

REGULAR MONTHLY MEETING
OCTOBER 27, 2020

The St. Bernard Parish School Board met in a Regular Monthly Meeting on Tuesday, October 27, 2020 at 6:00 p.m. in the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Present were, Mrs. Diana B. Dysart, President, Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Mr. William H. Egan, Ms. Carly C. Jackson, Mr. Clifford M. Englande, Mr. Sean K. Warner and Mrs. Rosiland R. White. Mrs. Katherine K. Lemoine, Mr. Joseph V. Long, Sr. and Mr. Shelton P. Smith were absent.

On a point of privilege, Mrs. Dysart asked for a moment of silence to commemorate the passing of former Teacher, Administrator, Board Member and Superintendent, Mr. Frank Auderer. After the moment of silence, Mrs. Dysart extended heartfelt sympathy and condolences to the entire Auderer family. Many of the members of the Board, Mr. Englande, Mr. Campbell and Ms. Voitier who worked with Mr. Auderer, shared their remembrances of Mr. Auderer during his time with the school system.

Mrs. Dysart welcomed Mr. Fernandez, Finance Manager, to address the Board regarding the 2019-2020 Financial and Compliance audit report. He introduced Mr. Mickey Simon who is the representative of the independent auditors from the firm of Laporte CPA's and Business Advisors. Mr. Simon thanked the Board for their continued confidence in Laporte as their auditors. Mr. Simon thanked the Board, Ms. Voitier, Mr. Fernandez and the Business Office Staff for their cooperation and hard work during the audit. He stated the result of this audit was an unmodified opinion which is the highest level of assurance that can be offered on an audit. Mr. Simon then reviewed some of the pertinent information involved in the Comprehensive Annual Financial Report.

Ms. Voitier thanked Mr. Simon for his report and congratulated Mr. Fernandez and all of the business office staff who contributed to this unmodified opinion of the Financial Report. The Board members echoed this sentiment in congratulating Mr. Fernandez and his staff for their fine work, especially in the preparation of the Financial Report.

Mr. Warner moved to accept the 2019 – 2020 Financial Compliance Report. Seconded by Mr. Englande the motion passed unanimously by a voice vote of the members present.

Mrs. Dysart next invited Ms. Voitier to share information regarding School Lockdown Drills. Ms. Voitier referred to the legislation RS 17:416.16 which require school staffs to review their crisis management and response plans and make all necessary revisions. She further stated that within the first 30 days of school each principal conducted a safety drill and submitted a written report to the Superintendent summarizing the details of the drill. Due to COVID-19, the drills were done "in-place" as recommended by the state Fire Marshals. Ms. Voitier answered all questions of the Board.

Mr. Warner moved to accept the report on lockdown drills. Seconded by Mrs. White, the motion passed unanimously by a voice vote of the members present.

Ms. Jackson moved to incorporate the report of the October 13, 2020 General Committee meeting into the minutes of the October 27, 2020 Regular Monthly Meeting. Seconded by Mrs. Asevedo, the motion passed by a unanimous voice vote of the members present.

GENERAL COMMITTEE REPORT TUESDAY, OCTOBER 13, 2020

The St. Bernard Parish School Board met as a Committee of the Whole on Tuesday, October 13, 2020 at 6:00 p.m. in the Board Room of the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Members present were, Mrs. Diana B. Dysart, President, Mrs. Darleen P. Asevedo, Mr. William H. Egan, Ms. Carly C. Jackson, Mrs. Katherine K. Lemoine, Mr. Clifford M. Englande, Mr. Joseph V. Long, Sr., Mr. Shelton P. Smith, Mr. Sean K. Warner and Mrs. Rosiland R. White. Mr. Donald D. Campbell was absent.

On a point of privilege Mrs. Dysart welcomed a few guests in the audience who are educators and working on their continuing education by attending the meeting tonight, they are; Ms. Aleen LeBeouf and Ms. Tessy Guerrere. Ms. Dysart also welcomed Ms. Jessica Janneck, a teacher from CHS, who attended the meeting tonight as a SBAE member. Mr. Englande next asked for a moment of silence in memory of former School Board Member Mr. Bobby Torres who recently passed. After the moment of silence, condolences were extended to the family and friends of Mr. Torres.

