

**REGULAR MONTHLY MEETING  
FEBRUARY 19, 2019**

The St. Bernard Parish School Board met in a Regular Monthly Meeting on Tuesday, February 19, 2019 at 6:00 p.m. in the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called roll. Present were, Mr. Clifford M. Englande, President; Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Mrs. Carolon H. Craft, Mr. William H. Egan, Mrs. Diana B. Dysart, Mr. Joseph V. Long, Sr., Mr. Shelton P. Smith, Mr. Sean K. Warner and Mrs. Rosiland R. White. Mrs. Katherine K. Lemoine was absent.

No one appeared for Community Concerns.

On motion by Mr. Warner, seconded by Mr. Smith, the Board voted unanimously by a roll call vote of the members present to incorporate the General Committee Report into the minutes of the February Regular Monthly Meeting.

**GENERAL COMMITTEE REPORT  
TUESDAY, FEBRUARY 12, 2019**

The St. Bernard Parish School Board met as a Committee of the Whole on Tuesday, February 12, 2019 at 6:00 p.m. in the Board Room of the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Members present were, Mr. Clifford M. Englande, President; Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Mrs. Carolon H. Craft, Mrs. Katherine K. Lemoine, Mrs. Diana B. Dysart, Mr. Shelton P. Smith, Mr. Sean K. Warner and Mrs. Rosiland White. Mr. William H. Egan and Mr. Joseph V. Long, Sr. were absent.

On a point of privilege, Mr. Englande reminded the School Board Members of their responsibility to file the Tier 3 Personal Financial Disclosure Statement by May 15<sup>th</sup> as required by the Louisiana Board of Ethics.

Mr. Englande introduced the first agenda item regarding Committee Assignments for the Board for the next calendar year. Copies of the assignments were provided to the Committee Members to review.

2019  
COMMITTEE ASSIGNMENTS  
AND  
EXTERNAL RESPONSIBILITIES

COMMITTEE CO-CHAIRPERSONS

Mrs. Diana Dysart*	Executive Committee
Mr. Joseph V. Long**	
Mrs. Diana Dysart*	Finance Committee
Mr. Sean Warner**	
Mr. William H. “Bill” Egan*	Insurance Committee
Mrs. Darleen P. Asevedo**	
Mr. Shelton P. Smith*	Building Committee
Mr. Donald D. “Don” Campbell**	
Mrs. Carolon Craft*	Education Committee
Mrs. Katherine K. Lemoine**	

\*Chair for odd numbered months      \*\* Chair for even numbered months

EXTERNAL RESPONSIBILITIES

Mrs. Rosiland R. White	Federal Governmental Relations
Mr. Shelton P. Smith.	
Mr. Clifford M. “Cliff” Englande	Local Governmental Relations
Mr. Joseph V. Long, Sr.	
Mrs. Katherine K. Lemoine	LA School Board Assoc.
Relations	
Mrs. Diana Dysart	
Mr. William H. “Bill” Egan	National Sch. Bd. Assoc.
Relations	
Mr. Donald D. “Don” Campbell	LSU Coop. Extension Relations
Mrs. Darleen P. Asevedo	Junior Achievement Relations
Mrs. Rosiland R. White	Head Start Policy Council
	Member

