

REGULAR MONTHLY MEETING
APRIL 24, 2018

The St. Bernard Parish School Board met in a Regular Monthly Meeting on Tuesday, April 24, 2018 at 6:00 p.m. in the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Present were, Mr. Clifford M. Englande, President, Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Mr. William H. Egan, Mr. Carl W. Gaines, Jr., Mrs. Diana B. Dysart, Mrs. Katherine K. Lemoine, Mr. Joseph V. Long, Sr., Mr. Shelton P. Smith and Mr. Sean K. Warner. Dr. Hugh C. Craft was absent.

Mr. Englande welcomed Vice-President of the SBAE Mr. Stacy Riley under community concerns to address the Board. Mr. Riley wanted to relay concerns about ITEP, Industrial Tax Exemption Program. Mr. Riley stated that this tax exemption was created in 1936 and was designed to promote industrial growth in farmlands. He states that the school system loses significant funds through these now outdated exemptions. Mr. Riley also explained that Governor John Bel Edwards signed a house bill that allows local municipalities the right to decline those tax exemptions when entities re-apply for them. Mr. Riley asks that the School Board not approve applications or renewals of ITEP requests.

Mr. Englande noted that this tax exemption was discussed by the Board a few months ago. Ms. Voitier explained that applications for these tax exemptions have never been brought before this Board but with the new executive order from the Governor any new request will come before this Board. She noted that any new applications will be addressed by the School Board on a case by case basis.

On motion of Mr. Long and seconded by Mr. Warner, the Board voted by a unanimous roll call vote of the members present to incorporate the April 10, 2018 General Committee Report into the minutes of the April Regular Monthly meeting.

GENERAL COMMITTEE REPORT
TUESDAY, APRIL 10, 2018

The St. Bernard Parish School Board met as a Committee of the Whole on Tuesday, April 10, 2018 at 6:00 p.m. in the Board Room of the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Members present were, President, Mr. Clifford M. Englande, President, Mrs. Darleen P. Asevedo, Dr. Hugh C. Craft, Mr. William H. Egan, Mr. Carl W. Gaines, Jr., Mrs. Diana B. Dysart, Mrs. Katherine K. Lemoine, Mr. Joseph V. Long, Mr. Shelton P. Smith and Mr. Sean K. Warner. Mr. Donald D. Campbell was absent.

Mr. Englande began the meeting by welcoming Mr. Barry Lemoine to present this month's Super News. At this time, Mr. Lemoine shared the Super News Video which included news on; Pre-school registration, Glitter and Gloves production at the CHS Cultural Arts Center, LMEA Competition, National Nutrition Month and reminders regarding Standardized Testing. Teacher Features included; Maggie Roussell at Meraux Elementary School and Michelle Foland at Rowley Alternative. Recognized were St. Bernard School Board Lions Club Golf Tournament success and Chalmette Refining-PBF Energy for their generous donation of \$15,000.00 for Academic Games. Teacher Recruitment was also included in this edition of Super News.

Mr. Englande thanked Mr. Lemoine for his presentation and offered congratulations to our students and teachers who excel.

Mr. Wayne Burgess of the LSU Ag Center appeared before the Committee to review last year's Ag Center contributions and the upcoming Ag Magic Presentation. Mr. Burgess explained some of the contributions to the schools during the previous year which include 4H Club activities, educational meetings and end of the year field trips. The dates for the official student presentation of AG Magic are Tuesday, May 8, 2018 through Friday, May 11, 2018. The exhibits will be open to the public on Saturday, May 12, 2018. Admission is free. Mr. Burgess thanked the Committee and volunteers from St. Bernard for their support in all these activities.

After all questions and comments were addressed, the Committee thanked Mr. Burgess for their presentation and their efforts during the entire year.

As Building Committee Chair, Mr. Warner welcomed Mr. Jason Dewey, Building and Grounds Supervisor and Mr. Michael Lachin, Architect to update the Committee on the construction at Trist Middle School. Mr. Dewey began by stating that time targets are on schedule with no major delays expected. Mr. Lachin spoke and shared photos of the construction where interiors are being finished with air conditioning being installed. Mr. Lachin also noted that budgetwise, project changeorders have been tracked at less than 1% which is excellent. He also stated that the building should be turned over to the School Board within the next couple of months.

After all questions were addressed, Mr. Englande thanked Mr. Dewey and Mr. Lachin for their presentation.

