

Dual Enrollment Family Info Night for SATO



562-938-5272 | earlycollege@lbcc.edu

www.lbcc.edu/earlycollege |  @lbcceci

Overview

What is Dual Enrollment?

What are the Benefits of Dual Enrollment?

Student Expectations

Parent Involvement + FERPA

Our Programs

Steps to Becoming a Dual Enrollment Student at LBCC

Resources + Programs

Upcoming Academic Term + Important Dates + Events



What is Dual Enrollment(DE)?

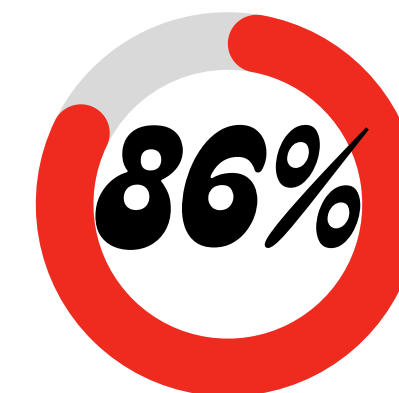
Dual enrollment allows **ANY middle & high school student** to enroll and register in Long Beach City College's (LBCC) course work (online, in person, hybrid) FREE of tuition.

Students may earn both college and high school credit for each course (check in with your school counselor/advisor for details*) and work toward certificates, associate degrees and prerequisites.



What are the benefits of dual enrollment?

- Open to Middle & High School Students
- **No GPA requirement!**
- **Cost of tuition/class is FREE**
 - Students will have to pay for textbook and/or material fees for **Individual Dual Enrollment**
- **Courses** may be **transferable** to CSU's & UC's
(Transferability varies university to university check in with university of interest*)
- Early college exposure and **develops college success skills and confidence**
- May be eligible to receive a **graduation medallion senior year**
- **Stand out** on university applications



Did you know?

OF LBCC DUAL ENROLLMENT STUDENTS ARE SUCCESSFUL

OFFICE OF EARLY COLLEGE INITIATIVES PROVIDES
WRAP AROUND STUDENT SUPPORT SERVICES

Student Expectations

- MUST act on your own behalf
- Read syllabus
- Read and check emails/Canvas daily
- Communicate with your instructor when you are struggling or need help
- Dedicate 1 hour of study time each week for each unit you are taking
- Utilize your resources + programs
- Keep in mind that a non-passing grades are listed in transcripts and could negatively affect eligibility for financial aid



Parent Partnership

- Encourage your student to
 - write down/store **credentials**
 - **read and check emails daily**
 - **discuss progress with student** on a weekly basis
 - **ask student to reach out to their instructor** as issues or conflicts arises
 - **meet with** their high school **counselor** and/or LBCC counselor **prior to withdrawing** from any dual enrollment class.



What is FERPA?

What is Family Educational Rights and Privacy Act (FERPA)?

Being officially enrolled in an institution of higher education, educational records are protected by the Family Educational Rights and Privacy Act (FERPA) of 1974.

- **Regardless of a student's age, they must act on their own behalf.**
- **College officials may only assist the LBCC student** with access to their LBCC student portal as it contains records covered under FERPA.
- Parents or guardians of students are not permitted to enroll, drop, or add classes on the student's behalf.
- In addition, parents/guardians of dual enrollment students cannot request academic information from LBCC Admissions & Records department or Academic Instructors.
- **IMPORTANT NOTE:** Parents can sign off on a FERPA waver, in person at the Admissions and Records, to obtain access to academic related items

DE Programs at SATO

Individual Dual Enrollment (IDE)



- Location: LAC, TTC, Online
- Grades: 6-12 grade
- Courses: self-selected
- Cost: FREE

Textbook + Material Fees may apply

College & Career Access Pathways (CCAP)

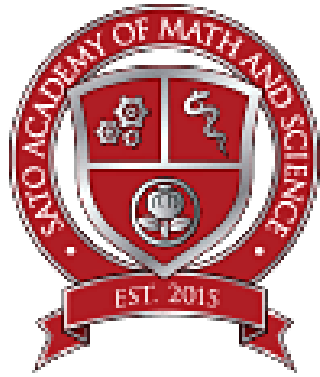


- Location: Long Beach Unified School District High School
- Courses: May lead to 12 units in select pathways
- Cost: Free + Textbook Loaned

High School Articulation (aka Credit by Exam)



- Grade: 9-12 grade
- Courses: Engineering
- Cost: Free



SATO On-Site Course Offerings



Freshman - Early Start Dual Enrollment

- Counseling Courses (1 cohort for Fall 2025 & 1 cohort for Spring 2026)
- Counseling 49 (2 units) College Study Techniques
- Counseling 48 (1 unit) Career Exploration

on Mon and Wed from 3:45 pm to 5:15 pm(afterschool)

Upper Grade Level (11th & 12th)

- HLED 3 Contemporary Health Issues - Fall 2025
- PH 21 Introduction to Public Health - Spring 2025

on Tuesday/Thursday, Period 2, 8:45-10:14am

Please complete the Interest Form TODAY - bit.ly/satolbccdefall25

Steps to becoming a dual enrollment student

1. Submit LBCC Application

*miss 2 main terms in a row, must reapply

2. Submit Dual Enrollment Form

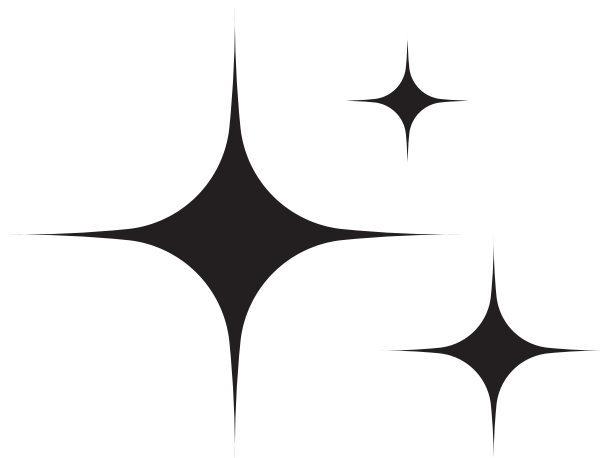
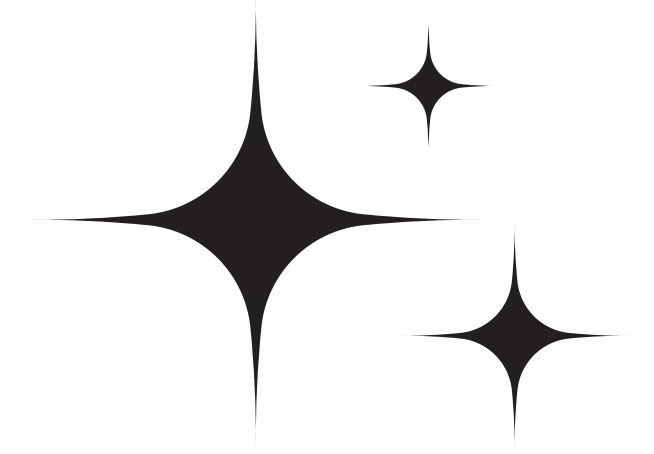
*1 time completion.

