



**A G E N D A**  
**BOARD OF EDUCATION MEETING**  
**RIVERSIDE UNIFIED SCHOOL DISTRICT**  
**Board Room**  
**6735 Magnolia Avenue, Riverside, California**

**BOARD OF EDUCATION:**  
**MRS. GAYLE CLOUD**  
**PRESIDENT**  
**CHARLES L. BEATY, Ph.D.**  
**VICE PRESIDENT**  
**MRS. KATHY ALLAVIE**  
**CLERK**  
**MR. TOM HUNT**  
**MEMBER**  
**MRS. PATRICIA LOCK-**  
**DAWSON, MEMBER**

**Closed Session – 5:00 p.m.**

**June 3, 2013**

**Open Session – 5:30 p.m.**

---

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification of accommodation in order to participate in a meeting should direct such request to the District Superintendent at 788-7135, Ext. 80402 at least 48 hours before the meeting, if possible.

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's administrative offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

*At approximately 9:00 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:30 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end at 9:30 p.m.*

**CALL MEETING TO ORDER – 5:00 p.m.**

**ESTABLISHMENT OF A QUORUM OF THE BOARD OF EDUCATION**

**PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS**

**CLOSED SESSION**

The Board of Education will recess to Closed Session at 5:00 p.m. to discuss:

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6

District Representative:	Rick L. Miller, Ph.D., District Superintendent
Employee Organizations:	Riverside City Teachers Association California School Employees Association

3. Consideration of Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957

**RECONVENE OPEN SESSION**

June 3, 2013

The Board of Education will convene in Open Session at 5:30 p.m.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to our flag will be led by Rachel Heil, 6<sup>th</sup> grade Victoria Elementary School student.

### **GROUP PERFORMANCE**

The Martin Luther King High School Saxophone Choir will perform for the Board of Education.

	<u>Oral Report Assigned To</u>	<u>For Board</u>	<u>Page</u>
<b><u>SECTION A – PRESENTATIONS</u></b>			
<b>A.1 Recognition of John W. North High School’s International Baccalaureate (IB) Diploma Candidates</b>	Asst. Supt. Inst. Services (7-12)		1
<i>The Board of Education will recognize the 35 John W. North High School’s International Baccalaureate Diploma candidates.</i>			
<b>A.2 Recognition of the John W. North High School Boys’ Swim Team, CIF Southern Section Division III Swimming Champions</b>	Asst. Supt. Inst. Services (7-12)		2
<i>The Board of Education will recognize the John W. North High School Boys’ Swim Team, which has been named the CIF Southern Section, Division III Swimming Champions.</i>			
<b>A.3 Recognition of the John W. North High School Boys’ Tennis Team, CIF Southern Section Division 4 Tennis Champions</b>	Asst. Supt. Inst. Services (7-12)		3
<i>The Board of Education will recognize the John W. North High School Boys’ Tennis Team, which has been named the CIF Southern Section, Division 4 Tennis Champions.</i>			
<b>A.4 Recognition of the RUSD Middle School Students Selected for the 2013 Tech Trek Math/Science Camp</b>	Asst. Supt. Inst. Services (7-12)		4
<i>The Board of Education will recognize seven RUSD middle school girls selected to participate in the American Association of University Women’s 2013 Tech Trek Math/Science Camp, to be held on June 23-29 at the University of California, San Diego.</i>			
<b>A.5 Recognition of Martin Luther King High School Students Who Participated in Broadway LA’s Jerry Herman Awards</b>	Asst. Supt. Inst. Services (7-12)		5

*The Board of Education will recognize Martin Luther King High School students Lei Lei Hawkins, Erin Metz, and Ryan Slagle, who participated in Broadway LA's Jerry Herman Awards at the Pantages Theater in Los Angeles.*

**A.6 Recognition for the Dedication and Commitment to *The Pythagoras Project***

Asst. Supt.  
Inst. Services  
(7-12)

6

*The Board will recognize and thank the RUSD Pythagoras Project participants and staff.*

**A.7 Recognition of RUSD's Teaching American History Project Teachers**

Asst. Supt.  
Inst. Services  
(7-12)

7-15

*Instructional Services Specialist Barb Libolt will recognize the RUSD's Teaching American History Project teachers.*

## **SECTION B – PUBLIC INPUT**

*Public Input provides an opportunity for citizens to make suggestions, identify concerns, or request information about matters affecting the school District for items **NOT on the agenda**. Complaints against employees will normally be heard in Closed Session, and the District's complaint procedure should be followed before discussion with the Board.*

*Individuals or groups who wish to address the Board are requested to fill out a "Request to Address the Board of Education" card located on the table at the back of the Board Room. Comments or presentations should be limited to five minutes or less.*

*Pursuant to the Brown Act, Board of Education members cannot discuss or take action on any item which does not appear on the Consent and Action Calendars of the agenda. The Board of Education may provide a reference to staff or other resources of information, request staff to report back at a subsequent meeting, or direct staff to place an item on a future agenda.*

## **SECTION C – DISTRICT EMPLOYEE GROUP REPORTS**

**C.1 RASM Presentation by Mr. Gary Reller, President, Riverside Association of School Managers**

District  
Superintendent

*Mr. Gary Reller will report on the activities and accomplishments of the Riverside Association of School Managers (RASM).*

**C.2 Riverside Council PTA Presentation by Ms. Marilyn Orens, President**

District  
Superintendent

*Ms. Marilyn Orens will report on the activities and accomplishments of the Riverside Council Parent Teacher Association (PTA).*