As Education Committee Chair, Mr. Gaines welcomed Mrs. Lee Anne Harlton, Curriculum Supervisor, to address the upcoming Summer Reading Program. Mrs. Harlton stated that in an effort to promote reading during the summer months, grade appropriate lists of books have been compiled for grades 3 all the way through high school English IV. Each child will be requested to read one or more of the books on their grade level list during the summer. Notes will be sent home with these book lists with students at the end of the school year letting them know that they can take the Accelerated

Reader test associated with their book of choice at Davies Elementary during the summer from June 1st through the 22nd from 8:15 a.m. to 12:45 p.m. If transportation to Davies is not possible, there is a report that can be written regarding your chosen book which can help when the students return to school and take the AR test. The books can be bought by students or borrowed from the local library or their own school library.

After all questions were addressed, Mr. Gaines thanked Mrs. Harlton for her presentation.

Mr. Granberry addressed Personnel changes for the month of April. All questions and comments from Committee members were addressed by Mr. Granberry.

Congratulations were offered to retirees Norman Sedlander, Donna Schultz, Dr. Montrelle Sinegar and Dianne Delos Reyes.

Mr. Fernandez presented to the Finance Committee for their review the 2017-2018 Revised General Fund, Special Revenue Fund and Lunch Fund Budgets. Questions and comments from Committee members which followed were addressed by Mr. Fernandez.

Mr. Englande made a motion to recommend to the board to approve the revisions made to the 2017-2018 General Fund, Special Revenue Fund and Lunch Fund Budgets. Seconded by Dr. Craft, the motion passed unanimously by a roll call vote of the members present.

Mrs. Blum next presented the Administration's request to bid for Spices and Seasoning (Class 2), Cereal, Dried Beans and Crackers (Class 3), Frozen foods (Class 5), Meat and Meat Products (Class 6), Poultry and Eggs (Class 7) Seafood Products (Class 8), and Canned Goods (Class 9) for the period of July 1, 2018 through December 31, 2018.

With a motion by Mr. Gaines and a second from Mr. Long, the Committee voted unanimously by a roll call vote of the members present to recommend to the Board to approve the Administration's request to bid for Spices and Seasoning (Class 2), Cereal, Dried Beans and Crackers (Class 3), Frozen foods (Class 5), Meat and Meat Products (Class 6), Poultry and Eggs (Class 7) Seafood Products (Class 8), and Canned Goods (Class 9) for the period of July 1, 2018 through December 31, 2018.

Under Superintendent's Recommendations Ms. Voitier noted that some upcoming events are Relay for Life on Saturday, April 21, 2018 at Val Riess Park, Celebrating Our School Community Banquet on April 25th, CHS Senior Awards Ceremony, Honors Banquet on May 11th and Graduation is on May 17th. She also mentioned that Testing is continuing during April and May.

There being no further business, on motion of Mrs. Asevedo, seconded by Dr. Craft and passed by a unanimous vote of the members present, the Committee adjourned.

Mr. Granberry shared the following Personnel changes as shown below for April 2018. Congratulations and best wishes were also offered by Mrs. Dysart for retirees Norman Sedlander, Donna Schultz, Montrelle Sinegar and Dianne Delos Reyes.

**ST. BERNARD PARISH SCHOOL BOARD
MINUTES OF APRIL 24, 2018**

CHANGES FOR BOARD MEMBERS INFORMATIONAL PURPOSE ONLY:
PERSONNEL CHANGES – TEACHERS
APPOINTMENTS

Haley Brown	Special Education-School Psychologist (2018-2019 School Year)
Julie Mancuso	Special Education-School Nurse (2018-2019 School Year)
Allie Pigrenet	Lacoste Elementary-Kindergarten Teacher (2018-2019 School Year)
Tanishia Tinson	St. Bernard Middle-Special Education Teacher (2018-2019 School Year)
Kristi Nunez	Davies Elementary-Librarian (2018-2019 School Year)
Julia Quebedeaux	Chalmette Elementary-Elementary Teacher (2018-2019 School Year)
Kaylee LeFort	Chalmette Elementary-Elementary Teacher (2018-2019 School Year)
Alexis Herold	Chalmette Elementary-Elementary Teacher (2018-2019 School Year)
Ashley Bailey	Davies Pre-School-Pre-K Teacher (2018-2019 School Year)
Anjel Magee	Davies Pre-School-Pre-K Teacher (2018-2019 School Year)
Megan Stout	Davies Elementary-Elementary Teacher (2018-2019 School Year)
Tana-Rae Fernandez	Gauthier Elementary-Elementary Teacher (2018-2019 School Year)
Lauryn Barback	Gauthier Elementary-Elementary Teacher (2018-2019 School Year)
Antoinette Cazaubon	Gauthier Elementary-Elementary Teacher (2018-2019 School Year)