3. Create Viking Portal & Complete Orientation

*1 time completion.

4. Register for Courses

courses available year-round



STEP 1

Complete a LBCC Admissions Application to receive your Viking ID#

- MUST complete both the CCC Apply log-in & LBCC Admissions Application
- Students Must Have:
 - Valid Email Address
 - Social Security Number is NOT required
 - Notate SATO as their high school
- Your LBCC VIKING ID will be emailed to you within 24-48 hours

Page 1

SELECT "DUAL HIGH SCHOOL/ COLLEGE ENROLLMENT"

FOR "INTENDED MAJOR OR PROGRAM OF STUDY"

Enrollment ✓

Intended Major or Program of Study ⓘ

Dual High School/College Enrollment

- Choosing another option will cause enrollment conflicts
- Fees will occur if a student does not identify as a dual enrollment

Page 3

SELECT "ENROLLING IN HIGH SHCOOL AND COLLEGE AT THE SAME TIME"

UNDER "COLLEGE ENROLLMENT STATUS"

Education ✓

College Enrollment Status

As of July 01, 2022, I will have the following college enrollment status: ⓘ

Enrolling in high school and college at the same time



BOTH Middle and High School students

- Identify as "high school & college"

STEP 2

Complete + Submit a Dual Enrollment Form

- Can hand write or digitally fill out the form in it entirety
 - Viking ID#
 - Student & Parent/Guardian
 - High School Counselor signature (LBUSD does not apply)
- Student can submit dual enrollment form online or in person
 - In-Person - Admissions and Records Office (LAC or PCC)
 - Online - Upload to <https://bit.ly/DEonedrive>
 - 1-3 days to process the form
- 1 FORM Covers all 4 years high school