## **SECTION D – SUBCOMMITTEE REPORT**

### **D.1 Board Finance Subcommittee Report**

Dr. Beaty Report

*The Board of Education will receive a report from the Board Finance Subcommittee.*

## **SECTION E – CONSENT**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_ Vote\_\_\_\_\_

*All items listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be removed from the Consent Calendar.*

### **E.1 Minutes of Board Meeting**

District Superintendent Consent 16-19

*May 20, 2013 – Regular Board Meeting*

### **E.2 Acceptance of Gifts and Donations to the District**

Deputy Supt. Business Consent 20-21

*Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.*

### **E.3 Warrant List No. 18**

Deputy Supt. Business Consent 22-27

*The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.*

### **E.4 Approval of Change Order No. 3 – Purchase Order C6002369 – Bid No. 2011/12-88 – Category 18 – Specialties – John W. North High School Athletic Facilities Master Plan**

Deputy Supt. Business Consent 28-31

*A change is recommended in the scope of work for the Specialties at the John W. North High School Athletic Facilities Master Plan.*

<b>E.5</b>	<b>Approval of Change Order No. 4 – Purchase Order C6002370 – Bid No. 2011/12-76 – Category 6 – Concrete – John W. North High School Athletic Facilities Master Plan</b>	Deputy Supt. Business	Consent	32-35
	<i>A change is recommended in the scope of work for the Concrete at the John W. North High School Athletic Facilities Master Plan.</i>			
<b>E.6</b>	<b>Board of Education Parent Representatives</b>	Deputy Supt. Business	Consent	36-37
	<i>Requesting approval to designate three parents as Representatives of the Board and to reimburse the representatives for travel expenses incurred while participating in local, state, and national competitions.</i>			
<b>E.7</b>	<b>Conference Fee for Non-Riverside Unified School District Employee</b>	Asst. Supt. Inst. Services (7-12)	Consent	38
	<i>Staff is requesting to pay the registration fee for a Riverside City College employee to attend a mandatory conference as the postsecondary representative in conjunction with the Health Science Capacity Grant.</i>			
<b>E.8</b>	<b>Physical Education Exemptions for High School Students With Severe Medical Conditions</b>	Asst. Supt. Inst. Services (7-12)	Consent	39
	<i>Staff is recommending the exemption of the physical education graduation requirement for junior and senior high school students with severe medical/physical conditions.</i>			
<b>E.9</b>	<b>Riverside Unified School District Representatives to California Interscholastic Federation Southern Section for 2013-14</b>	Asst. Supt. Inst. Services (7-12)	Consent	41-41
	<i>It is recommended that the Board of Education designate the Superintendent, Deputy Superintendent, and Assistant Superintendent, from Riverside Unified School District to be representatives of the Riverside Unified School District to the California Interscholastic Federation (CIF) for the 2013-14 school year.</i>			
<b>E.10</b>	<b>Recommended Actions From the Administrative Hearing Panel and/or the Executive Director, Pupil Services/SELPA and Adoption of the Findings of Fact for All Approved Cases</b>	Exec. Director Pupil Serv./SELPA	Consent	Confidential Insert
	<b>Cases for Expulsion With a Recommendation for Suspended Expulsion</b>			

*Education Code Section 48917 provides that a student who has been recommended for expulsion may have the expulsion suspended by the Board of Education. The suspended expulsion is valid for the term of the original expulsion order. The student is placed upon school probation, assigned to a school program, and must remain there until the conditions identified in the Rehabilitation Plan are met.*

*Student Cases: #2012-135, #2012-139, #2012-145, #2012-148; #2012-153*

### **Cases for Readmission After Expulsion**

*Students expelled from the Riverside Unified School District who have successfully completed the conditions stipulated in their rehabilitation plan may apply for readmission (RUSD Rules and Regulations #5144.1).*

*Student Cases: #2011-179, #2012-00R, #2012-014*

### **Cases for Denial of Readmission After Expulsion**

*Education Code Section 48916 requires a review of all expelled students for readmission. Students who have not satisfied the conditions of the Rehabilitation Plan that was ordered when the student was expelled or who continue to pose a danger to students or staff or of disruption to the instructional process, may be denied readmission to the schools of the district.*

*The Board of Education must act to continue the assignment of the student to an alternative educational placement per Rules & Regulations #5144.1.*

*Student Cases: #2005-023, #2005-182, #2006-00F, #2006-143, #2006-191, #2007-009, #2007-071, #2007-149, #2007-169, #2007-245, #2008-050, #2008-089, #2008-111, #2008-117, #2008-132, #2008-142, #2008-155, #2008-191, #2008-206, #2008-224, #2008-234, #2008-246, #2009-00Y, #2009-01P, #2009-04P, #2009-015, #2009-027, #2009-038, #2009-066, #2009-129, #2009-146, #2009-149, #2009-172, #2009-202, #2009-205, #2009-222, #2009-228, #2010-002, #2010-005, #2010-00Q, #2010-00S, #2010-00O, #2010-01P, #2010-03P, #2010-037, #2010-045, #2010-062, #2010-069, #2010-079, #2010-09P, #2010-093, #2010-113, #2010-127, #2010-133, #2010-142, #2010-143, #2010-145, #2010-149, #2010-171, #2010-179, #2010-184, #2010-211, #2011-00A, #2011-00I, #2011-00O, #2011-00Q, #2011-010, #2011-012, #2011-02P, #2011-03P, #2011-030, #2011-035, #2011-036, #2011-038, #2011-04P, #2011-05P, #2011-063, #2011-066, #2011-07P,*