Mrs. Dysart addressed the first agenda item concerning a presentation from the officers of the St. Bernard Reading Association. Ms. Tessie White-Stein and Ms. Magen Arabie thanked the Board for their past support of this organization. The Reading Association Officers reminded the Board Committee Members of the yearly activities of the Association and their support for reading research, reading development and advancement of literacy. Ms. White-Stein and Ms. Arabie presented certificates to each Board Member to celebrate their membership over the past two years and invited Board Members to continue their membership by joining tonight.

Mrs. Dysart, along with other Committee Members, praised the Reading Association officials for their efforts to promote reading and for their appearance here at the meeting tonight.

Mrs. Dysart next invited Ms. Alex Schneider to present Super News. Alex first reviewed the October Communications report showing recent news articles and social media activity and statistics from the District Facebook Account. She also congratulated Andrea Morningstar who teaches the Television Production class at Chalmette High and will be a new member to the videography team.

The Super News brought to the Board tonight included; Fairy tales and Tall tales being studied by 2nd graders which included costumes, food and murals, Hurricane Laura fundraisers by parish schools, Music curriculum keyboards for students, cultural arts program being featured on GO Coast, Chalmette Elementary presentation by students Victoria Rice and Keyah Mitchell who highlighted CES's celebration of Diversity each month with October being focused on World Peace Day and National Hispanic Heritage Month, the courtyard garden refreshment and science and music experiments, Chalmette High students, Dallas Blackmore and Melanie Corral updated viewers on the

football team, spirit teams, volleyball, cross country and swim teams and upcoming ring day along with ACT testing and participation in the prestigious back stage technical theatre pilot exam as part of the theatre and technical program. Also celebrated was the Kiwanis Club donation of an American and Louisiana State Flag to Chalmette Elementary School.

Mrs. Dysart thanked Ms. Schneider, Barry Lemoine and Jack Jackson for their time and energy in producing the Super News.

Mrs. Dysart next welcomed Mr. Charles Cassar to present information concerning the upcoming Red Ribbon Week. Mr. Cassar noted that the national and local effort to reduce drug activity will again take place in the month of October 2020. The theme this year is "The Power to be Drug Free." Mr. Cassar noted that activities and speakers will be presented throughout the school system.

Mrs. Dysart and the Committee thanked Mr. Cassar for his efforts in this area and for his presentation tonight.

Mrs. Dysart addressed the next agenda item requesting that the School Board Training Certificates for 2019 be included in the minutes of the October 27, 2020 Regular Monthly Meeting. Ms. Voitier explained that the certificates in their packets show that each Board Member has received the required six (6) hours of yearly training in accordance with ACT 705 passed by the Louisiana Legislature in 2010 and explained that School Board Member training certificates are being included in the minutes to publish those certificates in our official journal.

With a motion from Mr. Smith and a second from Mr. Long, the motion to recommend to the full Board to include the School Board Training Certificates for 2019 in the minutes of the October 2020 Regular Monthly Meeting passed unanimously by a voice vote of the members present.

As Education Committee Chair Mrs. Lemoine welcomed Assistant Superintendent, Mary Lumetta, to update everyone on the Virtual School status. Ms. Lumetta stated that at the height of virtual school participation there were over 2500 students enrolled. She continued on saying that while the high school students are still engaged in their first semester of the year, elementary and middle school have completed a nine (9) week semester and as of today are entering the second nine (9) week period. The number of students still enrolled in virtual school for the remainder of the high school semester and the second nine (9) week elementary and middle school is 1625. This number represents 16.1% of the total elementary school enrollment; 16.5% of middle school enrollment and 35.5% of the high school enrollment. All questions concerning this matter were addressed by Ms. Voitier and Ms. Lumetta.

Mrs. Lemoine thanked Ms. Lumetta and Ms. Voitier for their efforts in keeping up with all the challenges associated with this new type of educational setting.