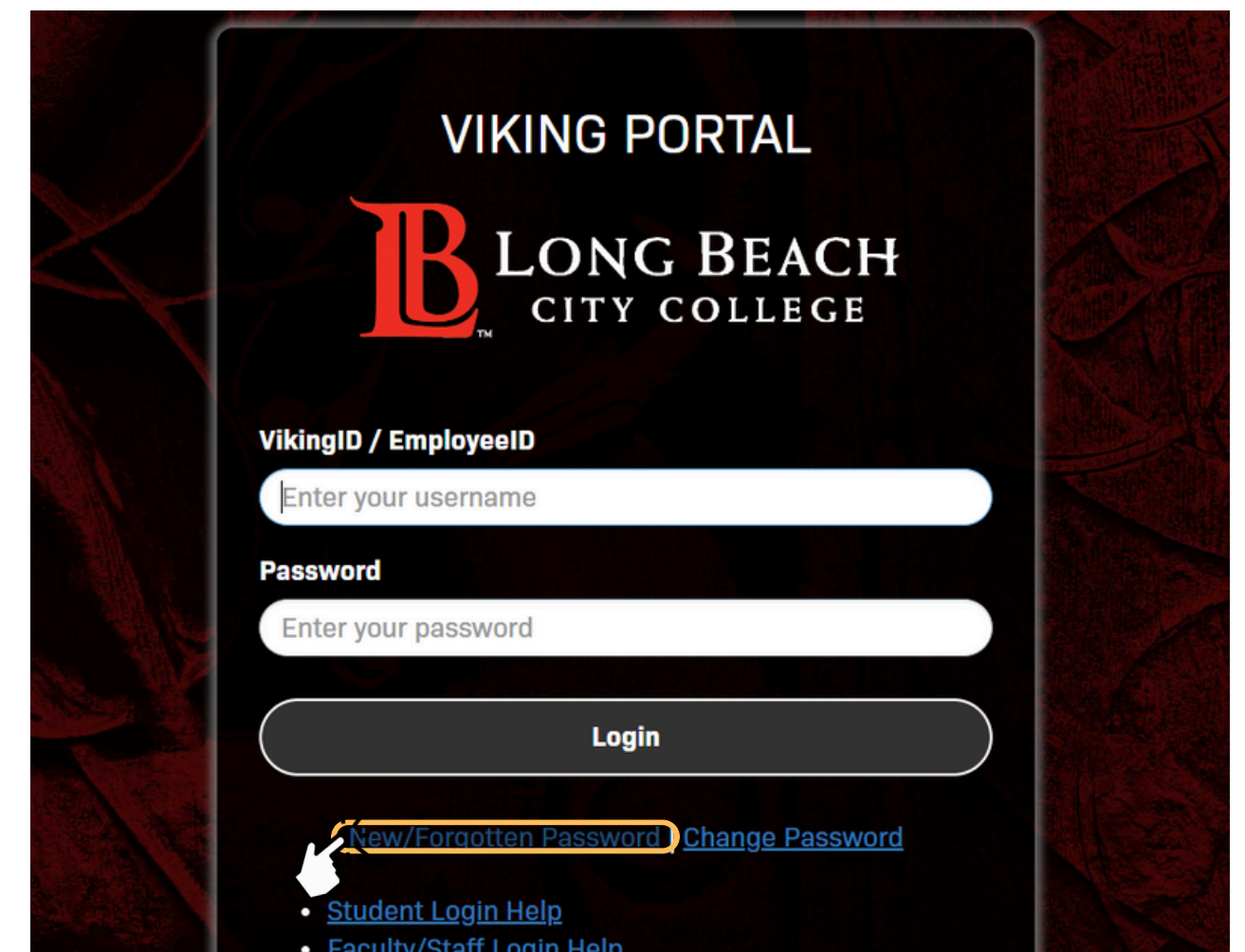
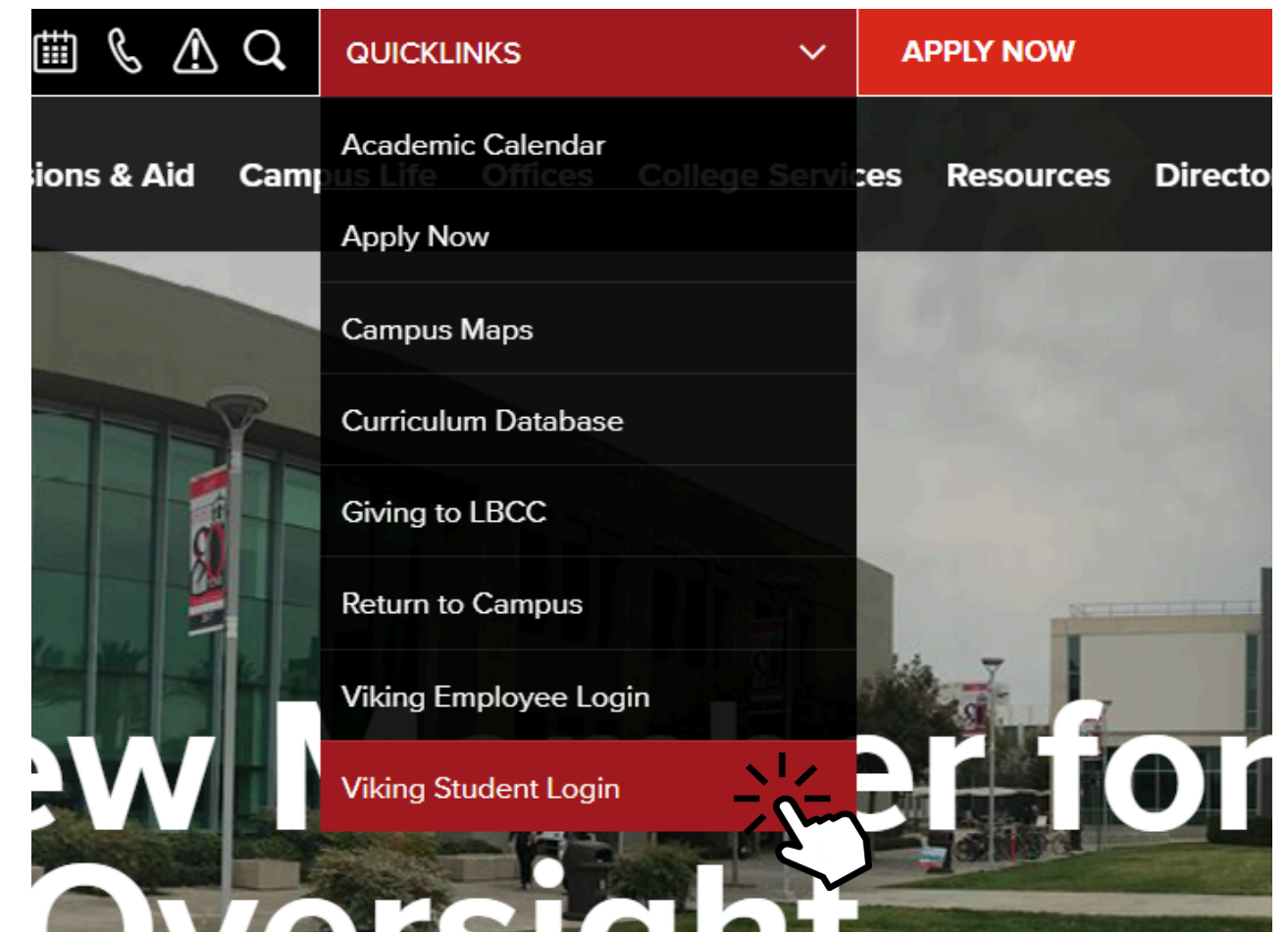
 LONG BEACH CITY COLLEGE ADMISSIONS AND RECORDS	 OFFICE OF EARLY COLLEGE INITIATIVES WWW.LBCC.EDU/THECOLLEGE	DUAL ENROLLMENT FORM Submit this form one-time for dual enrollment participation to LBCC's Admissions & Records Office ► Upload a scanned PDF to bit.ly/DEonedrive or submit a copy In-Person at LAC, A-1075 or PCC, GG102.
APPLICATION TERM: <input type="checkbox"/> FALL <input type="checkbox"/> WINTER <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER		TERM YEAR _____
GRADE LEVEL (at time of enrollment) <input type="checkbox"/> K-5 th <input type="checkbox"/> 6 th -8 th <input type="checkbox"/> 9-12 th		Expected High School Graduation Date (M/Y) _____ / _____
LAST NAME _____		FIRST NAME _____ MI _____
DATE OF BIRTH ____ / ____ / ____		EMAIL _____ PHONE _____
Dual Enrollment Program: <input type="checkbox"/> Individual Dual Enrollment (IDE) <input type="checkbox"/> College and Career Access Pathways (CCAP) <input type="checkbox"/> Early College at Browning (ECB)		School: _____ District: _____
LBCC VIKING ID: _____		CCC ID: _____ K-12 ID: _____
STUDENT	I certify that I have read, reviewed and understood the terms & conditions above as well as confirm that everything stated is true and correct. I acknowledge that Long Beach City College shares information about my participation in this program with my school and the school district.	
	STUDENT NAME (PRINT)	SIGNATURE _____ DATE _____
