



A G E N D A
BOARD OF EDUCATION MEETING
RIVERSIDE UNIFIED SCHOOL DISTRICT
Board Room
6735 Magnolia Avenue, Riverside, California

BOARD OF EDUCATION:
MRS. GAYLE CLOUD
PRESIDENT
CHARLES L. BEATY, Ph.D.
VICE PRESIDENT
MRS. KATHY ALLAVIE
CLERK
MR. TOM HUNT
MEMBER
MRS. PATRICIA LOCK-
DAWSON, MEMBER

Closed Session – 4:30 p.m.

November 4, 2013

Open Session – 5:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification of accommodation in order to participate in a meeting should direct such request to the District Superintendent at 788-7135, Ext. 80402 at least 48 hours before the meeting, if possible.

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's administrative offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

At approximately 9:00 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:30 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end at 9:30 p.m.

CALL MEETING TO ORDER – 4:30 p.m.

ESTABLISHMENT OF A QUORUM OF THE BOARD OF EDUCATION

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

CLOSED SESSION

The Board of Education will recess to Closed Session at 4:30 p.m. to discuss:

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6

District Representative:	Mr. Michael H. Fine, Interim District Superintendent
Employee Organizations:	Riverside City Teachers Association California School Employees Association

3. Consideration of Public Employee Appointment Pursuant to Government Code Section 54957.6

Title: High School Principals

November 4, 2013

4. Conference With Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(a)
Case #OAH 201309173

RECONVENE OPEN SESSION

The Board of Education will convene in Open Session at 5:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag will be led by Ruby Pascual, 6th grade Mountain View Elementary School student.

STUDENT PERFORMANCE

Martin Luther King High School Dance Club student, Madison Torquato, will perform for the Board of Education.

	<u>Oral Report Assigned To</u>	<u>For Board</u>	<u>Page</u>
<u>SECTION A – REPORTS BY HIGH SCHOOL REPRESENTATIVES</u>			

A.1 High School Representatives

Interim District
Superintendent

Reysha Patel – Martin Luther King High School

Karen Cedillo – Abraham Lincoln High School

Garrett Parker – Arlington High School

SECTION B – PUBLIC INPUT

*Public Input provides an opportunity for citizens to make suggestions, identify concerns, or request information about matters affecting the school District for items **NOT on the agenda**. Complaints against employees will normally be heard in Closed Session, and the District's complaint procedure should be followed before discussion with the Board.*

Individuals or groups who wish to address the Board are requested to fill out a "Request to Address the Board of Education" card located on the table at the back of the Board Room. Comments or presentations should be limited to five minutes or less.

Pursuant to the Brown Act, Board of Education members cannot discuss or take action on any item which does not appear on the Consent and Action Calendars of the agenda. The Board of Education may provide a reference to staff or other resources of information, request staff to report back at a subsequent meeting, or direct staff to place an item on a future agenda.

SECTION C – DISTRICT EMPLOYEE GROUP REPORT

C.1 RCTA Presentation by Mr. Tim Martin, President, Riverside City Teachers Association

Interim District
Superintendent

Mr. Tim Martin will report on the activities and accomplishments of the Riverside City Teachers Association (RCTA).

SECTION D – SUBCOMMITTEE REPORT

D.1 Board Communications Subcommittee Report

Mrs. Allavie Report

The Board of Education will receive a report from the Board Communications Subcommittee.

SECTION E – CONSENT

Moved_____ Seconded_____ Vote_____

All items listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be removed from the Consent Calendar.

E.1 Minutes of Board Meeting

Interim District
Superintendent Consent 1-5

October 21, 2013 – Regular Board Meeting

E.2 Acceptance of Gifts and Donations to the District

Interim District
Superintendent Consent 6-7

Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

E.3 Warrant List No. 7

Interim District
Superintendent Consent 8-12

The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

E.4 Resolutions

Interim District
Superintendent Consent 13-24

**Resolution No. 2013/14-19 – Resolution of the Board of
Education of the Riverside Unified School District**

Authorizing the Maintenance of Bank Accounts, and Approving the Authorized Signatures for Such Bank Accounts

It is necessary to update the authorized signatures for District Clearing Prestige Money Market Account, District Revolving Prestige Money Market Account, Arlington High School and John W. North United Student League Associated Student Body (ASB) Accounts.

Resolution No. 2013/14-20 – Resolution of the Board of Education of the Riverside Unified School District Authorizing the Temporary Transfer of Funds From the District’s General Fund to the District’s Child Development Fund and From the District’s General Fund to the District’s Nutrition Services Fund for the 2013-2014 Fiscal Year to Mitigate Potential Impacts of Funding Delays and Federal Shutdowns

Approval of this agenda item will allow the District to provide temporary loans for the 2013-2014 fiscal year from the General Fund to the Child Development Fund and from the General Fund to the Nutrition Services Fund.

Resolution No. 2013/14-22 – Resolution of the Board of Education of the Riverside Unified School District Revising the Authorizing Signatures for Purchase Orders and Other Contractual Commitments and Establishing Not to Exceed Amounts

It is necessary to revise the designated staff authorized to sign purchase orders and contractual commitments within certain dollar limitations based on changes to positions and changes to position titles.

- | | | | | |
|--|---|---------------------------------|---------|-------|
| E.5 | Approval of a Tentative Agreement and a Memorandum of Understanding Between the Riverside Unified School District and Its Employees Represented by the Riverside City Teachers Association | Interim District Superintendent | Consent | 25-31 |
| <i>It is recommended that the Board of Education approve a Tentative Agreement and a Memorandum of Understanding for employees represented by the Riverside City Teachers Association.</i> | | | | |
| E.6 | Approval of Increase in District Contribution to Medical Plans for the Board of Education, Management, Confidential, and Supervisory Employees | Interim District Superintendent | Consent | 32-33 |

Staff recommends that the Board of Education approve an increase in the District's contribution to the medical plans for the Board of Education, Management, Confidential, and Supervisory employees.

E.7 Change Orders

Interim District Superintendent Consent 34-53

**Approval of Change Order No. 3 – Purchase Order
C6002366 – Bid No. 2011/12-89 – Category 19 – Swimming
Pool – John W. North High School Athletic Facilities Master
Plan**

A change is recommended in the scope of work for the Swimming Pool at the John W. North High School Athletic Facilities Master Plan.

**Approval of Change Order No. 3 – Purchase Order
C6002367 – UCCAP Bid No. 2012/13-01 – Category 23 –
Tennis Courts – John W. North High School Athletic
Facilities Master Plan**

A change is recommended in the scope of work for the Tennis Courts at the John W. North High School Athletic Facilities Master Plan.

**Approval of Change Order No. 6 – Purchase Order
C6002369 – Bid No. 2011/12-88 – Category 18 – Specialties –
John W. North High School Athletic Facilities Master Plan**

A change is recommended in the scope of work for the Specialties at the John W. North High School Athletic Facilities Master Plan.

**Approval of Change Order No. 6 – Purchase Order
C6002371 – Bid No. 2011/12-92 – Category 22 – Electrical –
John W. North High School Athletic Facilities Master Plan**

A change is recommended in the scope of work for the Electrical at the John W. North High School Athletic Facilities Master Plan.

**Approval of Change Order No. 1 – Purchase Order
C6002428 – Bid No. 2011/12-73 – Category 3 – Synthetic
Turf and Track – John W. North High School Athletic
Facilities Master Plan**

A change is recommended in the scope of work for the Synthetic Turf and Track at the John W. North High School Athletic Facilities Master Plan.

- | | | | | |
|------------|--|-------------------------------------|---------|-------|
| E.8 | Recommended Waiver of the California High School Exit Exam (CAHSEE) | Exec. Director
Pupil Serv./SELPA | Consent | 54-55 |
|------------|--|-------------------------------------|---------|-------|

We are recommending that the passage of the California High School Exit Exam (CAHSEE) be waived for one (1) special education student who met the requirements, as established by the Board of Education.

- | | | | | |
|------------|--|-------------------------------------|---------|------------------------|
| E.9 | Recommended Actions From the Administrative Hearing Panel and/or the Executive Director, Pupil Services/SELPA and Adoption of the Findings of Fact for All Approved Cases | Exec. Director
Pupil Serv./SELPA | Consent | Confidential
Insert |
|------------|--|-------------------------------------|---------|------------------------|

Case for Expulsion

Consistent with Administrative Regulation #5144.1, principals may suspend students who are in violation of Education Code Section 48900 and Board Policy #5144.1. Certain violations identified in Education Code Section 48915 are of a serious nature that require recommendation to the Board of Education for expulsion.

Student Case: #2013-025

Cases for Expulsion With a Recommendation for Suspended Expulsion

Education Code Section 48917 provides that a student who has been recommended for expulsion may have the expulsion suspended by the Board of Education. The suspended expulsion is valid for the term of the original expulsion order. The student is placed upon school probation, assigned to a school program, and must remain there until the conditions identified in the Rehabilitation Plan are met.

Student Cases: #2013-010, #2013-013, #2013-014, #2013-015, #2013-017, #2013-018, #2013-019, #2013-020, #2013-021, #2013-024

Case for Reinstatement After Suspended Expulsion

Education Code Section 48917 provides that a student on a suspended expulsion may be reinstated by action of the Board

of Education when the student has satisfactorily completed the conditions identified in the Rehabilitation Plan ordered at the time the student was expelled.

Student Case: #2012-088

Case for Admittance of a Student Expelled by Another District

Education Code Section 48915 permits school districts to enroll a student expelled by another school district for certain specific violations following a hearing in which the receiving school district determines the student does not represent a threat to the safety of students or staff or of disrupting the instructional program.

Student Case: #2013-00E

Case for Denial of Admission of Students Expelled by Another School District

Education Code Section 48915 permits school districts to enroll a student expelled by another school district for certain specific violations following a hearing in which the receiving school district determines the student does not represent a threat to the safety of students or staff or of disrupting the instructional program.

Student Case: #2013-00D

E.10 Certificated Personnel Assignment Order CE 2013/14-07

Asst. Supt.
Human Res.

Consent 56-61

The latest District's management, certificated personnel actions are presented to the Board of Education for approval.

E.11 Classified/Non-Classified Personnel Assignment Order CL 2013/14-07

Asst. Supt.
Human Res.

Consent 62-67

The latest District's classified personnel actions are presented to the Board of Education for approval.

SECTION F – REPORT/DISCUSSION

F.1 Superintendent's Report to the Board of Education

Interim District
Superintendent

Report 68

Richard L. Miller, Ph.D., immediate past District Superintendent, will report on transitional activities of the last month as Michael Fine takes the helm.

F.2 Local Control Accountability Plan Process

Interim District Superintendent Report 69-79

Staff will outline the proposed process to develop the Local Control Accountability Plan.

SECTION G – ACTION

G.1 Resolution No. 2013/14-17 – Resolution of the Board of Education of the Riverside Unified School District Approving Joint Community Facilities Agreement With the City of Riverside and a Mitigation Agreement

Asst. Supt. Operations Action 80-84

The City of Riverside has adopted a resolution stating its intention to establish a community facilities district to be designated “Community Facilities District (CFD) No. 2013-1 (Kunny Ranch) of the City of Riverside. This CFD is located East of Washington between Overlook and Bradley.

Moved_____ Seconded_____ Vote_____

SECTION H – CONCLUSION

H.1 Board Members’ Comments

H.2 Superintendent’s Announcements

H.3 Agenda Items for Future Meetings Monday, November 18, 2013 – Regular Board Meeting

ADJOURNMENT

The next regular meeting of the Board of Education is scheduled for Monday, November 18, 2013. The meeting will be called to order at 4:30 p.m. in the Board Room at 6735 Magnolia Avenue, Riverside, California. The Board will adjourn to Closed Session from 4:30 to 5:30 p.m., at which time the Board of Education will reconvene in Open Session.

This is an uncorrected copy of Board Minutes. The Minutes do not become official until they are approved by the Board at the next meeting.

**RIVERSIDE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
MONDAY, OCTOBER 21, 2013
BOARD ROOM
6735 MAGNOLIA AVENUE, RIVERSIDE, CALIFORNIA**

CALL THE MEETING TO ORDER

Mrs. Cloud, Board President, called the meeting to order at 4:30 p.m.

MEMBERS PRESENT

Mrs. Gayle Cloud, President; Dr. Charles L. Beaty, Vice President; Mrs. Kathy Allavie, Clerk; Mr. Tom Hunt, Member; and Mrs. Patricia Lock-Dawson, Member.

Also present were District Superintendent, Dr. Richard L. Miller, members of the staff, and other interested citizens.

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

The Board adjourned to Closed Session at 4:30 p.m.

CLOSED SESSION

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6
District Representative: Rick L. Miller, Ph.D., District Superintendent
Employee Organizations: Riverside City Teachers Association
California School Employees Association

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 5:30 p.m. Mrs. Cloud announced that no formal action was taken by the Board during Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag was led by Brandon Dordahl, 6th grade Monroe Elementary School student.

SECTION A – REPORTS BY HIGH SCHOOL REPRESENTATIVES

A.1 Reports presented by Educational Options Center/Riverside Virtual, John W. North, Riverside Polytechnic, and Ramona High Schools' Student Board Representatives.

SECTION B – PUBLIC INPUT

The following individuals addressed the Board of Education: Dr. Freddie McClain, Dr. Kwe Ku Smith, Dr. Arthur Murray, and Mr. Charles Gibson discussed the Special Education intradistrict transfer transportation request for Paris Murray. Mr. Jalani Bakari talked about the John W. North High School principal position. Mr. Dennis López spoke about deferred action for students and provided two handouts for Board members.

SECTION C – DISTRICT EMPLOYEE GROUP REPORTS

C.1 Riverside Council Parent Teacher Association (PTA) Presentation by Ms. Sandie Page, President

C.2 California School Employees Association (CSEA) Presentation by Mr. Richard Carpenter, President, Riverside Unified School District, Chapter #506

SECTION D – SUBCOMMITTEE REPORT**D.1 Board Instruction Subcommittee Report**

The Board of Education received a report from Mrs. Lock-Dawson regarding the Board Instruction Subcommittee. Mr. Dennis López commended the committee for embracing the Retention Policy and discussed Common Core.

SECTION E – CONSENT

Approval of the Consent Calendar was moved by Mr. Hunt and seconded by Dr. Beaty and unanimously approved by members present. Items in the Consent Calendar have been published with the agenda and copies are on file in the District administrative offices.

SECTION F – REPORT/DISCUSSION**F.1 Dad's University**

Ms. Gloria Cowder, Director, Program Development and Extended Learning, introduced Mr. Joseph Nieto, Coordinator, Early Childhood and Family Education, who reviewed a PowerPoint providing information on the Dad's University program that began in 2011 as a way to foster a better connection between young children and the male role models in their lives.

Mr. Michael Fine, Deputy Superintendent, Business Services and Governmental Relations, presented the Parent and Family Engagement Award that the Dad's University program earned from the Riverside County Office of Education and the 23rd District PTA.

F.2 Disclosure of a Tentative Agreement and a Memorandum of Understanding Between Riverside Unified School District and Its Employees Represented by the Riverside City Teachers Association

Mr. Fine stated that this item represents the public disclosure of the terms and conditions, including financial impact, of a Tentative Agreement and a Memorandum of Understanding for employees represented by the Riverside City Teachers Association.

F.3 Physical Education Instruction in Aquatics

Dr. Bill Ermert, Assistant Superintendent, Instructional Services 7-12, introduced Mr. John Robertson, Instructional Services Specialist, who reviewed a PowerPoint and provided information regarding the implementation of aquatics instruction during physical education classes at the secondary level.

The Board took a break from 7:32 to 7:44 p.m.

F.4 Assembly Bill (AB) 540 and the California Dream Act Report

Dr. Ermert introduced Mr. Jorge Perez, Instructional Services Specialist 7-12, who reviewed a PowerPoint and provided information regarding Assembly Bill (AB) 540 and the California Dream Act.

Mr. Dennis López thanked District staff for their efforts in regards to AB 540 and the California Dream Act.

F.5 Current Relationship Between the Riverside Unified School District and the California School for the Deaf (CSDR), Riverside/Sherman Indian School

Mr. Tim Walker, Executive Director, Pupil Services/SELPA, provided information regarding the existing relationships between the Riverside Unified School District and the Sherman Indian School as well as the California School for the Deaf, Riverside (CSDR).

F.6 Research on Cohesion of Communities and Effects on Schooling

Dr. David Haglund, Assistant Superintendent, Instructional Support, introduced Mr. Daniel Patterson, Program Improvement Coordinator, who presented a PowerPoint on the research of cohesion of communities and the effects it has on schooling.

F.7 Energy Conservation Program Update

Dr. Kirk Lewis, Assistant Superintendent, Operations, introduced Mr. Orin Williams, Director, Maintenance and Operations, who introduced Mr. Mike Fitzgerald and Ms. Mary Jane Gyll RUSD's Energy Education Specialists, who shared a PowerPoint presentation regarding the Energy Conservation Program update.

SECTION G – PUBLIC HEARING**G.1 Public Hearing – Pupil Textbooks and Instructional Materials Compliance Resolution for Fiscal Year 2013-14**

Mrs. Cloud opened the public hearing at 9:16 p.m.

Mrs. Judi Paredes, Assistant Superintendent, Instructional Services K-6, stated that Education Code (E.C.) Section 60119 requires that districts hold a public hearing and determine through a resolution as to whether every student has sufficient and appropriate textbooks or instructional materials in mathematics, science, history-social science, and RLA/ELD. Notice must be posted at least ten days in advance and in at least three public places within the district.

Mrs. Cloud closed the public hearing at 9:17 p.m.

SECTION H – ACTION**H.1 Resolution No. 2013/2014-12 – Resolution of the Board of Education of the Riverside Unified School District for Pupil Textbooks and Instructional Material Compliance for Fiscal Year 2013-14**

Mrs. Paredes said that Education Code (E.C.) Section 60119 as amended by Senate Bill X3 4 Section 18, regardless of the statewide revenue limit, in order to be eligible to receive the instructional materials funds, Riverside Unified School District must hold a

public hearing and determine through a resolution as to whether every student has sufficient and appropriate textbooks or instructional materials in mathematics, science, history-social science, and RLA/ELD.

