VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

June 2, 2025

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Ferry called the meeting to order at fifty-nine minutes after six o'clock (6:59) p.m.

Mrs. Ferry asked the members to pause for a moment of silence.

Mrs. Ferry asked the members to stand for the Pledge of Allegiance.

Roll Call: Present: Mark Marterella, Ben Carbaugh, Troy Johnston (Zoom), Andy Boland (Zoom), Justin McFall (Zoom), Lynn Cressman (Zoom), Monica Chatham (Zoom), Cheryl Ferry

Absent: Shari Neely, Todd Carson

Also Present: Mr. Mario Fontanazza, Mr. Robert Moore

Mrs. Ferry stated the Joint Committee members had received copies of the Minutes of the May 5, 2025 meeting. She asked if there were any additions, corrections or deletions.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve the Minutes of the May 5, 2025 meeting as submitted.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Cheryl Ferry

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 6/2/25 were submitted for information.

Mr. Carbaugh, seconded by Mr. Marterella, moved to accept the Treasurer and Secretary's Report as of 6/2/25 as submitted.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Cheryl Ferry

Nayes: None, motion carried.

A list of bills from 5/6/25 – 6/2/25 in the amount of $532,944.99 were presented for approval.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve the list of bills as presented.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Cheryl Ferry

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. He also discussed the Calendar of Events for the month of June. The Monthly Enrollment Report as of 6/2/25 was submitted.

At 7:06 p.m. an executive session for SchoolSafety & Security was called.

The meeting reconvened at 7:10 p.m.

Mrs. Ferry requested approval of the action items as presented: Item 8. a) i. – xvi., less items v., vi., and ix. due to them being personnel matters, in one motion.

Mr. Carbaugh, seconded by Mr. Marterella, moved to approve action Item 8. a) i. – xvi, less items v., vi., and ix. in one motion as follows:

i. Approve additions to Occupational Advisory Committees.
ii. Approve Budget Transfers for 2024-2025.
iii. Approve successful bid on the BCT Storage Building from CCS Renovations at a cost not to exceed $73,225.00. Funding – Venango County Whole-Home Repairs Grant.
iv. Approve administrative raises as per contracts.
vii. Approve advertising for Main Office Administrative Assistant position.
viii. Approve Gage Attleberger as co-op summer maintenance helper, retroactive to 6/2/25.
x. Approve resignation of Glen Nikolaison, HVAC instructor.
xi. Approve advertising for the HVAC instructor position.
xii. Approve advertising and hiring any unanticipated instructional aide positions that would become available over the summer and retroactively approve the individual(s) at the August 2025 meeting.
xiii. Approve Travis Crate and one student to attend the Project MFG Competition at Ferris State University in Big Rapids, Michigan June 3 – 6, at no cost to VTC. Funding – Project MFG
xiv. Approve 2025-2026 depositories – Citizen's Bank, Northwest Bank, Pennsylvania Local Government Investment Trust (PLGIT).
xv. Approve contract with Aegis for asbestos removal for a cost not to exceed $4,995.00.
xvi. Approve contract with Community Ambulance Service for the 2025-2026 school year in the amount of $300.00.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Cheryl Ferry

Nayes: None, motion carried.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve action Item 8. a) v.as follows:

v. Approve Tyler Seelnacht as the Electronics instructor at Step 1, column 1 of the collective bargaining agreement for the 2025-2026 school year, $53,890.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Cheryl Ferry

Nayes: None, motion carried.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve action Item 8. a) vi. as follows:

vi. Approve Shanda Kelly as instructional aide for the 2025-2026 school year at a salary of $17,500.00. Funding – Perkins.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Cheryl Ferry

Nayes: None, motion carried.

Mr. Fontanazza introduced Mr. Robert Moore as the Director candidate for approval. He is the current Co-op Coordinator and has many years of experience at VTC.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve action Item 8. a) ix. as follows:

ix. Approve recommended Director candidate, start date of 12/18/25. Salary prorated based on the number of days worked.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Cheryl Ferry

Nayes: None, motion carried.

Mr. Fontanazza discussed his activities for May.

Mrs. Ferry asked if there was any old business.

None was noted.

Under New Business, Mrs. Ferry asked to adopt the following resolution:

Business Manager be authorized to remit routine expenditures and make necessary budget transfers during June and July 2025 to close budget accounts and bring all expenditures to the Joint Committee at their next regular meeting for ratification and cancelling the July 2025 regular meeting.

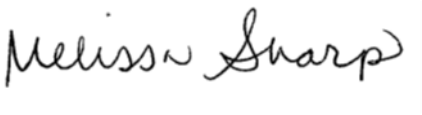
Mr. Marterella, seconded by Mr. Carbaugh moved to approve the resolution as presented.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Cheryl Ferry

Nayes: None, motion carried.

Upon motion by Mr. Carbaugh, seconded by Mr. Marterella, the meeting adjourned at sixteen minutes past seven (7:16) p.m.

Recorded by



Melissa Sharp
Secretary, Joint Committee