PARENT/GUARDIAN	I authorize my child to enroll in a college-level course at Long Beach City College. I understand that my child WILL NOT be afforded any special status or supervision as a result of their minor status. Per Federal Educational Privacy Laws (FERPA), I WILL NOT have access to my child's student records, including grades & transcripts, without their written consent. Parents may withdraw consent by submitting a written request.	
	<i>*LBUSD, ONLY – Consenting agrees that the Dual Enrollment grades may appear on the student's LBUSD Report Card but not their transcript.</i>	
	PARENT/GUARDIAN NAME (PRINT)	SIGNATURE _____ DATE _____
FOR NON-LBUSD STUDENTS ONLY (Note: LBUSD students have district approval on file. Visit bit.ly/lbusdschools to confirm if your school is eligible)		
PRINCIPAL OR DESIGNEE	I recommend that the student named above enroll in the course(s) listed below. I certify the student has availed themselves of all opportunities to enroll in an equivalent course at their school of attendance. For summer term only: I certify that participation does not cause our school to exceed the five percent (5%) statutory limit.	
	PRINCIPAL/DESIGNEE NAME (PRINT)	SIGNATURE _____ DATE _____
LONG BEACH CITY COLLEGE COURSE(S)		
I recommend that the student enroll in the course(s) listed below. In subsequent terms, students should work with the Early College Initiatives counselors to select additional courses. Students will need to meet prerequisite requirements & enroll in the course(s) once form has been approved.		
COURSE NAME / #	_____	COURSE NAME / # _____
COURSE NAME / #	_____	COURSE NAME / # _____
LBCC A&R STAFF ONLY		
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED REASON ➡ _____	
Date Received _____	Staff Initials _____	
For more information ► LBCC Office of Early College Initiatives Phone 562-538-5272 or Email earlycollege@lbcc.edu		