The item was moved by Dr. Beaty and seconded by Mr. Hunt and approved unanimously by members present to adopt Resolution No. 2013/14-12, Pupil Textbook and Instructional Materials Compliance for Fiscal Year 2013-14.

H.2 Recommended Instructional Materials for Advanced Placement Foreign Language Courses, Physics and Secondary Academy Courses

Dr. Ermert introduced Ms. Lisa Kells, Foreign Language Instructional Specialist, Mr. John Robertson, and Mr. Jorge Perez, who reviewed a PowerPoint regarding the new textbooks for foreign language, physics and academy courses that were being submitted for approval to the Board of Education. They noted that the instructional materials have completed thirty days of public display.

The item was moved by Dr. Beaty and seconded by Mr. Hunt and approved unanimously by members present to adopt the recommended textbooks for the recommended courses.

H.3 Resolution No. 2013/14-18 – Resolution of the Board of Education of the Riverside Unified School District for Students to Participate in Religious Exercises or to Receive Moral or Religious Instruction, Revision of Board of Education Policy #5113: Excused Absences and Truancy, First Reading

Mr. Walker discussed that the Riverside Unified School District is requesting that the Board members take action on Resolution No. 2013/14-18 pursuant to Education Code §46014, allowing students, with the written consent of their parent, to be excused from school in order to participate in religious exercises or receive moral and religious instruction. By taking action revised Board Policy #5113 (Excused Absences and Truancy) is being presented for first reading and approval.

The item was moved by Mr. Hunt and seconded by Mrs. Allavie and approved unanimously by members present to adopt Resolution No. 2013/14-18, revised Board Policy #5113, and to waive the second reading.

SECTION I – CONCLUSION

I.1 Board Members' Comments

Mrs. Lock-Dawson had no comments.

Dr. Beaty stated that he had recently attended Sierra Middle School's Back to School Night, and that he would like District staff to provide future information regarding the changes that have been made to Back to School Night's at Sierra Middle and Ramona High Schools. He requested that thank you letters be sent to Mr. Gordon Bourns for his support of the STEP Luncheon and Program (especially since the Riverside Convention Center was not available during construction); Target and the Heart of America Foundation for the Monroe Elementary School library makeover; and Mrs.

Sandy Ramirez, President, Riverside Education Enrichment Foundation (REEF) and the stellar job Mrs. Ramirez and her staff did with the Riverside Citrus Classic Bike Ride.

Mr. Hunt thanked Board members and District staff for their efforts with the Riverside Polytechnic High School Honor Walk Dedication for Coach Ben Hammerschmidt that was held on October 19. He stated that he plans to resubmit his request to the Board Communications Subcommittee to reconsider the naming for Mr. Art Littleworth that was submitted.

Mrs. Allavie stated that she enjoyed meeting the new Navy JROTC Instructor at Martin Luther King High School for their 238th Birthday event. She agreed that the Honor Walk Dedication was a very moving event. She voiced her concern that these types of recognitions need to be special and cannot be common place, but rare and memorable. She discussed that Best Best & Krieger has agreed to pay for a lifeline mural about Mr. Art Littleworth at the Riverside Polytechnic High School Theater. Mrs. Allavie discussed her attendance at the Urban Renewal Network event where many pastors spoke, as well as Dr. Miller and Mayor Rusty Bailey. She said the group embraced Dr. Miller's call to action that all children need to read by 3rd grade and were ready to take this message back to their members. In closing, she discussed that there were a lot of requests at the last Board meeting for the Board Communications Subcommittee to look at the various policies related to Board communications. She stated that she has reviewed the policies and that she feels that the appropriate policies are in place, and that Board members need to adhere to these policies.

Mrs. Cloud thanked everyone who participated in the Ben Hammerschmidt Honor Walk Dedication, and she stated that the event was first class. She mentioned visiting Riverside Polytechnic High School today and along came Superintendent Kenn Young, Mr. Fine, and Dr. Miller. She stated that she was very proud to see the great things that are going on at Poly.

I.2 Superintendent's Announcements

Dr. Miller voiced his appreciation to the Board members for their appointment of Mr. Michael Fine, as Interim Superintendent, and stated that the District will be well served by Mr. Fine and his service will be beneficial to all.

I.3 Next Board Meeting: November 4, 2013

ADJOURNMENT

Mrs. Cloud adjourned the Public Session at 9:42 p.m., in memory of Angel Gonzalez, Arlington High School sophomore who was tragically struck by a train on October 10.

Kathy Allavie
Clerk
Board of Education

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda November 4, 2013

Topic: Acceptance of Gifts and Donations to the District

Presented by: Donna Manson, Account Clerk, Business Services

Responsible

Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

DESCRIPTION OF AGENDA ITEM:

The District has received the following gifts and donations:

- Louisa May Alcott Elementary School received the following:
 - A Casio LK-220 electronic portable keyboard valued at \$200.00 from Leslie Robinson
 - Various prizes to support their Bucket Filler behavior program valued at \$154.00 from Doreen Hubbard
- Benjamin Franklin Elementary School received \$504.08 from Target Stores through their Take Charge of Education Program.
- Martin Luther King High School received the following:
 - \$316.12 from Edison International
 - \$757.60 from Target Stores through their Take Charge of Education Program
- Highgrove Elementary School received Two (2) Conn Cornets valued at \$200.00 from Dwane Mickelson.
- John W. North High School received the following:
 - \$100.00 from Monica Lore for United Student League Program
 - \$300.00 from ISCA Technologies, Inc. for their Volleyball Program
 - \$100.00 from John Kane MD for their Boys' Soccer Program
 - \$100.00 from UNIFIRST Corporation for their Boys' Soccer Program

Consent Agenda — Page 1

- Riverside Unified School District received \$2,550.00 from Riverside Museum Associates for fifteen (15) bus trips at \$170.00 each. Eight (8) trips will be for third graders to visit the Heritage House and seven (7) trips will be for second graders to visit the downtown Museum to participate in grade specific history, natural history, and cultural activities.
- Tomás Rivera Elementary Schools received twelve (12) used desktop computers, monitors, and related accessories from Santa Ana Water Quality Control Board valued at \$1,200.00.
- Victoria Elementary School received school supplies for needy students valued at \$300.00 from Jim Alvarez.
- George Washington Elementary School received the following:
 - \$931.28 from Tyler Koerber for classroom supplies
 - \$563.05 from Target Stores through their Take Charge of Education Program
- George Washington Elementary School received the following for Science Camp:
 - \$100.00 from Kristen and Ralph Soliz
 - \$150.00 from Ana M. Iglesias
 - \$200.00 from Dina and Mark Shaw
- All High Schools received the following for their library from Assistance League of Riverside valued at \$8,244.50:
 - 500 Barron's SAT Study Guides
 - 50 Barron's SAT Guides and CD ROMs to be used by students and staff in the AVID Program

Values are set by donor, and the District has not conducted any independent assessment as to the actual value of the gifted donated item. Inclusion of the value on this report is for information only and does not represent an affirmation of the value.

FISCAL IMPACT: \$16,970.63

RECOMMENDATION: It is recommended that the Board of Education accept the above gifts and donations.

ADDITIONAL MATERIAL: None

**Board Meeting Agenda
November 4, 2013**

Topic: Warrant List No. 7

Presented by: Jeannie Darnell, Account Clerk, Business Services

Responsible
Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

DESCRIPTION OF AGENDA ITEM:

B-Warrants in excess of \$2,000 issued since last period. Invoices for the claims have been checked and audited by the Business Office. Warrants for the claims have been prepared.

FISCAL IMPACT: \$ 6,194,056.35

RECOMMENDATION: It is recommended that the Board of Education approve the warrants.

ADDITIONAL MATERIAL: Warrant List No. 7

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Commercial Warrant Listing 2013 - 2014

September 28, 2013 THRU October 11, 2013

B-Warrants In Excess of \$1,999.00 Issued Since Last Period

Claim	Date	Fund	Warrant	Vendor Name	Claim Amount
<u>GENERAL FUND UNRESTRICTED 03</u>					
217802	09/30/2013	03	14600329	WESTERN MUNICIPAL WATER DISTRICT	\$3,791.45
217803	09/30/2013	03	14600330	WESTERN MUNICIPAL WATER DISTRICT	\$4,803.25
217827	09/30/2013	03	14600354	CCS PRESENTATION SYS	\$2,554.20
217830	09/30/2013	03	14600357	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$52,056.84
217846	09/30/2013	03	14600373	STATE OF CA/DEPT. JUSTICE	\$4,583.00
217850	09/30/2013	03	14600377	CELL BUSINESS EQUIPMENT	\$2,522.35
217867	10/01/2013	03	14601093	HILTON	\$2,499.60
217901	10/01/2013	03	14601126	AT&T MOBILITY	\$3,584.52
217967	10/02/2013	03	14602510	BIO CORPORATION	\$2,058.21
217978	10/02/2013	03	14602521	PEDERSEN, PHD, JOHN E.	\$3,400.00
217980	10/02/2013	03	14602523	PATHFINDER RANCH	\$2,180.00
217987	10/02/2013	03	14602530	SPICERS PAPER	\$2,903.67
217991	10/03/2013	03	14603183	WAXIE SANITARY SUPPLY	\$7,142.74
217999	10/03/2013	03	14603190	J&R KEY AND HARDWARE	\$3,402.00
218008	10/03/2013	03	14603199	ENERGY CAP, INC.	\$2,690.00
218029	10/03/2013	03	14603220	RIVERSIDE, CITY OF	\$2,106.36
218031	10/03/2013	03	14603222	RIVERSIDE UNIFIED SCHOOL DISTRICT	\$2,264.45
218063	10/04/2013	03	14604368	GUIDED DISCOVERIES, INC.	\$3,960.00
218064	10/04/2013	03	14604369	GUIDED DISCOVERIES, INC.	\$4,200.00
218065	10/04/2013	03	14604370	GUIDED DISCOVERIES, INC.	\$4,200.00
218069	10/04/2013	03	14604374	IMAGING PLUS	\$4,274.30
218071	10/04/2013	03	14604376	BB&T INSURANCE SERVICES OF CALIFORNIA, INC.	\$5,645.04
218081	10/04/2013	03	14604386	ALERT SERVICES	\$2,320.63
218098	10/07/2013	03	14605632	THE LEADERSHIP & LEARNING CENTER	\$4,613.00
218118	10/07/2013	03	14605652	CCS PRESENTATION SYS	\$4,699.00
218124	10/07/2013	03	14605658	WESTERN MUNICIPAL WATER DISTRICT	\$2,826.67
218126	10/07/2013	03	14605660	RIVERSIDE GATEWAY TO COLLEGE	\$2,052.25
218128	10/07/2013	03	14605662	WESTERN MUNICIPAL WATER DISTRICT	\$9,688.46
218129	10/07/2013	03	14605663	REACH LEADERSHIP ACADEMY	\$11,793.16
218136	10/07/2013	03	14605670	THE GAS COMPANY	\$5,498.38
218139	10/07/2013	03	14605673	WESTERN MUNICIPAL WATER DISTRICT	\$6,519.24
218160	10/08/2013	03	14606258	STUDENT TRANSPORTATION OF AMERICA	\$4,450.00
218161	10/08/2013	03	14606259	STUDENT TRANSPORTATION OF AMERICA	\$36,080.91
218190	10/09/2013	03	14607753	SOUTHWEST SCHOOL SUPPLY	\$2,106.00
218192	10/09/2013	03	14607755	ULTIMATE IMAGING PRODUCTS, LLC	\$5,139.07
218204	10/09/2013	03	14607767	FOLLETT LIBRARY RESOURCES	\$2,068.92
218217	10/09/2013	03	14607780	BIGGER FASTER STRONGER INC.	\$9,915.00
218218	10/09/2013	03	14607781	CDW-G	\$13,933.51
218232	10/09/2013	03	14607795	US POSTAL SERVICE	\$50,000.00
218240	10/09/2013	03	14607803	GIGAKOM	\$20,652.23
218245	10/09/2013	03	14607808	QUIEL BROS	\$10,498.22
218247	10/10/2013	03	14608434	WAXIE SANITARY SUPPLY	\$11,917.88
218313	10/11/2013	03	14609340	UCR REGENTS	\$55,000.00
TOTAL FOR FUND 03					\$398,594.51
<u>GENERAL FUND RESTRICTED 06</u>					
217807	09/30/2013	06	14600334	NATIONAL GEOGRAPHIC	\$3,394.71
217834	09/30/2013	06	14600361	ALEKS CORP.	\$2,520.00
217837	09/30/2013	06	14600364	HOME DEPOT	\$6,681.19
217838	09/30/2013	06	14600365	RIVERSIDE ACOUSTICS	\$2,086.66
217855	09/30/2013	06	14600382	APPLIED BEHAVIOR CONSULTANTS, INC.	\$6,448.52
217964	10/02/2013	06	14602507	MCGRAW-HILL SCHOOL EDUCATION GROUP	\$5,192.02

217965	10/02/2013	06	14602508	MCGRAW-HILL SCHOOL EDUCATION GROUP	\$5,025.62
217972	10/02/2013	06	14602515	CAMBIUM LEARNING, INC.	\$6,000.00
217976	10/02/2013	06	14602519	MCGRAW-HILL SCHOOL EDUCATION GROUP	\$5,192.02
217979	10/02/2013	06	14602522	CARDINAL ENVORONMENTAL-USE #03621	\$4,000.00
217986	10/02/2013	06	14602529	MCGRAW-HILL SCHOOL EDUCATION GROUP	\$5,192.02
217994	10/03/2013	06	14603186	HOUGHTON MIFFLIN CO.	\$15,543.36
218032	10/03/2013	06	14603223	SASTRAWINATA, IMELDA	\$4,404.47
218034	10/03/2013	06	14603225	HMC ARCHITECTS	\$7,200.00
218062	10/04/2013	06	14604367	MACMILLAN/MCGRAW HILL	\$40,180.40
218074	10/04/2013	06	14604379	ALPINE CONFERENCE CENTER	\$2,501.00
218077	10/04/2013	06	14604382	CENGAGE LEARNING	\$3,207.60
218094	10/04/2013	06	14604399	AVID CENTER	\$59,720.00
218096	10/04/2013	06	14604401	AMTECH ELEVATORS	\$3,409.98
218114	10/07/2013	06	14605648	PC MALL GOV, INC	\$2,825.90
218130	10/07/2013	06	14605664	AMTECH ELEVATORS	\$2,465.00
218131	10/07/2013	06	14605665	SUNTEX INTERNATIONAL	\$4,949.00
218132	10/07/2013	06	14605666	SUNTEX INTERNATIONAL	\$5,125.75
218133	10/07/2013	06	14605667	SUNTEX INTERNATIONAL	\$2,291.94
218151	10/08/2013	06	14606249	STUDENT TRANSPORTATION OF AMERICA	\$163,010.12
218152	10/08/2013	06	14606250	STUDENT TRANSPORTATION OF AMERICA	\$77,353.02
218153	10/08/2013	06	14606251	STUDENT TRANSPORTATION OF AMERICA	\$160,597.28
218154	10/08/2013	06	14606252	STUDENT TRANSPORTATION OF AMERICA	\$76,942.84
218156	10/08/2013	06	14606254	STUDENT TRANSPORTATION OF AMERICA	\$37,567.67
218158	10/08/2013	06	14606256	STUDENT TRANSPORTATION OF AMERICA	\$27,056.25
218159	10/08/2013	06	14606257	STUDENT TRANSPORTATION OF AMERICA	\$5,513.87
218184	10/08/2013	06	14606282	PAINTING AND DECOR, LTD	\$14,850.00
218206	10/09/2013	06	14607769	FOLLETT EDUCATIONAL SERVICES	\$5,259.55
218220	10/09/2013	06	14607783	CURRICULUM ASSOCIATES, INC.	\$7,833.00
218255	10/10/2013	06	14608442	HARRIS, DENNIS L.	\$2,000.00
218257	10/10/2013	06	14608444	CCS PRESENTATION SYS	\$2,210.00
218271	10/10/2013	06	14608458	CODY EDUCATIONAL ENTERPRISES, INC.	\$8,513.02
218274	10/10/2013	06	14608461	BEST, BEST, & KRIEGER, LLP	\$18,605.30
218279	10/10/2013	06	14608466	STUDENT TRANSPORTATION OF AMERICA	\$162,725.85
218280	10/10/2013	06	14608467	STUDENT TRANSPORTATION OF AMERICA	\$76,730.19
218281	10/10/2013	06	14608468	STUDENT TRANSPORTATION OF AMERICA	\$25,517.76
218282	10/10/2013	06	14608469	STUDENT TRANSPORTATION OF AMERICA	\$159,314.43
218283	10/10/2013	06	14608470	STUDENT TRANSPORTATION OF AMERICA	\$13,871.96
218284	10/10/2013	06	14608471	STUDENT TRANSPORTATION OF AMERICA	\$4,711.38
218287	10/10/2013	06	14608474	STARTING GATE EDUCATIONAL SERVICES	\$150,772.75
218288	10/10/2013	06	14608475	RISE INTERPRETING, INC.	\$3,672.50
218305	10/11/2013	06	14609333	FOLLETT EDUCATIONAL SERVICES	\$26,539.37
218317	10/11/2013	06	14609344	WALTERS WHOLESALE ELECTRIC	\$2,211.69
218325	10/11/2013	06	14609352	SMARDAN SUPPLY CO.	\$4,010.61
218340	10/11/2013	06	14609367	SIGLER WHOLESALE DISTRIBUTORS	\$4,815.72

TOTAL FOR FUND 06 \$1,447,763.29

CHILD DEVELOPMENT FUND 12

218189	10/09/2013	12	14607752	MACMILLAN/MCGRAW HILL	\$40,515.97
--------	------------	----	----------	-----------------------	-------------