Mrs. Carolon H. Craft  
Katherine K. Lemoine

Higher Education Relations

Mrs. Diana B. Dysart

BESE Relations

Mr. William Egan and  
Mr. Joseph V. Long

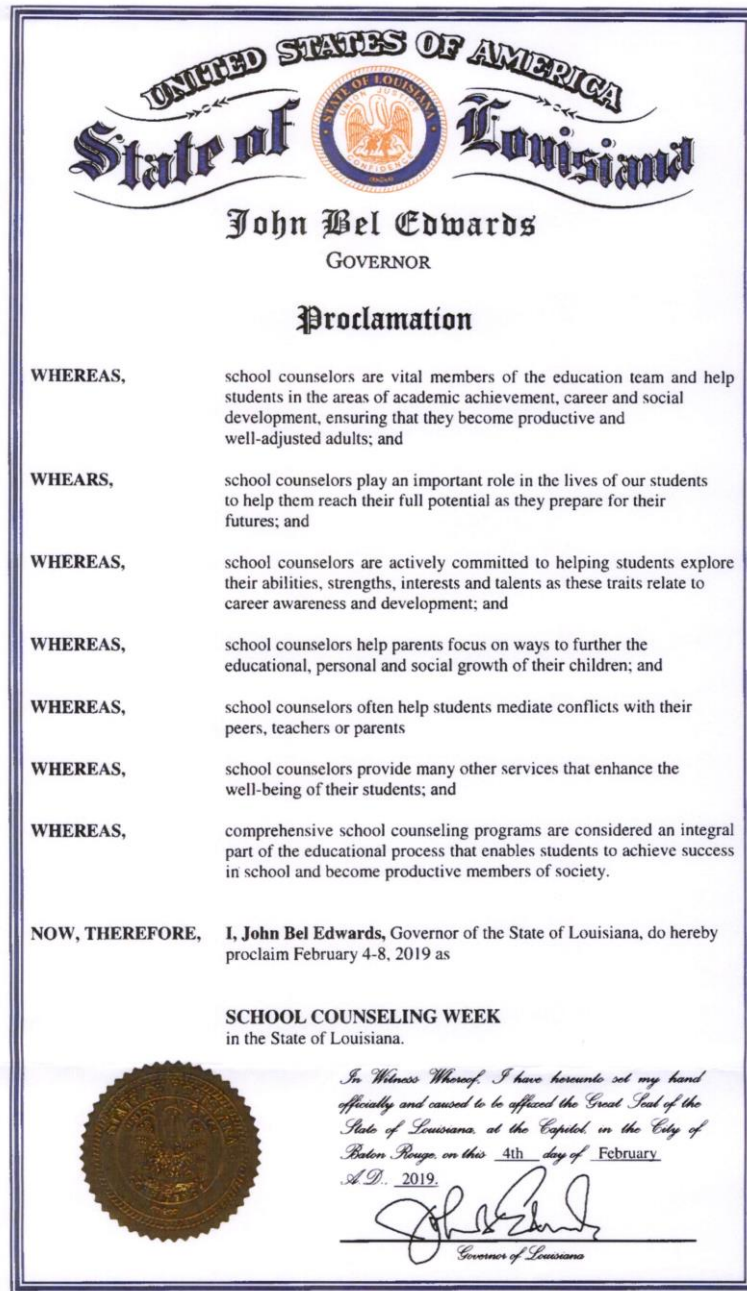
Louisiana Legislative Relations

Mr. Englande next welcomed Ms. Alex Schneider to present the February Communication Report and Super News. In the Communication Report she noted print coverage in local and regional newspapers. Ms. Schneider also highlighted the analytics regarding our social media presence and reminded Committee Members to review the upcoming Super News filming schedule. Ms. Schneider noted that this month's Super News will take a look at the Students of the Year for the district. They are:

Alexander Alford – Arabi Elementary School  
Christopher Tabora – Chalmette Elementary School  
Carson Chiappetta – Lacoste Elementary School  
Madelynn Roussell – J. F. Gauthier Elementary School  
Jackson Nunez– Davies Elementary School – Parish Winner  
Alexis Closson – Arlene Meraux Elementary School  
Olivia Williams – W. Smith Elementary School  
Ava Volante – Andrew Jackson Middle School  
Alyza Alfonso – St. Bernard Middle  
Abigail Coker - N. P. Trist Middle School – Parish Winner  
Emily Vu – Chalmette High School – Parish Winner

Mr. Englande congratulated all the students of the year for their fine representation of each of our district schools and then thanked Ms. Schneider for her Super News presentation.