Mr. Long as Chair of the Executive Committee welcomed Ms. Voitier to present the Personnel changes for October 2020. Mrs. Dysart thanked Ms. Robin Calecas for her years of service upon her retirement. Mr. Warner

moved to recommend to the Board to approve the leaves without pay for Ms. Isabel Gonzalez of Chalmette High and Ms. Jackie Duchane of Arabi Elementary. Seconded by Mr. Egan, the motion passed by a voice vote of the members present.

Mr. Warner as chair of the Finance Committee addressed the next agenda item regarding a request for permission to solicit requests for proposals for telecommunications services. Mr. Fernandez explained that the current 36 month contract with a 24 month extension expires on June 30, 2021. The E-Rate grant procedures require that the new signed contract must be in place by December 31, 2020 in order to qualify for funding. The new contract will commence on July 1, 2021. Mr. Fernandez states that the proposals will also be for 36 months with an optional 24 month extension.

Mrs. Dysart moved to recommend to the Board to approve the Administration's request to solicit requests for proposals for telecommunication services. The motion was seconded by Mr. Long and passed unanimously by a roll call vote of the members present.

Mr. Warner continued with Finance Committee business by welcoming Mrs. Joni Blum to present the Administration's request to Advertise for bid for Spices and Seasonings (Class 2), Cereal, Dried Beans and Crackers (Class 3), Frozen Foods (Class 5), Meat and Meat Products (Class 6), Poultry and Eggs (Class 7), Seafood Products (Class 8) and Canned Goods (Class 9) for the period of January 1, 2021 – June 30, 2021. Mr. Smith moved to recommend the Board approve the above request. Seconded by Mrs. White, the motion was approved unanimously by a voice vote of the members present.

Under Superintendent's Recommendations, Ms. Voitier mentioned that the Audit Report for the 2019-2020 fiscal year will be presented at the October Regular Monthly Meeting. She also mentioned that CHS Ring Day is Friday, October 16th on the football field at CHS with students allowed 2 guests per students to sit in the stands. Ms. Voitier also mentioned that on Sunday, November 8th will be the annual Veterans Day Parade with elementary students taking part.

There being no further business to discuss, and on motion of Mrs. Asevedo, seconded by Mrs. Lemoine and passed by a unanimous voice vote of the members present, the meeting was adjourned.

Mr. Englande moved to approve the minutes of the Regular Monthly Meeting of September 22, 2020 as published on October 2, 2020. Seconded by Ms. Jackson, the motion passed unanimously by a voice vote of the members present.

As recommended by the Committee, Mr. Warner moved to acknowledge the School Board Training certificates as presented to recognize the yearly required hours of training for all School Board members. Seconded by Mr. Egan, the motion passed unanimously by a voice vote of the members present. Board Member Certificates of Completion for 2019 are shown on the following pages:

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
Darleen Asevedo

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
24.25 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
Donald Campbell

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
8 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
Diana Dysart

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
12.25 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
William Egan

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
11.6 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
Clifford Engleade

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
26.25 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
Carly Jackson

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
2 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
Katherine Lemoine

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
22 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
Joseph Long

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
12.6 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
Shelton Smith

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
22 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director

LOUISIANA SCHOOL BOARDS ASSOCIATION

Training Certificate
January 1, 2019 – December 31, 2019



Presented to
Sean Warner

of the

St. Bernard Parish School Board

Based on records provided to the Louisiana School Boards Association as per Louisiana Revised Statutes, Title 17, Section 52, this document indicates the above named elected school board member has attained
8 Continuing Learning Units for the calendar year of 2019.

Dr. Janet Pope
Executive Director



Ms. Voitier presented the Board with the personnel changes for the Month of October. Mrs. Dysart thanked retirees Robin Calecas of Chalmette High, Gloria Row of Lacoste Elementary and Jimmie Glorioso of the Maintenance staff for their dedicated years of service to the School Board.

Mr. Englande moved to approve the leaves without pay for Isabel Gonzales of Chalmette High and Jackie Duchane of Arabi Elementary. Seconded by Mr. Warner, the motion carried unanimously by a voice vote of the members present.