TOTAL FOR FUND 12 \$40,515.97

CAFETERIA SPECIAL REVENUE FUND 13

217856	10/01/2013	13	14601092	GOLD STAR FOODS, INC.	\$11,352.65
217861	09/30/2013	13	14600387	GOLD STAR FOODS, INC.	\$14,876.83
217866	09/30/2013	13	14600392	GOLD STAR FOODS, INC.	\$11,195.45
217919	10/01/2013	13	14601144	GOLD STAR FOODS, INC.	\$42,655.15
218020	10/03/2013	13	14603211	ARYZTA LLC	\$6,512.00
218022	10/03/2013	13	14603213	GOOD, ALBA	\$3,320.00
218026	10/03/2013	13	14603217	POWELL, DOUG	\$7,577.50
218037	10/03/2013	13	14603228	KNIGHT, ROBERT C.	\$2,900.00
218050	10/03/2013	13	14603239	US FOODSERVICE, INC. - JOSEPH WEBB	\$2,315.49

218053	10/03/2013	13	14603242	WALLACE PACKAGING, LLC	\$2,200.00
218106	10/07/2013	13	14605640	HOLLANDIA DAIRY	\$42,134.50
218108	10/07/2013	13	14605642	PLASTIC PACKAGE INC.	\$4,440.20
218115	10/07/2013	13	14605649	GOLD STAR FOODS, INC.	\$5,629.10
218116	10/07/2013	13	14605650	GOLD STAR FOODS, INC.	\$7,308.29
218137	10/07/2013	13	14605671	GOLD STAR FOODS, INC.	\$3,427.49
218174	10/08/2013	13	14606272	GOLD STAR FOODS, INC.	\$6,621.51
218186	10/08/2013	13	14606284	GOLD STAR FOODS, INC.	\$3,529.64
218210	10/09/2013	13	14607773	HOLLANDIA DAIRY	\$41,340.30
218214	10/09/2013	13	14607777	GOLD STAR FOODS, INC.	\$4,142.66
218216	10/09/2013	13	14607779	GOLD STAR FOODS, INC.	\$2,090.00
218221	10/09/2013	13	14607784	GOLD STAR FOODS, INC.	\$5,374.80
218231	10/09/2013	13	14607794	US FOODS, INC.	\$3,653.93
218243	10/09/2013	13	14607806	GOLD STAR FOODS, INC.	\$7,619.99
218275	10/10/2013	13	14608462	GOLD STAR FOODS, INC.	\$3,888.54
218278	10/10/2013	13	14608465	GOLD STAR FOODS, INC.	\$5,735.41
218299	10/11/2013	13	14609327	GOLD STAR FOODS, INC.	\$5,935.34
218300	10/11/2013	13	14609328	SYSCO RIVERSIDE, INC.	\$4,574.94
218301	10/11/2013	13	14609329	SYSCO RIVERSIDE, INC.	\$6,067.89
218308	10/11/2013	13	14609336	US FOODSERVICE, INC. - JOSEPH WEBB	\$2,273.72
218326	10/11/2013	13	14609353	SUNRISE PRODUCE COMPANY	\$3,849.40
218330	10/11/2013	13	14609357	SUNRISE PRODUCE COMPANY	\$9,139.86
218332	10/11/2013	13	14609359	SUNRISE PRODUCE COMPANY	\$6,486.05
218338	10/11/2013	13	14609365	SUNRISE PRODUCE COMPANY	\$5,990.50

TOTAL FOR FUND 13 \$296,159.13

BUILDING FUND 21

217988	10/02/2013	21	14602531	SIEMENS INDUSTRY, INC.	\$34,313.58
218004	10/03/2013	21	14603195	TILDEN-COIL CONSTRUCTORS	\$28,214.10
218005	10/03/2013	21	14603196	TILDEN-COIL CONSTRUCTORS	\$57,604.14
218006	10/03/2013	21	14603197	PARK WEST LANDSCAPE, INC.	\$72,925.28
218007	10/03/2013	21	14603198	CSTON PLASTERING & DRYWALL	\$5,700.00
218024	10/03/2013	21	14603215	APPLE VALLEY COMMUNICATIONS, INC.	\$255,659.58
218025	10/03/2013	21	14603216	KINGDOM CONSTRUCTION GROUP	\$54,720.00
218030	10/03/2013	21	14603221	RJB ENGINEERING AUSTRALIA PTY LTD	\$2,965.00
218035	10/03/2013	21	14603226	SOUTHERN CALIFORNIA WEST COAST ELECTRIC INC.	\$3,770.84
218169	10/08/2013	21	14606267	COLBI TECHNOLOGIES, INC.	\$10,656.25

TOTAL FOR FUND 21 \$526,528.77

SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS 40

217927	10/02/2013	40	14602471	ATKINSON, ANDELSON, LOYA, RUUD &	\$8,369.33
--------	------------	----	----------	----------------------------------	------------

TOTAL FOR FUND 40 \$8,369.33

SELF-INSURANCE FUND 67

217828	09/30/2013	67	14600355	UNION BANK OF CALIFORNIA 2740029080	\$593,336.47
217876	10/01/2013	67	14601102	ALTURA CREDIT UNION	\$3,211.43
217878	10/01/2013	67	14601104	DELTA HEALTH SYSTEMS	\$166,898.30
217935	10/02/2013	67	14602479	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$53,027.87
217940	10/02/2013	67	14602484	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$33,387.15
218095	10/04/2013	67	14604400	ALLIANCE OF SCHOOLS FOR COOPERATIVE INS PROGRAMS	\$13,059.00
218289	10/10/2013	67	14608476	RUSD WORKER'S COMP TRUST	\$23,269.76

TOTAL FOR FUND 67 \$886,189.98

MULTIPLE FUND CODES

217870	10/01/2013		14601096	HOME DEPOT	\$3,185.00
217932	10/02/2013		14602476	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$863,755.51
217933	10/02/2013		14602477	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$514,250.93
217934	10/02/2013		14602478	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$90,024.01
217937	10/02/2013		14602481	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$112,424.82
217938	10/02/2013		14602482	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$55,642.38
217939	10/02/2013		14602483	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$14,048.91
217942	10/02/2013		14602486	METROPOLITAN LIFE INSURANCE COMPANY	\$4,810.28
217943	10/02/2013		14602487	METROPOLITAN LIFE INSURANCE COMPANY	\$4,929.41

217946	10/02/2013	14602490	PACIFIC EDUCATORS, INC	\$2,608.47
217951	10/02/2013	14602495	AMERICAN DENTAL PROF SERVICE	\$8,559.33
217952	10/02/2013	14602496	AMERICAN DENTAL PROF SERVICE	\$6,983.79
218011	10/03/2013	14603202	OFFICE MAX	\$17,349.66
218012	10/03/2013	14603203	OFFICE MAX	\$8,393.05
218013	10/03/2013	14603204	OFFICE MAX	\$3,451.33
218146	10/08/2013	14606244	FROST, DAVIS & DONNELLY	\$6,000.00
218248	10/10/2013	14608435	OFFICE MAX	\$21,943.16
218249	10/10/2013	14608436	OFFICE MAX	\$12,359.16
218250	10/10/2013	14608437	OFFICE MAX	\$6,122.30
218251	10/10/2013	14608438	OFFICE MAX	\$3,181.78
218273	10/10/2013	14608460	BEST, BEST, & KRIEGER, LLP	\$5,920.50
218298	10/10/2013	14608485	RIVERSIDE, CITY OF	\$631,512.50
TOTAL FOR VARIOUS FUND CODES				\$2,397,456.28
TOTAL OF WARRANTS OVER \$1,999.00				\$6,001,577.26
TOTAL OF WARRANTS UNDER \$1,999.00				\$192,479.09
GRAND TOTAL OF WARRANTS				\$6,194,056.35

**Board Meeting Agenda
November 4, 2013**

Topic: Resolution No. 2013/14-19 – Resolution of the Board of Education of the Riverside Unified School District Authorizing the Maintenance of Bank Accounts, and Approving the Authorized Signatures for Such Bank Accounts

Presented by: Brenda Hofer, Accountant

Responsible
Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: It is necessary to update the authorized signatures for District Clearing Prestige Money Market Account, District Revolving Prestige Money Market Account, Arlington High School and John W. North United Student League Associated Student Body (ASB) Accounts.

DESCRIPTION OF AGENDA ITEM:

Although the majority of the District's financial transactions are processed through the County Treasury, the District, in accordance with the California Education Code, has maintained bank accounts at various financial institutions in the community to support its special operations and Associated Student Bodies. This resolution will update the authorized signatures for District Clearing Prestige Money Market Account, District Revolving Prestige Money Market Account, Arlington High School and John W. North United Student League Associated Student Body (ASB) Accounts.

FISCAL IMPACT: \$0

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2013/2014-19 – Updating the Authorized Signatures for District Clearing Prestige Money Market Account, District Revolving Prestige Money Market Account, Arlington High School and John W. North United Student League Associated Student Body (ASB) Accounts.

ADDITIONAL MATERIAL: Resolution No. 2013/14-19

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Resolution No. 2013/14-19

RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT AUTHORIZING THE MAINTENANCE OF BANK ACCOUNTS, AND APPROVING THE AUTHORIZED SIGNATURES FOR SUCH BANK ACCOUNTS

WHEREAS, the Riverside Unified School District (District) must establish and maintain bank accounts for the purposes of District operations and associated student body activities; and

WHEREAS, the persons listed below by name and organizational title are designated as being authorized signatures for the purposes set forth below;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The financial institutions listed below are selected and designated as a depository of funds of the Riverside Unified School District (District), and that such deposit account or accounts be established and maintained by and in the name of the District, and that said financial institutions are authorized to act without further inquiry in accordance with writings bearing the signatures of the persons listed below until such financial institutions receive written notice that signature(s) are no longer authorized.
2. The officer named below has been duly authorized, is now acting and is authorized to access information on each account, on behalf of the District:

Michael H. Fine, Interim Superintendent

3. The employees and/or agents named below have been duly authorized, are now acting and are authorized to draw checks in the manner set forth on each respective account as indicated below:

District Clearing Fund Prestige Money Market Account

Altura Credit Union, Account Number ending in "8670"

By any two of the following persons designated by name and organizational title;

Michael H. Fine, Interim Superintendent

Sandra L. Meekins, Director V - Business Services

Jill Collier, Fiscal Services Manager – Payroll/ASB

Annette Alvarez, Fiscal Services Manager – Attendance/Accounting

Dalia Gadelmawla, Manager Fiscal Services – Budget

District Revolving Fund Prestige Money Market Account

Altura Credit Union, Account Number ending in "8669"

By any two of the following persons designated by name and organizational title;

Michael H. Fine, Interim Superintendent
Sandra L. Meekins, Director V - Business Services
Jill Collier, Fiscal Services Manager – Payroll/ASB
Annette Alvarez, Fiscal Services Manager – Attendance/Accounting
Dalia Gadelmawla, Manager Fiscal Services – Budget

Arlington High School Associated Student Body

Altura Credit Union, Account Number ending in “2961”

By any two of the following persons designated by name and organizational title;

Michael H. Fine, Interim Superintendent
Sandra L. Meekins, Director V - Business Services
Jill Collier, Fiscal Services Manager – Payroll/ASB
William Grisham – Assistant Principal
DeEtte Allert – Assistant Principal
Lou Mason – Assistant Principal
Jennifer Pfeffer – ASB Co-Director
Cassandra Rollins – ASB Co-Director

JohnW. North High School Associated Student Body

Altura Credit Union, Account Number ending in “3397”

By any two of the following persons designated by name and organizational title;

Michael H. Fine, Interim Superintendent
Sandra L. Meekins, Director V - Business Services
Jill Collier, Fiscal Services Manager – Payroll/ASB
Megan McGroarty – Assistant Principal
Richard Davis – Assistant Principal
Rebecca Porter – Activities Director

4. This resolution and each such certification shall remain in force and effect, and the financial institution listed above is authorized and requested to rely and act thereon and shall be indemnified and saved harmless from all liability and loss incurred by them in continuing to act in pursuance of this resolution (even though they may have been changed) until they shall receive at their office to which a certified copy of this resolution is delivered, either a certified copy of a further resolution of the Board of Education amending or rescinding this resolution or a further certification as above provided for, as the case may be.
5. The Clerk of the Board of Education is authorized and directed to certify to the financial institution listed above that this resolution has been duly adopted and is in conformity with the articles of incorporation, charter, and by-laws or other governing instrument of the District, and further to certify to the financial institution listed above a copy of this resolution, the names and specimen signatures of the present officers and other persons of

this organization authorized to sign as aforesaid, and the fact of any change of the persons herein designated by title together with the names and specimen signature of the successor.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on November 4, 2013 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Kathy Allavie, Clerk
Board of Education

Dated:_____

**Board Meeting Agenda
November 4, 2013**

Topic: Resolution No. 2013/14-20 – Resolution of the Board of Education of the Riverside Unified School District Authorizing the Temporary Transfer of Funds From the District’s General Fund to the District’s Child Development Fund and From the District’s General Fund to the District’s Nutrition Services Fund for the 2013-2014 Fiscal Year to Mitigate Potential Impacts of Funding Delays and Federal Shutdowns

Presented by: Sandra L. Meekins, Director, Business Services

**Responsible
Cabinet Member:** Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: Approval of this agenda item will allow the District to provide temporary loans for the 2013-2014 fiscal year from the General Fund to the Child Development Fund and from the General Fund to the Nutrition Services Fund.

DESCRIPTION OF AGENDA ITEM:

Education Code 42603 allows the Governing Board of a school district to temporarily transfer cash to another fund or account of the District for payment of obligations. Amounts transferred are generally repaid in the same fiscal year; however, transfers made within 120 days of the end of the fiscal year may be repaid in the following fiscal year. Any interest earned from excess funds shall be transferred back to the General Fund.

In order to meet the Child Development and the Nutrition Services Fund’s daily cash obligations for payroll and accounts payable, programs are at risk from funding delays and Federal shutdowns; District staff is requesting authorization to process temporary transfers of cash from the District’s General Fund to the Child Development Fund or to the Nutrition Services Fund through June 30, 2014. The Education Code cited above limits the amount of funds that can be transferred from any one fund. Any funds borrowed will be repaid within the timelines specified by Education Code 42603.

Authorization is requested to transfer funds from the General Fund to the Child Development Fund and/or to the Nutrition Services Fund as needed for the 2013-2014 fiscal year.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2013/14-20 – Resolution of the Board of Education of the Riverside Unified School District Authorizing the Temporary Transfer of Funds from the District’s General Fund to the District’s Child Development Fund and From the District’s General Fund to the District’s Nutrition Services Fund for the 2013-2014 Fiscal Year to Mitigate Potential Impacts of Funding Delays and Federal Shutdowns.

ADDITIONAL MATERIAL: Resolution No. 2013/14-20

Attached: Yes

RESOLUTION NO. 2013/14-20

**RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE
UNIFIED SCHOOL DISTRICT AUTHORIZING THE TEMPORARY
TRANSFER OF FUNDS FROM THE DISTRICT'S GENERAL FUND TO
THE DISTRICT'S CHILD DEVELOPMENT FUND AND FROM THE
DISTRICT'S GENERAL FUND TO THE DISTRICT'S NUTRITION
SERVICES FUND FOR THE 2013-2014 FISCAL YEAR TO MITIGATE
POTENTIAL IMPACTS OF FUNDING DELAYS AND FEDERAL
SHUTDOWNS**

WHEREAS, the District's Child Development Fund and the District's Nutrition Services Fund must meet its payroll and accounts payable obligations; and

WHEREAS, the timing of the apportionments due the Child Development Fund and the Nutrition Services Fund are delayed and not received on a timely basis due to funding delays and Federal shutdowns; and

WHEREAS, Education Code 42603 allows the Board of Education of any school district to direct monies held in any fund or account to be temporarily transferred to another fund or account of the District for payment of obligations; and,

WHEREAS, the transfer or transfers shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account, and amounts transferred shall be repaid either in the same fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Riverside Unified School District directs the County Treasurer to transfer funds from the District's General Fund to the District's Child Development Fund and to transfer funds from the District's General Fund to the District's Nutrition Services Fund for the 2013-2014 fiscal year to mitigate potential impacts of funding delays and Federal shutdowns.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on November 4, 2013 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Kathy Y. Allavie, Clerk
Board of Education

Dated: _____

**Board Meeting Agenda
November 4, 2013**

Topic: Resolution No. 2013/14-22 – Resolution of the Board of Education of the Riverside Unified School District Revising the Authorizing Signatures for Purchase Orders and Other Contractual Commitments and Establishing Not to Exceed Amounts

Presented by: Sandra L. Meekins, Director, Business Services

Responsible
Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: It is necessary to revise the designated staff authorized to sign purchase orders and contractual commitments within certain dollar limitations based on changes to positions and changes to position titles.

DESCRIPTION OF AGENDA ITEM:

California Education Code Section 35161 provides in part that the governing board of a district may discharge any duty imposed by law upon it or upon the district and may delegate to an officer or employee any of those powers or duties.

The attached resolution has been prepared for the 2013/14 fiscal year to amend the designated staff authorized to sign purchase orders and contractual commitments. Currently the Deputy Superintendent of Business Services and Governmental Relations, the Director of Business Services, the Fiscal Manager of Purchasing, the Contract Analyst, and the Director and Assistant Director of Nutrition Services have been delegated the authority to enter into obligations by issuing purchase orders and other contractual commitments. Furthermore, purchasing staff positions were delegated the authority to sign purchase orders based on certain dollar limits.

Recent events have resulted in changes to positions on an interim basis as well as changes to position titles. This resolution revises the designated staff authorized to sign purchase orders and sets not to exceed dollar limitations for same.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2013/14-22 – Resolution of the Board of Education of the Riverside Unified School District Revising the Authorizing Signatures for Purchase Orders and Other Contractual Commitments and Establishing Not to Exceed Amounts.