#2011-077, #2011-088, #2011-089, #2011-08P, #2011-09P, #2011-093, #2011-100, #2011-102, #2011-104, #2011-107, #2011-109, #2011-11P, #2011-114, #2011-118, #2011-126, #2011-131, #2011-132, #2011-133, #2011-136, #2011-155, #2011-174, #2011-170, #2011-173, #2011-175, #2011-186, #2012-00C, #2012-00F, #2012-00G, #2012-00H, #2012-00N, #2012-00P, #2012-01P, #2012-02P, #2012-00T, #2012-002, #2012-038, #2012-03P, #2012-05P, #2012-043, #2012-054, #2012-062, #2012-065, #2012-066, #2012-069, #2012-073, #2012-074, #2012-082, #2012-083, #2012-098, #2012-103

### **Cases for Reinstatement After Suspended Expulsion**

*Education Code Section 48917 provides that a student on a suspended expulsion may be reinstated by action of the Board of Education when the student has satisfactorily completed the conditions identified in the Rehabilitation Plan ordered at the time the student was expelled.*

*Student Cases: #2009-187, #2009-258, #2010-035, #2011-053, #2011-080, #2011-081, #2011-092, #2011-101, #2011-121, #2011-122, #2011-149, #2011-163, #2011-167, #2012-015, #2012-022, #2012-027, #2012-028, #2012-031, #2012-034, #2012-037, #2012-046, #2012-047, #2012-056, #2012-080, #2012-086, #2012-091, #2012-092*

### **Case for Denial of Admission of Students Expelled by Another School District**

*Education Code Section 48915 permits school districts to enroll a student expelled by another school district for certain specific violations following a hearing in which the receiving school district determines the student does not represent a threat to the safety of students or staff or of disrupting the instructional program.*

*Student Case: #2012-00V*

#### **E.11 Certificated Personnel Assignment Order CE 2012/13-18**

Asst. Supt.  
Human Res.

Consent 42-46

*The latest District's management, certificated personnel actions are presented to the Board of Education for approval.*

#### **E.12 Classified/Non-Classified Personnel Assignment Order CL 2012/13-18**

Asst. Supt.  
Human Res.

Consent 47-50

*The latest District's classified personnel actions are presented to the Board of Education for approval.*

## **SECTION F – REPORT/DISCUSSION**

- |            |   |   |        |       |
|------------|---|---|--------|-------|
| <b>F.1</b> | <b>Hispanas Organized for Political Equality (HOPE) Education and Internet Safety</b>   | Asst. Supt.<br>Inst. Services<br>(7-12) | Report | 51-53 |
|            | <i>Students from Arlington High School will provide a report on Education and Internet Safety.</i>  |   |        |       |
| <b>F.2</b> | <b>2013-14 Budget Development</b>   | Deputy Supt.<br>Business                | Report | 54-58 |
|            | <i>It is recommended that the Board of Education consider a status report and provide input on the 2013-14 Budget Development process.</i>  |   |        |       |
| <b>F.3</b> | <b>Riverside Adult School (RAS) – Possible Plan for 2013-14 and 2014-15</b>   | Asst. Supt.<br>Inst. Services<br>(7-12) | Report | 59-68 |
|            | <i>Riverside Adult School (RAS) staff will report on a possible plan to provide for an adult education program for 2013-14 and 2014-15.</i> |   |        |       |

## **SECTION G – ACTION**

- |            |   |                            |        |       |
|------------|---|----------------------------|--------|-------|
| <b>G.1</b> | <b>Resolution No. 2012/13-49 – Resolution of the Board of Education of the Riverside Unified School District to Determine Uses of the Monies Received From the Education Protection Account for the Current Fiscal Year</b>   | Deputy Supt.<br>Business   | Action | 69-72 |
|            | <i>Article XIII, Section 36 of the California Constitution effective November 7, 2012 requires school districts to make spending determinations for monies received from the Education Protection Account (EPA) in an open session of a public meeting. Funds are not to be used for salaries and benefits of administrators or administrative costs. Further requirements include posting to the District website an annual accounting of how much EPA funding was received and how that money was spent and, an annual independent financial and compliance audit to verify the EPA funds were properly expended.</i> |                            |        |       |
|            | Moved_____ Seconded_____ Vote_____  |                            |        |       |
| <b>G.2</b> | <b>Resolution No. 2012-13-50 – Resolution Ordering Consolidated Governing Board Member Biennial Election, Specifications of the Election Order, and Request for Consolidation</b>   | District<br>Superintendent | Action | 73-75 |
|            | <i>In order to meet the requirements of Education Code Sections 5304, 5322, and 5340, and Elections Code Section 1302 (b)(3),</i>   |                            |        |       |



*the Board of Education is required to adopt a resolution which contains the Specifications of the Election Order and Request for Consolidation.*

Moved\_\_\_\_\_ Seconded\_\_\_\_\_ Vote\_\_\_\_\_

## **SECTION H – CONCLUSION**

### **H.1 Board Members' Comments**

### **H.2 Superintendent's Announcements**

### **H.3 Agenda Items for Future Meetings Monday, June 17, 2013 – Regular Board Meeting**

## **ADJOURNMENT**

The next regular meeting of the Board of Education is scheduled for Monday, June 17, 2013. The meeting will be called to order at 4:30 p.m. in the Board Room at 6735 Magnolia Avenue, Riverside, California. The Board will adjourn to Closed Session from 4:30 to 5:30 p.m., at which time the Board of Education will reconvene in Open Session.

