

**General Committee Meeting  
Tuesday, June 8, 2021**

**Meeting called to order at 6:02 PM**

**1. PROCEDURAL - Mrs. Dysart**

**1.1 Call to Order**

Board President, Diana Dysart, called the meeting to order.

**1.2 Prayer**

Superintendent, Doris Voitier, delivered the prayer.

**1.3 Pledge of Allegiance**

The Pledge of Allegiance was led by Board Member, William Egan.

**1.4 Roll Call**

Superintendent Voitier called the roll, it is shown below.

**Members present**

Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Joseph V Long Sr, Shelton P Smith, Sean K Warner, Rosiland R White

**Members absent**

None

**2. PRESENTATIONS - Mrs. Dysart**

**2.1 Presentation of certificates for School Board Member Training for 2020**

Superintendent Voitier explained that the certificates presented indicate that each Board Member has received the required six (6) hours of yearly training for the year 2020 in accordance with ACT 705 passed by the Louisiana Legislature in 2010.

Motion to recommend the full Board accepts the certificates of training for School Board Members for the 2020 calendar year and to include the certificates in the minutes of the June 2021 Regular Monthly Meeting minutes.

Motion by Clifford M Englande, second by Joseph V Long Sr.

Final Resolution: Motion Approved

Yea: Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Joseph V Long Sr, Shelton P Smith, Sean K Warner, Rosiland R White  
Nay: None Abstain: None Not Present at Vote: None

### **3. EDUCATION COMMITTEE - Mrs. Lemoine**

#### **3.1 Presentation of the new JCampus Student Information System.**

Ms. Lumetta presented information explaining the transition to the new software called JCampus by EDgear to assist in mandatory state reporting of student information for accountability and funding purposes.

### **4. PERSONNEL ITEMS - MS. Voitier**

#### **4.1 Review of Personnel Changes for June 8, 2021**

Ms. Voitier presented the June 2021 Personnel changes to the Committee for their review. Ms. Voitier pointed out that on the list is the new Principal for Chalmette Elementary - Katie McNab and new Assistant Principal - Andrea Woodward. Ms. Voitier also announced that Ms. Angie Bertheaud will be the new Board and Superintendent's Secretary.

### **5. INSURANCE COMMITTEE - Mrs. Asevedo**

#### **5.1 Renewal of Excess Workers' Compensation Insurance**

Mr. David Fernandez and Mr. Tim Clements presented the results of solicitation for Excess Workers' Compensation Insurance. Star Insurance Company provided the most affordable quote of \$70,256.00 with the minimum retention amount of \$500,000.00. Clements Insurance is still actively negotiating for an even more affordable rate.

Motion to not recommend to the full Board to renew the Excess Worker's Compensation Insurance until the Regular Monthly Meeting on June 22nd when negotiations are complete.

Motion by Joseph V Long Sr, second by Sean K Warner.

Final Resolution: Motion Approved

Yea: Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Joseph V Long Sr, Shelton P Smith, Sean K Warner, Rosiland R White  
Nay: None Abstain: None Not Present at Vote: None

## **6. FINANCE COMMITTEE - Mr. Warner**

6.1 Request to advertise for Grass Cutting services for a period of 3 years with an option to renew for three additional one-year periods.

Motion to recommend approval of the Administration's request to advertise for Grass Cutting services for a 3-year period with the option to renew for three additional one-year periods.

Motion by Clifford M Englande, second by Katherine K Lemoine.

Final Resolution: Motion Approved

Yea: Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Joseph V Long Sr, Shelton P Smith, Sean K Warner, Rosiland R White

Nay: None Abstain: None Not Present at Vote: None

6.2 Request to advertise for monthly Produce Solicitations

Motion to recommend approval for monthly Produce Solicitations.

Motion by Shelton P Smith, second by Darleen P Asevedo.

Final Resolution: Motion Approved

Yea: Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Joseph V Long Sr, Shelton P Smith, Sean K Warner, Rosiland R White

Nay: None Abstain: None Not Present at Vote: None

6.3 Bid tabulation for Paper, Cleaning, and Custodial Supplies for fiscal year July 1, 2021 through June 30, 2022.

Motion to recommend approval of the lowest responsive bidder for Paper, Cleaning and Custodial Supplies.

Motion by Shelton P Smith, second by Donald D Campbell.

Final Resolution: Motion Approved

Yea: Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Joseph V Long Sr, Shelton P Smith, Sean K Warner, Rosiland R White

Nay: None Abstain: None Not Present at Vote: None

6.4 Bid tabulation for Gas, Diesel and other Automotive Fluids

Motion to recommend approval of the lowest responsive bid for Gas, Diesel (Fleetcor/Fuelman) and other Automotive Fluids (Gaubert Oil).

Motion by Shelton P Smith, second by Carly C Jackson.

Final Resolution: Motion Approved

Yea: Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Shelton P Smith, Sean K Warner, Rosiland R White



Nay: None Abstain: Joseph V Long Sr Not Present at Vote: None

#### 6.5 Bid Tabulation for Painting and Body Repairs of vehicles.

Motion to recommend approval of the lowest responsive bid for Painting and Body Repairs of vehicles which is Fradella's of Chalmette.

Motion by William H Egan, second by Rosiland R White.

Final Resolution: Motion Approved

Yea: Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Joseph V Long Sr, Shelton P Smith, Sean K Warner, Rosiland R White

Nay: None Abstain: None Not Present at Vote: None

#### 6.6 Bid tabulation for Official Journal

Motion to approve the lowest responsive bidder for Official Journal which is the St. Bernard Voice.

Motion by Diana B Dysart, second by Joseph V Long Sr.

Final Resolution: Motion Approved

Yea: Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Joseph V Long Sr, Shelton P Smith, Sean K Warner, Rosiland R White

Nay: None Abstain: None Not Present at Vote: None

### **7. SUPERINTENDENT'S NOTES**

Superintendent Voitier noted that Summer Programs are going smoothly with children interacting happily. She also noted that the items shown below will also be added to the agenda at the June 22, 2021 Regular Monthly Meeting.

7.1 Revision to 2021-2022 Budget to reflect state pay raises

7.2 Results of RFP solicitation for 7th and 8th grade Science Learning Materials

### **8. ADJOURNMENT**

8.1 Motion to Adjourn

Motion to Adjourn

Motion by Donald D Campbell, second by Darleen P Asevedo.

Final Resolution: Motion Approved

Yea: Darleen P Asevedo, Donald D Campbell, William H Egan, Carly C Jackson, Katherine K Lemoine, Clifford M Englande, Diana B Dysart, Joseph V Long Sr, Shelton P Smith, Sean K Warner, Rosiland R White

Nay: None Abstain: None Not Present at Vote: None