ADDITIONAL MATERIAL: Resolution No. 2013/14-22

Attached: Yes

RESOLUTION NO. 2013/14-22

**RESOLUTION OF THE BOARD OF EDUCATION OF RIVERSIDE
UNIFIED SCHOOL DISTRICT REVISING THE AUTHORIZING
SIGNATURES FOR PURCHASE ORDERS AND OTHER
CONTRACTUAL COMMITMENTS AND ESTABLISHING NOT TO
EXCEED AMOUNTS**

WHEREAS, the Riverside Unified School District has determined that it has a need to issue purchase orders in order to have books, supplies, and equipment on hand for schools and departments the fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Riverside Unified School District authorizes the following positions to sign and approve requests for purchase orders and other contractual commitments:

Interim Superintendent
Director – Business Services
Fiscal Services Manager – Procurement/Accounts Payable
Contract Analyst

BE IT FURTHER RESOLVED that the Board of Education of the Riverside Unified School District authorizes staff in the following position to sign and approve purchase orders on behalf of the Board of Education for Nutrition Services purchases up to the dollar limit indicated:

Director – Nutrition Services	\$70,000
Assistant Director-Nutrition Services	\$70,000
Buyer I	\$25,000 non-contract items, \$50,000 contract items;

AND BE IT FURTHER RESOLVED that the Board of Education of the Riverside Unified School District authorizes the Purchasing Department staff in the following revised positions to sign and approve any purchase orders on behalf of the Board of Education up to the dollar limitations indicated:

Procurement Specialist	\$30,000 non-contract items, \$60,000 contract items;
------------------------	---

AND BE IT FURTHER RESOLVED that purchase orders supported by an agreement for services or by a competitively awarded bid where a contract has been signed by one of the District authorized signers are not subject to the dollar limitations noted above.

BE IT FURTHER RESOLVED that the Governing Board of the Riverside Unified School District directs staff to use their best efforts to incorporate the encumbrances authorized by this resolution in the 2013-14 District Budget.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on November 4, 2013 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Kathy Y. Allavie, Clerk
Board of Education

Dated: _____

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda November 4, 2013

Topic: Approval of a Tentative Agreement and a Memorandum of Understanding Between Riverside Unified School District and Its Employees Represented by the Riverside City Teachers Association

Presented by: Michael H. Fine, Interim Superintendent

Responsible
Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: It is recommended that the Board of Education approve a Tentative Agreement and Memorandum of Understanding for employees represented by the Riverside City Teachers Association.

DESCRIPTION OF AGENDA ITEM:

The District has reached agreement on a Tentative Agreement (TA) and a Memorandum of Understanding (MOU) with one of its collective bargaining units, the Riverside City Teachers Association (RCTA) representing certificated employees. The Tentative Agreement increases the District's annual contribution toward the District-sponsored medical plans for eligible employees to \$10,000 and is on-going. The MOU provides procedural changes for the Catastrophic Leave and is only for the 2013-14 school year.

The financial impacts of the TA and MOU were disclosed at a regular meeting of the Board of Education held on October 21, 2013. It is anticipated that the Riverside County Office of Education will complete their review of the financial disclosures and related impacts before November 4, 2013.

FISCAL IMPACT: The Tentative Agreement results in on-going annual costs of \$787,950. The Memorandum of Understanding results in no financial impact.

RECOMMENDATION: It is recommended that the Board of Education approve the Tentative Agreement and the Memorandum of Understanding for employees represented by the Riverside City Teachers Association.

ADDITIONAL MATERIAL: 1) Tentative Agreement – Article IX - District-Paid Insurance Plans –Dated September 24, 2013, 2) Memorandum of Understanding – Article XVI - Catastrophic Leave Bank – Dated October 2, 2013 and, 3) Certification Form

Attached: Yes

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
RIVERSIDE CITY TEACHERS ASSOCIATION**

TENTATIVE AGREEMENT

SEPTEMBER 24, 2013

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and of the Riverside City Teachers Association ("RCTA")

Article IX Section 2A is amended to read:

Section 2 - District-Paid Insurance Plans

A. The District shall offer the following medical plan options with coverage from January 01, 2014 through December 31, 2014.

1. Kaiser Health Maintenance Organization (HMO) – (Vision with Frames and Lenses)
2. RUSD Health Plan Preferred Provider Option (PPO)
3. RUSD Health Plan Exclusive Provider Option (EPO)

Effective January 1, 2014 (the 2014 plan year and following), the District contribution toward the medical insurance plan shall be \$10,000 per subscriber annually. Such contribution shall be applicable to any District sponsored medical plan that the subscriber chooses. Part-time employees will receive a pro-rated share of the District contribution.

~~Effective January 1, 2012 through December 31, 2012, on a one-time basis, the District will contribute an additional \$250 toward any applicable District-sponsored medical plan that the subscriber chooses. Part-time employees will receive a pro-rated share of the District contribution. Effective January 1, 2013, the District contribution toward the medical insurance plan shall return to a cap of \$9,500 annually.~~

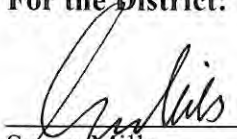
Initials SMG

Initials DMR


Effective the first day of the month following adoption of a 2012-13 State Budget, and on a one-time basis, the District will contribute an additional contribution equivalent to \$250 toward any applicable District-sponsored medical plan that the subscriber chooses. Such additional contribution shall be paid equally over the remaining months of the 2012 Plan Year. Part-time employees will receive a pro-rated share of the District contribution. Such additional contribution shall only be applicable if the adopted 2012-13 State Budget provides for "flat funding" or more of the District's base revenue limit for fiscal year 2012-13 over the base revenue limit in the adopted 2011-12 State Budget. Effective January 1, 2013, the District contribution toward the medical insurance plan shall return to a cap of \$9,500 annually.

AGREED:

For the District:

 9/24/13

Susan Mills Date
Assistant Superintendent,
Human Resources


 9/24/13

Sean Curtin Date
Principal, Earhart MS
Co-Chair, District Negotiation Team

For the Association:

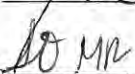
 9/24/2013

Mariana Robles Date
Teacher, Hawthorne ES
Co-Chair, RCTA Negotiation Team

 9-24-13

Sheri Obr Date
Teacher, Liberty ES
Co-Chair, RCTA Negotiation Team

Initials 

Initials 

RIVERSIDE UNIFIED SCHOOL DISTRICT
And
RIVERSIDE CITY TEACHERS ASSOCIATION

Re: Catastrophic Leave Bank

October 2, 2013

Subject to Riverside Unified School District Board of Education approval, the Riverside Unified School District (District) and Riverside City Teachers Association (RCTA) agree to:

1. Article XVI Leaves

Section 23 – Catastrophic Leave Bank

D. Administration of the Bank.

A Catastrophic Leave Bank Committee shall administer the Catastrophic Leave Bank. The Committee shall consist of six (6) members, three appointed by the Superintendent and three appointed by the Association. The Catastrophic Leave Bank Committee shall be responsible for receiving leave requests, verifying the validity of requests, approving or denying requests, communicating its decision to affected unit members and the Superintendent, determining when new sick leave assessments of bank members will be made, and soliciting donations of sick leave from eligible unit members.

- F. Enrollment Procedures.** The District shall establish an open enrollment period each year for unit members to participate in the Catastrophic Leave Bank. Such enrollment period shall be July 1 through October 1. Once a unit member becomes a participant in the Catastrophic Leave Bank, he/she shall not be required to re-enroll each year, but a unit member shall be required to renew their participation in the bank whenever member assessments are required by the Catastrophic Leave Bank Committee.


Provisions made:

- a. Committee shall consist of two (2) to four (4) members, one to two appointed by the Superintendent and one to two appointed by the Association.

- b. Extend the enrollment period through October 7th as this language was written when the District had Year Round and Association members were working in July and August.
- c. This MOU is in effect for the 2013-2014 school year.
- d. All other provisions related to the Catastrophic Leave, the Collective Bargaining Agreement shall remain in effect.

Agree:

For the District

A handwritten signature in cursive script, appearing to read "Dan Mills", written over a horizontal line.

For the Association

A handwritten signature in cursive script, appearing to read "Jimmy Martin", written over a horizontal line.

(M) Certification No. 2

Riverside Unified School District

The District Superintendent and Governing Board Clerk or President should sign this certification at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for certification and public disclosure of the major provisions of the agreement, in accordance with Government Code Section 3547.5.

After public disclosure of the major provisions contained in this Collective Bargaining Disclosure, the District's Governing Board, at its meeting on: November 4, 2013, took action to approve the proposed agreement with the following bargaining unit: Riverside City Teachers Association

Signature - District Superintendent

November 4, 2013
Date

Signature - Governing Board Clerk/President

November 4, 2013
Date

District Contact Person: Sandra L. Meekins, Director-Business Services

Phone: 951-352-6729 x82002

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda November 4, 2013

Topic: Approval of Increase in District Contribution to Medical Plans for the Board of Education, Management, Confidential, and Supervisory Employees

Presented by: Michael H. Fine, Interim Superintendent

Responsible

Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: Staff recommends that the Board of Education approve an increase in the District's contribution to the medical plans for the Board of Education, Management, Confidential, and Supervisory employees.

DESCRIPTION OF AGENDA ITEM:

Consistent with a Tentative Agreement reached with the Riverside City Teachers Association (RCTA), the District desires to increase the District's annual contribution to medical plans for eligible Board of Education, management, confidential and supervisory employees as follows:

1. A one-time adjustment to the District's annual contribution toward a medical insurance plan for full-time and part-time eligible employees. Specifically:
 - Effective January 1, 2014 (the 2014 plan year and following), the District will contribute an additional \$500 toward any applicable District-sponsored medical plan that the subscriber chooses. The contribution rate will be \$10,000. The estimated cost of this provision is \$91,750 annually.

FISCAL IMPACT: The Tentative Agreement provisions for health and welfare result in 1) an increase in cost in 2013-14 of \$45,875, and 2) an incremental increase in cost in 2014-15 of \$45,875. The total increase is \$91,750 over two fiscal years for the Board of Education, management, supervisory and confidential employees.

RECOMMENDATION: It is recommended that the Board of Education approve the increase in District contribution to medical plans for the Board of Education, management, confidential and supervisory employees.

ADDITIONAL MATERIAL: None

Attached: No

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda November 4, 2013

Topic: Approval of Change Order No. 3 – Purchase Order C6002366 – Bid No. 2011/12-89 – Category 19 – Swimming Pool – John W. North High School Athletic Facilities Master Plan

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: A change is recommended in the scope of work for the Swimming Pool at the John W. North High School Athletic Facilities Master Plan.

DESCRIPTION OF AGENDA ITEM:

On June 4, 2012, the Board of Education approved Bid No. 2011/12-89 – Category 19 – Swimming Pool – John W. North High School Athletic Facilities Master Plan. The bid was awarded to California Commercial Pools, Inc., and Purchase Order C6002366 was issued in the amount of \$1,195,000.00. Two subsequent change orders were approved for \$54,751.00, bringing the total of the purchase order to \$1,249,751.00.

District staff is requesting a change in the scope of work for Change Order No. 3 to (1) construct an additional new concrete pad at the southwest corner of the football field for two more storage containers; (2) install new concrete flatwork at the north east corner of the new swimming pool to connect the new concrete flatwork by Building P1 to existing concrete path of travel at the gymnasium; and (3) back charge to remove and replace damaged track drain curb damaged while loading materials at the site.

Change Order No. 3, in the amount of \$20,209.00, brings the total amount of the purchase order to \$1,269,960.00. Funding for this project is eighty-six percent (86%) from Measure B; and fourteen percent (14%) from Redevelopment.

FISCAL IMPACT: Change order value of \$20,209.00 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 3, in the amount of \$20,209.00 to California Commercial Pools, Inc. – Purchase Order C6002366, bringing the new total amount of the purchase order to \$1,269,960.00.

ADDITIONAL MATERIAL: Request for Change Order No. 3 – Category 19 – Swimming Pool – John W. North High School Athletic Facilities Master Plan.

Attached: Yes

CHANGE ORDER

DSA A# 04-112110
File No. 33-H9

Distribution to:
OWNER ☒
ARCHITECT ☒
CONTRACTOR ☒
FIELD ☒

INSPECTOR ☒
DSA ☒
CITY AGENCY ☐
OTHER ☐

PROJECT: Riverside Unified School District
North High School Athletic Facility
Aquatic Center

CHANGE ORDER NO.: 42-19-03

DATE: October 4, 2013

TO: California Commercial Pools
2255 E. Auto Centre Drive
Glendora, CA 91740

PROJECT NO.: HMC # 3152131

CONTRACT FOR: Aquatic Center &
Athletic Facility Upgrades

Bid Category 19

You are directed to make the following changes in this Contract:

Reference attached Item(s).

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	\$	1,195,000.00
Net change by previously authorized Change Orders	\$	54,751.00
The Contract Sum prior to this Change Order was	\$	1,249,751.00
The Contract Sum will be increased by this Change Order	\$	20,209.00
The new Contract Sum including this Change Order will be	\$	1,269,960.00
The Contract Time will be changed by [0] Days.		

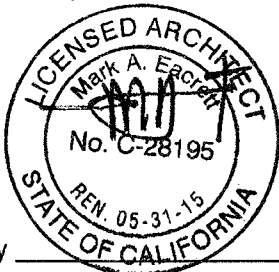
The Date of Completion as of the date of this Change Order therefore is: **September 24, 2013.**

ARCHITECT
HMC Architects
3546 Concours Street
Ontario, CA 91764

CONTRACTOR
California Commercial Pools
2255 E. Auto Centre Drive
Glendora, CA 91740

Authorized:

OWNER
Riverside Unified School District
3070 Washington Street
Riverside, CA 92504



By _____

Date 10.4.13

By _____

Date _____

By _____

Date _____

cc: File-CO.CO

ITEM CO: 42.1
(COR 05B)

Construction an additional new concrete pad at south west corner of football field for (2) more storage containers.

Justification:

School requested additional storage bins placed on site

Requested by:

District

ADD \$3,476.00

ITEM CO: 42.2
(COR 03)

Install new concrete flatwork at the North East corner of the new swimming pool to connect new concrete flatwork by Building P1 to existing concrete path of travel at Gymnasium. Remove existing asphalt paving as required for new concrete path.

Justification:

Existing accessible path of travel shown on prior as-built documentation is not compliant with current ADA code regulations.

Requested by:

Division of the State Architect

ADD \$19,875.00

ITEM CO: 42.3
(COR)

Remove and replacement of damaged ACCO 3000 track drain curb as drain was originally installed but was damaged by CCP while loading materials at the site.

Justification:

Sequencing of Construction Trades – Results in a no-cost change order to District

Requested by:

Construction Manager

DEDUCT (\$3,142.00)

TOTAL AMOUNT OF CHANGE ORDER \$ 20,209.00

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda November 4, 2013

Topic: Approval of Change Order No. 3 – Purchase Order C6002367 – UCCAP Bid No. 2012/13-01 – Category 23 – Tennis Courts – John W. North High School Athletic Facilities Master Plan

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: A change is recommended in the scope of work for the Tennis Courts at the John W. North High School Athletic Facilities Master Plan.

DESCRIPTION OF AGENDA ITEM:

On June 4, 2012, the Board of Education approved Bid No. 2012/13-01 – Category 23 – Tennis Courts – John W. North High School Athletic Facilities Master Plan. The UCCAP bid was awarded to Malibu Pacific Tennis Courts, Inc., and Purchase Order C6002467 was issued in the amount of \$169,999.00. Two subsequent change orders were approved for \$4,915.00, bringing the total of the purchase order to \$174,914.00.

District staff is requesting a change in the scope of work for Change Order No. 3 to reinstall chain link fence and five rails removed by the elevator contractor during construction.

Change Order No. 3, in the amount of \$553.00, brings the total amount of the purchase order to \$175,467.00. Funding for this project is eighty-six percent (86%) from Measure B; and fourteen percent (14%) from Redevelopment.

FISCAL IMPACT: Change order value of \$553.00 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 3, in the amount of \$553.00 to Malibu Pacific Tennis Courts, Inc. – Purchase Order C6002467, bringing the new total amount of the Purchase Order to \$175,467.00.

ADDITIONAL MATERIAL: Request for Change Order No. 3 – Category 23 – Tennis Courts
– John W. North High School Athletic Facilities Master Plan.

Attached: Yes

CHANGE ORDER

DSA A# 04-112110
File No. 33-H9

Distribution to:

OWNER	■	INSPECTOR	■
ARCHITECT	■	DSA	■
CONTRACTOR	■	CITY AGENCY	<input type="checkbox"/>
FIELD	■	OTHER	<input type="checkbox"/>

PROJECT: Riverside Unified School District
North High School Athletic Facility
Aquatic Center

CHANGE ORDER NO.: 44-23-03

DATE: October 4, 2013

TO: Malibu Pacific Tennis Courts, Inc.
31133 Via Colinas Suite 107
Westlake Village, CA 91362

PROJECT NO.: HMC # 3152131

CONTRACT FOR: Aquatic Center &
Athletic Facility Upgrades

Bid Category 23

You are directed to make the following changes in this Contract:

Reference attached Item(s).

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.


The original Contract Sum was	\$	169,999.00
Net change by previously authorized Change Orders	\$	4,915.00
The Contract Sum prior to this Change Order was	\$	174,914.00
The Contract Sum will be increased by this Change Order	\$	553.00
The new Contract Sum including this Change Order will be	\$	175,467.00
The Contract Time will be changed by [0] Days.		
The Date of Completion as of the date of this Change Order therefore is: September 24, 2013.		


ARCHITECT
HMC Architects
3546 Concoors Street
Ontario, CA 91764

CONTRACTOR
Malibu Pacific Tennis Courts, Inc.
31133 Via Colinas Suite 107
Westlake Village, CA 91362

Authorized:

OWNER
Riverside Unified School District
3070 Washington Street
Riverside, CA 92504

By 
Date 10.4.13



By _____
Date _____

By _____
Date _____

cc: File-CO.CO

Change Order 44-23-03
North H.S. Aquatic Center
October 4, 2013
Page 2

ITEM CO: 44.1
(COR 2)

Reinstall chain link fence and 5 rails removed by elevator contractor during construction.