**ST. BERNARD PARISH SCHOOL BOARD
MINUTES OF OCTOBER 27, 2020**

CHANGES FOR BOARD MEMBERS INFORMATIONAL PURPOSE ONLY:
PERSONNEL CHANGES – TEACHERS
APPOINTMENTS

Scarlett Saizan	Chalmette High School-Special Education Teacher (Temporary Assignment 2020-2021 School Year)
William Conley	Chalmette High School-Special Education Teacher (Temporary Assignment 2020-2021 School Year)
Erika Lowe	Rowley Alternative-Elementary Teacher (Temporary Assignment 2020-2021 School Year)
Andrea O’Steen	Gauthier Elementary-Kindergarten Teacher (Temporary Assignment 2020-2021 School Year)

MEDICAL LEAVES

Robin Acosta	Gauthier Elementary-Elementary Teacher (Julia Mahler replaced Robin Acosta)
Megan Lancaster	A.J. Middle – Elementary Teacher

RESIGNATIONS

Jennifer Torregano	Rowley Alternative-Elementary Teacher 9/28/2020
Kaylan Rogers	Smith Elementary-Special Education Teacher 10/16/2020

SUPPORT PERSONNEL
APPOINTMENTS

Penny Holden	Transportation-Bus Driver
Norbert Melan	Transportation-Bus Driver
Jarvis Horne	Transportation-Bus Driver
Krissy Jeanfreau	Transportation-Bus Driver
Mary Aldridge	Transportation-Bus Driver
Sibyl Lee	Arabi Elementary-Custodian
Ciara Sanders	Meraux Elementary-Part-Time Cafeteria Tech

TRANSFERS

Sylvia Etienne	From Arabi Elementary-Custodian to Chalmette Elementary-Custodian
Tiffany Taylor	From Chalmette High School-Paraeducator to Chalmette High School-School Secretary

RETIREMENTS

Robin Calecas	Chalmette High School-School Secretary 10/1/2020
Gloria Row	Lacoste Elementary-Custodian 10/21/2020
Jimmie Glorioso	Maintenance-Maintenance II 11/3/2020

RESIGNATION

Jarvis Horne	Transportation-Bus Driver 11/6/2020
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REQUIRES BOARD ACTION
LEAVE WITHOUT PAY

Isabel Gonzalez	Chalmette High School-High School Teacher (2020-2021 School Year)
Jackie Duchane	Arabi Elementary-Custodian (2020-2021 School Year)

As recommended by the Committee Mrs. Asevedo moved to approve the Administration's request to advertise a Request for Proposals for Telecommunication Services. Seconded by Ms. Jackson, the motion passed unanimously by a voice vote of the members present.

As recommended by the Committee and on motion of Mr. Warner, seconded by Mrs. White, the Board approved the Administration's request to advertise for bid for Spices and Seasonings (Class 2), Cereal, Dried Beans and Crackers (Class 3), Frozen Foods (Class 5), Meat and Meat Products (Class 6), Poultry and Eggs (Class 7), Seafood Products (Class 8) and Canned Goods (Class 9) for the period of January 1, 2021 to June 30, 2021 by a unanimous voice vote of the Board members present.

There were no items to be placed on the next agenda.

Under Superintendent's Recommendations Ms. Voitier mentioned that Hurricane Zeta is headed toward St. Bernard Parish so school buildings will be closed tomorrow but remote learning should be able to continue for 3rd through 12th grade students. Pre-K through 2nd grade will have pencil and

paper assignments. Schools will be closed on November 3rd for the election but professional development will take place for staff. Also, on Sunday, November 8th will be a Veterans Day Parade within the parish at 9:30 a.m. which our elementary schools will be taking part in.

There being no further business to discuss, on motion of Mr. Campbell, seconded by Mrs. Asevedo and passed by a unanimous voice vote, the meeting was adjourned.

Diana Dysart
DIANA DYSART
President

Doris Voitier/s
DORIS VOITIER
Secretary