Mr. Englande next presented a proclamation from the Governor of Louisiana, Mr. John Bel Edwards, regarding School Counseling Week. Mr. Englande read aloud the proclamation. By joint acclimation, the Committee moved to approve the sentiments and intention of the proclamation.



Mr. Englande next asked Mrs. Lemoine as Education Committee Chair to address the next agenda item concerning integration of the Maumus Center into the classroom curriculum. Mrs. Lemoine welcomed the Director of the Maumus Center, Ms. Gena Asevado, to present on this topic. Ms. Asevado presented an update on the happenings at the Maumus Center. She stated that over 2500 students have visited Maumus since September 2018 and of those 2500, over 550 students were able to participate in lab activities. Ms. Asevado noted that all of the visits were related to curriculum objectives. Follow up power point presentations and additional learning tools associated with science curriculum are also available for teachers on the computerized Learning Management System. Ms. Asevado stated that all these learning resources are available to teachers for use in their classrooms. She also handed out flyers with upcoming planetarium scheduled performances during the evenings and weekends for the public and a flyer promoting the summer STEM camp.

Mrs. Lemoine thanked Ms. Asevado for her presentation and is looking forward to upcoming activities. All comments and questions were addressed by Ms. Asevado.

Mr. Englande next asked Ms. Voitier to present to the Committee, for informational purposes, the list of Administrators who were up for a two year renewal of their performance contracts which are due to expire on June 30, 2019. Also presented to the Committee were the recommendations for renewal. Ms. Voitier answered all questions posed by the Committee.

Ms. Voitier next went on to present the Personnel Changes for February 2019 for review by the Committee. Ms. Voitier addressed all comments and questions of the Committee.

With Mr. Long being absent, Mrs. Dysart handled Executive Committee business concerning the revision of the St. Bernard School Board Policy Manual. Ms. Voitier explained that this Policy Manual is updated periodically. She noted that the Policy Manual in its revised form is available in Print at the School Board Central Office, it has been distributed on flash drive to each School Board Member and will, if approved, shortly be available on the School Board website.

Mr. Englande moved to recommend that the full Board approve the revisions to the St. Bernard School Board Policy Manual. Seconded by Mr. Warner, the motion passed unanimously by a roll call vote of the member present.

As Finance Committee Chair, Mr. Warner invited Mrs. Blum to present the Administration's request to bid for Spices and Seasoning (Class 2), Cereal, Dried Beans and Crackers (Class 3), Frozen foods (Class 5), Meat and Meat Products (Class 6), Poultry and Eggs (Class 7) Seafood Products (Class 8), and Canned Goods (Class 9) for the period of July 1, 2019 through December 31, 2019.

With a motion by Mr. Campbell and a second from Mrs. Asevedo, the Committee voted unanimously by a roll call vote of the members present to recommend to the Board to approve the Administration's request to bid for Spices and Seasoning (Class 2), Cereal, Dried Beans and Crackers (Class 3), Frozen foods (Class 5), Meat and Meat Products (Class 6), Poultry and Eggs (Class 7) Seafood Products (Class 8), and Canned Goods (Class 9) for the period of July 1, 2019 through December 31, 2019.

Mr. Warner continued with Finance Committee business with Mrs. Blum to present the Administration's request to bid for Milk and Milk products for the period of July 1, 2019 through June 30, 2020.

With a motion by Mr. Smith and a second from Mrs. Lemoine, the Committee voted unanimously by a roll call vote of the members present to

recommend to the Board to approve the Administration's request to bid for Milk and Milk products for the period of July 1, 2019 through June 30, 2020.

Next, Mrs. Joni Blum presented the Administration's request to bid for Bread and Bread Products for the period of July 1, 2019 through June 30, 2020.

With a motion from Mrs. Dysart and a second from Mr. Smith the Committee voted unanimously by a roll call vote of the members present to recommend to the Board to approve the Administration's request to bid for Bread and Bread products for the period of July 1, 2019 through June 30, 2020.