PERSONNEL CHANGES – TEACHERS 4/24/18 CONT'D**APPOINTMENTS (continued)**

My Linda Colombo	Gauthier Elementary-Elementary Teacher (2018-2019 School Year)
Cameron Dugas	Lacoste Elementary-Elementary Teacher (2018-2019 School Year)
Danielle Donald	Lacoste Elementary-Elementary Teacher (2018-2019 School Year)
Ashley Leleux	Meraux Elementary-Elementary Teacher (2018-2019 School Year)
Mallory Scott	Meraux Elementary-Elementary Teacher (2018-2019 School Year)
Daniel Munch	Andrew Jackson Middle-Elementary Teacher (2018-2019 School Year)
Sherie Nehlig	Andrew Jackson Middle-Elementary Teacher/Coach (2018-2019 School Year)
Cody Palazzolo	Andrew Jackson Middle-Special Education Teacher (2018-2019 School Year)
Tori Simpson	Trist Middle-Elementary Teacher (2018-2019 School Year)
Staci Weiland	St. Bernard Middle-Elementary Teacher (2018-2019 School Year)
Cody Lodriguss	St. Bernard Middle-Elementary Teacher (2018-2019 School Year)
Lillian Schenck	St. Bernard Middle-Instructional Coach (2018-2019 School Year)
Molly Brunkow	St. Bernard Middle-Special Education Teacher (2018-2019 School Year)
Roy Cucullu	Chalmette High School-Special Education Teacher (2018-2019 School Year)
Joyce Kahl	Chalmette High School-High School Teacher (2018-2019 School Year)
Sheri Roberts	Chalmette High School-High School Teacher (2018-2019 School Year)
Justin Templet	Chalmette High School-High School Teacher (2018-2019 School Year)
Nicole Vega	Chalmette High School-High School Teacher (2018-2019 School Year)
Wendell Cruice	Chalmette High School-High School Teacher (2018-2019 School Year)
Aysha Harper	Chalmette High School-High School Teacher (2018-2019 School Year)
Stacy Matherne	Chalmette High School-High School Teacher (2018-2019 School Year)
Rozetta Millner	Chalmette High School-Gifted Teacher (2018-2019 School Year)
Robert Patchus	Chalmette High School-High School Teacher (2018-2019 School Year)

PERSONNEL CHANGES – TEACHERS 4/24/18 CONT'D**APPOINTMENTS (continued)**

Kathy Pechon	Chalmette High School-High School Teacher (2018-2019 School Year)
Vanessa Alba	Chalmette High School-High School Teacher (2018-2019 School Year)

PERSONNEL CHANGES – TEACHERS 4/24/18 CONT'D**TRANSFERS**

Nicole Cassidy	From Administration Office-ELA Instructional Coach to Andrew Jackson Middle-Elementary Teacher (2018-2019 School Year)
Caroline Miller	From Arabi Elementary-Elementary Teacher to Davies Elementary-Elementary Teacher (2018-2019 School Year)
Kayla Serigne	From Arabi Elementary-Elementary Teacher to Davies Elementary-Elementary Teacher (2018-2019 School Year)
Tammy Ozuna	From Arabi Elementary-Elementary Teacher to Andrew Jackson Middle-Elementary Teacher (2018-2019 School Year)
Kathryn Walet	From Chalmette Elementary-Special Education Teacher to Davies Elementary-Special Education Teacher (2018-2019 School Year)
Jamie Mason	From Chalmette Elementary-Special Education Teacher to Gauthier Elementary-Special Education Teacher (2018-2019 School Year)
Shelby Baird	From Gauthier Elementary-Special Education Teacher to Meraux Elementary-Special Education Teacher (2018-2019 School Year)
Thais Petitfils	From Meraux Elementary-Elementary Teacher to Chalmette Elementary-Elementary Teacher (2018-2019 School Year)
Casey Browne	From Meraux Elementary-Kindergarten Teacher to Davies Elementary-Elementary Teacher (2018-2019 School Year)
Jodi Crifasi	From Smith Elementary-Elementary Teacher to Davies Elementary-Elementary Teacher (2018-2019 School Year)
Abbie Schilling	From Andrew Jackson Middle-Elementary Teacher To Chalmette High School-High School Teacher (2018-2019 School Year)
Sean Niehus	From Rowley Alternative-High School Teacher to Chalmette High School-High School Teacher (2018-2019 School Year)