**Board Meeting Agenda  
June 3, 2013**

Topic: Recognition of John W. North High School's International Baccalaureate (IB) Diploma Candidates

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services  
Ms. Christine Schive, IB Advisor, John W. North High School

Responsible  
Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Presentation

Short Description: The Board of Education will recognize the 35 John W. North High School's International Baccalaureate Diploma candidates.

---

---

**DESCRIPTION OF AGENDA ITEM:**

John W. North High School's International Baccalaureate Diploma candidates will be recognized by the Board of Education.

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** Presentation only. No action is requested.

---

---

**ADDITIONAL MATERIAL:** None

## **Riverside Unified School District**

---

3380 14<sup>th</sup> Street • Riverside, CA • 92501

### **Board Meeting Agenda June 3, 2013**

Topic: Recognition of the John W. North High School Boys' Swim Team, CIF Southern Section Division III Swimming Champions

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Responsible

Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Presentation

Short Description: The Board of Education will recognize the John W. North High School Boys' Swim Team, which has been named the CIF Southern Section, Division III Swimming Champions.

---

---

#### **DESCRIPTION OF AGENDA ITEM:**

The Board of Education will honor the John W. North High School Boys' Swim Team, which has been named the CIF Southern Section Division III Swimming Champions. This is the first CIF swimming title won by the school in North's 48-year history. Several individuals also posted records and one student, Kyle Perez, earned the first two individual CIF Champion swimming titles in North history. Specific achievements include: 200 Individual Medley Champion – Kyle Perez (1:54.22 – a new North record and the first Individual CIF title in North history); 500 Freestyle Champion – Kyle Perez (4:33.17 – a new North record and the second individual CIF title in North history); 200 Freestyle Relay Champions – Noah Schlenk, Austin Borja, Sedtavut Nilaad and Edgar Zetina (1:28.94 – a new North record); 400 Freestyle Relay Champions – Noah Schlenk, Austin Borja, Cristian Moncayo and Kyle Perez (3:12.94 – a new North record).

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** None. Presentation only.

---

---

**ADDITIONAL MATERIAL:** None

**Board Meeting Agenda  
June 3, 2013**

Topic: Recognition of the John W. North High School Boys' Tennis Team, CIF Southern Section Division 4 Tennis Champions

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Responsible

Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Presentation

Short Description: The Board of Education will recognize the John W. North High School Boys' Tennis Team, which has been named the CIF Southern Section, Division 4 Tennis Champions.

---

---

**DESCRIPTION OF AGENDA ITEM:**

The Board of Education will honor the John W. North High School Boys' Tennis Team, which has been named the CIF Southern Section Division 4 Tennis Champions. This is the first CIF tennis title won by the school.

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** None. Presentation only.

---

---

**ADDITIONAL MATERIAL:** None

**Board Meeting Agenda  
June 3, 2013**

Topic: Recognition of the RUSD Middle School Students Selected for the 2013 Tech Trek Math/Science Camp

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Responsible

Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Presentation

Short Description: The Board of Education will recognize seven RUSD middle school girls selected to participate in the American Association of University Women's 2013 Tech Trek Math/Science Camp, to be held on June 23-29 at the University of California, San Diego.

---

**DESCRIPTION OF AGENDA ITEM:**

The Board of Education will recognize seven RUSD seventh grade girls who were selected by the Riverside Branch of the American Association of University Women (AAUW) to participate in the 2013 Tech Trek math/science camp, to be held this summer on the University of California, San Diego campus. Tech Trek is a program of the American Association of University Women, California. Girls who are in 7<sup>th</sup> grade, going into 8<sup>th</sup> grade, go through a rigorous selection process to receive full scholarships to a week-long math/science camp at one of 10 universities throughout California. This year, the Riverside Branch of the AAUW has selected seven girls for this opportunity. They are: Jestina Yvette Kassim, Precious Garcia, and Samantha Interiano from Central Middle School; Michelle Boulos and Savannah Esqueda from Matthew Gage Middle School; Alexa Wilbert from Frank Augustus Miller Middle School, and Susan Su from Amelia Earhart Middle School.

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** None. Presentation only.

---

**ADDITIONAL MATERIAL:** None

**Board Meeting Agenda  
June 3, 2013**

Topic: Recognition of Martin Luther King High School Students Who Participated in Broadway LA's Jerry Herman Awards

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Responsible

Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Presentation

Short Description: The Board of Education will recognize Martin Luther King High School students Lei Lei Hawkins, Erin Metz and Ryan Slagle, who participated in Broadway LA's Jerry Herman Awards at the Pantages Theater in Los Angeles.

---

**DESCRIPTION OF AGENDA ITEM:**

The Board of Education will recognize Martin Luther King High School students Lei Lei Hawkins, Erin Metz and Ryan Slagle for their participation in Broadway LA's Jerry Herman Awards, held at the Pantages Theater on May 19, 2013. Lei Lei won Best Cameo for her role as the Jail Matron in King's production of *Hairspray*. Peter Pan's Cathy Rigby presented Lei Lei with her award. Erin and Ryan performed in the Jerry Herman Awards show and were honored for their work in *Hairspray* as well. They also competed for a chance to go to the Jimmy awards in New York.

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** None. Presentation only.

---

**ADDITIONAL MATERIAL:** None

**Board Meeting Agenda  
June 3, 2013**

Topic: Recognition for the Dedication and Commitment to *The Pythagoras Project*

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Responsible

Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Presentation

Short Description: The Board will recognize and thank the RUSD *Pythagoras Project* participants and staff.