STEP 3

Create Viking Portal & Complete LBCC New Student Orientation via VIKING Student System

Part one: Creating your Viking Portal

- Go to www.lbcc.edu & select 'Viking Student Login' through 'Quicklinks'
- Click on 'New/Forgotten' Password
- Create your Viking Student password
 - 16 characters that should not include your name

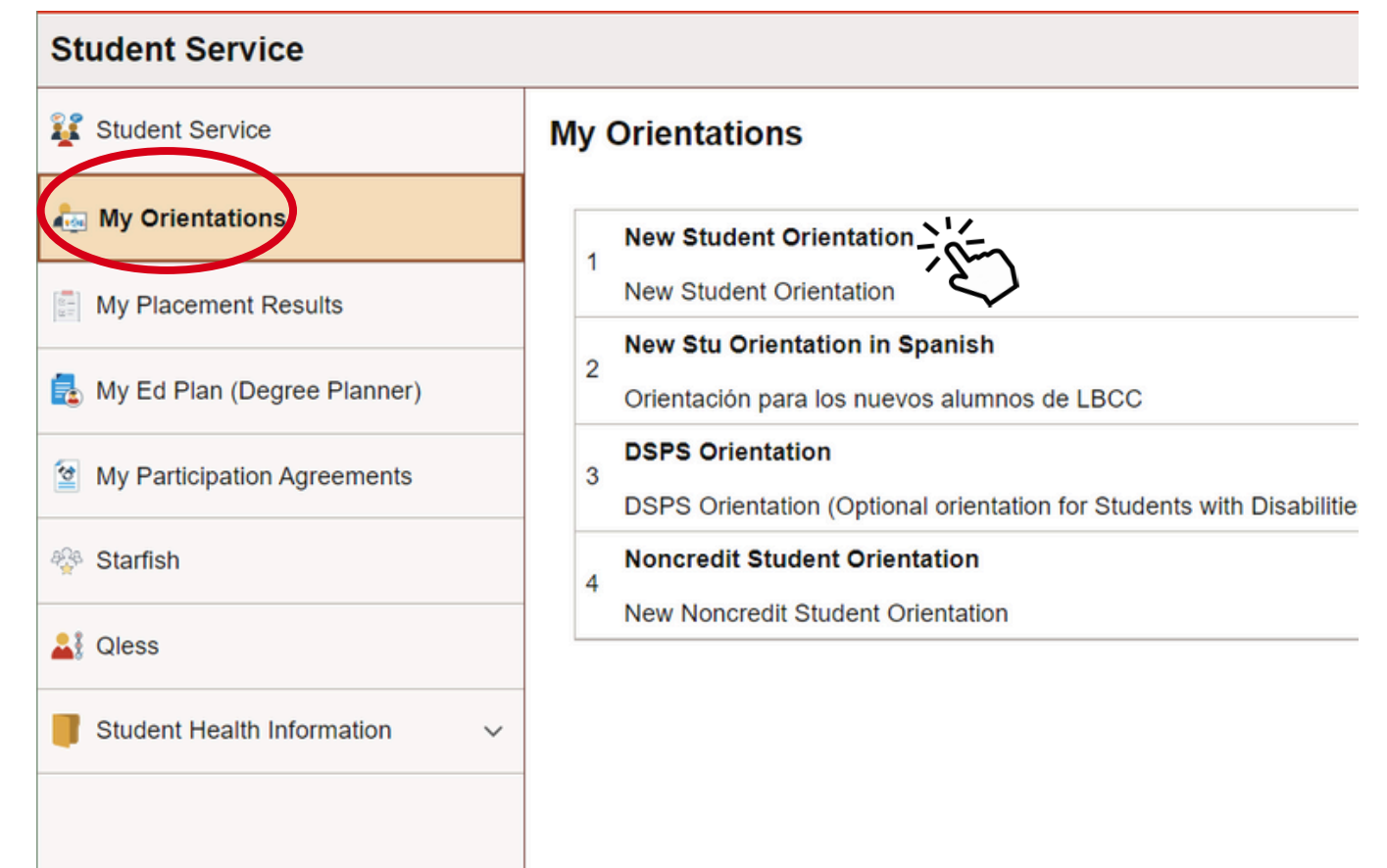
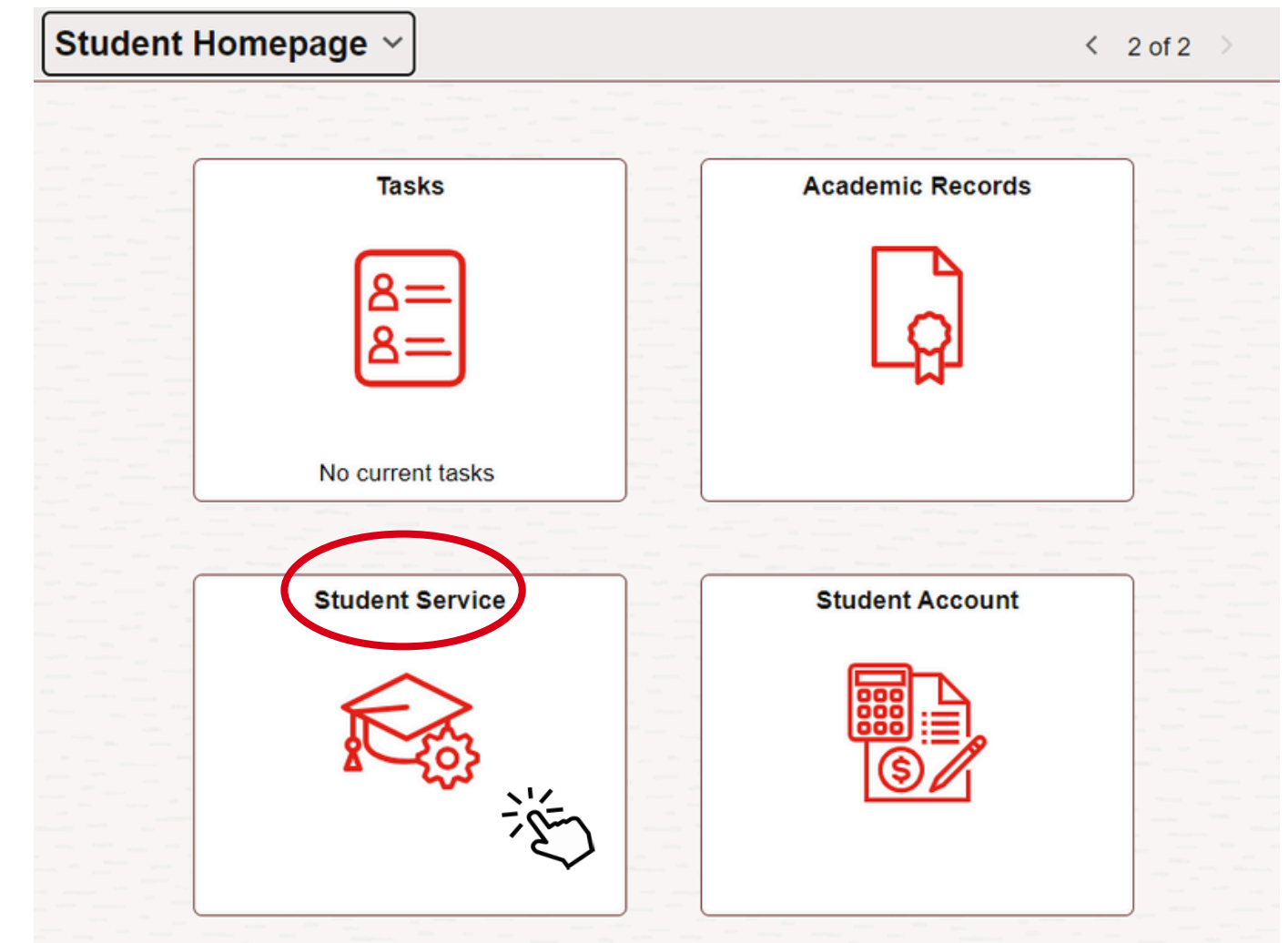