Under Superintendents' Recommendations Ms. Voitier noted that many students are preparing for the Mardi Gras Season along with the Beta Club season with Elementary, Middle and High School all attending conventions during the next month. Soon thereafter, the testing season will begin.

Mr. Englande reminded everyone that the next Regular Monthly School Board meeting will be held on Tuesday, February 19 due to a scheduling conflict created by the upcoming Louisiana School Board Association Conference during the last week of February.

There being no further business to discuss, and on motion of Mrs. Asevedo, seconded by Mr. Campbell and passed unanimously by voice vote, the meeting was adjourned.

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A motion was made by Mrs. Dysart to approve the minutes of the Special Meeting from October 23, 2018 as published on November 2, 2018. Seconded by Mr. Campbell, the motion passed unanimously by a roll call vote of the members present.

A motion was made by Mrs. Asevedo to approve the minutes of the Regular Monthly Meeting from October 23, 2018 as published on February 1, 2019. Seconded by Mrs. White, the motion passed unanimously by a roll call vote of the members present.

A motion was made by Mr. Smith to approve the minutes of the Special Meeting from November 27, 2018 as published on February 1, 2019. Seconded by Mrs. Craft, the motion passed unanimously by a roll call vote of the members present.

On motion of Mr. Warner, seconded by Mrs. Dysart, the Board voted unanimously by a roll call vote of the members present to approve the

November 27, 2018 Regular Monthly Meeting minutes as published on February 1, 2019.

A motion was made by Mr. Long to approve the minutes of the Special Meeting from December 11, 2018 as published on February 8, 2019.

Seconded by Mr. Campbell, the motion passed unanimously by a roll call vote of the members present.

On motion of Mrs. Dysart, seconded by Mr. Smith, the Board voted unanimously by a roll call vote of the members present to approve the December 18, 2018 Regular Monthly Meeting minutes as published on February 8, 2019.

For informational purposes, the following Administrators are up for a two year renewal of their performance contract which expires on 6/30/19. Their new contract will run from 7/1/19 through 6/30/21.

1. **Natalie Albers, Meraux Elementary Principal**
2. **Emily Boackle, Chalmette High Assistant Principal**
3. **Lisa Demarest, Trist Middle School Assistant Principal**
4. **Sandra Dempsey, Chalmette Elementary Assistant Principal**
5. **Julie Ginart, Bus Garage, Transportation Supervisor**
6. **Alison Gros, Administration Office, Coordinator of Special Education**
7. **Cheremie Kerth, Administration Office, Supervisor of Special Education**
8. **Alexandra Schneider, Administration Office, Coordinator of Communications and Curriculum Support**
9. **Mary Lumetta, Assistant Superintendent**
10. **Michelle O'Neill, Meraux Elementary Assistant Principal**
11. **Tommie Powell, Administration Office, Supervisor of Child Welfare and Attendance**
12. **Denise Pritchard, Trist Middle School Principal**
13. **Cassandra Reddick, Smith Elementary School Assistant Principal**
14. **Geralyn Russo, Arabi Elementary School Assistant Principal**
15. **Deborah Seibert, Administration Office, Supervisor of Special Programs**
16. **Lisa Young, Gauthier Elementary School Principal**

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Ms. Voitier presented the Personnel Changes for February 2019

**ST. BERNARD PARISH SCHOOL BOARD  
MINUTES OF FEBRUARY 19, 2019**

**CHANGES FOR BOARD MEMBERS INFORMATIONAL PURPOSE ONLY:**

**PERSONNEL CHANGES – TEACHERS**

**APPOINTMENTS**

Hayley Prior	St. Bernard Middle-Elementary Teacher (Temporary Assignment 2018-2019)
Leslie Miorana	Davies Elementary-Special Education Teacher (Temporary Assignment 2018-2019)
Kandice Naquin	St. Bernard Middle-Special Education Teacher (Temporary Assignment 2018-2019)

