

# **Board Audit Committee**

## **Meeting Minutes**

April 7, 2016

### **I. Call to order**

Anna Eastman called to order the regular meeting of the Board Audit Committee at 10:25 a.m. on April 7, 2016.

### **II. Roll call**

Meeting called to order by Anna Eastman. Board Members present are Jolanda Jones, Diana Davila and Anna Eastman

### **III. Select a Chairperson for Board Audit Committee**

On motion by Ms. Davila, seconded by Ms. Jones, the motion to appoint Jolanda Jones as Chairperson for the Board Audit Committee passed (2 for, 1 abstain)

### **IV. Consideration and approval of minutes from previous meeting**

On motion by Ms. Eastman, seconded by Ms. Jones, the motion to approve January 11, 2016 minutes passed unanimously. (3 for, 0 against)

### **V. Updates from External Audit Firms**

#### **a) Bond Program audited by KPMG**

John Gerwin (Construction Audit Manager) introduced KPMG presenters, Carlos Torres and Frank Bleyer.

- Status of performance audit for the bond program. To perform risk assessment to identify areas to focus on. Conducted several interviews. Reviewed documents. To come up with audit plan. Final day of field work completed last week. Expectation that next couple of months would be presenting analysis to the board.
- Initial timeline was 3-6 month completion. Still on target for June / July to provide results based on validation of analysis.
- Analysis will include recommendations.

b) IT Risk Assessment performed by BDO

- Glenn Johnson (Financial & Operational Audit Manager) introduced BDO presenters Dhanup Kandarapally and Dale Timmons
- Handout included
- The IT audit universe was identified using input received from various HISD IT and business management level personnel.
  - 2015 Audits completed include:
    - IT Entity Level Controls Review
    - PMP Review
    - Select PIR Audit
    - Security /VAPT Assessment
    - ITGC Controls Review
    - Sensitive Data Review
  - 2016 Audit Plan include
    - IT Asset Management
    - SAP Pre-Implementation
    - Medicaid Revenue Maximization
    - Application Audit (Chancery)
    - Event Monitoring and Response Review
    - Security / VAPT Assessment
    - Disaster Recovery
    - Software License Management

**VI. Closed Session 10:52 a.m.**

**VII. Reconvened to Open Session 11:44 a.m.**

**VIII. Adjournment**

Jolanda Jones adjourned the meeting at 11:44 a.m..