STEP 3

Complete LBCC New Student Orientation via VIKING Student System

Part two: Completing the New Student Orientation

- Log in to the LBCC Student Viking Portal
- Click the “Viking Student System” app
- Click, “Student Service”
- Click, “My Orientation”
- **REQUIRED FOR ALL STUDENTS TO IN ORDER TO REGISTER FOR CLASSES**
- **Students must complete the orientation & pass the final quiz with 80% or more to earn credit.**
- **Allow 3 hours for the hold to be lifted from the student’s account.**



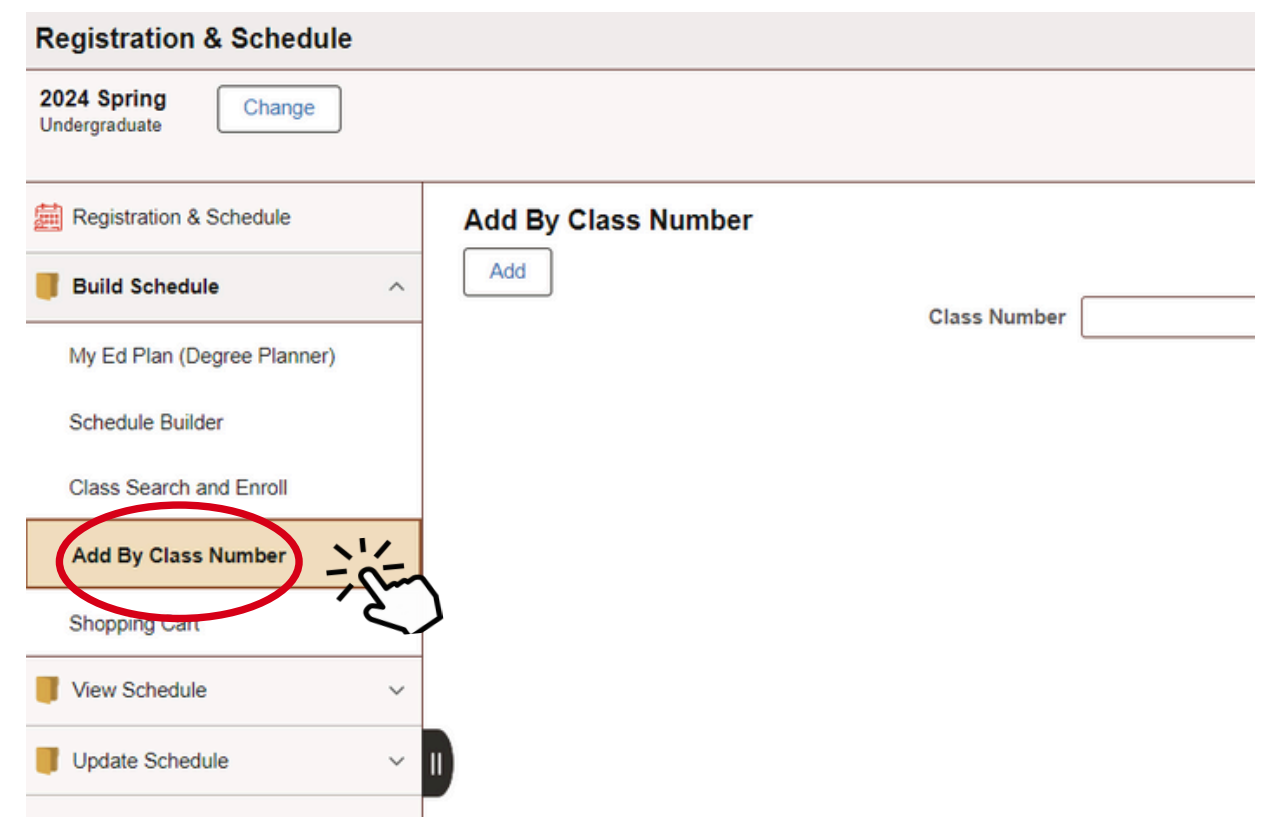
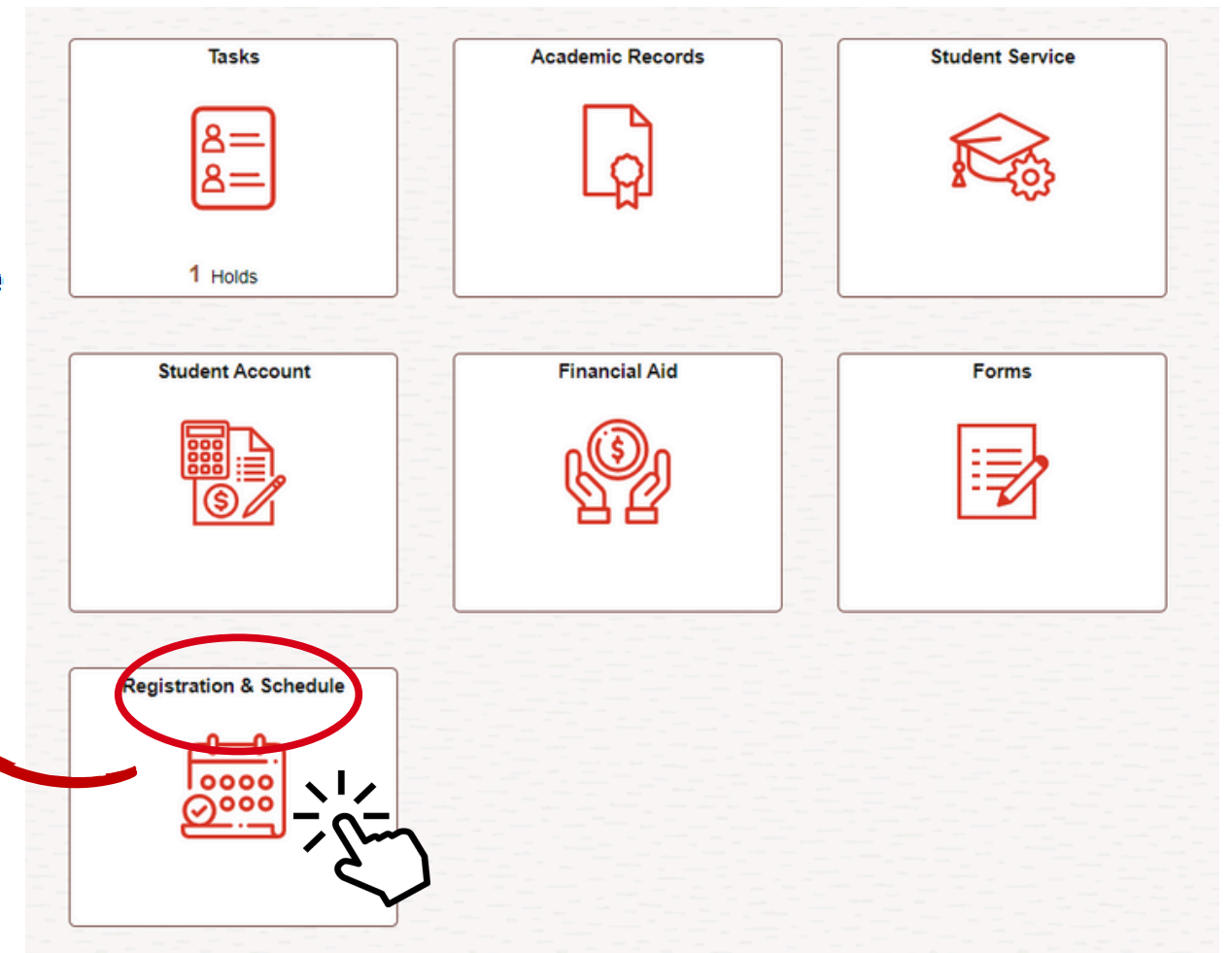
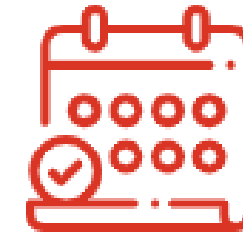
STEP 4

4. Register in LBCC Course via VIKING STUDENT SYSTEM

Students will receive a message from LBCC Admissions that the dual enrollment form has been processed.

- Log in to the LBCC Student Viking Portal
- Click "Student Viking System" app
- Click "Registration & Schedule" button
- Click "Add by Class Number" (found under Build Schedule)
- Enter Class Number (codes can be found on LBCC Class Schedule)
- Click "Add By Class Number"
- Click "Shopping Cart" to complete enrollment

Registration & Schedule



Resources + Programs

- Basic Needs | food/transportation/housing/technology assistance
 - Tutoring Center | math/writing/reading and other topics
 - Student Health Services | mental/physical care
 - Career Center | career assessments/resume/mock interviews
 - Scholarships Office
 - Dual Enrollment Counseling | prerequisites, certificates/degrees
 - Disabled Student Programs and Service
- ECI | Student Success Workshops, Textbook Loan Program, Laptop Request



Upcoming Terms

FALL 2025, August 25 – December 14



August 25 – December 14	
Full Term/16 Weeks: 08/25/25 – 12/14/25	
First 8 Weeks (8F): 8/25/25 – 10/19/2025	
12 Weeks (12): 09/22/2025 – 12/14/2025	
Last 8 Weeks (8L): 10/20/2025 – 12/14/2025	
Dynamic First 8 Weeks (D8F): 8/25/25 – 10/19/2025	
Dynamic Last 8 Weeks (D8L): 10/20/2025 – 12/14/2025	
Online Schedule Available	4/9/25
Open Registration - All LBCC Students including Dual Enrollment	5/12/25
Graduation Application Deadline	ADT 9/19/25, All 10/10/25
Grades Due	12/19/25



Registration Support Workshops

 VIRTUAL SUPPORT: 4:00PM-5:00PM

 IN PERSON SUPPORT: 5:00PM-6:00PM

RSVP:
www.bit.ly/reglabs25

 CURRENT MIDDLE/HIGH SCHOOL STUDENTS!
BE ONE STEP AHEAD  & SIGN UP TO COURSES AT
DUAL ENROLLMENT REGISTRATION LAB 



 RSVP: [BIT.LY/REGLABS25](http://bit.ly/reglabs25) 

