

**Riverside Unified School District**  
**Business and Governmental Relations Division**

**Board Finance Subcommittee Meeting**

Superintendent's Office

April 26, 2010

3:00 p.m.

CALL TO ORDER – Dr. Beaty called the meeting to order at 3:00 p.m.

PRESENT: Ms. Kathy Allavie, Dr. Charles Beaty (Chair), Dr. Rick Miller,  
Mr. Mike Fine, and Mrs. Joyce Threadgold (recorder)

ABSENT: Ms. Sandie Meekins

INFORMATION

**1. Transportation Policy, Rules and Regulations**

**The Committee will review proposed changes to the Transportation Policies, Rules and Regulations as they relate to recent Board Actions on budget recommendations.**

Mr. Fine explained the following revisions to the Transportation Policies, Rules and Regulations

- ♦ Board policy #3540 – revised to incorporate a five percent ridership eligibility standard as previously adopted by the Board of Education on April 12, 2010 as part of Group #5 Recommendations relative to the 2010-11 Budget.

Mr. Fine explained that this revision states that transportation shall only be provided to regular students of schools at which five percent or more of regular students are eligible by distance. This is the only change to this Policy.

- ♦ Rules and Regulations #3540 - **1.1.2** was changed from certified to verified by a district transportation employee utilizing available geographic information systems. **1.1.3** Distance standards are subject to the 5% eligibility standard. **1.3.4** A reasonable charge may be assessed for the replacement of a lost or mutilated bus pass.

Mr. Fine reminded the Committee that under the new process there will not be any bus passes.

- ♦ Policy #3540.1 – This Policy has been eliminated due to the fact the there will not be any parent pay busing program for grades 7-12.

Mr. Fine stated that it was better to eliminate the Policy all together and if at some time it was brought back, it would be re-written.

- ♦ Rules and Regulations #3540.1 – Eliminated as well.

- ♦ Policy #3540.2 – Changing from the district shall charge high school students participating in extracurricular athletic programs to the district shall charge high school students participating in extracurricular activities a fee to offset the cost of transportation to participate in extracurricular events. **1.2** – changing sport to activity.
- ♦ Rules and Regulations #3540.2 – replaces the word athletic with activity with the exception of **1.5** – The fee shall be established at \$70.00 for 2010-11 and continue until changed.

Mr. Fine explained that the previous rule never indicated a particular amount and that it would be reviewed annually, it was recommended to include the fee amount which is \$70.00 which is double what it is today.

## **2. Budget Update**

### **The Committee will discuss Group #6 Budget Recommendations.**

Mr. Fine directed the Committee to the draft Board presentation. He explained that the reason for bringing this presentation to the Committee was to get a recommendation to take it to the Board on May 3. Mr. Fine stated that Group #6 recommendations are more or less a clean up of what was already presented. The recommendations comprising Group #6 accounts for \$142,280 and generally represent minor adjustments to previous actions.

Mr. Fine reminded the Committee that on April 12 the Board approved changes to the school clerical support base staffing except for elementary principal's secretary work year and high school health assistant hours. The Board asked staff to reevaluate. He explained the following adjustments to the elementary school clerical support staffing::

- ♦ Elementary Principal Secretary – reduced from 11 month to 10.5 months – estimated savings \$83,720
- ♦ Magnolia moved from Band #2 to Band #3 based on enrollment changes – Estimated cost \$19,997
- ♦ Estimated savings of \$63,723

#### **Middle Schools:**

- ♦ Chemawa moved from Band #3 to Band #2 based on enrollment changes – estimated savings \$9,756

#### **High School:**

- ♦ Health Assistant – reduced from 6 hours/9.55 months to 5 hours/9.46 months – estimated savings is \$36,049
- ♦ Accounting Assistant – standardized by band of enrollment at 1 or 2 FTE; at 8 hours/11 months and 1 at 4 hours/10 months – estimated savings \$34,671
- ♦ Estimated savings is \$70,720

Alternative Schools: Technical adjustments – Mr. Fine explained that the Alternative Schools have always been treated like middle schools.

- ♦ Principal's Secretary: corrected at Lincoln to 11 month to match the middle schools
- ♦ Attendant Assistant II: corrected at EOC to change Attendance Assistant I to Attendance Assistant II to match job classification per Human Resources
- ♦ Estimated savings is \$12,150

Counseling: MOU that will be on the Board agenda. The District and RCTA have negotiated a MOU for the 2110-11 fiscal year only that reduces the work year of all counselors from 200 to 185 and provides an option for a flexible work year.

Recommend revisions to counseling services to restore the 4 FTE counselor reduction adopted in Group #3 and to adopt the provisions of the MOU with regard to reduced and flexible work year for all counselors for a one-time savings of \$312,395, a \$10,231 increase over the previous recommendation.

Total dollar savings for Group #6 recommendations is \$142,280.

Mr. Fine shared additional information with the Committee:

Athletics: Committee involving Athletic and Activity Directors made the following recommendations:

- ♦ Transportation – High Schools will cut \$125,00 from current transportation budget
- ♦ Cutting some security at athletic events - \$40,000
- ♦ Reduce school budget for athletic services and supplies - \$40,000
- ♦ Increase the transportation fee for athletics - \$50,00
- ♦ Eliminate coaching education money - \$11,000
- ♦ Cut coaching stipends – 10 stipends - \$50,000
- ♦ Total Committee recommendations \$296,000.

In addition to the Counseling MOU, two other MOU's are being presented. Mr. Fine indicated that the Staff Development Specialists MOU and the Extended Day Kindergarten MOU have no fiscal impact.

- ♦ Staff Development Specialists – MOU incorporates a 1845 day flexible work year option
- ♦ Extended Day Kindergarten – The MOU makes several changes, most mostly it allows for increased class size in Extended Day Kindergarten classrooms from the current 20- students to 30 students. Under certain circumstances the class size may be 34 students per teacher.

A discussion ensued and the Board Finance Subcommittee decided not to bring the Group #6 recommendations to the Board on May 3, 2010. They thought it would be better to wait for the complete Budget Presentation in June.

PUBLIC RELATIONS

1. Unscheduled Communications

There were no unscheduled communications.

ADJOURNMENT

The meeting was adjourned at 4:30 p.m.