

**Riverside Unified School District
Business and Governmental Relations Division**

Board Finance Subcommittee Meeting

Superintendent's Office

November 28, 2011

10:00 a.m.

CALL TO ORDER – Dr. Beaty called the meeting to order at 10:00 a.m.

PRESENT: Dr. Charles Beaty (Chair), Dr. Rick Miller, Mr. Mike Fine, Ms. Sandie Meekins, and Mrs. Joyce Threadgold (recorder)

ABSENT: Mr. Tom Hunt

ALSO IN ATTENDANCE FOR A PORTION OF THE MEETING: Brian Ruff and Scott Gustafsson – Vavrinek, Trine, Day & Co., LLP

1. Review the Annual Financial Report and Audit for the Year Ending June 30, 2011

Mr. Fine indicated that The Annual financial and Audit Report will be filed with the state by the December 15 deadline and will be on the Board's January agenda with a presentation by Brian Ruff, our audit partner.

2. Review the First Period Interim Financial Report

Mr. Fine distributed the PowerPoint draft of the First Period Interim Report which will be on the December 5th Board Agenda. He recommends a Qualified Certification. Mr. Fine explained that a Qualified Certification, "based upon current projections this district may not meet its financial obligation for the current fiscal year or two subsequent fiscal years."

The Subcommittee, only Dr. Beaty was in attendance, recommends adoption of the First Period Interim Financial report.

3. Handling Return of Employees from any Extended Absence, Severe Injury, or Significant Surgery Policy #4151 and Rules and Regulations #4151

Mr. Fine explained that this new Policy documents existing practices regarding handling the return of employees from any extended absence, severe non-industrial injury, or significant surgery, commonly referred to as Fitness for Duty. He stated that the policy documents a new practice to provide employees with an appeal process in the event the employee is found unfit for duty by a district physician.

The Subcommittee, only Dr. Beaty was in attendance, recommends adoption of Policy #4151.

PUBLIC RELATIONS

1. Unscheduled Communications

There were no unscheduled communications.

ADJOURNMENT

The meeting was adjourned at 11:28 a.m.