Justification: Sequencing of Construction Trades – this results in a no-cost change to the district.

Requested by: Construction Manager **ADD \$553.00**

TOTAL AMOUNT OF CHANGE ORDER \$ 553.00

**Board Meeting Agenda
November 4, 2013**

Topic: Approval of Change Order No. 6 – Purchase Order C6002369 – Bid No. 2011/12-88 – Category 18 – Specialties – John W. North High School Athletic Facilities Master Plan

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: A change is recommended in the scope of work for the Specialties at the John W. North High School Athletic Facilities Master Plan.

DESCRIPTION OF AGENDA ITEM:

On June 4, 2012, the Board of Education approved Bid No. 2011/12-88 – Category 18 – Specialties – John W. North High School Athletic Facilities Master Plan. The bid was awarded to Inland Building Construction, Inc., and Purchase Order C6002369 was issued in the amount of \$357,500.00. Five subsequent change orders were approved for \$27,426.19, bringing the total amount of the purchase order to \$384,926.19.

District staff is requesting a change in the scope of work for Change Order No. 6 to back charge the contractor when another contractor was used to reinstall chain link fence and five rails removed by the elevator contractor during construction.

Change Order No. 6, in the amount of (\$553.00), brings the total amount of the purchase order to \$384,373.19. Funding for this project is eighty-six percent (86%) from Measure B; and fourteen percent (14%) from Redevelopment.

FISCAL IMPACT: Change order value of (\$553.00) is a credit to the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 6, in the amount of (\$553.00) to Inland Building Construction, Inc. – Purchase Order C6002369, bringing the new total amount of the Purchase Order to \$384,373.19.

ADDITIONAL MATERIAL: Request for Change Order No. 6 – Category 18 – Specialties – John W. North High School Athletic Facilities Master Plan.

Attached: Yes

CHANGE ORDER

DSA A# 04-112110
File No. 33-H9

Distribution to:

OWNER	■	INSPECTOR	■
ARCHITECT	■	DSA	■
CONTRACTOR	■	CITY AGENCY	<input type="checkbox"/>
FIELD	■	OTHER	<input type="checkbox"/>

PROJECT: Riverside Unified School District
North High School Athletic Facility
Aquatic Center

CHANGE ORDER NO.: 45-18-06

DATE: October 4, 2013

TO: Inland Building Construction
323 South Sierra Way
San Bernardino, CA 92408

PROJECT NO.: HMC # 3152131

CONTRACT FOR: Aquatic Center &
Athletic Facility Upgrades

Bid Category 18

You are directed to make the following changes in this Contract:

Reference attached Items

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	\$	357,500.00
Net change by previously authorized Change Orders.....	\$	27,426.19
The Contract Sum prior to this Change Order was	\$	384,926.19
The Contract Sum will be decreased by this Change Order	\$	- 553.00
The new Contract Sum including this Change Order will be	\$	384,373.19
The Contract Time will be changed by [0] Days.		

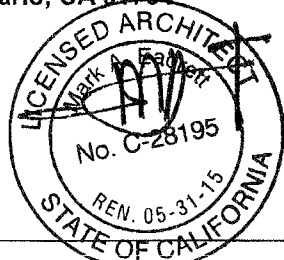
The Date of Completion as of the date of this Change Order therefore is: October 10, 2013

ARCHITECT
HMC Architects
3546 Concours Street
Ontario, CA 91764

CONTRACTOR
Inland Building Construction
323 South Sierra Way
San Bernardino, CA 92408

Authorized:

OWNER
Riverside Unified School District
3070 Washington Street
Riverside, CA 92504



By _____
Date 10.4.13

By _____
Date _____

By _____
Date _____

cc: File-CO.CO

ITEM CO: 45.1
(COR 68)

Reinstall chain link fence and 5 rails removed by elevator contractor during construction.

Justification:

Sequencing of Construction Trades – this results in a no-cost change to the district.

Requested by:

Construction Manager

DEDUCT (\$ 553.00)

TOTAL CHANGE ORDER AMOUNT

(\$ 553.00)

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda November 4, 2013

Topic: Approval of Change Order No. 6 – Purchase Order C6002371 – Bid No. 2011/12-92 – Category 22 – Electrical – John W. North High School Athletic Facilities Master Plan

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: A change is recommended in the scope of work for the Electrical at the John W. North High School Athletic Facilities Master Plan.

DESCRIPTION OF AGENDA ITEM:

On June 4, 2012, the Board of Education approved Bid No. 2011/12-92 – Category 22 – Electrical – John W. North High School Athletic Facilities Master Plan. The bid was awarded to F.E.C. Electric, Inc., and Purchase Order C6002371 was issued in the amount of \$1,524,378.00. Five subsequent change orders were approved for \$41,708.00, bringing the total of the purchase order to \$1,566,086.00.

District staff is requesting a change in the scope of work for Change Order No. 6 to (1) install conduit, wire and a new light fixture behind the scoreboard so that the flag pole can be lit during night events; and (2) extend conduits from Building L to Building A not shown on the plans to complete the low voltage conduit routing.

Change Order No. 6, in the amount of \$9,695.00, brings the total amount of the purchase order to \$1,575,781.00. Funding for this project is eighty-six percent (86%) from Measure B; and fourteen percent (14%) from Redevelopment.

FISCAL IMPACT: Change order value of \$9,695.00 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 6, in the amount of \$9,695.00 to F.E.C. Electric, Inc. – Purchase Order C6002371, bringing the new total amount of the Purchase Order to \$1,575,781.00.

ADDITIONAL MATERIAL: Request for Change Order No. 6 – Category 22 – Electrical – John W. North High School Athletic Facilities Master Plan.

Attached: Yes

CHANGE ORDER

DSA A# 04-112110
File No. 33-H9

Distribution to:

OWNER	■	INSPECTOR	■
ARCHITECT	■	DSA	■
CONTRACTOR	■	CITY AGENCY	□
FIELD	■	OTHER	□

PROJECT: Riverside Unified School District
North High School Athletic Facility
Aquatic Center

CHANGE ORDER NO.: 43-22-06

DATE: October 4, 2013

TO: F.E.C. Electric, Inc.
P.O. Box 77
Redlands, CA 92373

PROJECT NO.: HMC # 3152131

CONTRACT FOR: Aquatic Center &
Athletic Facility Upgrades

Bid Category 22

You are directed to make the following changes in this Contract:

Reference attached Item(s).

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	\$	1,524,378.00
Net change by previously authorized Change Orders	\$	41,708.00
The Contract Sum prior to this Change Order was	\$	1,566,086.00
The Contract Sum will be increased by this Change Order	\$	9,695.00
The new Contract Sum including this Change Order will be	\$	1,575,781.00
The Contract Time will be changed by [0] Days.		

The Date of Completion as of the date of this Change Order therefore is: **October 10, 2013**

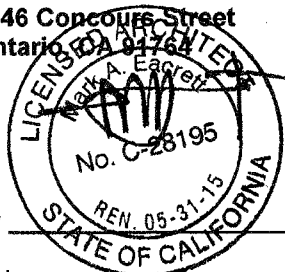
ARCHITECT
HMC Architects
3546 Concourse Street
Ontario, CA 91764

CONTRACTOR
F.E.C. Electric, Inc.
P.O. Box 77
Redlands, CA 92373

Authorized:

OWNER
Riverside Unified School District
3070 Washington Street
Riverside, CA 92504

By _____
Date 10.4.13



By _____
Date _____

By _____
Date _____

cc: File-CO.CO

ITEM CO: 43.1
(COR 26R)

Install conduit, wire and new light fixture behind the scoreboard so that flag pole can be lit during night events.

Justification:

District requested lighting of flag pole similar to Ramona HS Stadium.

Requested by:

District

ADD \$ 1,695.00

ITEM CO: 43.2
(COR 7)

Extend conduits from Building L to Building A not shown on plans to complete low voltage conduit routing.

Justification:

Incorrect Existing As-built information in regards to low voltage conduit routing.

Requested by:

Contractor

ADD \$ 8,000.00

TOTAL AMOUNT OF CHANGE ORDER \$ 9,695.00

**Board Meeting Agenda
November 4, 2013**

Topic: Approval of Change Order No. 1 – Purchase Order C6002428 – Bid No. 2011/12-73 – Category 3 – Synthetic Turf and Track – John W. North High School Athletic Facilities Master Plan

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Consent

Short Description: A change is recommended in the scope of work for the Synthetic Turf and Track at the John W. North High School Athletic Facilities Master Plan.

DESCRIPTION OF AGENDA ITEM:

On June 4, 2012, the Board of Education approved Bid No. 2011/12-73 – Category 3 – Synthetic Turf and Track – John W. North High School Athletic Facilities Master Plan. The bid was awarded to Park West Landscape Construction, Inc., and Purchase Order C6002428 was issued in the amount of \$987,855.00.

District staff is requesting a change in the scope of work for Change Order No. 1 to (1) remove and replace damaged track drain curb damaged by another contractor while loading materials at the site; and (2) work during premium time to maintain the construction schedule for other trades to complete their work prior to the first football game.

Change Order No. 1, in the amount of \$4,142.00, brings the total amount of the purchase order to \$991,997.00. Funding for this project is eighty-six percent (86%) from Measure B; and fourteen percent (14%) from Redevelopment.

FISCAL IMPACT: Change order value of \$4,142.00 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 1, in the amount of \$4,142.00 to Park West Landscape Construction, Inc. – Purchase Order C6002428, bringing the new total amount of the purchase order to \$991,997.00.

ADDITIONAL MATERIAL: Request for Change Order No. 1 – Category 3 – Synthetic Turf & Track – John W. North High School Athletic Facilities Master Plan.

Attached: Yes

CHANGE ORDER

DSA A# 04-112110
File No. 33-H9

Distribution to:

OWNER	■	INSPECTOR	■
ARCHITECT	■	DSA	■
CONTRACTOR	■	CITY AGENCY	<input type="checkbox"/>
FIELD	■	OTHER	<input type="checkbox"/>

PROJECT: Riverside Unified School District
North High School Athletic Facility
Aquatic Center

CHANGE ORDER NO.: 40-03-01

DATE: October 4, 2013

TO: Park West Landscape Construction
1215 Graphite Drive
California, CA 92881

PROJECT NO.: 3152131

CONTRACT FOR: Aquatic Center &
Athletic Facility Upgrades

Bid Category 03

You are directed to make the following changes in this Contract:

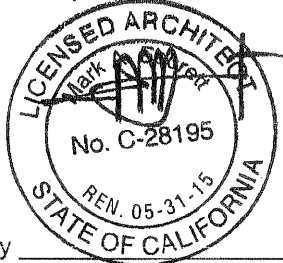
Reference attached Item(s).

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	\$	987,855.00
Net change by previously authorized Change Orders.....	\$	0.00
The Contract Sum prior to this Change Order was	\$	987,855.00
The Contract Sum will be increased by this Change Order	\$	4,142.00
The new Contract Sum including this Change Order will be	\$	991,997.00
The Contract Time will be changed by [0] Days.		
The Date of Completion as of the date of this Change Order therefore is: September 24, 2013.		

ARCHITECT
HMC Architects
3546 Concourses Street
Ontario, CA 91764



By _____

Date 10.4.13

CONTRACTOR
Park West Landscape
Construction
1215 Graphite Drive
California, CA 92881

By _____

Date _____

Authorized:

OWNER
Riverside Unified School District
3070 Washington Street
Riverside, CA 92504

By _____

Date _____

cc: File-CO.CO

ITEM CO: 40.1
(COR 03)

Remove and replacement of damaged ACCO 3000 track drain curb as drain was originally installed but was damaged by CCP while loading materials at the site.

Justification:

Sequencing of Construction Trades – Results in a no-cost change order to District

Requested by:

Construction Manager

ADD \$3,142.00

ITEM CO: 40.2
(COR 06)

Cost for premium time to complete track asphalt placement on weekend.

Justification:

To maintain construction schedule for other trades to complete work prior to first football game

Requested by:

Construction Manager

ADD \$1,000.00

TOTAL AMOUNT OF CHANGE ORDER \$ 4,142.00

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda November 4, 2013

Topic: Recommended Waiver of the California High School Exit Exam (CAHSEE)

Presented by: Timothy R. Walker, Executive Director, Pupil Services/SELPA

Responsible

Cabinet Member: Timothy R. Walker, Executive Director, Pupil Services/SELPA

Type of Item: Consent

Short Description: We are recommending that the passage of the California High School Exit Exam (CAHSEE) be waived for one (1) special education student who met the requirements, as established by the Board of Education.

DESCRIPTION OF AGENDA ITEM:

Pursuant to Board Policy No. 6146, Section 1.3.3 and Education Code 60851(c), the Board may grant a waiver of the California High School Exit Exam (CAHSEE) requirements to students with disabilities who have passed the identified portion/s of the exam with the use of modifications identified in the student's Individualized Educational Program (IEP) or Section 504 plan. The student being proposed for the CAHSEE waiver has fulfilled all other graduation requirements.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board waive the California High School Exit Exam (CAHSEE) for one (1) special education student.

ADDITIONAL MATERIAL: Recommended Waiver of the California High School Exit Exam (CAHSEE)

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Special Education Services

FOR THE BOARD OF EDUCATION MEETING

November 4, 2013

**RECOMMENDED WAIVER OF THE CALIFORNIA HIGH SCHOOL EXIT EXAM
(CAHSEE)**

Education Code §60851(c) permits the Board to waive the CAHSEE for disabled students who meet certain specified conditions, including having obtained a passing score using a modification.

- A. Waiver of Both English Language Arts (ELA) and Math Portions of the CAHSEE
Student ID #174140

**Board Meeting Agenda
November 4, 2013**

Topic: Certificated Personnel Assignment Order – CE 13/14-07 and
Classified/Non-Classified Personnel Assignment Order CL 13/14-07

Presented by: Kyley Ybarra, Director of Certificated Personnel and
Vanessa Connor, Director of Classified Personnel

Responsible
Cabinet Member: Susan Mills, Assistant Superintendent, Human Resources

Type of Item: Consent

Short Description: The latest District’s management, certificated and classified personnel actions
are presented to the Board of Education for approval.

DESCRIPTION OF AGENDA ITEM:

Board approval is requested of the District’s latest management, certificated and classified personnel actions, which include the following:

Change in Status from Substitute Employee to Regular Employee, Change of Employment Status, Change of Status – Management, Increase in Hours, Leaves, New Hires, New Hires-Interns, New Hires-Probationary 1, New Hires–Temporary Employees, New Hires-Temporary Employees (E.C. §44920), Reassignments–Managers/Supervisors, Reassignment-Management, Resignations, Retirements, Substitutes, Substitutes-Provisional Internship Permit (Title 5, §80021.1), Suspensions, Temporarily Assigned to a Higher Classification, Temporarily Assigned to a Higher Classification-Managers, Voluntary Demotions/Reassignments/Reductions/Transfers.

FISCAL IMPACT: To be determined

RECOMMENDATION: It is recommended that the Board of Education approve the District’s latest personnel actions for both certificated and classified.

ADDITIONAL MATERIAL: Certificated Personnel Assignment Order – CE 13/14-07 and
Classified/Non-Classified Personnel Assignment Order CL 13/14-07

Attached: Yes

CERTIFICATED PERSONNEL ASSIGNMENT ORDER #CE 13/14-07

November 4, 2013

CERTIFICATED PERSONNEL**Change of Employment Status****John Adams Elementary
School**

Dunbar, Irene J.	From: Teacher, Temporary 44920	To: Teacher, Probationary 1	08/21/13
------------------	-----------------------------------	--------------------------------	----------

**Highgrove Elementary
School**

Rodriguez, Kristen N.	From: Teacher, Temporary 44920	To: Teacher, Probationary 1	08/22/13
-----------------------	-----------------------------------	--------------------------------	----------

**Highland Elementary
School**

Mancini, Amy E.	From: Teacher, Temporary 44920	To: Teacher, Probationary 1	08/21/13
-----------------	-----------------------------------	--------------------------------	----------

Tran, Linda	From: Teacher, Temporary 44920	To: Teacher, Probationary 1	08/21/13
-------------	-----------------------------------	--------------------------------	----------

Zalig-Vitort, Lynda M.	From: Teacher, Temporary 44920	To: Teacher, Probationary 1	08/21/13
------------------------	-----------------------------------	--------------------------------	----------

**Andrew Jackson
Elementary School**

Esposito, Philip T.	From: Teacher, Temporary 44920	To: Teacher, Probationary 1	08/21/13
---------------------	-----------------------------------	--------------------------------	----------

Speer, Pennie Jo	From: Teacher, Temporary 44920	To: Teacher, Probationary 1	08/22/13
------------------	-----------------------------------	--------------------------------	----------

Tomlinson, Brian H.	From: Teacher, Temporary 44920	To: Teacher, Probationary 1	08/21/13
---------------------	-----------------------------------	--------------------------------	----------

**Thomas Jefferson
Elementary School**

Clayton, Michelle D.	From: Teacher, Temporary 44920	To: Teacher, Probationary 1	08/22/13
----------------------	-----------------------------------	--------------------------------	----------

Magnolia Elementary
School

Sewell, Janet C.

From: Teacher,
Temporary 44920

To: Teacher,
Probationary 1

08/21/13

Mountain View
Elementary School

Ruiz, Trina R.

From: Teacher,
Temporary 44920

To: Teacher,
Probationary 2

08/22/13

Sierra Middle School

Rumsey, Vivian

From: Teacher, Intern

To: Teacher,
Probationary 2

09/03/13

George Washington
Elementary School

MacBeth, Andrea M.

