

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES**  
**Hamilton High School Library/Zoom/Facebook Live**  
**620 Canal Street, Hamilton City, CA 95951**  
Wednesday, April 23, 2025  
[www.husdschools.org](http://www.husdschools.org)

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5:30 p.m.	Public session for purposes of opening the meeting only
5:30 p.m.	Closed session to discuss closed session items listed below (For Board Only)
6:00 p.m.	Reconvene to open session no <b>later</b> than 6:30 p.m.

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*Hamilton Unified School District Board Meetings are open to the public. Please join the meeting by attending in person or via the livestream on Facebook Live on the District's Facebook Group page or through the below Zoom link or dial by phone as listed below:*

Join Zoom Meeting

<https://us02web.zoom.us/j/4968739639?pwd=RUw1Qk5hZFVNTkd3RVFuMm9tVDBCQT09>

Meeting ID: 496 873 9639

Passcode: 123456789

Dial by phone:

+1 669 900 6833 US

Meeting ID: 496 873 9639

Passcode: 123456789



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**1.0 OPENING BUSINESS:**

- a. Call to order and roll call [at 5:31 pm](#)

✓	Hubert "Wendell" Lower, President	✓	Ray Odom
✓	Genaro Reyes	✓	Rod Boone, Clerk
✓	Gabriel Leal		

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

- a. [Mr. Tellechea introduced Lily Lopez-Orta, the new Paraprofessional at HES.](#)

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

- a. Government Code Section 54956.8, Conference with Real Property Negotiators  
Property: 325 Capay Avenue (adjacent to Hamilton Elementary School)  
Agency Negotiators: Dr. Jeremy Powell, Superintendent; Kristen Hamman, Chief Business Official  
Negotiating Parties: Olivarez Family and Hamilton Unified School District  
Under Negotiation: Price and Terms of Payment
- b. Government Code Section 54957, Personnel Issue. To consider public employee, evaluation, reassignment, resignation, release, dismissal, or discipline of a classified and/or certificated employee.
- c. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.

- d. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.
- e. Public Employee Performance Evaluation. Government Code section 54957, subdivision (b)(1). Superintendent.

*Report out action taken in closed session. Mr. Lower reported out.*

**5.0 PUBLIC SESSION/FLAG SALUTE:** lead by Wendell Lower.

**6.0 ADOPT THE AGENDA: (M)**

- a. Mr. Lower advised item 13. J would be moved to 13. a

Motion to adopt agenda with changes Mr. Boone 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 3-0

Leal: ABSENT	Lower: AYE
Boone: ABSENT	Reyes: AYE
Odom: AYE	

Mr. Leal entered the meeting at 6:39 p.m.

Mr. Boone entered the meeting at 6:41 p.m.

**7.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports
- b. ASB President and Student Council President Reports
  - i. Hamilton High School – Isabel Rivera
  - ii. Hamilton Elementary School – Jayla Hernandez
- c. District Reports (written)
  - i. Technology Report by Frank James (p. 4)
  - ii. Nutrition Services Report by Erendida Moreno (handout)
  - iii. Operations Report by Alan Joksch (p. 5)
- d. Principal and Dean of Student Reports (written)
  - i. Ulises Tellechea, Hamilton Elementary School Principal (handout )
    - 1. Mr. Tellechea presented.
  - ii. Maria Reyes, District Dean of Students (p. 6)
  - iii. Cris Oseguera, Hamilton High School Principal (p. 7)
    - 1. Mr. Oseguera presented.
  - iv. Silvia Robles, Adult School (p. 8)
    - 1. Ms. Robles presented.
- e. Chief Business Official Report by Kristen Hamman (written) (p. 9)
- f. Superintendent Report by Jeremy Powell (written) (p. 10)
  - i. Dr. Powell presented.

**8.0 PRESENTATIONS:**

- a. None

**9.0 CORRESPONDENCE:**

- a. None

**10.0 INFORMATION ITEMS:**

- a. HUSD Enrollment History for 6 years (p. 11)
  - i. Dr. Powell reviewed.
- b. Bond Status: Fund 21 Update (p. 14)
  - i. Dr. Powell reviewed.
- c. LCAP/Strategic Planning (Handout)
  - i. Dr. Powell reviewed.

