

**Riverside Unified School District**  
**Business and Governmental Relations Division**

**Board Finance Subcommittee Meeting**

Conference Room 3  
Thursday, June 9, 2016  
12:30 p.m.

CALL TO ORDER – Tom Hunt called the meeting to order at 12:33 p.m.

PRESENT: Mr. Tom Hunt (Chairperson), Mr. Brent Lee, Dr. David Hansen, Mrs. Mays Kakish, Ms. Sandie Meekins, Mrs. Laura Perez, Mrs. Joyce Threadgold (recorder)

ALSO IN ATTENDANCE:

Caryl Miller, Total school Solution, Gail Beal, Senior Vice President, Keenan, Gavin Brody, Director Nutrition Services, Marta Nelson, Transportation Manager, and other interested parties.

**Special Education Review by Total School Solutions**

- Dr. Caryl Miller, Senior Special Education Consultant, Total School Solutions, received input as to a possible scope of study for a *Special Education Review*. She explained that this study will involve a financial audit of special education revenue and expenditures as well as a review of special education program structures and delivery of services.
- The financial audit can occur during the summer, with the program component initiated in Fall 2016. This segment will involve a series of meetings with certificated and classified personnel working directly with special education students. Parents also will be interviewed, with opportunities to share their positive experiences and challenges. The study is planned to be completed in November/December 2016.

**Irrevocable Trust**

- Gail Beal, Sr. Vice President, Keenan, explained the procedure to establish a five (5) member Retirement Board of Authority. This authority would be making decisions and taking action on behalf of and in the name of the District with regard to the adoption and implementation of a trust to be used for the purposes of investment and disbursement of funds irrevocably.
- In addition, Education Code 17582 allows the governing board of a school district to establish a Retiree Benefit Fund to account separately for amounts held in trust for irrevocable contributions for employees' retirement benefit payments referred to as 'other post-employment benefits' or "OPEB", or both.
- There are two resolutions, Resolution No. 2015/16-79 - Authorizing the Establishment of a Retiree Benefit Fund and Resolution No. 2015/16-80 - Authorizing the Establishment of a Retirement Board of Authority, that will be brought before the Board on June 20, 2016 for approval.

### **Child Nutrition Program**

- Gavin Brody shared the following detailed plan of the Outreach Program for the 2016/17 school year.
  - Nutrition Services will be implementing a strong Outreach Program to underprivileged and foster youth. Applications will be available at each school site with Nutrition Services' staff to help with the application process during the first week of school. Additional outreach programs are listed below:
    - Back to School night with staff assistance
    - Middle School Registration/Spirit Days
    - Summer Feeds communication opportunities
    - Utilize school site signage
- Mr. Brody also provided the subcommittee members with a PowerPoint presentation regarding the Child Nutrition Program. The main focus was to give the financial analysis on the Café and Catering as it affects the 2016/17 budget.

### **Transportation Costs**

- Marta Nelson, Transportation Manager reviewed with the Subcommittee the item on in-house transportation vs. Student Transportation of America (STA). The set up costs for in-house bussing are \$25M and the on-going cost is \$17M. Current operating cost is \$11.5M. These detailed projections are included for you here in the mail out.
- The Board Finance Subcommittee recommends rejection of in-house transportation.

## **PUBLIC RELATIONS**

### **1. Unscheduled Communications**

There were no unscheduled communications.

## **ADJOURNMENT**

The meeting was adjourned at 3:05 p.m.