From: Teacher,
Temporary 44920

To: Teacher,
Probationary 1

08/21/13

Change of Status – Management

Mills, Susan

From: Asst. Supt.
Human Resources

To: Asst. Supt Personnel
Leadership & Development

10/16/13

Ybarra, Kyley

From: Director IV,
Certificated Personnel

To: Director IV, Certificated
Personnel-Leadership &
Development

10/16/13

Brooks, Daniel

From: Substitute

To: Interim High School
Principal, John W. North

11/01/13

Increase in Hours

Pachappa Elementary
School

Batcha, Kristi

Resource Teacher/
Special Projects

From: 60%
To: 70%

08/22/13

Leaves

Matthew Gage Middle School (Family Medical Leave Act Leave) Van, Matthew T.	Teacher	10/11/13 – 10/24/13
Henry W. Longfellow Elementary School (Parenthood Leave) Kurkowski, Jaimie L.	Teacher	12/02/13 – 06/12/14
Secondary Site (Paid Administrative Leave) 13/14-245822	Teacher	10/17/13 – 10/18/13

New Hires – Interns

Riverside Polytechnic High School Jeglin II, Marvin H.	Teacher	10/16/13
Ramona High School Gentis, Alicia N.	Teacher	10/14/13

New Hires – Probationary 1

John W. North High School Tedisco, Elizabeth R.	Teacher	10/08/13
--	---------	----------

New Hires – Temporary Employees (E.C. §44920)

Fremont Elementary School Tilden, Marisa M.	Teacher	10/14/13
--	---------	----------

Reassignment – Management

Grissom, Alicia D.	From: Program Specialist, Special Ed./SELPA To: ISS	11/04/13
--------------------	---	----------

Resignations

Matthew Gage Middle School
Hord, Danice C.

Prime Time Coordinator

10/09/13

Substitutes

Barth, Kathleen	Substitute Teacher	10/04/13
Bowley Jr., Alan	Substitute Teacher	10/04/13
Brown-Lowry, Tanya	Substitute Teacher	10/17/13
Camara, Alma	Substitute Teacher	10/17/13
Castaneda, Melisa	Substitute Teacher	10/04/13
DeAnda, Nicole	Substitute Teacher	10/04/13
Diaz, Cintya	Substitute Teacher	10/07/13
DuBose, Denise	Substitute Teacher	10/17/13
Harris, Evelyn	Substitute Teacher	10/07/13
Hicks, Darlene	Substitute Teacher	10/04/13
Hill, Lauren	Substitute Teacher	10/07/13
Jacobson, Kathleen	Substitute Teacher	10/07/13

Substitutes - Continued

Jimenez Navarrete, Ximena	Substitute Teacher	10/17/13
Jimenez, Heber	Substitute Teacher	10/04/13
Jimenez, Jose	Substitute Teacher	10/07/13
Jones, Jennifer	Substitute Teacher	10/04/13
Jones, Rachelle	Substitute Teacher	10/17/13
Kraus, Courtney	Substitute Teacher	10/17/13
Lattimer, David	Substitute Teacher	10/07/13
Leonard, Marion	Substitute Certificated Manager	10/10/13
MacNeill, Michael	Substitute Teacher	10/17/13
Martinez, Samuel	Substitute Teacher	10/07/13
Maxedon, Kayla	Substitute Teacher	10/04/13
Miceli, Marc	Substitute Teacher	10/04/13
Romero, Elizabeth	Substitute Teacher	10/07/13
Snell, Joan	Substitute Teacher	10/17/13
Son, Priscilla	Substitute Teacher	10/07/13
Trevino, Brigitte	Substitute Teacher	10/07/13
Vasant, Sarah	Substitute Teacher	10/04/13
Vu, Minh	Substitute Teacher	10/04/13
Ward, James	Substitute Teacher	10/17/13

Substitutes – Provisional Internship Permit (Title 5, §80021.1)

Henry W. Longfellow
Elementary School

Robuffo, Evelyn

Substitute Teacher

Special Education –
Mild/Moderate

10/14/13

CLASSIFIED/NON-CLASSIFIED PERSONNEL ASSIGNMENT ORDER #CL 13/14-07
November 4, 2013

CLASSIFIED PERSONNEL

Change in Status from Substitute Employee to Regular Employee

John Adams Elementary
School

Pineda, Andrea M.	Cafeteria Worker I	10 months, 3 hours	10/15/13
-------------------	--------------------	--------------------	----------

Hawthorne Elementary
School

Contreras, Gloria V.	Instructional Assistant – Preschool	10 months, 3 hours	10/15/13
----------------------	--	--------------------	----------

Frank Augustus Miller
Middle School

Lundberg, Donna J.	Cafeteria Worker I	10 months, 3 hours	10/15/13
--------------------	--------------------	--------------------	----------

Pachappa Elementary
School

Martinez, Pamela I.	Community Assistant – Bilingual	10 months, 3.75 hours	10/23/13
---------------------	------------------------------------	-----------------------	----------

Sierra Middle School

Candelario de Clercien, Maria D.	Instructional Assistant – Special Education I	10 months, 3 hours	10/22/13
-------------------------------------	--	--------------------	----------

Change in Status – Management

Connor, Vanessa

From: Director IV, Classified Human Resources	To: Director IV, Classified Personnel Leadership & Development	10/16/13
--	--	----------

Leaves

13/14-221462	Unpaid Administrative Leave	10/10/13 – 10/14/13
13/14-157080	Paid Administrative Leave	08/23/13 – 10/18/13
<i>Amendment to 10/07/13 Board</i>		

New Hires

Riverside Polytechnic High School	Accounting Assistant High School	10 months, 4 hours	10/28/13
Gerhartz, Rosalie J.			

New Hires – Temporary Employees

Pupil Services	School Mental Health Intern	6 hours	10/16/13 – 06/12/13
Sako, Raghda J.			

Reassignments – Managers/Supervisors

Connor, Vanessa	From: Human Resources, Director IV, Classified Personnel, 12 months, 8 hours	To: Department of Personnel - Leadership and Development, Director IV, Classified Personnel-Leadership & Development 12 months, 8 hours	10/16/13
-----------------	--	---	----------

Resignations

Chemawa Middle School	Instructional Assistant – Special Education II	6 years, 9 months of service	12/04/13
McCluskey-Carlson, Melissa			
Harrison Elementary School	Cafeteria Worker I	9 months of service	10/19/13
Medina, Rosina			

Retirements

Fremont Elementary
School

Boschetto, Nancy P.	Elementary Library Media Assistant	11 years, 5 months of service	12/31/13 <i>Amendment to 09/03/13 Board</i>
---------------------	---------------------------------------	----------------------------------	--

Suspensions

13/14-119326		3 days	10/16/13 – 10/18/13
--------------	--	--------	------------------------

Temporarily Assigned to a Higher Classification

Publications/Stockroom

Cortez Jr., Thomas J.	From: Stockroom/ Mailroom/Delivery Driver	To: Lead Mail Clerk	09/30/13 – 10/11/13
-----------------------	---	---------------------	------------------------

Moya, Carmen A.	From: Stockroom/ Mailroom/Delivery Driver	To: Lead Mail Clerk	10/14/13 – 10/28/13
-----------------	---	---------------------	------------------------

Maintenance & Operations

Caro, Silvestre C.	From: Lead Custodian	To: Chemawa Middle School, Plant Supervisor I	09/24/13 – 10/15/13
--------------------	----------------------	---	------------------------

Flores, Vicente	From: Custodian	To: Lead Custodian	09/24/13 – 10/15/13
-----------------	-----------------	--------------------	------------------------

Hough, Gregory F.	From: Custodian	To: Custodial Operations Assistant	08/28/13 – 10/27/13
-------------------	-----------------	---------------------------------------	------------------------

McKinney, Jr., Lawrence J.	From: Custodian	To: Lead Custodian	09/04/13 – 09/27/13
-------------------------------	-----------------	--------------------	------------------------

Ochoa, Armando	From: Custodian	To: Lead Custodian	08/06/13 – 09/05/13
----------------	-----------------	--------------------	------------------------

Romero, Joseph A.	From: Lead Custodian	To: University Heights Middle School, Plant Supervisor I	09/04/13 – 09/27/13
-------------------	----------------------	--	------------------------

Soria, Robert	From: Custodian	To: Riverside Adult School, Head Custodian	07/01/13 – 07/12/13
Soria, Robert	From: Custodian	To: Lead Custodian	08/06/13 – 08/13/13

Temporarily Assigned to a Higher Classification – Managers

Technology Services Allenbaugh Jr., David W.	From: Network Specialist	To: Manager, Network Services	08/09/13 – 12/31/13
Technology Services Avila, Robert J.	From: Network Specialist	To: Manager, Technical Services	08/09/13 – 10/02/13

Voluntary Demotions/Reassignments/Reductions/Transfers

Becerra, Esperanza	From: John Adams Elementary School, Cafeteria Worker I, 10 months, 3 hours	To: Liberty Elementary School, Cafeteria Worker I, 10 months, 3 hours	10/14/13
Boutros, Elizabeth J.	From: Lake Mathews Elementary School, Cafeteria Worker I, 10 months, 3 hours	To: Lake Mathews Elementary School, Cafeteria Worker I, 10 months, 3.5 hours	10/14/13
Flores, Yolanda R.	From: Riverside Polytechnic High School, Cafeteria Worker I, 10 months, 3 hours	To: Chemawa Middle School, Cafeteria Worker I, 10 months, 3 hours	10/14/13
Murillo, Erica P.	From: Lake Mathews Elementary School, Instructional Assistant – Special Education II, 10 months, 6 hours	To: Woodcrest Elementary School, Instructional Assistant – Special Education II, 10 months, 6 hours	11/04/13

NON-CLASSIFIED PERSONNEL

New Hires

Bedoy Solorio, Leslie	Tutor	10/09/13
Beltran, Yelitza	Workability	10/22/13
Buenrostro, Jose	Tutor	10/14/13
Caldwell, Noah	Tutor	10/14/13
Carter, Alec	Student	10/22/13
Chaidez, Elisa	Tutor	10/14/13
Clausen, Michael	Substitute Instructional Assistant	10/07/13
De La Barcena, Luis	Substitute Instructional Assistant	10/07/13
Espinoza, Joseph	Workability	10/18/13
Flores, Alma	Tutor	10/16/13
Fonseca, Brandon	Workability	10/14/13
Francois, Francisco	Workability	10/22/13
Gamez, Nayely	Tutor	10/14/13
Grandos, Gabriel	Workability	10/22/13
Hernandez, Maria	Tutor	10/11/13
Hernandez, Marisa	Workability	10/14/13
Hernandez, Mauricio	Student	10/21/13
Johnson, Dontae	Workability	10/18/13
Kantelberg, Gregory	Workability	10/18/13
Keenan, Angelica	Workability	10/18/13
Lopez, Maybel	Workability	10/18/13
Marquez, Luis	Workability	10/22/13
Martinez, Ryan	Substitute Media Production Clerk	10/07/13
Mazzacane, JoAnna	Substitute Instructional Assistant	10/07/13
Medina, Victor	Workability	10/22/13
Mendoza, Ismael	Workability	10/22/13
Mireles, Alyssa	Substitute Instructional Assistant	10/17/13
O'Neil, Sarah	Tutor	10/17/13
Perez, Milton	Substitute Custodian	10/07/13
Quintero, Lydia	Substitute Office Assistant	10/17/13
Ricciardi, Heidi	Substitute Office Assistant	10/17/13
Rivas, Cesar	Student	10/21/13
Robertson, Nathaniel	Substitute Instructional Assistant	10/17/13
Rodriguez, Aracely	Substitute Instructional Assistant	10/17/13
Rodriguez, Jordan	Workability	10/14/13
Roush, Jessica	Substitute Office Assistant	10/17/13
Santiago, Lucila	Tutor	10/17/13
Sherwin, Shelby	Tutor	10/18/13
Shirey, Dakota	Workability	10/18/13
Verduzco, Roman	Workability	10/22/13

NON-CLASSIFIED PERSONNEL - Continued

New Hires – *Athletic Coaches

Arlington High School Hampton, Bradley	Choir – Assistant	10/11/13
Martin Luther King High School Gutierrez, Armando	Soccer – Head Coach	10/10/13
Hasemeyer, Krista	Volleyball – Assistant	10/21/13
Ramona High School Burns II, Everett W.	Soccer – Head Coach	10/04/13

*The temporary athletic coaches listed above are knowledgeable of the assigned sports and meet the qualifications and competencies required by law.

Board Meeting Agenda

November 4, 2013

Topic: Superintendent's Report to the Board of Education

Presented by: Richard L. Miller, Ph.D.

Responsible
Cabinet Member: Michael H. Fine, Interim District Superintendent

Type of Item: Report/Discussion

Short Description: Richard L. Miller, Ph.D., immediate past District Superintendent, will report on transitional activities of the last month as Michael Fine takes the helm.

DESCRIPTION OF AGENDA ITEM:

Dr. Rick Miller will provide a concise report regarding the transitional activities of the past month.

FISCAL IMPACT: None

RECOMMENDATION: Report/Discussion only. No action is requested.

Additional Material: None

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda November 4, 2013

Topic: Local Control Accountability Plan Process

Presented by: Michael H. Fine, Interim Superintendent

Responsible

Cabinet Member: Michael H. Fine, Interim Superintendent

Type of Item: Report/Discussion

Short Description: Staff will outline the proposed process to develop the Local Control Accountability Plan.

DESCRIPTION OF AGENDA ITEM:

Commencing July 1, 2013, the California school finance funding model has changed from its historical revenue limit and categorical program approach to a new system called the Local Control Funding Formula (LCFF). Staff reviewed this new model with the Board of Education on September 16, 2013. Along with the new funding system is a new accountability system which is designed to be broader and balanced between local and state priorities. The new accountability system is effective July 1, 2014. Staff reviewed with the Board of Education what is known about the Local Control Accountability Plan (LCAP) and outlined briefly the process on October 7, 2013.

Subsequently, staff has been engaged in identifying a model process and resources necessary to reach out and garner quality and informative input from the District's broad stakeholder base as to their vision and priorities to carry out the mission of the Riverside Unified School District. This report is designed to highlight the major elements of the LCAP development process. The thinking on the process is a work in progress and many details have not been discussed or worked out; some of which may be best dealt with by the steering committee recommended below.

LCAP Template

In preparation for the first review and discussion of the LCFF Regulations and the LCAP Template on November 7, the State Board of Education released draft language addressing guiding principles and content descriptions.

The LCAP Guiding Principles include:

- Simple: Avoids plan duplication, jargon, and non-essential information.
- Transparent: Includes information necessary to demonstrate / describe / explain how LCFF funding supports student performance and outcomes.
- Local: Expects information shared to be highly contextual and supports the sharing of a local story.
- Performance-focused: Emphasizes student performance outcomes and avoids compliance-oriented information requests and questions (e.g., checkboxes and explanation of processes).

The LCAP Content Description is provided in more detail on the attached summary, and includes the following six elements:

- Stakeholder Engagement: Makes clear that engagement of parents, students and other stakeholders is critical to ensuring a local plan and stresses that all stakeholder engagement must support improved student performance and outcomes.
- Needs Analysis: Ensures that information and data used has a relationship to the eight state priorities, and findings will inform goals, services and actions. Data must include subgroup information.
- Goals: Expects clear explanation of what the expectation for student success looks like and reflects an understanding of the changes and improvements needed to guide action. Goals must be presented for all students and describe any differentiation of focus within or among goals related to significant subgroups and/or special populations.
- Performance: Describes a progression across time of the performance of students within subgroups and school sites based on the specific actions to be taken that foster the changes and improvements needed.
- Services: Describes what specific actions will be taken by the district in terms of services to students. This emphasizes the student-focus of activities and details expenditures to support these services.
- Budget Information: Ties the Local Control Funding Formula resources to the services and the support of student performance. This is intended to be a summary and simple in nature.

Facilitation

District staff desires to have a high quality and model engagement process. Questions were raised at the October 7 Board of Education discussion about the availability of staff resources to devote to the complexity of the engagement process over the next four months. Based on

Report/Discussion Agenda — Page 2

concerns expressed by the Board of Education and the further study and analysis of the LCAP process, staff is recommending the retention of a professional facilitator to assist in planning, directing and facilitating the LCAP engagement and design process.

In addition to a professional facilitator, the LCAP team will include appropriate staff resources. Clerical and translation services will be needed to staff community meetings. An example of the facilitation team required to ensure a quality engagement and LCAP development process are as follows:

Facilitator

- Design and facilitate a process that engages stakeholders to produce the first LCAP
- Launch and guide the LCAP Steering Committee
- Design ways to capture and analyze stakeholder input
- Ensure the information and expertise available to the Committee provides them with the stakeholder input, student performance data and needs analysis they need to create plan
- Assist with synthesizing Committee recommendations into a plan for the Board of Education's consideration

LCAP Communications

- Provide timely information to the public (online and elsewhere) to understand the LCAP process, its importance and ways they can engage in development of the plan
- Proactively provide information and respond to any requests from media about the LCAP
- Support the development of communications about the engagement opportunities during development and adoption of LCAP

Engagement Manager or Stakeholder Liaison or Engagement Liaison

- Plan opportunities for stakeholder engagement that offer a variety of ways, times and locations to be heard and to think with others
- Work with existing groups of students, parents, teachers, staff at schools and across schools who can provide input and help to engage others
- Make the most of communications channels - formal and informal - to encourage genuine engagement that is representative of the whole District
- Inspire ongoing engagement by compassionate and caring parents, families and school communities

LCAP Coordinator or LCAP Project Manager

- Coordinate all RUSD resources who will support or be engaged in the process and contract with outside resources
- Manage all communications and logistics of stakeholder input and adoption process
- Liaison with the Superintendent

District staff has solicited a written proposal from a qualified strategic facilitation consultant to fulfill the role of Facilitator. The LCAP Communications process will depend on existing Strategic Communications staff within the District. The Engagement Manager is envisioned as a RUSD knowledgeable community member with strong community ties and parent engagement

Report/Discussion Agenda — Page 3

background. The work would be compensated as an independent contractor. The LCAP Coordinator is envisioned as an existing staff Executive Assistant functioning in this role on a limited term.

Steering Committee

It is recommended that a Steering Committee be formed to help inform and validate the LCAP engagement process and assist staff in organizing and consolidating the input received. The full role of the Steering Committee remains a thought-in-progress, but the committee will have a role at each milestone in the LCAP process to validate the completeness of the process. Members of the committee may also assist in hosting some of the community engagement points of connection.