**TRANSFER**

Emily Breaux Teacher to	From Davies Elementary-Special Education T Arabi Elementary-Special Education Instructional Facilitator
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**MEDICALS**

Katelyn Blanchard	Lacoste Elementary-Elementary Teacher
Shondra Johnson	Chalmette High School-Teacher/Coach
Eve Ziegler	Smith Elementary-Elementary Teacher
Michelle Daussin	Davies Elementary-Elementary Teacher
Andrea Cassreino	Smith Elementary-Elementary Teacher
Julie Mancuso	Meraux Elementary-School Nurse

**RESIGNATIONS**

Johathan Pitre	Gauthier Elementary-Librarian/Teacher 1/31/19
Casie Missey	Davies Elementary-Elementary Teacher 2/4/19
Ryan Austin	St. Bernard Middle-Elementary Teacher 2/15/19
Laceyann Toepfer	Arabi Elementary-Speech Therapist 2/22/19

**SUPPORT PERSONNEL**

**APPOINTMENT**

Laura Johnson	Transportation-Bus Rider
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**TRANSFERS**

Sharon Bruno	From Rowley Alternative-Part-Time Cafeteria Tech To Trist Middle-Part-Time Cafeteria Tech
Karla Rojas	From Chalmette High School-Cafeteria Tech to Andrew Jackson Middle-Cafeteria Tech
Linda Morales	From Chalmette Elementary-Cafeteria Tech to Andrew Jackson Middle-Cafeteria Tech
Leah St. Amant	From Meraux Elementary-Custodian to Gauthier Elementary-Custodian
Shana Lopez	From Transportation-Bus Rider to Transportation-Bus Driver
Lynette Harvey	From Chalmette Elementary-Part-Time Cafeteria Tech to Chalmette Elementary-Cafeteria Tech



**RETIREMENT DISABILITY**

Susan Schwab                                      Transportation-Bus Rider 1/10/19

**RETIREMENT**

Charmaine Miller                                      Gauthier Elementary-Custodian 4/12/19

**RESIGNATIONS**

Doris Thomas                                      Arabi Elementary-Paraeducator 1/24/19  
Tiffani Hamilton                                      Andrew Jackson Middle-Paraeducator

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Mrs. Dysart wished both Mrs. Sue Schwab and Ms. Charmaine Miller a happy retirement and thanked them for their service.

On a motion by Mr. Smith, seconded by Mr. Campbell, the Board voted unanimously to approve the revisions to the St. Bernard School Board Policy Manual as recommended by the Committee.

On a motion by Mrs. Dysart, seconded by Mr. Warner, the Board voted unanimously to approve the Administration’s request for permission to advertise for bids for Spices and Seasonings, (Class 2), Cereal, Dried beans and Crackers, (Class 3), Frozen Foods, (Class 5), Meat and Meat Products, (Class 6), Poultry and Eggs, (Class 7), Seafood products, (Class 8), and Canned Goods, (Class 9) as recommended by the Committee.

As recommended by the Committee, Mrs. Asevedo moved to approve the Administration’s request for permission to advertise for bids for Milk. Seconded by Mr. Long, the motion passed unanimously by a roll call vote of the members present.

As recommended by the Committee, Mrs. White moved to approve the Administration’s request for permission to advertise for bids for Bread. Seconded by Mr. Warner, the motion passed unanimously by a roll call vote of the members present.

There were no items to be placed on the agenda of the next Committee meeting,

Under Superintendent’s Recommendations Ms. Voitier spoke about middle school students attending Beta Convention in Lafayette and the upcoming Mardi Gras holiday.

On motion of Mr. Campbell, seconded by Mrs. Asevedo and passed by a unanimous voice vote, the meeting was adjourned.

<u>Clifford M. Englande/s</u>	<u>Doris Voitier/s</u>
CLIFFORD M. ENGLANDE	DORIS VOITIER
PRESIDENT	SECRETARY