

Houston Independent School District
Board Audit Committee
January 11, 2016
2:03 pm

Meeting called to order by: Anna Eastman

Committee members present: Anna Eastman & Manuel Rodriguez

Staff: Richard Patton, John Gerwin, Stephanie Sandifer

CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

On motion by Mr. Rodriguez, seconded by Ms. Eastman, the motion to approve the August minutes passed unanimously. (2 for, 0 opposed)

KPMG AUDIT OF BOND PROGRAM

The KPMG associates who attended the meeting presented themselves to the committee Erica, Clay Ogi, Carlos Torres & Frank Blair. A purpose and scope of work was presented. KPMG will begin with a risk assessment. Their approach is to request organizational charts, sampling of projects then come up with a detailed audit plan. Erica and Clay also clarified timelines, points of contact and future meetings.

STATUS UPDATE – BOND PROGRAM INTERNAL AUDIT EFFORTS

Richard Patton overviewed non-formal reports with the committee including: Program manager selection process, CMAR selection process, and architect and engineer selection process.

DRAFT RISK ASSESSMENTS – ENTERPRISE AND INFORMATION TECHNOLOGY

Mr. Patton explained that there were two assessments one includes Informational Technology and the other excludes it. These risk assessments are to be approved by the board at the February 2016 board meeting. The purpose for the risk assessment is to identify business risk, project risk and to create, maintain and examine all units to identify exposures.

STATUS UPDATE – KEY FINAL REPORTS ISSUED

Deloitte issued 8 reports. Shows nothing has changed on the E-Rate programs.
Other issues discussed

ADMINISTRATIVE TOPICS

Various issues discussed.

DRAFT 2016 AUDIT PLAN

Mr. Patton requested suggestions from the audit committee on the audit plan.

Meeting adjourned at 3:20 pm.