---

**DESCRIPTION OF AGENDA ITEM:**

The Board of Education will recognize Riverside City College faculty partners, University of California, Riverside (UCR) faculty partners, UCR Extension staff partners, and Architecture, Engineering, Construction, Operation's Associate Vice President of Architecture for their dedication and commitment to RUSD's California Math Science Partnership (CaMSP) *The Pythagoras Project*.

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** Presentation only. No action required.

---

**ADDITIONAL MATERIAL:** None

**Board Meeting Agenda  
June 3, 2013**

Topic: Recognition of RUSD's Teaching American History Project Teachers

Presented by: Ms. Barbara Libolt, Instructional Services Specialist

Responsible

Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Presentation

Short Description: Instructional Services Specialist Barb Libolt will recognize the RUSD's Teaching American History Project teachers.

---

**DESCRIPTION OF AGENDA ITEM:**

As it has been eliminated from the federal budget, RUSD's Teaching American History Project, which originated in 2005, will end as of June 30, 2013. Instructional Services Specialist Barb Libolt will recognize the District's Teaching American History Project teachers and thank them for the years they have invested in their own professional growth for the sake of student achievement.

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** Presentation only. No action is requested.

---

**ADDITIONAL MATERIAL:** PowerPoint

Attached: Yes



# “Becoming an Historian”



*Recognition of RUSD’s Teaching American History Project*



# RUSD Teaching American History Project

- Two previous grants (*2005-2008* & *2008-2011*)
- *July 2011*, RUSD received \$667,000 to support two additional years of targeted professional development in support of student achievement
- *July, 2012*, removed from federal budget



# RUSD Teaching American History Accomplished Goals and Objectives

- Highlights of the last few years included:
  - *Guest Scholar Presentations*
  - *Professional Development Workshops*
  - *Classroom Observations & Instructional Coaching*
  - *Content Knowledge Readings & Resources*
  - *Educational Field Trips*
  - *Summer Study Colloquiums*



# 2010-2011 Summer Study Colloquium

## *Washington, D.C.*

*Library of Congress/Smithsonian Museum of American History*



*John Brown's Fort; Harper's Ferry, West Virginia*



# Teaching American History Impact on RUSD Student Achievement

- In 2007-2008 (*start of TAH II*), 50.2% of TAH students scored Proficient or Advanced score on the CST-HSS.
- In 2011-2012, 61% of TAH students scored Proficient or Advanced on the CST-HSS.

# Program Staff

- Michael Gull, Staff Development Specialist and Program Coordinator

# Participant Recognition

## Central Middle School

- Monic Dugan
- Maria Gonzalez
- Adriana Padilla

## Chemawa Middle School

- Teresa Burns
- Tracie Carroll
- Paula Scott

## Amelia Earhart Middle

### School

- Mike Montegna
- Patricia Morgan

## Matthew Gage Middle

### School

- Robert Alvarez

## Frank Augustus Miller Middle School

- Danny Genung
- Daniel McCloud
- April Rusovick
- Scott Schanz

## Sierra Middle School

- Roman Comaduran
- Julie Gowell
- Phil Kasinski
- Edwin Rumsey
- Vivian Rumsey

## University Heights Middle

### School

- Giselle O'Reilly
- Lisa Nyaggah

## Riverside STEM Academy

- Eric Mayhew

## Arlington High School

- Tracie Andreski
- John Costa
- Luis Diaz
- Leticia Hilton
- Margaret Howell
- Gary Mares
- Steve Stearns

## ML King, Jr. High School

- Jalyn Barnard
- Dan Cleary
- Mac Cleary
- Courtney Hare
- Jessica Jimenez
- Kevin LeDuc
- Dan Peirce
- Brad Peters
- Carolyn Power
- Andy Power

## J.W. North High School

- Jennifer Foster
- Luis Fuentes
- Cherilynn Hollowell
- Matt Saucedo

## Poly High School

- Pamela Beck
- Cheston Booth
- Eddie Jones
- Susan Magdolen
- Chris MarkerMorse
- Jerry McKinnie
- Kelly Poelstra-Hernandez
- Nathan Rivera

## Ramona High School

- Tracy Cauthen
- Donna Krause
- Matt Walter
- Monica Ward

## Abraham Lincoln High School

- Glenda Jones

## Educational Options

### Campus Programs

- Gerald Matta



# Questions?





UNOFFICIAL

This is an uncorrected copy of Board Minutes. The Minutes do not become official until they are approved by the Board at the next meeting.

**RIVERSIDE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
MONDAY, MAY 20, 2013  
BOARD ROOM  
6735 MAGNOLIA AVENUE, RIVERSIDE, CALIFORNIA**

**CALL THE MEETING TO ORDER**

Mrs. Cloud, Board President, called the meeting to order at 4:30 p.m.

**MEMBERS PRESENT**

Mrs. Gayle Cloud, President; Dr. Charles L. Beaty, Vice President; Mrs. Kathy Allavie, Clerk; Mr. Tom Hunt, Member; and Mrs. Patricia Lock-Dawson, Member.

Also present were District Superintendent, Dr. Rick L. Miller, members of the staff, and other interested citizens.

**PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS**

The Board adjourned to Closed Session at 4:30 p.m.

**CLOSED SESSION**

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6  
District Representative: Rick L. Miller, Ph.D., District Superintendent  
Employee Organizations: Riverside City Teachers Association  
California School Employees Association
3. Consideration of Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957

**RECONVENE OPEN SESSION**

The Board reconvened in Open Session at 5:30 p.m. Mrs. Cloud announced that no formal action was taken during Closed Session. The Board observed a moment of silence for the people whose lives have been tragically affected today by the massive tornado that hit the Oklahoma City area.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to our flag was led by Parker Pate, 6<sup>th</sup> grade Andrew Jackson Elementary School student.

