

**Riverside Unified School District**  
**Business and Governmental Relations Division**

**Board Finance Subcommittee Meeting**

Conference Room 3  
Tuesday, November 28, 2017  
12:30 p.m.

Minutes

CALL TO ORDER – Brent Lee called the meeting to order at 12:35 p.m.

PRESENT: Mr. Brent Lee (Chairperson), Mrs. Patricia Lock Dawson, Mrs. Mays Kakish, Ms. Sandie Meekins, Mrs. Erin Power and Mrs. Joyce Threadgold (recorder)

ALSO PRESENT: Mr. Dan Rudd, President CSEA and Sergio San Martin, Assistant Superintendent, Operations

**1. Approval of the Board Finance Subcommittee Meeting Minutes**

October 30, 2017 Board Finance Subcommittee meeting minutes were approved as presented

**2. Review the First Period Interim Financial Report**

The Board Finance Subcommittee met on November 28, 2017 to review the PowerPoint Presentation of the First Period Interim Financial Report. The review included an overview of the district's financial performance and the updated current year projections.

Mrs. Kakish stated that the report will be presented to the Board of Education at the December 4, 2017 Board Meeting for certification.

The Subcommittee recommended a Project Manager position to coordinate the Bond projects. This position will cost approximately \$150,000. A discussion ensued as to how to fund this position; it was felt that it should come from the general fund.

The Subcommittee also reviewed the assumptions since the budget adoption as well as what to address at the Second Interim. The assumptions are as follows:

**Includes Changes Since Budget Adoption of:**

- Projected Enrollment Decline
  - 500 Students in 2018/2019
  - Additional 100 Students in 2019/2020
  - Additional 23 Students in 2020/2021
- Unduplicated Pupil % Increase (3 yr Rolling %)
  - 65.98% in 2018/2019
  - 66.76% in 2019/2020

- 68.25% in 2020/2021
- Governor's Adopted Budget Gap % Closure Changes
  - From 43.97% to 43.19% in 2017/2018
  - From 71.53% to 66.12% in 2018/2019
  - From 73.51% to 64.92% in 2019/2020
- Custodial Substitute Budget Increase of \$400,000
- Same Projected Savings as 2017/2018 Adopted Budget (\$4m in 2017/2018)
- STEM High School Start up in 2020/2021 of \$300k and Opening in 2021/2022 (\$5.8 including \$1.9 for transportation)
- Increase to Student Transportation contract of approximately 10%

### **To Address at Second Interim:**

- Potential impact of relying on grants and categorical programs for no more than 70% of salaries and benefits: Cost TBD
- Feminine Hygiene Mandate: Cost TBD
- Minimum wage increase: Cost TBD
- Student Transportation Contractual RFQ: Potential Additional Cost Approximately \$3.3m
- Fuel Tax increase effective 11/1/17: Cost TBD
- Monday/Friday Certificated Sub Rate Increase: Cost Approximately \$160,000
- Potential Increases to PERS after 2020/2021
  - 1.4% in 2021/2022
  - .9% in 2022/2023
  - .7% in 2023/2024
  - .5% in 2024/2025
- Analysis of and spending plans for grants and categorical programs in the Fund 06 balance
  - Redevelopment
  - Mental Health
  - College Readiness Block Grant - \$551k needs to budgeted from fund balance in 18/19
  - Medi-Cal Billing Option – Developing Plans to spend \$1.4m fund balance
- Potential Utilities increase
  - 3% increase per year for next 4 years for electricity effective April 2018
  - 5.7% increase per year for next 4 years for water effective April 2018
- New Positions in Special Education: Cost \$550,000
  - These positions come and go due to IEP's
- Approved Reclassifications: Cost \$150,000
  - For this year, projected budget savings will cover
- Pending Additional Funding Requests: Cost \$200,000
- Phase II Comparability Study: Cost TBD (\$1.3m currently in fund balance)
- VAPA: Cost TBD
- Project Manager position: Cost \$150,000

## **PUBLIC RELATIONS**

### **1. Unscheduled Communications**

There were no unscheduled communications.

## **ADJOURNMENT**

The meeting was adjourned at 1:43