 SUPPORT VIA ZOOM
EVERY WEDNESDAY: 4:00 PM - 5:00 PM
[HTTPS://LBCC-EDU.ZOOM.US/J/84393397998](https://lbcc-edu.zoom.us/j/84393397998)



 SUPPORT ON CAMPUS

EVERY WEDNESDAY: 5:00 PM - 6:00 PM

LOCATION FOR JANUARY, MARCH AND MAY

1305 E PACIFIC
COAST HWY,
LONG BEACH,
CA 90806




 LBCC TRADE TECH AND
COMMUNITY LEARNING
CAMPUS
BLDG. LL, ROOM 102

LOCATION FOR FEBRUARY, APRIL AND JUNE

4901 E CARSON ST,
LONG BEACH, CA
90808

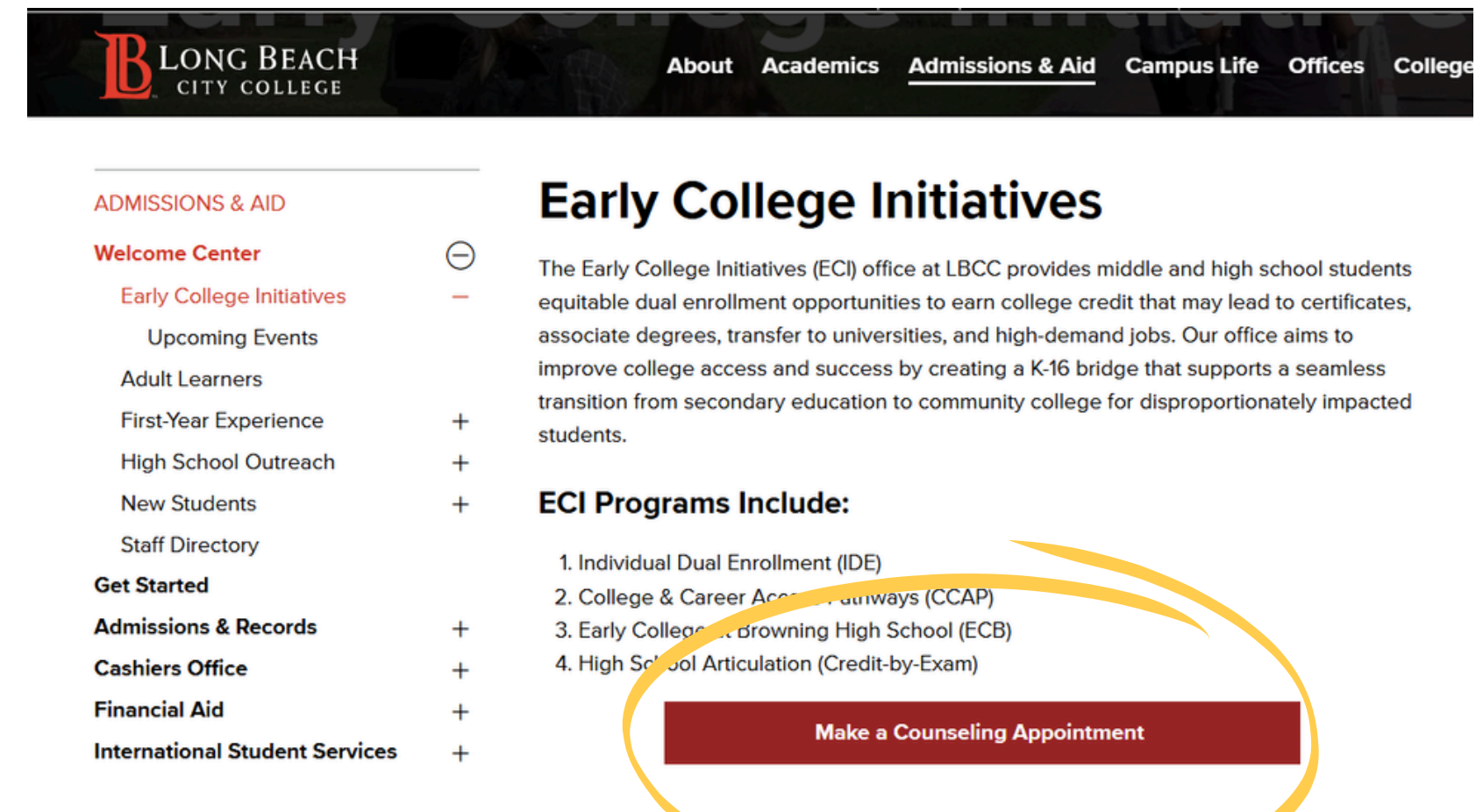


 LIBERAL ARTS CAMPUS
BLDG. M, ROOM 215 (UPSTAIRS)
 FREE PARKING IN THE PARKING
STRUCTURE ACROSS THE STREET

QUESTIONS? EARLYCOLLEGE@LBCC.EDU | 562-938-5272

LBCC ECI (Academic) Counseling Services

- Specialized college counselors to work with middle school and high school students
- Offer in person, phone or Zoom
- Monday–Thursday, times ranging from 11am–7pm, 6pm as last appt
- Can help students identify LBCC dual enrollment courses to satisfy **college credit**
- Can create education plans for students
- **DISCLAIMER:** Counselors CANNOT tell students what LBCC courses count for high school courses



LBCC LONG BEACH CITY COLLEGE

About Academics Admissions & Aid Campus Life Offices College

ADMISSIONS & AID

Welcome Center

- Early College Initiatives
- Upcoming Events
- Adult Learners
- First-Year Experience
- High School Outreach
- New Students
- Staff Directory

Get Started

- Admissions & Records
- Cashiers Office
- Financial Aid
- International Student Services

Early College Initiatives

The Early College Initiatives (ECI) office at LBCC provides middle and high school students equitable dual enrollment opportunities to earn college credit that may lead to certificates, associate degrees, transfer to universities, and high-demand jobs. Our office aims to improve college access and success by creating a K-16 bridge that supports a seamless transition from secondary education to community college for disproportionately impacted students.