**GROUP PERFORMANCE**

The Sierra Middle School Band performed for the Board of Education.

**SECTION A – PRESENTATIONS**

**A.1 Riverside Educational Enrichment Foundation (REEF) Presentation of AVID Scholarships in Honor of Mrs. Maxine Frost and Mr. Lewis Vanderzyl**

**A.2 Recognition of AVID Graduates Class of 2013**

**A.3 Recognition of John W. North High School as an AVID National Demonstration School**

**A.4 Recognition for American Mathematics Contest****A.5 Recognition of RIMS Science Fair Winners and Science Olympiad****SECTION B – REPORTS BY HIGH SCHOOL REPRESENTATIVES**

**B.1 Reports presented by Arlington, Martin Luther King, Abraham Lincoln High Schools, Educational Options/Riverside Virtual School, John W. North, Riverside Polytechnic, and Ramona High Schools Student Board Representatives.**

**SECTION C – PUBLIC INPUT**

The following individuals addressed the Board of Education regarding the Riverside Adult School (RAS): Ms. Debbie Dodough (provided a packet of information), Ms. Ingrid Brown, and Ms. Jean Anderson. Mr. Dennis López thanked the administrators from RUSD who attended the 15<sup>th</sup> Annual Inland Empire Scholarship Fund (IESF) Banquet.

**SECTION D – DISTRICT EMPLOYEE GROUP REPORT**

**D.1 California School Employees Association (CSEA) Presentation by Mr. Richard Carpenter, President, Riverside Unified School District, Chapter #506**

**D.2 Riverside Council Parent Teacher Association (PTA) Presentation by Ms. Marilyn Orens, President**

**SECTION E – SUBCOMMITTEE REPORTS****E.1 Board Finance Subcommittee Report**

The Board of Education received a report from Dr. Beaty regarding the Board Finance Subcommittee.

**E.2 Board Instruction Subcommittee Report**

The Board of Education received a report from Mrs. Lock-Dawson regarding the Board Instruction Subcommittee.

**E.3 Board Operations Subcommittee Report**

The Board of Education received a report from Mr. Hunt regarding the Board Operations Subcommittee.

**SECTION F – CONSENT**

Approval of the Consent Calendar was moved by Dr. Beaty and seconded by Mr. Hunt and unanimously approved by members present. Items in the Consent Calendar have been published with the agenda and copies are on file in the District administrative offices.

The Board took a break from 8:22 to 8:35 p.m.

**SECTION G – ACTION****G.1 New High School Course Proposal for International Baccalaureate (IB) Mathematical Standards (Standard Level)**

Dr. Bill Ermert, Assistant Superintendent, Instructional Services 7-12, introduced Ms. Anne Marie Montgomery, Instructional Services Specialist, 7-12 Mathematics, who reviewed a PowerPoint discussing the new high school mathematics course, IB Mathematical Studies (Standard Level) that was being submitted for approval.

The item was moved by Mrs. Lock-Dawson and seconded by Mrs. Allavie and unanimously approved by members present to approve IB Mathematical Studies (Standard Level).

## **G.2 New High School Course Proposals for: Introduction to Law, Introduction to Education, and Exploring Computer Science**

Mr. Jorge Perez, Instructional Services Specialist, Career and College Readiness Specialist 7-12, reviewed a PowerPoint regarding the New High School Course Proposals for Introduction to Law, Introduction to Education, and Exploring Computer Science that were being submitted for approval.

The item was moved by Mrs. Lock-Dawson and seconded by Dr. Beaty and unanimously approved by members present to approve the new high school courses as submitted.

## **G.3 Approval of Nutrition Services Meal Price Adjustment for 2013-14**

Mr. Michael Fine, Deputy Superintendent, Business Services and Governmental Relations, stated that staff is recommending that the Board of Education approve the recommended Nutrition Services meal price adjustments for 2013-14.

The item was moved by Mr. Hunt and seconded by Mrs. Allavie and unanimously approved by members present to approve the Nutrition Services Meal Price Adjustment for 2013-14.

## **SECTION H – CONCLUSION**

### **H.1 Board Members' Comments**

Mrs. Allavie indicated that the choirs who performed Mozart's Coronation Mass were spectacular. She discussed the Inland Congregations United for Change (ICUC) meeting that she attended on May 14, which was a gathering of parents and community members who talked about the ways their children can obtain more information about college. She discussed her concerns that a lot of students do not have the opportunity to participate in Advancement Via Individual Determination (AVID). She voiced her opinion that ICUC's goals seems to be to help parents and students access more information about college and she would like to see RUSD work with them. Mrs. Allavie said the RUSD Summer Activity Fair that was held at the Riverside Plaza this weekend was a great event.

Mrs. Lock-Dawson agreed that the RUSD Summer Activity Fair was a fabulous event and that she would like to see the District do it again. She discussed the AVID recognition this evening and said she would be interested in finding out the number of scholarship dollars for 2013 that the students will be receiving, the total number of RUSD academic award winners at the national and state level, and the number of CIF championships.

Mr. Hunt mentioned that he and Mrs. Cloud attended the California School Boards Association (CSBA) Delegate Assembly on May 18 and 19. He suggested that if he does not have to be a CSBA Delegate to serve on the Legislative Affairs Committee, he would be happy for another Board member to have the opportunity to serve in his place. He discussed the National Association for the Advancement of Colored People (NAACP) Banquet on May 16 and the recognition of Dr. Miller, Coach Mike Bartee, and several RUSD students. He said that he was very proud of the kind words that NAACP

President Woodie Rucker-Hughes had to say about RUSD. In closing, Mr. Hunt shared that he attended his daughter Taylore's graduation two weeks ago.

