

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

**Memorials, Naming of School Facilities Committee Meeting
March 17, 2021
3:00 p.m. – 4:00 p.m.**

Virtual

MINUTES

CALLED TO ORDER 3:01 p.m. By Mr. Lee

PRESENT: Brent Lee and Angelo Farooq, Board Members, and Sergio San Martin, Assistant Superintendent, Operations Division

Also present were Gaby Adame, Assistant Director, Planning and Development; Rene Castro, Assistant Director, Planning and Development; and Nora Lopez, (Recorder).

1. Approval of Minutes

Dr. Farooq moved and Mr. Brent Lee seconded to approve the minutes of the January 15, 2021 meeting as presented.

2. Memorials, Naming of School Facilities, and Sponsorships - Board Policy #7310 and Rules and Regulations #7310

The committee was provided with information in relation to the Memorials, Naming of School Facilities, and Sponsorships, Board Policy #7310, and Rules and Regulations #7310.

After the committee reviewed and discussed the established criteria and process for naming of school facilities, the recommended next steps are:

- Staff to research and explore the process of surrounding districts for best practices
- Incorporate the Board Goals in this policy to ensure alignment
- Findings to be presented at an upcoming committee meeting for review and discussion
- Present recommendation of findings at a future Board of Education meeting for approval

Conclusion

Committee Members Comments

The committee recommended that these meetings continue to be held virtually.

Adjournment

The meeting was adjourned at 3:23 p.m.



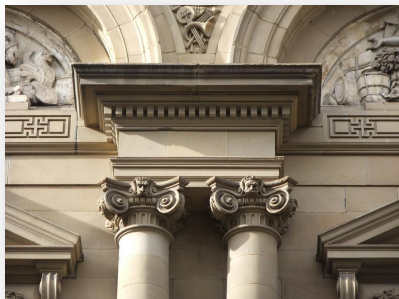
RUSD

RIVERSIDE UNIFIED
SCHOOL DISTRICT

NAMING OF SCHOOLS - UPDATE

Memorials, Naming of School Facilities, and
Sponsorship Committee

May 14, 2021



OPERATIONS DIVISION

RECAP OF MARCH 17th MEETING

Task: Review Process for Naming of New Schools

Discussion:

- Existing Board Policy 7310(a) - overview
- Approach Options

Follow up:

- Review District past practice on naming schools
- Researched surrounding districts for best practices



BOARD POLICY 7310(a)

Facilities

BP 7310(a)

MEMORIALS, NAMING OF SCHOOL FACILITIES, AND SPONSORSHIPS

Purpose

To give guidance to individual schools on the and schools, as well as for memorializing so guidelines for sponsorships to secure operating

Position

It is the responsibility of the Board of Education to review and approve all suggestions from the school site and the Superintendent's Office. An application packet back will be reviewed by the "Memorials, Name Committee," consisting of the Vice-President and district staff. The Board of Education will provide

Cost of Honoring a Community Member

1. If the Board of Education chooses to honor a community member, it does so with an understanding that the signage, indoor plaques, display cases will be provided by the community. No cost to the district. These honors come directly from the community.
2. If a district facility has been sponsored by a community member, the above costs may be borne by the sponsor.

Memorials to a student, staff, or community member should be channeled into positive outcomes such as: a scholarship or gift to REEF in the person's honor; the planting of a tree; a day of service (in which participants could plant a bed of flowers or gather for another kind of campus improvement); relocatable bench or table that could have a small plaque no larger than 4" x 6" attached; or books for the library (with or without a frontispiece with the name of the honored person). Murals and/or an inscribed name on a donor walk may also be considered. Self-standing plaques or headstones are not permissible. Gifts to school sites should be reviewed by staff and the committee to ensure that they are cost neutral and appropriate to the campus.

The honor of naming a school facility after a community or retired staff member shall be with the consideration of the Board of Education and based on a history of outstanding support to the district and community, ties to RUSD, and/or positive accomplishments that serve as an example to RUSD and our community.

1. To create conformity with existing schools, the Board of Education should recognize that elementary schools have a tradition of being named after authors, poets, geographic sites, and presidents.