PERSONNEL CHANGES – TEACHERS 4/24/18 CONT'D**MEDICALS**

Jessica Grenner	Davies Elementary-Elementary Teacher (Christie Coker replaced Jessica Grenner)
Eve Ziegler	Smith Elementary-Elementary Teacher

RETIREES

Norman Sedlander	Special Education-Social Worker 6/15/18
Donna Schultz	Davies Elementary-Principal 6/30/18
Dr. Montrelle Sinegar	Andrew Jackson Middle-Principal 9/28/18

RESIGNATIONS

Joseph Plourde	Chalmette High School-High School Teacher 8/1/18
Brandi Evans	Davies Elementary-Elementary Teacher 5/4/18
Margot Simon	Andrew Jackson Middle-Elementary Teacher 5/26/18
Phoebe Roe	Chalmette High School-High School Teacher 8/1/18
Aimee Whitesell	Chalmette High School-High School Teacher 8/1/18
Mary Lou Ferguson	Chalmette High School-High School Teacher 5/26/18
Sara Smithers	Chalmette High School-High School Teacher 8/1/18
Satcha Sanon	Chalmette High School-High School Teacher 8/1/18
Alison Sanchez	Davies Elementary-Elementary Teacher 8/1/18
Mallory Feraci	Davies Elementary-Elementary Teacher 8/1/18
Racquel Wheat	Davies Elementary-Special Education Teacher 8/1/18
Rachel Reeder	Gauthier Elementary-Speech Therapist 5/26/18
Brittani Schneider	Lacoste Elementary-Elementary Teacher 8/1/18
Natasha Waibel	St. Bernard Middle-Elementary Teacher 8/1/18
Rolanda Chautin	Lacoste Elementary-Kindergarten 8/1/18
Sandra Vincellette	Lacoste Elementary-Kindergarten 5/26/18

SUPPORT PERSONNEL**APPOINTMENTS**

Kirt Stall	St. Bernard Middle-Custodian
Jacklyn Gauthier	Andrew Jackson Middle-Custodian

TRANSFERS

Carolyn Greco	From Maintenance Department-Maintenance II to Maintenance Department-Custodial Foreman
Douglas Sontag	From Maintenance Department-Maintenance III to Maintenance Department-Maintenance Foreman

RETIREE

Dianne Delos Reyes

Chalmette High School-Paraeducator 8/5/18

On recommendation from the Committee, Mr. Gaines moved to approve revisions to the 2017-2018 General Fund and Special Revenue Fund Budgets. Seconded by Mrs. Asevedo, the motion passed by the roll call vote shown below.

ROLL CALL VOTE

YEAS: Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, , Mr. William H. Egan, Mr. Carl W. Gaines, Jr., Mrs. Katherine K. Lemoine, Mr. Clifford M. Englande, Mrs. Diana B. Dysart, Mr. Joseph V. Long, Sr., Mr. Shelton P. Smith and Mr. Sean K. Warner

NAYS: None

ABSENT: Dr. Hugh C. Craft

ST. BERNARD PARISH SCHOOL BOARD		
GENERAL FUND		
REVISED STATEMENT OF PROJECTED REVENUES, EXPENDITURES		
AND CHANGES IN FUND BALANCE		
FOR THE PERIOD ENDED JUNE 30, 2018		
PROJECTED FUND BALANCE - JUNE 30, 2017		\$18,321,479
PROJECTED REVENUES		71,893,981
PROJECTED EXPENDITURES		(73,859,809)
OTHER FINANCING SOURCES:		
Transfers of Indirect Costs	530,000	
Transfers to Other Funds	(500,000)	
Transfers to Other Educational Agencies	(193,149)	
		<hr/>
TOTAL OTHER FINANCING SOURCES (USES):		<hr/> (163,149)
PROJECTED FUND BALANCE - JUNE 30, 2018		\$16,192,502
Reserved/Designated:		

Media Services	799,336
Contribution	1,307,752
Self Insurance	
Retention	400,000
Insurance Retention -	
Property	2,000,000
Telecommunications	
Services	1,156,165
Undesignated	<u>10,529,249</u>