ECI Programs Include:

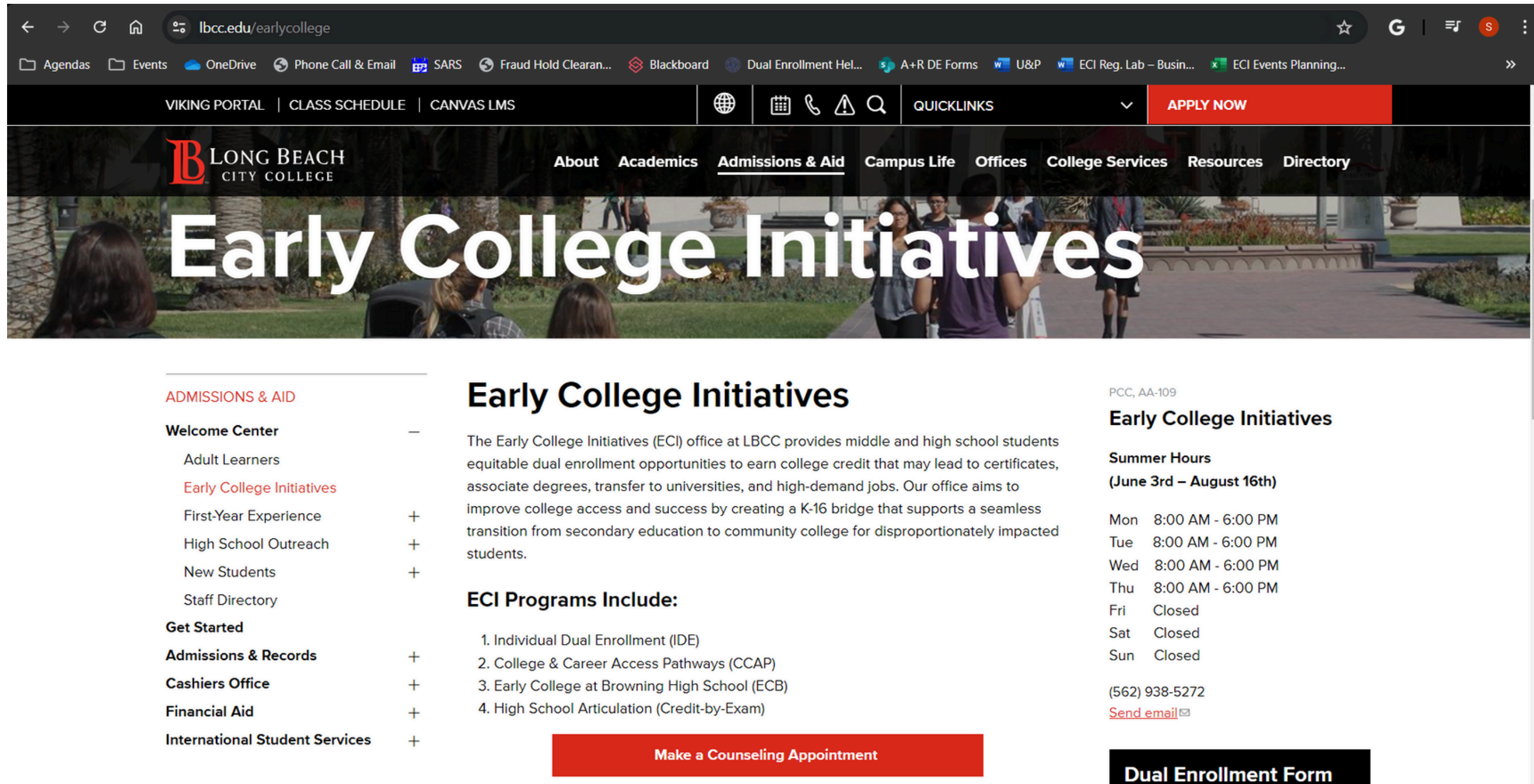
1. Individual Dual Enrollment (IDE)
2. College & Career Access Pathways (CCAP)
3. Early College at Browning High School (ECB)
4. High School Articulation (Credit-by-Exam)

Make a Counseling Appointment

LIST OF COURSE RECOMMENDATIONS:
www.lbcc.edu/post/individual-dual-enrollment-ide

Let's Visit Our Webpage!

LBCC.EDU/EARLYCOLLEGE



The screenshot shows a web browser at the URL lbcc.edu/earlycollege. The browser's address bar and tabs are visible at the top. The webpage header includes navigation links: VIKING PORTAL, CLASS SCHEDULE, CANVAS LMS, and a QUICKLINKS dropdown menu with an APPLY NOW button. Below the header is a banner image of students walking on a campus path, with the text "Early College Initiatives" overlaid. The main content area is divided into three columns. The left column contains a sidebar menu with links to ADMISSIONS & AID, Welcome Center, Adult Learners, Early College Initiatives, First-Year Experience, High School Outreach, New Students, Staff Directory, Get Started, Admissions & Records, Cashiers Office, Financial Aid, and International Student Services. The middle column features the "Early College Initiatives" title, a paragraph describing the program, a list of ECI Programs Include: (Individual Dual Enrollment (IDE), College & Career Access Pathways (CCAP), Early College at Browning High School (ECB), High School Articulation (Credit-by-Exam)), and a red button labeled "Make a Counseling Appointment". The right column displays the "PCC, AA-109 Early College Initiatives" title, "Summer Hours (June 3rd – August 16th)" with a table of hours, the phone number (562) 938-5272, a "Send email" link, and a black button labeled "Dual Enrollment Form".

ADMISSIONS & AID

- Welcome Center
 - Adult Learners
 - Early College Initiatives**
 - First-Year Experience
 - High School Outreach
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[Make a Counseling Appointment](#)

PCC, AA-109

Early College Initiatives

Summer Hours
(June 3rd – August 16th)

Mon	8:00 AM - 6:00 PM
Tue	8:00 AM - 6:00 PM
Wed	8:00 AM - 6:00 PM
Thu	8:00 AM - 6:00 PM
Fri	Closed
Sat	Closed
Sun	Closed

(562) 938-5272
[Send email](#)

[Dual Enrollment Form](#)

Thank You!



ECI



OFFICE OF EARLY COLLEGE INITIATIVES

OFFICE OF EQUITY- STUDENT SERVICES DIVISION

562-938-5272 | earlycollege@lbcc.edu

www.lbcc.edu/earlycollege |  @lbcceci

FOLLOW US FOR UPDATES!