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1. Naming Facilities & Schools
2. Memorializing
3. Sponsorship

SURROUNDING DISTRICTS PROCESS

Memorials, Naming of School Facilities, and Sponsorships Board Policy Comparison

Process

Applications submitted -> Naming Committee Reviews, provides recommendations->Public Input->Board Adoption

Distinctive Policy Features

District	Criteria	Committee	Duration of Name	Process
RUSD	- Elementary - Authors - Poets - Geographic sites - Presidents - Secondary - N/A	- Vice-President - Clerk - Other district staff	The Board of Education has the discretion to change a facility's name at any time if they deem it appropriate for the benefit of the district.	All recommendations for Board honors from the community are to be sent to the Superintendent's Office. The Memorials, Naming of School Facilities Committee reviews and provides a recommendation to the Board of Education. The Board of Education will take action during a Board of Education meeting.
A Santa Ana	- Individuals, living or deceased, who have made outstanding contributions to the District, community, county, state, nation, or the world - Individuals, living or deceased, or corporations who have made significant philanthropic contributions to the District - The geographic area in which the school or building is located - Community or retired staff member - Based on a history of outstanding support to the District and community, ties to the District, and/or positive accomplishments that serve as an example to the District and its community	- President (or a representative from Board) - District staff designated by Superintendent	- Generally expected to last the lifetime of the facility - The renaming of existing buildings, sites, and/or facilities shall occur only at the discretion of the Board.	The Naming of Schools, Facilities, and Sponsorships Committee will review and provide a recommendation to the Board of Education for approval. The Board (or the Superintendent, in conformity with this policy) retains the discretion to approve or disapprove of names at its sole discretion.

DATA REFLECTING SURROUNDING SCHOOL DISTRICTS

Surrounding School Districts

Baldwin Park USD
Capistrano USD
Corona Norco USD
Elk Grove USD
Fresno USD
Long Beach USD
Santa Ana USD
San Bernardino City
San Francisco USD

SUMMARY

RUSD Current process per Board Policy #7310	● Applications submitted to Superintendent's Office ● Memorials, Naming of School Facilities Committee Reviews Applications ● Committee provides recommendation to Board of Education ● Board of Education takes action during a Board of Education Meeting
Other Districts' Process	● Advisory Committee is formed (community, board, staff, stakeholders, etc.) ● Advisory Committee collects & reviews applications ● Committee provides recommendation to Board of Education ● Board of Education takes action

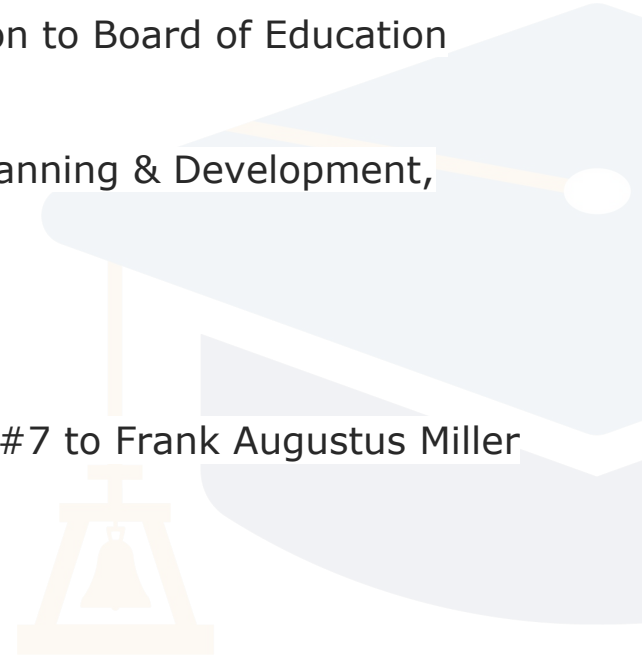
RUSD PAST PRACTICE

Naming of Frank Augustus Miller Middle School

Design Committee - Reviewed and made recommendation to Board of Education
Committee Members:

- Board of Education President
- RUSD Staff (District office, various school sites, M&O, Planning & Development, Nutrition Services, Technology Services, etc.
- Architects

Board of Education - approved naming of Middle School #7 to Frank Augustus Miller
Middle School - 2007