It is envisioned that the Steering Committee would replace the need for a Budget Advisory Committee used in the past to solicit and collect information about budgetary matters. However, we would propose a similar structure and size for the LCAP Steering Committee. To that end, staff's initial recommendation for the Steering Committee is that the committee has the following members appointed by their representative group:

Riverside City Teachers' Association (RCTA)	2 members
California School Employees' Association (CSEA)	2 members
Professional Relations Committee (PRC)	2 members
Riverside Council of PTAs	2 members
District English Learner Advisory Committee	2 members
Compensatory Education District Advisory Committee	2 members
Board of Education Representatives (1 per Board member)	5 members
Riverside Chamber of Commerce	2 members

As was the case with the Budget Advisory Committee, included in the charter for the committee will be markers of a successful development process that are responsive to state requirements and reflective of the values of the District. To complete their work, the LCAP Steering Committee may create subcommittees.

Community Engagement

The current thinking involves 25-30 points of connection that will vary between visiting established stakeholder groups at their regular meetings, to holding community engagement meetings, to visiting with high school students in their leadership classes. The engagement process will touch every stakeholder group and every region of the District. Each engagement will include a brief overview and purpose, and then an opportunity for input. Examples of stakeholder groups would include: District and school English Learner Advisory Committee, Compensatory Education District Advisory Committee, Latino Network, Casa Blanca Community Action Group, PTAs/PTOs, employees and their associations, high school ASB students, booster groups, Early Childhood Governance Council, civic leaders, Chamber Business-Education Partnership, business and industry leaders, and institutions of higher education. A web-based survey may also be developed and administered as part of this process.

The State Board of Education draft guidelines on the LCAP remind districts not to duplicate planning efforts and to utilize both processes and content available through other planning endeavors such as: Local Education Agency Plans, Single Plan for Student Achievement (SPSA), Technology Plans, Deferred Maintenance Plans, Facility Improvement Plans, etc. As such the development of the LCAP will be informed by the stakeholder engagement, existing planning efforts, and previously adopted goals.

Formal Review Process

Assembly Bill 97 (Chapter 47, Statutes of 2013), as amended by Senate Bill 91 (Chapter 49, Statutes of 2013) and by Senate Bill 97 (Chapter 357, Statutes of 2013) require that the LCAP include a formal review process involving specific stakeholder input. District staff believes that the LCAP plan development should begin with stakeholder input that leads to a draft LCAP and then to embark on the legally required formal stakeholder review process which includes a required written response from the District to stakeholder input (similar to the processes many are familiar with through the Environmental Impact Review process and California Environmental Quality Act process).

The legally required review process includes:

- Written comments from the public
- Presentation of draft LCAP to parent advisory committees and employee organizations for review and comment
- Solicit recommendations and comments from the public during public hearings
- Respond in writing to comments from parent advisory committees
- Adoption of LCAP by Board of Education following a public hearing

Timeline

The LCAP must be finalized and adopted in the early May 2014 timeframe. This allows for final alignment with the District's 2014-15 All Funds Final Budget which must be adopted in June. Planning backwards from early May 2014, the proposed timeline for the LCAP development will be:

- November 4, 2013 – Initial Presentation to the Board of Education
- Nov – Dec 2013 – Engagement Planning
- Nov – Dec 2013 – Creation of the LCAP Steering Committee, including initial committee meeting to organize the committee and provide an overview of the process (Jannelle Kubinec, WestEd)
- Jan – Feb 2014 – Stakeholder Engagement, 25-30 points of connection to discuss and garner input that supports improved performance and outcomes for students
- March 2014 – Steering Committee process to organize stakeholder input into meaningful categories, draft needs analysis, draft goals, and draft performance metrics and measurements.
- March 2014 – Board of Education Study Session and Action Agenda to review LCAP data and input; adoption of draft LCAP

- April 2014 – Stakeholder review of draft LCAP, comments and written responses to stakeholder comments
 - April – May 2014 – Revisions to draft LCAP, development of final LCAP with budget data
 - May 2014 – Board of Education Study Session and Action Agenda to review and adopt LCAP
 - June 2014 – Adoption of 2013-14 All Funds Final Budget aligned to LCAP
-

FISCAL IMPACT: Anticipated budget for community engagement process and preparation of Local Control Accountability Plan is \$200,000. This includes facilitator, engagement manager, staffing, translator, meeting costs, materials cost.

RECOMMENDATION: It is recommended that the Board of Education consider a staff report on the Local Control Accountability Plan process and provide input as necessary.

ADDITIONAL MATERIAL: Local Control and Accountability Plan Concept (SBE Draft 10-28-13)

Attached: Yes

Local Control and Accountability Plan Concept

The following describes possible content to include in the Local Control and Accountability Plan (LCAP) template, organized by elements and including instructions and guiding questions. It is envisioned that the “other considerations” section may be included in separate, nonbinding guidance for addressing the questions that would be contained in the LCAP and will accompany the template to support its use and value.

Comments about Format

The first version of the LCAP will be in an editable template format that can be downloaded for use and posted for review at an LEA Web site. In all likelihood it will be organized into sections (elements) with guiding questions intended to generate thoughtful analyses of each LEA’s data and findings. It is envisioned that once the State Board of Education (SBE) adopts the template, an online tool can then be created that pre-populates data, aids in the efficient completion of the LCAP, and facilitates transparency.

Local Control and Accountability Plan Guiding Principles

- Simple: Avoids plan duplication, jargon, and non-essential information.
- Transparent: Includes information necessary to demonstrate/describe/explain how LCFF funding supports student performance and outcomes.
- Local: Expects information shared to be highly contextual and supports the sharing of a local story.
- Performance-Focused: Emphasizes student performance outcomes and avoids compliance-oriented information requests and questions (e.g., checkboxes and explanation of processes).

Local Control and Accountability Plan Content Description

Element - Purpose	Instructions and Guiding Questions	Other Considerations (potentially included in separate guidance)
Stakeholder Engagement Engagement of parents, students, and other stakeholders is	<ul style="list-style-type: none"> • How have parents, community members, students, and other stakeholders (e.g., local educational agency personnel, other governmental agencies) been engaged and involved in developing, reviewing, and 	<ul style="list-style-type: none"> • Are engaged parents and students representative of the school community? • How have the English learner and parent advisory committees been engaged?

Element - Purpose	Instructions and Guiding Questions	Other Considerations (potentially included in separate guidance)
critical to the Local Control and Accountability Plan (LCAP) process and supports transparency. It is also important that engagement support improved student performance and outcomes.	<p>supporting implementation of the LCAP?</p> <ul style="list-style-type: none"> How has the involvement of stakeholders supported improved performance and outcomes for students? 	<ul style="list-style-type: none"> What type of documentation and/or training has been provided to parent and community stakeholders about the budget, state priorities, and other information useful to engaging in the development of the LCAP? What form of outreach to parents has been taken and has it yielded results? How are parents engaged by sites in support of the state priorities and goals identified in the LCAP? How were teachers, principals, administrators, other school personnel, and local bargaining units involved in the development of the LCAP? How are governmental agencies engaged by LEAs to support effective partnerships to provide students with services?
<p>Needs Analysis Capture information about the type of data used, relationship to state priorities, and findings that will inform goals, services, and actions.</p>	<p>Ensure as appropriate that data for the state priorities are addressed that apply to the grade levels served and, for charter schools, the nature of the program; encourage inclusion of local priorities; ensure that subgroup analysis is completed for all significant subgroups and/or special populations; if data analysis has been completed for other plans and aligns to the state and local priorities, simply refer to these data and provide a summary within the LCAP; encourage plain language, avoid jargon.</p> <ul style="list-style-type: none"> What data were reviewed/considered to assess 	<ul style="list-style-type: none"> What are the growth needs of the LEA based on an analysis of data that considers all state and local priorities? Are there significant differences in performance between subgroups of students? If so, what might be developed (e.g., goals, actions, and services) to close the observed gap? Which data sources did the LEA use for analysis and to generate goals (e.g., Dataquest, School Accountability Report

Element - Purpose	Instructions and Guiding Questions	Other Considerations (potentially included in separate guidance)
	<p>student needs?</p> <ul style="list-style-type: none"> What results identified the primary needs of students attending schools within the LEA? 	<p>Cards, Healthy Kids Survey, and local data)</p>
<p>Goals Describe the expectation for student success through goals that reflect an understanding of the changes/improvements needed and that provide sufficient direction to guide action.</p>	<p>Provide clear explanation of what a goal is and how to address the question (level of detail)</p> <p>Describe LEA goals for all students and describe any differentiation or focus within or among goals related to significant subgroups and/or special populations; encourage plain language, avoid jargon.</p> <ul style="list-style-type: none"> What are the LEA's goals to improve student outcomes that address the needs identified? How do these goals relate to the state priorities and locally identified priorities? Are there any specific goals for individual sites that add to or differentiate from the LEA goals listed above? If so, please describe. 	<ul style="list-style-type: none"> Are there specific goals needed to address to the unique needs of low income, English learners, foster youth, or other special populations? If so, what are these goals? What are the local goals and are they reflected in the goals included in the LCAP? How did the LEA consider site goals when developing LEA goals and vice versa? Do the goals create urgency to act? Do the goals support coherence in the initiatives of the LEA? In other words, will the LCAP goals be evidenced in the overall strategic focus and values of the LEA or are they viewed as another layer or area of work? If the latter is the case, it may be necessary to revisit the goals and/or manner in which the LCAP is being shared with stakeholders.
<p>Performance A clear and concise description of what improvements have and will occur for students. As a</p>	<p>Provide clear explanation of what is meant by "change and/or improvement" and how to address the question (level of detail).</p> <ul style="list-style-type: none"> What will be the noticeable changes and/or improvements for students and their learning outcomes when the goals are met? 	<ul style="list-style-type: none"> Is the performance of low income, English Learners, and Foster Youth specified? How did the LEA consider site-level performance expectations when developing LEA goals and vice versa?

Element - Purpose	Instructions and Guiding Questions	Other Considerations (potentially included in separate guidance)
<p>plan for three years, the description of performance is expected to show a progression across this period.</p>	<ul style="list-style-type: none"> • What will be the noticeable changes and/or improvements for students in your special populations (e.g., low income, English learners, foster youth, and other significant subgroups) and their learning outcomes when the goals are met? • What will be different/improved for students (all and by subgroups) in Year 1? Year 2? Year 3? 	
<p>Services The actions taken by a local educational agency (LEA) are captured as services to students. This emphasizes the student-focus of activities and requests details regarding expenditures, which will be summarized in the budget section.</p>	<p>Organize into sub-sections for “all” and then separate sections for subgroups (describe by year 1, year 2, and year 3).</p> <ul style="list-style-type: none"> • Describe the services the LEA will provide as they relate to all pupils and special populations and reflecting the nature of the program you provide (e.g., type and/or focus of your LEA) • What is the LEA’s program of support for ALL students and a description of related expenses? • What increased or improved services or programs will be provided with LCFF funding for <i>low income students</i> and a description of related expenses? • How will outcomes be improved for <i>low income students</i> because of such services? • What increased or improved services or programs will be provided with LCFF funding for <i>English learners</i> and a description of related expenses? • How will outcomes be improved for <i>English learners</i> because of such services? • What increased or improved 	<p>Specific questions may be helpful to elicit broad thinking about priorities and/or expectations for program strategies. For instance, addressing specific questions regarding safety, facilities, Common Core State Standards implementation, climate, significant subgroups, etc. could be provided to aid in discussion regarding the LCAP and completion of the LCAP.</p> <ul style="list-style-type: none"> • What existing programs have a track record of success? How will they be supported and/or expanded? • How are services prioritized and addressed into the three-year plan?

Element - Purpose	Instructions and Guiding Questions	Other Considerations (potentially included in separate guidance)
	<p>services or programs will be provided with LCFF funding for <i>foster youth</i> and a description of related expenses?</p> <ul style="list-style-type: none"> • How will outcomes be improved for <i>foster youth</i> because of such services? 	
<p>Budget Information Provide budget information that explains how Local Control Funding Formula (LCFF) funds are used to support student performance and address needs of special populations. This should be simple yet complete.</p>	<p>Provide budget display options (tables and graphics) to share summary of pertinent details (e.g., organize by goals, subgroups, and/or location of services).</p> <ul style="list-style-type: none"> • How has the LEA ensured that LCFF funds provide for increased or improved services for low income, English Learners, and Foster Youth in proportion to funding provided for such pupils? (See CCR XXX for guidance) • How will LCFF funds be spent to provide for students (options for budget displays, goals, subgroups, etc.)? • How are the expenses described under “services” displayed in the LEA’s budget or budget display included in this section? 	

**Board Meeting Agenda
November 4, 2013**

Topic: Resolution No. 2013/14-17 – Resolution of the Board of Education of the Riverside Unified School District Approving Joint Community Facilities Agreement with the City of Riverside and a Mitigation Agreement

Presented by: Kirk Lewis, Ed. D., Assistant Superintendent, Operations

Responsible
Cabinet Member: Kirk Lewis, Ed.D., Assistant Superintendent, Operations

Type of Item: Action

Short Description: The City of Riverside has adopted a resolution stating its intention to establish a community facilities district to be designated “Community Facilities District (CFD) No. 2013-1 (Kunny Ranch) of the City of Riverside. This CFD is located East of Washington between Overlook and Bradley.

DESCRIPTION OF AGENDA ITEM:

The City Council of the City of Riverside, at the request of the MPLC Kunny Ranch, LLC, as the owner of certain property in the city consisting of 74 acres of land have initiated proceedings to establish a Community Facilities District No. 2013-1 (Kunny Ranch). The landowner within this Community Facilities District has requested that the District enter into a mitigation agreement for facilities fees imposed by the District. If approved by the Board of Education, the District will enter into joint community facilities agreement with the City of Riverside and a mitigation agreement providing for the formation of the community facilities district by the City of Riverside as the lead agency. In consideration of the District’s willingness to participate in the CFD to finance the school mitigation obligation, the owner has agreed to pay school mitigation fees in the amount of \$6.30 per square foot. District staff has determined that the proposed joint community facilities agreement will be beneficial to the residents of the District and provide for the appropriate fees to mitigate the impacts to student housing caused by the proposed residential development.

FISCAL IMPACT: None.

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2013/2014-17, approving Joint Community Facilities Agreement with the City of Riverside and a Mitigation Agreement.

ADDITIONAL MATERIAL: Resolution No. 2013/14-17 and CFD No. 2013-1 Map.

Attached: Yes

RESOLUTION NO. 2013/14-17

RESOLUTION OF THE BOARD OF EDUCATION OF
RIVERSIDE UNIFIED SCHOOL DISTRICT APPROVING
JOINT COMMUNITY FACILITIES AGREEMENT WITH THE
CITY OF RIVERSIDE AND A MITIGATION AGREEMENT

WHEREAS, the City Council (the “City Council”) of the City of Riverside (the “City”) has adopted a resolution stating its intention to establish a community facilities district, to be designated “Community Facilities District No. 2013-1 (Kunny Ranch) of the City of Riverside” (the “Community Facilities District”), and initiating proceedings pursuant to Chapter 2.5 (commencing with Section 53311) of Part 1 of Division 2 of Title 5 of the California Government Code, commonly known as the “Mello-Roos Community Facilities Act of 1982,” for the formation of the Community Facilities District, for the purpose, among others, of financing through the sale of bonds or the levy of special taxes the design, construction and acquisition of public facilities which are necessary to meet increased demands placed upon the City and Riverside Unified School District (the “School District”) as a result of the development of the property within the Community Facilities District; and

WHEREAS, the landowner within the proposed Community Facilities District has requested that the School District enter into a mitigation agreement (the “Mitigation Agreement”) for facilities fees imposed by the School District; and

WHEREAS, pursuant to Sections 53316.2 through 53316.6 of the California Government Code, a community facilities district may finance facilities to be owned or operated by an entity other than the agency that created the district pursuant to a joint community facilities agreement if the legislative body of each entity adopts a resolution declaring that such a joint agreement would be beneficial to the residents of that entity; and

WHEREAS, there has been presented to the Board of Education of the School District (the “Board of Education”) a form of joint community facilities agreement to be entered into by the City and the School District; and

WHEREAS, the Board of Education has determined that the proposed joint community facilities agreement will be beneficial to the residents of the proposed Community Facilities District;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF EDUCATION OF RIVERSIDE UNIFIED SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board of Education of Riverside Unified School District determines that the joint community facilities agreement entitled “Joint Community Facilities Agreement Between the City of Riverside and Riverside Unified School District Community Facilities District No. 2013-1 (Kunny Ranch)” (the “Agreement”) will be beneficial to the residents of the School District and the proposed Community Facilities District.

Section 2. The Agreement is approved in the form submitted to the Board of Education at the meeting at which this resolution is adopted and the President and the Clerk of the Board of Education are authorized to execute and deliver the Agreement on behalf of the School District. The Assistant Superintendent, Operations is authorized to consent to such modifications of the Agreement as are determined by bond counsel to the City to be necessary to comply with provisions of the Mello-Roos Community Facilities Act of 1982.

Section 3. The Mitigation Agreement is approved in the form submitted to the Board of Education at the meeting at which this resolution is adopted and the President and Clerk of the Board of Education are authorized to execute and deliver the Mitigation Agreement on behalf of the School District. The Assistant Superintendent, Operations is authorized to consent to such modifications of the Mitigation Agreement as are determined by bond counsel to the City to be necessary to comply with provisions of the Mello-Roos Community Facilities Act of 1982.

Section 4. The Clerk of the Board of Education shall deliver an executed copy of the Agreement to the City of Riverside.

