

RIVERSIDE UNIFIED SCHOOL DISTRICT
BUSINESS SERVICES AND GOVERNMENTAL RELATIONS DIVISION

Governance and Finance Board Committee

Tuesday, May 11, 2021

3:00 p.m. - 4:30 p.m.

Virtual - ZOOM

AGENDA

The Board will be respecting orders from the Governor of California, the Health Officer of the County of Riverside, and guidelines of the Centers for Disease Control related to maintaining public health and safety at this time. Consistent with these orders and guidelines, this meeting will be held online only as follows:

For this meeting, there will be no physical meeting location open to the public. Members of the public are encouraged to join and participate in the meeting electronically or on the phone. Instructions are listed below.

Submission of Public Comments

1. To participate and provide verbal comments on your computer (Join from a PC, Mac, iPad, iPhone, or Android device)

- Click the following link: <https://bit.ly/32jCXab>. If you need to install Zoom on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If you already have Zoom on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
 - Prior to considering the specific agenda item, staff will prompt members of the public when to use the “raise hand” function to submit their request to speak on that particular agenda item.
 - During the appropriate time, use the “raise hand” function located in the participants’ window. RUSD staff will ask you to unmute your line when it is your turn to speak. Limit oral comments to 3 minutes or as otherwise directed by the Committee Chair.

2. To listen and provide verbal comments by phone

- Call **+1 213 338 8477** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
- Enter the **Meeting ID: 919 0139 5178** followed by #.
- Indicate that you are a participant by pressing # to continue.
- You will hear the audio of the meeting in progress. Remain on the line if the meeting has not yet started.
- Prior to considering the specific agenda item, staff will prompt members of the public when to use the “raise hand” function to submit their request to speak on that particular agenda item.
- During the appropriate time, press *9 to add yourself to the queue and wait for district staff to prompt you to speak. RUSD staff will ask you to unmute your line by pressing *6 when it is your turn to speak. Limit oral comments to 3 minutes or as otherwise directed by the Committee Chair.

All Public Input provided through the methods described above will be facilitated by the following:

Facilitation of Public Input

For items of business to be transacted or discussed by the committee, members of the public will have an opportunity to have their public input facilitated prior to the committee's consideration of such items. Public comments will be facilitated for 3 timed minutes prior to the committee's consideration of the item, unless, in consideration of the number of persons wishing to be heard, the Committee Chair, with committee consent, increases or decreases the time allowed for public input consistent with the Riverside Unified School District Board policy (BB 9323) of maintaining 20 minutes of public input per item.

Members of the public will also have their public input facilitated on any item of interest to the public that is not on the agenda as an item of business to be transacted or discussed by the committee, but within the subject matter jurisdiction of the committee, by having their public input facilitated during the "Public Input" portion of the meeting's agenda. Public comments will be facilitated for 3 timed minutes, unless, in consideration of the number of persons wishing to be heard, the Committee Chair, with committee's consent, increases or decreases the time allowed for public input consistent with the Board's policy (BB 9323) of maintaining 20 minutes of public input for this segment of the meeting.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to access, provide public comment during, or otherwise participate in a meeting should direct such request to the Chief Business Officer and Governmental Relations Office at 951-788-7135 extension 80412. Additionally, any person lacking access to an Internet-enabled device and requiring assistance to access, provide public comment during, or otherwise participate in a meeting, should contact the Executive Assistant to the Chief Business Officer and Governmental Relations, Susanne Anderson, at sganderson@riversideunified.org. Timely notification prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility.

Pursuant to Government Code 54957.5, copies of agenda materials are available in the District's administrative offices located at 3380 Fourteenth Street, Riverside, California. Pursuant to Government Code section 54957.5, writings that are public records that relate to an open session agenda item and are distributed to a majority of committee members less than 72 hours prior to the meeting are available for public inspection at the address listed - virtually for this meeting.

Call Meeting to Order

Public Input

The Committee will consider requests from the public to comment. Comments should be limited to three minutes or less. If you wish to address the committee concerning an item already on the agenda, please indicate your desire to do so on a provided card. You will have an opportunity to speak prior to the committee's deliberation on that item.

Pursuant to Section 54954.2 of the Government Code, no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the Committee or staff may briefly respond to statements made or questioned posed by persons exercising their public testimony rights. Discussion of items brought forward that are not on the agenda shall be considered for future agendas by the Committee Chair.

Action/Discussion Items

The following agenda items will be discussed, and the committee members may choose to introduce and pass a motion as desired.

1. Approval of Minutes

The Committee will be asked to approve the minutes of the February 23, 2021 meeting.

2. 2021 Refunding Lease-Purchase Agreement

Staff and Fieldman, Rolapp & Associates, Inc., will review with the Committee the 2021 Refunding Lease-Purchase Agreement, which will be presented to the Board of Education at the June 17, 2021 meeting.

