion to approve the November, December, and January minutes passed unanimously (3 for, 0 opposed).

STATUS OF REORGANIZATION

Discussion among Mr. Patton and Trustees Rodriguez & Eastman regarding enhanced job descriptions.

INSTITUTE OF INTERNAL AUDITORS (IIA) QUALITY ASSURANCE REVIEW

Mr. Patton referred back to the July 2013 report done by the IIA where it states that there are 103 recommendations to be completed by June 2014. When Mr. Patton was hired as Chief Audit Executive, 95 recommendations were still pending.

APPROVAL OF INFORMATION TECHNOLOGY (IT) RISK ASSESSMENT RESULTS

Ms. Eastman made the motion, Ms. Stipeche seconded to approve the IT risk assessment. Motion passed unanimously.
Discussion of the audit projects and JOC process.

APPROVAL OF INTERIM INTERNAL AUDIT PLAN

On motion by Ms. Eastman, seconded by Mr. Rodriguez, the motion to approve the interim audit plan passed unanimously.

SUMMARY OF KEY AUDIT PROJECT INITIATIVES

Mr. Patton recommended that all HISD projects have someone be held accountable by issuing a report. Mr. Rodriguez requested a risk assessment report on the business side for the audit committee to review.

CLOSED SESSION

Entered closed session at 3:12 p.m. Meeting adjourned at 4:03 p.m.