EXISTING SCHOOL - AUDIT SURVEYING

Elementary Schools

Name	Formal Name/Named After	Type							<-District
			U.S. President 10	Authors 6	Poets 1	Other Person 10	Geographic Site 13	Other 7	
Adams	John Adams	Elementary School	✓	✓	✓	✓	✓	✓	
Alcott	Louisa May Alcott	Elementary School	✓	✓	✓	✓	✓	✓	
Beatty	Patricia Beatty	Elementary School	✓	✓	✓	✓	✓	✓	
Bryant*	Bryant School of Arts and Innovation	Elementary School	✓	✓	✓	✓	✓	✓	
Castle View	Castle View	Elementary School	✓	✓	✓	✓	✓	✓	
Emerson	Ralph Waldo Emerson	Elementary School	✓	✓	✓	✓	✓	✓	
Franklin	Benjamin Franklin	Elementary School	✓	✓	✓	✓	✓	✓	
Fremont	John C. Fremont	Elementary School	✓	✓	✓	✓	✓	✓	
Harrison	William Henry Harrison	Elementary School	✓	✓	✓	✓	✓	✓	
Hawthorne	Nathaniel Hawthorne	Elementary School	✓	✓	✓	✓	✓	✓	
Highgrove	Highgrove	Elementary School	✓	✓	✓	✓	✓	✓	
Highland	Highland	Elementary School	✓	✓	✓	✓	✓	✓	
Jackson	Andrew Jackson	Elementary School	✓	✓	✓	✓	✓	✓	
Jefferson	Thomas Jefferson	Elementary School	✓	✓	✓	✓	✓	✓	
Kennedy	John F. Kennedy	Elementary School	✓	✓	✓	✓	✓	✓	
Lake Mathews	Lake Mathews	Elementary School	✓	✓	✓	✓	✓	✓	
Liberty*	Liberty	Elementary School	✓	✓	✓	✓	✓	✓	
Longfellow	Henry W. Longfellow	Elementary School	✓	✓	✓	✓	✓	✓	
Madison	James Madison	Elementary School	✓	✓	✓	✓	✓	✓	
Magnolia	Magnolia	Elementary School	✓	✓	✓	✓	✓	✓	
Monroe	James Monroe	Elementary School	✓	✓	✓	✓	✓	✓	
Mt. View	Mt. View	Elementary School	✓	✓	✓	✓	✓	✓	
Pachappa	Pachappa	Elementary School	✓	✓	✓	✓	✓	✓	

PER BOARD POLICY
7310

BY SCHOOL

- Presidents
- Authors
- Poets
- Geographic Site
- Person
- Other

School Name Audit by
Schools

EXISTING SCHOOL - AUDIT SURVEYING

- GENDER
- PERSON
- GEOGRAPHY
- RACE / ETHNICITY
- OTHER

Audit of Schools

Elementary Schools			Gender		Person							Geography			Race/Ethnicity								
			Male	Female	U.S. President	Authors	Poets	U.S. Historical Figure	Riverside Historical Figure	RUSD Historical Figure	Street Name	Neighborhood/Community	Landmark, Artifact	African American	American Indian or Alaskan Native	Asian	Filipino	Hispanic or Latino	Pacific Islander	White	Other		
Red means name referent is unknown			21	3	10			10	5	0	6	10	4	1	0	0	0	1	0	19	1	< Totals	
Name	Formal Name/Named After	Type																					
Adams	John Adams	Elementary School	☒	☒	☒	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Alcott	Louisa May Alcott	Elementary School	☐	☒	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Beatty	Patricia Beatty	Elementary School	☐	☒	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Bryant	Bryant School of Arts and Innovation	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Castle View	Castle View	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐		
Emerson	Ralph Waldo Emerson	Elementary School	☒	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Franklin	Benjamin Franklin	Elementary School	☒	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Fremont	John C. Fremont	Elementary School	☒	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Harrison	William Henry Harrison	Elementary School	☒	☐	☒	☐	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Hawthorne	Nathaniel Hawthorne	Elementary School	☒	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Highgrove	Highgrove	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Highland	Highland	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☒	☒	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Jackson	Andrew Jackson	Elementary School	☒	☐	☒	☐	☐	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Jefferson	Thomas Jefferson	Elementary School	☐	☐	☒	☐	☐	☒	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Kennedy	John F. Kennedy	Elementary School	☒	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐		
Lake Mathews	Lake Mathews	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☒	☐	☐	☐	☐	☐	☐	☐	☐		
Liberty	Liberty	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Longfellow	Henry W. Longfellow	Elementary School	☒	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Madison	James Madison	Elementary School	☒	☐	☒	☐	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Magnolia	Magnolia	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Monroe	James Monroe	Elementary School	☒	☐	☒	☐	☐	☐	☐	☐	☒	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Mt. View	Mt. View	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Pachappa	Pachappa	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☒	☐	☐	☐	☐	☐	☐	☐	☐		
Rivera	Tomás Rivera	Elementary School	☒	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Taft	William Howard Taft	Elementary School	☒	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Twain	Mark Twain	Elementary School	☒	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐		
Vermont	Vermont	Elementary School	☐	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐		

DISCUSSION

Determine Committee Format:

- 1) *Existing Naming Committee*
- 2) *Form an Advisory Committee*
- 3) *Use Project Design Committee*
- 4) *Other*

Draft Additional Board Policy Language:

- *Include language to reflect equitable representation in naming selection*
- *Define Criteria & Process*
- *Include a Timeline*



Q & A