Dr. Beaty said that he also met with the ICUC group and he feels that a communication problem has been identified, and he is absolutely interested in helping the students. He discussed the Good Morning Riverside program where Dr. Miller was the presenter. Dr. Beaty provided Board members with a handout from a meeting that he attend on May 15, the American Association of University Women (AAUW). He mentioned his attendance at the RUSD Masterworks Concert on May 15 and the Riverside Sports Hall of Fame on May 19.

Mrs. Cloud indicated that there have been many staff recognitions recently including Dr. Miller and Mr. Fine. She thanked Mrs. Rucker-Hughes and Mrs. Cowder for their work in preparing for the Educational Summit for Families in Transition Conference. She discussed her attendance at the CSBA Delegate Assembly.

## **H.2 Superintendent's Announcements**

Dr. Miller indicated that employees were recognized for the Day of the Teacher and Classified Employees Week. He discussed his attendance at the following events: Riverside Kingsmen Pop's Concert on May 8; the Dedication of the Central MPR in honor of Lewis J. Vanderzyl on May 10, Educational Summit for Families in Transition at Matthew Gage Middle School organized by Ms. Woodie Rucker-Hughes and the IESF Scholarship Banquet where \$250,000 was raised for scholarships on May 11; Singh Chevrolet Parent Appreciation Night events for Middle and High School students on May 15 and 16; RUSD Summer Activity Fair, John W. North High School Fundraiser "Drive a Ford", California School Employee Association (CSEA) BBQ, and The Riverside Hoe Down on May 18; and the Riverside County Office of Education (RCOE) Celebrating Educators Luncheon on May 7. In closing, Dr. Miller thanked Mr. Chuck Hiroto for all of his contributions over the years.

## **H.3 Next Board Meeting: June 3, 2013**

### **ADJOURNMENT**

Mrs. Cloud adjourned the Public Session at 9:44 p.m., in memory of Lt. Col. Nick Beers, former JROTC teacher at Arlington, Martin Luther King, Riverside Polytechnic, and Ramona High Schools; Mrs. Elaine Ehresmann, former University Heights and John W. North High School teacher; and Ms. Barbara Kazmierski, former Instructional Aide at Bryant Elementary School.

Kathy Allavie  
Clerk  
Board of Education

## **Riverside Unified School District**

---

3380 14<sup>th</sup> Street • Riverside, CA • 92501

### **Board Meeting Agenda June 3, 2013**

Topic: Acceptance of Gifts and Donations to the District

Presented by: Donna Manson, Account Clerk, Business Services

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

---

#### **DESCRIPTION OF AGENDA ITEM:**

The District has received the following gifts and donations:

- Louisa May Alcott Elementary School received \$1,156.86 from Wells Fargo through their United Way Campaign.
- Martin Luther King High School received the following for Odyssey of the Mind:
  - \$200.00 from Paul Davis for City Council
  - \$100.00 from Paul Grewal DDS
  - \$100.00 from Bryant & Larson, Professional Dental Corp.
  - \$100.00 from Faith E. Polk
  - \$300.00 from Lawrence M. & Marilee Clarke
  - \$250.00 from Greater Riverside Chamber of Commerce
  - \$1,000.00 from Mediatemple
  - \$1,250.00 from Dr. A.L. Hough-Everage
  - \$200.00 from Charles L. Beaty, Ph.D.
  - \$500.00 from Riverside Educational Enrichment Foundation
  - \$1,250.00 from Brandman University
- Fremont Elementary School received the following:
  - \$280.00 from Community Book Club to purchase books
  - \$350.00 from their Parent Teacher Association for buses for their 6<sup>th</sup> grade trip

- Victoria Elementary School received \$5,876.00 from Victoria Outdoor Ed. For Science Camp fees for 6<sup>th</sup> grade.

Values are set by donor, and the District has not conducted any independent assessment as to the actual value of the gifted donated item. Inclusion of the value on this report is for information only and does not represent an affirmation of the value.

---

**FISCAL IMPACT: \$12,909.86**

**RECOMMENDATION:** It is recommended that the Board of Education accept the above gifts and donations.

---

---

**ADDITIONAL MATERIAL:** None

**Board Meeting Agenda  
June 03, 2013**

Topic: Warrant List No.18

Presented by: Liz O'Donnell, Account Clerk, Business Services

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent Business Services and Governmental Relations

Type of Item: Consent

Short Description: The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

---

---

**DESCRIPTION OF AGENDA ITEM:**

B-Warrants in excess of \$2,000 issued since last period. Invoices for the claims have been checked and audited by the Business Office. Warrants for the claims have been prepared.

