

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

Memorials, Naming of School Facilities, and Sponsorship Subcommittee Meeting

March 17, 2021

3:00 p.m. – 4:00 p.m.

Virtual

AGENDA

The Board will be respecting orders from the Governor of California, the Health Officer of the County of Riverside and guidelines of the Centers for Disease Control related to maintaining public health and safety at this time. Consistent with these orders and guidelines, this meeting will be held online only as follows:

For this meeting, there will be no physical meeting location open to the public. Members of the public are encouraged to join and participate in the meeting electronically or on the phone. Instructions are listed below.

Submission of Public Comments

1. To participate and provide verbal *comments on your computer* (Join from a PC, Mac, iPad, iPhone or Android device)

- Click the following link: <https://bit.ly/3l8miim> If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- Prior to consideration of the specific agenda item, staff will prompt members of the public when to use the “raise hand” function to submit their request to speak on that specific agenda item.
- During the appropriate time, use the “raise hand” function located in the participants’ window. RUSD staff will ask you to unmute your line when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the Subcommittee Chair.

2. To listen and provide verbal *comments by phone*

- Call [\(213\) 338-8477](tel:2133388477) to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
- Enter the [Meeting ID: 970 0865 4899](#) followed by [037255#](#).
- Indicate that you are a participant by pressing # to continue.

- You will hear audio of the meeting in progress. Remain on the line if the meeting has not yet started.
- Prior to consideration of the specific agenda item, staff will prompt members of the public when to use the “raise hand” function to submit their request to speak on that specific agenda item.
- During the appropriate time, press *9 to add yourself to the queue and wait for district staff to prompt you to speak. RUSD staff will ask you to unmute your line by pressing *6 when it is your turn to speak. Limit oral comments to 3 minutes, or as otherwise directed by the Committee Chair.

All Public Input provided through the methods described above will be facilitated in accordance with the following:

Facilitation of Public Input

For items of business to be transacted or discussed by the committee, members of the public will have an opportunity to have their public input facilitated prior to the committee’s consideration of such item. Public comments will be facilitated for 3 timed minutes prior to the committee’s consideration of the item, unless, in consideration of the number of persons wishing to be heard, the Committee Chair, with committee consent, increases or decreases the time allowed for public input consistent with the Riverside Unified School District Board policy (BB 9323) of maintaining 20 minutes of public input per item.

Members of the public will also have their public input facilitated on any item of interest to the public that is not on the agenda as an item of business to be transacted or discussed by the committee, but within the subject matter jurisdiction of the committee, by having their public input facilitated during the "Public Input" portion of the meeting's agenda. Public comments will be facilitated for 3 timed minutes, unless, in consideration of the number of persons wishing to be heard, the Committee Chair, with committee’s consent, increases or decreases the time allowed for public input consistent with the Board's policy (BB 9323) of maintaining 20 minutes of public input for this segment of the meeting.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to access, provide public comment during, or otherwise participate in a meeting should direct such request to the Operations Assistant Superintendent’s Office at 951-788-7135 extension 80414.

Additionally, any person lacking access to an Internet-enabled device and requiring assistance to access, provide public comment during, or otherwise participate in a meeting, should contact the Executive Assistant to the Assistant Superintendent of Operations, Nora Lopez, at nplopez@riversideunified.org. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

Pursuant to Government Code 54957.5, copies of agenda materials are available in the District’s administrative offices located at 3380 Fourteenth Street, Riverside, California. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session

agenda item and are distributed to a majority of committee members less than 72 hours prior to the meeting are available for public inspection at the address listed - virtually for this meeting.

Call Meeting to Order

Public Input

The subcommittee will consider requests from the public to comment. Comments should be limited to three minutes or less. If you wish to address the subcommittee concerning an item already on the agenda, please indicate your desire to do so per instructions above. You will have an opportunity to speak prior to the subcommittee's deliberation on that item.

Pursuant to Section 54954.2 of the Government Code, no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the subcommittee or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights. Discussion of items brought forward that are not on the agenda shall be considered for future agendas by the Subcommittee Chair.

Action/Discussion Items

The following agenda items will be discussed and the subcommittee members may choose to introduce and pass a motion as desired.

1. **Approval of Minutes**

The subcommittee will be asked to approve the minutes of the January 15, 2021 meeting.

2. **Memorials, Naming of School Facilities, and Sponsorships - Board Policy #7310 and Rules and Regulations #7310**

The subcommittee will review and discuss Memorials, Naming of School Facilities, and Sponsorships, Board Policy #7310 and Rules and Regulations #7310, which provides a guide and a process for "individual schools on the appropriate ways to handle naming facilities and schools, as well as memorializing someone who has passed away, and to clarify guidelines for sponsorships to secure operating funds that might involve naming and signage."

Conclusion

Subcommittee Members Comments

Adjournment

For more information and/or for previous meeting materials, please visit [Memorials, Naming of School Facilities Subcommittee](#).