\$16,192,502

ST. BERNARD PARISH SCHOOL BOARD
LUNCH FUND
COMPARISON OF 2017-2018 ORIGINAL BUDGETED
TO 2017-2018 REVISED BUDGETED AMOUNTS

	2017-2018 REVISED BUDGET	2017-2018 ORIGINAL BUDGET
PROJECTED REVENUES:		
Local	\$103,554	\$271,000
State	615,650	615,650
Federal	3,509,256	3,338,801
USDA Commodities	<u>341,304</u>	<u>250,000</u>
TOTAL REVENUES	4,569,764	4,475,451
PROJECTED EXPENDITURES:		
Salaries	1,256,288	1,254,739
Employee Benefits	1,099,369	1,057,737
Food Costs	1,939,960	1,886,226
Material & Supplies - Cafeteria	110,000	110,000
Staff Development	6,000	6,000
Contracted Services	55,000	55,000
Equipment Repairs	60,000	60,000
Utilities, Telephone	36,000	36,000
Advertising, Postage, Audit	<u>14,000</u>	<u>14,000</u>
TOTAL EXPENDITURES	4,576,617	4,479,702
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(6,853)	(4,251)
BEGINNING FUND BALANCE	<u>470,488</u>	<u>470,488</u>
ENDING FUND BALANCE	<u><u>463,635</u></u>	<u><u>466,237</u></u>

**ST. BERNARD PARISH SCHOOL BOARD
SPECIAL REVENUE FUNDS BUDGETS
2017-2018**

	AD VALOREM MAINTAINANC E				SPECIAL				
	FUND	TITLE I	TITLE II	TITLE III	EDUCATION/ PRESCHOOL	HEADSTART	LA 4 TANF	ADULT EDUCATION	VOCATIONAL EDUCATION
<u>REVENUES</u>									
	\$							\$	
Federal	-	\$4,343,827	\$479,303	\$65,178	\$2,481,905	\$853,668	\$664,021	75,209	\$105,892
State	-	-	-	-	-	-	-	36,410	-
Local	1,706,225	-	-	-	-	-	-	-	-
Total Revenues	1,706,225	4,343,827	479,303	65,178	2,481,905	853,668	664,021	111,619	105,892
<u>EXPENDITURES</u>									
Instruction	-	3,127,592	338,496	62,768	1,895,468	619,155	619,334	109,471	105,892
Pupil Support Services	-	-	-	0	217,828	82,400	-	-	-
Instructional Staff Support	-	913,520	103,146	0	205,358	87,519	-	-	-
General Administrative Services	-	900	-	0	500	1,000	-	-	-
Plant Services	1,706,225	8,851	-	0	-	-	-	-	-
Transportation Services	-	-	-	0	3,711	5,000	-	-	-

As recommended by the Committee, Mrs. Dysart moved to approve the Administration's request to advertise for bid Spices and Seasonings (Class 2), Cereal, Dried Beans and Crackers (Class 3), Frozen Foods (Class 5), Meat and Meat Products (Class 6), Poultry and Eggs (Class 7), Seafood Products (Class 8) and Canned Goods (Class 9). Seconded by Mrs. Lemoine, the motion passed unanimously by a roll call vote of the members present.

Mr. Gaines asked if there was an update on the Entergy proposal. Ms. Voitier responded by saying that the School Board and Entergy attorneys are still in discussions.

There were no items to be placed on the Agenda of the next committee meeting.

Under Superintendent's recommendation Ms. Voitier mentioned the upcoming Celebrating Our School Community Banquet tomorrow night to honor our Student, Teacher, Parents, Support Employees and Volunteers of the Year and Retirees. She also noted that testing season is continuing throughout May. Ms. Voitier also asked that parents be aware of all the end of year activities and ceremonies that will be taking place in May.

On a point of privilege Mr. Englande thanked all the Board Members for their contributions to the School Board Scholarship that will be awarded to a very deserving graduating Senior at Chalmette High School. He and Ms. Voitier also thanked Ms. Benezech for her leadership in putting on the recent Relay for Life event.

On motion of Mr. Campbell, seconded by Mrs. Asevedo and passed by a unanimous voice vote, the meeting was adjourned.

Clifford Englande/s
CLIFFORD ENGLANDE
PRESIDENT

Doris Voitier
DORIS VOITIER
SECRETARY