PASSED AND ADOPTED by the Board of Education of Riverside Unified School District at its regular meeting held on the ____ day of _____, 2013 by the following vote:

AYES:

NOES:

ABSENT:

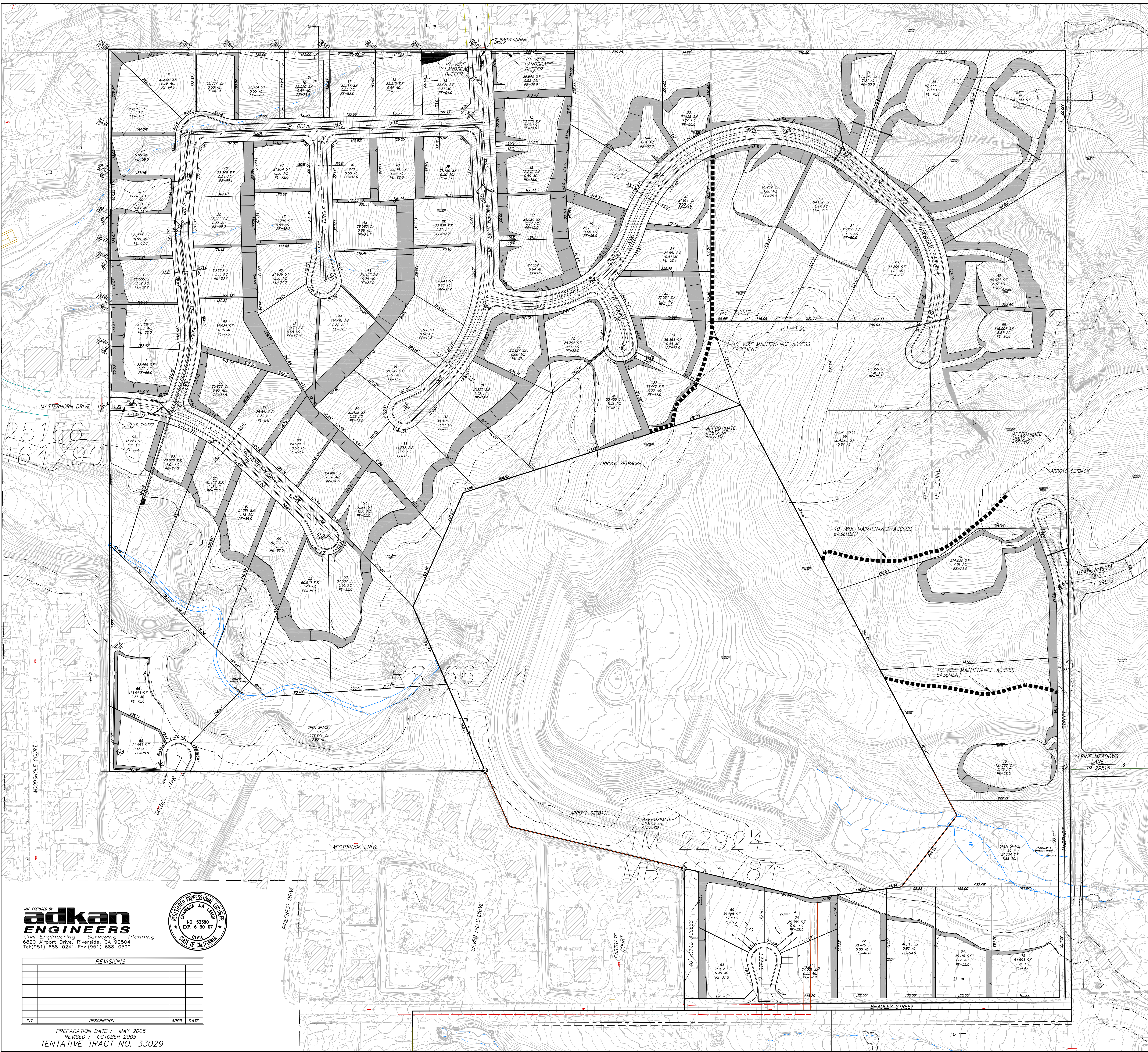
ABSTAIN:

Kathy Y. Allavie
Clerk of the Board of Education

STATE OF CALIFORNIA)
) ss.
COUNTY OF RIVERSIDE)

I, Kathy Y. Allavie, Clerk of the Board of Education of Riverside Unified School District, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. _____ of said Board, and that the same has not been amended or repealed.

Clerk of the Board of Education
of Riverside Unified School District



LOT NUMBER	GROSS ACREAGE	GROSS SLOPE	MAX PAD SIZE
1	.52	9.3%	27,000
2	.53	11.5%	27,000
3	.52	15.7%	21,000
4	.50	11.6%	27,000
5	.50	12.0%	27,000
6	.60	20.7%	21,000
7	.59	18.2%	21,000
8	.50	11.9%	27,000
9	.55	14.1%	27,000
10	.54	19.1%	21,000
11	.53	14.1%	27,000
12	.54	12.2%	27,000
13	.51	14.6%	27,000
14	.68	12.3%	27,000
15	.63	15.6%	21,000
16	.59	16.1%	21,000
17	.57	17.1%	21,000
18	.64	13.7%	27,000
19	.55	13.6%	27,000
20	.69	14.6%	27,000
21	1.64	17.2%	21,000
22	.74	14.5%	27,000
23	.50	12.8%	27,000
24	.57	9.7%	27,000
25	.75	11.7%	27,000
26	.85	12.7%	27,000
27	.77	12.9%	27,000
28	1.39	13.8%	27,000
29	.66	11.0%	27,000
30	.66	18.1%	21,000
31	.98	12.8%	27,000
32	.89	13.6%	27,000
33	1.02	10.7%	27,000
34	.58	14.2%	27,000
35	.50	18.9%	21,000
36	.51	15.0%	21,000
37	.66	16.9%	21,000
38	.52	13.3%	27,000
39	.50	13.6%	27,000
40	.51	13.2%	27,000
41	.50	11.5%	27,000
42	.68	12.6%	27,000
43	.79	14.5%	27,000
44	.80	12.1%	27,000
45	.68	13.2%	27,000
46	.50	14.1%	27,000
47	.50	10.8%	27,000
48	.50	7.7%	27,000
49	.54	11.1%	27,000
50	.55	12.8%	27,000
51	.53	10.3%	27,000
52	.79	10.1%	27,000
53	.60	13.9%	27,000
54	.59	14.2%	27,000
55	.57	12.6%	27,000
56	.56	16.4%	21,000
57	1.36	15.0%	21,000
58	2.01	12.2%	27,000
59	1.40	8.7%	27,000
60	1.19	12.0%	27,000
61	1.18	15.4%	21,000
62	1.18	18.6%	21,000
63	1.01	14.9%	27,000
64	.85	11.2%	21,000
65	.48	5.6%	27,000
66	2.61	15.1%	21,000
67(OPEN SPACE)	3.90	-	-
68	.46	4.6%	27,000
69	.70	5.2%	27,000
70	.61	2.6%	27,000
71	.51	3.0%	27,000
72	0.85	4.9%	27,000
73	0.89	9.8%	27,000
74	1.02	10.0%	27,000
75	1.21	11.0%	27,000
76	2.53	10.5%	27,000
78	4.91	14.3%	27,000
79	1.41	15.1%	21,000
80	1.01	13.3%	27,000
81	1.16	12.1%	27,000
82	1.47	14.7%	27,000
83	1.88	13.5%	27,000
84	2.37	18.9%	21,000
85	2.00	18.7%	21,000
86	3.03	18.6%	21,000
87	2.07	19.9%	21,000
88	3.33	17.9%	21,000
89(OPEN SPACE)	5.94	-	-
90(OPEN SPACE)	3.90	-	-
91(OPEN SPACE)	1.88	-	-

IN THE CITY OF RIVERSIDE, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
**TENTATIVE TRACT
NO. 33029**

A PORTION OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 3 SOUTH,
RANGE 5 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF RIVERSIDE,
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA,
ACCORDING TO THE OFFICIAL PLAT MAP THEREOF.

OWNER
JOHN A. KUNNY
P.O. 24865
LOS ANGELES, CA 90024

DEVELOPER
PULTE HOME CORPORATION
18401 VON KARMON AVE., SUITE 200
IRVINE, CA 92612

ENGINEER
adkan
ENGINEERS
6820 AIRPORT DRIVE
RIVERSIDE, CA 92504
951-688-0241

ASSESSORS PARCEL NUMBERS
242-140-001, -002, -003, -004
242-150-001, -002, -003, -004
242-300-007

ZONING/LANDUSE

EXISTING ZONING: R1-130, RC
PROPOSED ZONING: R1-130, RC
EXISTING LANDUSE: VACANT
PROPOSED LANDUSE: RESIDENTIAL

PROJECT NOTES

- TOTAL GROSS PROJECT SIZE: 108.44 +/- ACRES
- TOTAL NUMBER OF RESIDENTIAL LOTS: 86
- TOTAL NUMBER OF OPEN SPACE LOTS: 4
- TOPOGRAPHY SOURCE: TMR ASSOCIATES
- AERIAL PHOTO DATED JUNE 2004
- THOMAS BROS. COORDINATES: 2004 RIV. CO. (PAGE 715, GRID J-7)
- MINIMUM LOT AREA: 21,780 S.F. (.50 ACRES)
- THIS MAP DOES INCLUDE ALL OF THE LAND DIVIDERS CONTIGUOUS PROPERTY.
- THE PROJECT IS NOT SUBJECT TO OVERFLOW, INUNDATION, OR FLOOD HAZARDS.
- MINIMUM RESIDENTIAL LOT SIZE = .50 ACRES

LEGEND

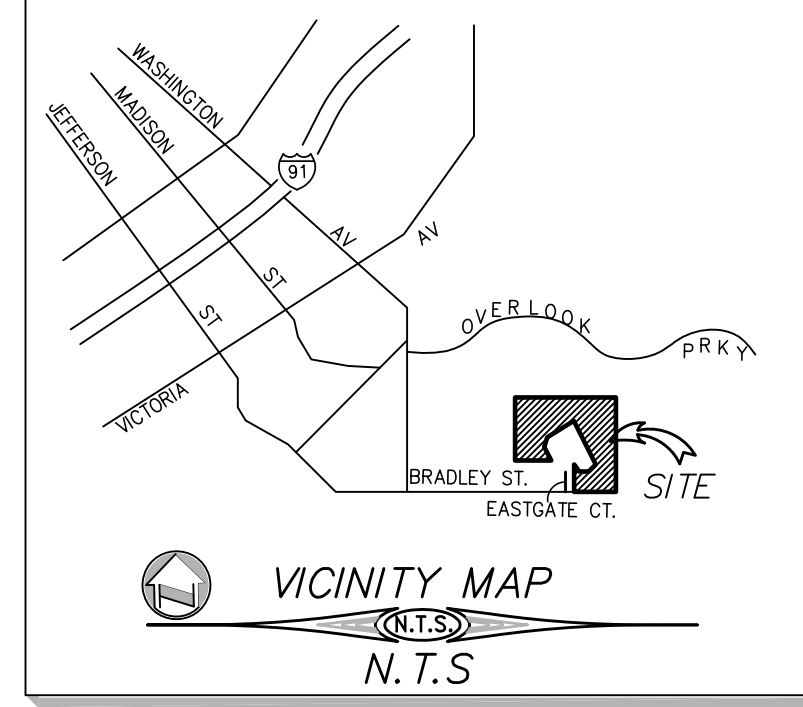
- TC TOP OF CURB
- FL FINISHED SURFACE
- FS PAD ELEVATION
- PE CATCH BASIN
- CB HIGH POINT
- HP SINGLE FAMILY RESIDENTIAL
- APPROX. LOCATION OF ROCK OUTCROPPING
- INDICATES 2:1 SLOPE

UTILITY PURVEYORS

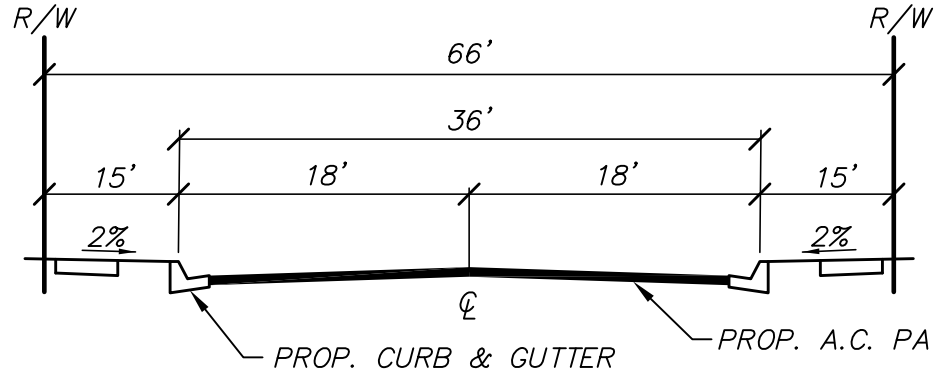
WATER: CITY OF RIVERSIDE / W.M.W.D.
SEWER: CITY OF RIVERSIDE
GAS: SOUTHERN CALIFORNIA GAS COMPANY
ELECTRICITY: CITY OF RIVERSIDE / S.C.E.
TELEPHONE: PACIFIC BELL
SCHOOL: RIVERSIDE UNIFIED SCHOOL DISTRICT
CITY: INDIVIDUAL RECEPTION / CHARTER CABLE

NOTE:

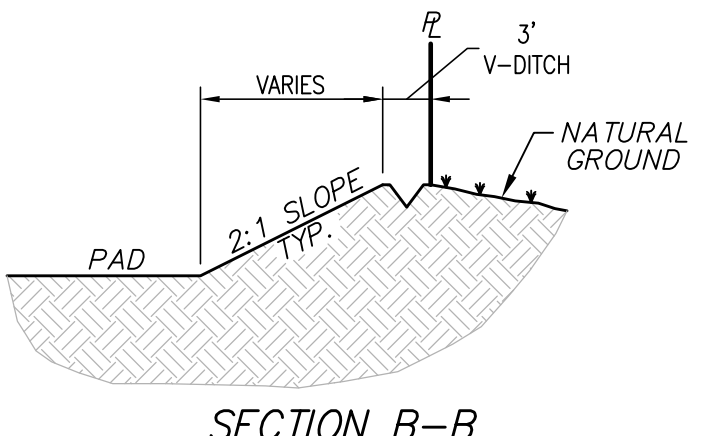
PLEASE REFER TO REPORT DATED MARCH 2005,
PREPARED BY MICHAEL BRANDMAN ASSOCIATES, FOR
DETAILED INFORMATION REGARDING THE DELINEATION OF
JURISDICTIONAL WATERS AND WETLANDS.



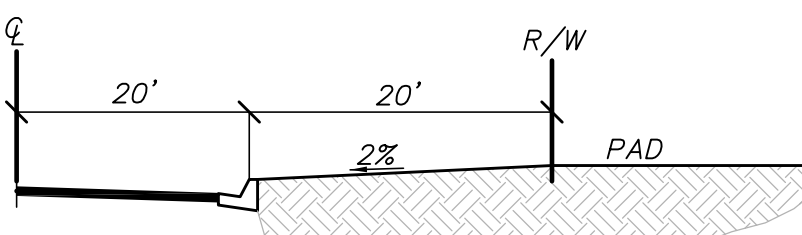
SECTION 14, T. 3S, R. 5W
TENTATIVE TRACT NO. 33029



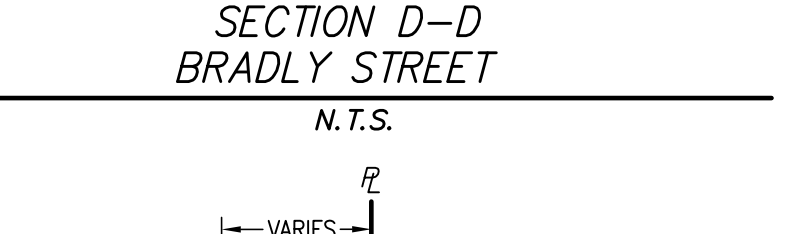
MATTERHORN, GOLDEN STAR, 'B' DRIVE,
HARBART ST. - TYPICAL SECTION
(PUBLIC STREET PER CITY STANDARDS) N.T.S.



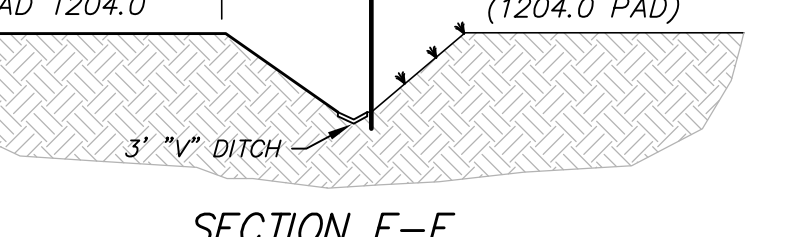
SECTION B-B
N.T.S.



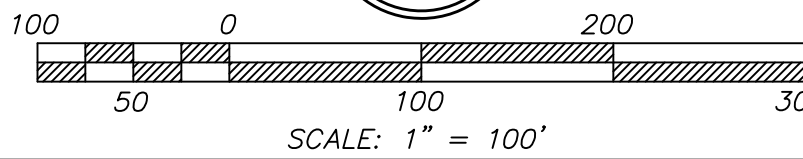
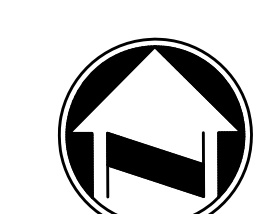
SECTION C-C
N.T.S.



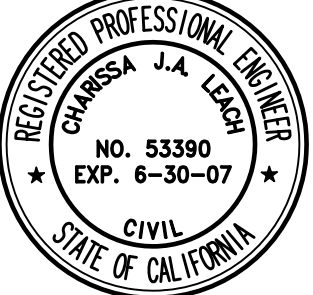
SECTION D-D
N.T.S.



SECTION E-E
N.T.S.



MAP PREPARED BY
adkan
ENGINEERS
Civil Engineering Surveying Planning
6820 Airport Drive, Riverside, CA 92504
Tel:(951) 688-0241 Fax:(951) 688-0599



REV.	DESCRIPTION	APPR.	DATE

PREPARATION DATE : MAY 2005
REVISED : OCTOBER 2005
TENTATIVE TRACT NO. 33029