3. CFD 35 Series 2021 Special Tax Bonds

Staff and Fieldman, Rolapp & Associates, Inc., will review with the Committee CFD 35 Series 2021 Special Tax Bonds, which will be presented to the Board of Education at the June 17, 2021 meeting.

4. 2021/2022 Budget

Staff will review with the Committee, 2021/2022 Budget, which will be presented at the Public Hearing on the regularly scheduled Board of Education meeting on May 20, 2021.

5. Redistricting Requirements

The Committee will discuss the Trustee redistricting requirements.

Committee Members Comments

Adjournment

For more information and previous meeting materials, please visit the Governance and Finance Committee web page bit.ly/2ZrAwRi.

UNOFFICIAL
This is an uncorrected copy of Finance
Subcommittee Meeting Minutes. The
Minutes do not become official until the
Board Subcommittee at the next meeting
approves them.

**RIVERSIDE UNIFIED SCHOOL DISTRICT
BUSINESS SERVICES AND GOVERNMENTAL RELATIONS DIVISION**

**Board Finance Subcommittee
Tuesday, February 23, 2021
ZOOM Virtual Meeting**

Minutes

CALLED TO ORDER: 1:04 pm by Mr. Tom Hunt

PRESENT: Tom Hunt and Brent Lee, Board Members, Mays Kakish, Chief Business Officer/Governmental Relations, and Sergio San Martin, Assistant Superintendent Operations

Also present were Erin Power, Director Business Services, Melissa Elwood, Assistant Director Business Services, Ana Gonzalez, Director of Planning and Development, Gaby Adame, Assistant Director Facilities Planning, Laura Boling, RCTA President, Bernie Holt, CSEA President, Brandy Wiegand, Coordinator Community Outreach, Richard Prince, Community Relations Manager, Zach Worthen, Consultant/Solution Engineer for PowerSchool, and Susanne Anderson (Recorder)

Public Comment

The following members of the public spoke on these topics; 1) Rich Davis, who spoke about Subcommittee meeting times and attachments presented at meetings.

Action/Discussion Items

1. Appointment of Chair

Mr. Hunt recommended that the Finance Subcommittee Chair will be the Board of Education President. The two Board members that serve on the committee are the Board President and Vice President. Mr. Lee agreed.

2. Approval of Minutes

Mr. Hunt moved and Mr. Lee seconded to approve October 10, 2019, and November 13, 2019 minutes.

3. Enrollment Projections

The Subcommittee reviewed and discussed the presentation by Staff and Consultant, Zach Worthen of PowerSchool regarding enrollment projections. Mr. Worthen shared the methodology of how PowerSchool projects enrollment based on various factors that include housing development and family size. Every year new data is collected to forecast out five (5) years. Mr. Worthen provided three (3) scenarios; very conservative, conservative, and moderate. The very conservative model for next school year 2021/2022 aligns with Staff's projections. The conservative and moderate both depict growth next school year in the belief that things will go back to how they were prior to COVID. Enrollment projections will be presented to the Board of Education at a future meeting.

The following member of the public addressed the Subcommittee on this topic, 1) Jason Hunter

4. Audit

Staff presented the audit findings for 2019/2020. The one audit finding pertained to instructional minutes. Per Ed Codes 46141-46142, each student must have a minimum of 240 instructional minutes per day (as an

average over two (2) days). In 2019/2020, several students with less than six (6) classes on their schedule did not receive the minimum during finals week. Attendance reports were corrected and there was no impact on funding. Processes are in place to correct this in the future by improving the bell schedule validation process for finals week for students with less than six (6) classes. The report will be presented to the Board of Education at the March 4, 2021 meeting to accept the annual financial report and audit.

The following member of the public addressed the Subcommittee on this topic, 1) Jason Hunter

5. Second Interim Report

Staff presented the second interim report through January 31, 2021. The multi-year assumptions show an increase from the first interim report most notable in the Cost of Living Allowance (COLA) and Unduplicated Pupil percentage. At the first interim report, COLA was 0% over a three (3) year period whereas now at the second interim report, COLA has increased in 2021/22 to 3.84% and 2022/2023 to 1.28%. The unduplicated pupil percentage for 2020/2021 increased from 69.6% to 72.2%. Revenue for 2020/21 increased by two (2) million dollars. The CARES Act funds from COVID-19 are included. The report will be presented to the Board of Education at the March 4, 2021 meeting to approve the 2020/2021 second interim report and adopt a positive certification.

The following member of the public addressed the Subcommittee on this topic, 1) Jason Hunter

6. Financial Stability Plan Update

Staff provided an update on the financial stability plan. They reviewed the process, including meetings held since June 2020, the Interest-Based Problem Solving (IBPS) method, current budget projections, and options recommended by the committee. The report will be presented to the Board of Education at a future meeting.

The following member of the public addressed the Subcommittee on this topic, 1) Jason Hunter

Adjournment

The meeting adjourned at 3:06 p.m.