**11.0 DISCUSSION ITEMS:**

- a. Board Member Participation in End-of-Year Activities:

- i. Glenn County Educators' Hall of Fame Awards – Monday, May 7<sup>th</sup> at 6:00pm at Success Square Conference Room in Orland
  1. [Dr. Powell reviewed, Mr. Odom And Mr. Lower will attend.](#)
- ii. Glenn County Educators' Hall of Fame Participation in the Glenn County Fair Parade – Saturday, May 17<sup>th</sup> at 10:00am
  1. [All board members invited to attend.](#)
- iii. HHS Awards Night – Tuesday, May 27<sup>th</sup> at 6:00 p.m. pm in the gym
  1. [Mr. Odom and Mr. Lowerwill attend.](#)
- iv. HES Promotion – Thursday, June 5<sup>th</sup> at 7:00 p.m. at the highschool stadium
  1. [Mr. Odom and Mr. Reyes to present diplomas at presentation.](#)
- v. HHS Graduation – Friday, June 6<sup>th</sup> at 8:00 p.m. at the highschool stadium
  1. [Mr. Odom and Mr. Lower to present diplomas at graduation.](#)

**12.0 PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.  
None.

**13.0 ACTION ITEMS:**

- a. Authorize Four 10-hour day work weeks for Admin Assistants June through August 2025 (p. 15)

Motion to [approve by Mr. Reyes 2<sup>nd</sup> by Mr. Leal](#)

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- b. Accept 2023-24 Measure F Bond Building Fund Audit Report (p. 16)

Motion to [accept by Mr. Boone 2<sup>nd</sup> by Mr. Odom](#)

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- c. Approve 2024-25 Proposition 28 Annual Report (p. 38)

Motion to [approve by Mr. Leal 2<sup>nd</sup> by Mr. Reyes](#)

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- d. Approve the 2025 Summer MOU with the Boys and Girls Club (p. 40)

Motion to [approve by Mr. Boone 2<sup>nd</sup> by Mr. Odom](#)

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- e. Approve Updated 2025 Board Meeting Schedule (p. 45)

Motion to [approve by Mr. Reyes 2<sup>nd</sup> by Mr. Leal](#)

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- f. Approve job description for Middle School and High School Athletic Director, effective 7/1/2025 (p. 47 & 48)

Motion to [approve by Mr. Reyes 2<sup>nd</sup> by Mr. Boone](#)

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- g. Approve National FFA Convention Trip (p. 53)

Motion to approve by Mr. Reyes 2<sup>nd</sup> by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- h. Approve 2025-26 Scissor (Snorkel) lift Certification Training at Hamilton Adult School (p. 54)

Motion to approve by Mr. Odom 2<sup>nd</sup> by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- i. Approve Contract with United Building Contractors for HHS Cafeteria Roof and HVAC Replacement (p. 57)

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

- j. Approve to terminate current pest control contract with Orkin and enter into a new agreement with Advanced IPM, effective July 1, 2025 (p. 86)

- i. Mr. Lower recused himself at 7:00pm

Motion to approve by Mr. Leal 2<sup>nd</sup> by Mr. Reyes

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

Mr. Lower re-entered the meeting at 7:03pm

- k. Approve Updated Process for Employee Meal Per Diem Allowance (P. 146)

Motion to approve by Mr. Boone 2<sup>nd</sup> by Mr. Leal

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

**14.0 CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from Regular Board Meeting on March 26, 2025 (p. 149)
- b. Warrants and Expenditures (p. 154)
- c. Interdistrict Transfers (new only; elementary students reapply annually).

- i. Out

1. Hamilton Elementary School
  - a. K x 0
  - b. 1<sup>st</sup> x 0
2. Hamilton High School
  - a. 9<sup>TH</sup> x 0
  - b. 10<sup>TH</sup> x 0

- ii. In

1. Hamilton Elementary School
  - a. K x 0
  - b. 6<sup>th</sup> x 0

2. Hamilton High School

a. 9<sup>th</sup> x 0


d. Personnel Actions as Presented: (Handout)

Motion to approve consent calendar by Mr. Odom 2<sup>nd</sup> by Mr. Reyes

Motion Carried 5-0

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

15.0 ADJOURNMENT: 7:19 pm.

X   
\_\_\_\_\_  
Rod Boone  
HUSD Board Clerk

X   
\_\_\_\_\_  
Jeremy Powell  
HUSD Superintendent