---

**FISCAL IMPACT:** \$ 4,740,713.23

**RECOMMENDATION:** It is recommended that the Board of Education approve the warrants.

---

---

**ADDITIONAL MATERIAL:** Warrant List No. 18

Attached: Yes

# RIVERSIDE UNIFIED SCHOOL DISTRICT

## Commercial Warrant Listing 2012 - 2013

April 29, 2013 THRU May 10, 2013

B-Warrants In Excess of \$1,999.00 Issued Since Last Period

Claim	Date	Fund	Warrant	Vendor Name	Claim Amount
<b>GENERAL FUND UNRESTRICTED</b>					
211216	04/29/2013	03	14497357	WESTERN MUNICIPAL WATER DISTRICT	\$9,145.49
211224	04/29/2013	03	14497365	AT&T	\$13,503.18
211263	04/29/2013	03	14497402	RECREONICS, INC.	\$3,951.09
211291	04/30/2013	03	14498436	AT&T MOBILITY	\$6,999.14
211364	05/01/2013	03	14499008	TURF STAR, INC.	\$3,133.60
211422	05/02/2013	03	14500716	IMAGING PLUS	\$3,480.50
211424	05/02/2013	03	14500718	M & M COLLISON CENTER	\$3,739.90
211454	05/02/2013	03	14500748	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$45,422.30
211471	05/02/2013	03	14500765	STATE OF CA/DEPT. JUSTICE	\$4,529.00
211482	05/02/2013	03	14500776	BIGGER FASTER STRONGER INC.	\$2,038.50
211483	05/02/2013	03	14500777	RIVERSIDE GATEWAY TO COLLEGE	\$11,335.93
211485	05/02/2013	03	14500779	ARTICULATE GLOBAL, INC.	\$5,592.00
211486	05/02/2013	03	14500780	REACH LEADERSHIP ACADEMY	\$3,012.47
211496	05/03/2013	03	14501541	FAGEN FRIEDMAN & FULFROST, LLP	\$14,256.25
211509	05/03/2013	03	14501554	SOUTHERN CALIFORNIA EDISON CO	\$9,571.43
211524	05/03/2013	03	14501569	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$33,472.50
211525	05/03/2013	03	14501570	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$2,082.70
211599	05/06/2013	03	14501981	CANON BUSINESS SOLUTIONS, INC., WEST	\$4,374.00
211624	05/06/2013	03	14502006	BEESON, TAYLER & BODINE, ATTORNEY AT LAW	\$2,088.20
211646	05/06/2013	03	14502028	CELL BUSINESS EQUIPMENT	\$2,377.39
211672	05/06/2013	03	14502054	PEARSON EDUCATION, INC.	\$374,190.61
211682	05/07/2013	03	14503036	GATEWAY FUND RAISING SERVICE, INC.	\$3,020.00
211688	05/07/2013	03	14503042	MARTIN LUTHER KING ASB	\$2,529.43
211689	05/07/2013	03	14503043	WESTERN MUNICIPAL WATER DISTRICT	\$6,523.02
211690	05/07/2013	03	14503044	WESTERN MUNICIPAL WATER DISTRICT	\$6,082.39
211691	05/07/2013	03	14503045	WESTERN MUNICIPAL WATER DISTRICT	\$5,064.22
211692	05/07/2013	03	14503046	WESTERN MUNICIPAL WATER DISTRICT	\$2,892.86
211699	05/07/2013	03	14503053	TRANSACT COMMUNICATIONS, INC.	\$8,225.00
211700	05/07/2013	03	14503054	RIVERSIDE, CITY OF	\$155,873.74
211702	05/07/2013	03	14503056	SCHOOL HEALTH SERVICES REGISTRY	\$3,807.76
211717	05/07/2013	03	14503071	WEST COAST ARBORISTS, INC.	\$5,600.00
211724	05/07/2013	03	14503078	SPINITAR	\$6,843.06
211757	05/08/2013	03	14504490	NIGRO & NIGRO, PC	\$25,200.00
211831	05/09/2013	03	14505852	WAXIE SANITARY SUPPLY	\$16,286.78
211874	05/10/2013	03	14506027	LOGICAL CHOICE TECHNOLOGIES	\$3,159.01
211875	05/10/2013	03	14506028	LOGICAL CHOICE TECHNOLOGIES	\$7,902.01
211876	05/10/2013	03	14506029	LOGICAL CHOICE TECHNOLOGIES	\$4,050.00
211877	05/10/2013	03	14506030	LOGICAL CHOICE TECHNOLOGIES	\$3,483.01
211878	05/10/2013	03	14506031	LOGICAL CHOICE TECHNOLOGIES	\$8,031.00
211879	05/10/2013	03	14506032	LOGICAL CHOICE TECHNOLOGIES	\$3,839.01



211880	05/10/2013	03	14506033	LOGICAL CHOICE TECHNOLOGIES	\$4,833.00
211881	05/10/2013	03	14506034	LOGICAL CHOICE TECHNOLOGIES	\$9,497.00
211894	05/10/2013	03	14506047	ANYTIME BLINDS & SHUTTERS	\$3,525.63
211900	05/10/2013	03	14506053	BB&T INSURANCE SERVICES OF CALIFORNIA, INC.	\$5,000.00

**TOTAL FOR FUND 03    \$859,564.11**

**GENERAL FUND RESTRICTED 06**

211204	04/29/2013	06	14497345	KEY DATA SYSTEMS	\$16,750.00
211210	04/29/2013	06	14497351	FAMILY SERVICE ASSOCIATION	\$128,804.06
211215	04/29/2013	06	14497356	! # 1 TOUCH-SCREEN TABLET COMPUTER TUTORING	\$2,072.22
211225	04/29/2013	06	14497366	CAMBIUM LEARNING, INC.	\$2,301.24
211229	04/29/2013	06	14497370	NATIONAL GEOGRAPHIC	\$2,673.00
211230	04/29/2013	06	14497371	AREY JONES EDUCATIONAL SOLUTIONS	\$2,861.53
211231	04/29/2013	06	14497372	CRITICAL THINKING CO.	\$3,140.57
211238	04/29/2013	06	14497378	CDW-G	\$5,495.40
211247	04/29/2013	06	14497387	BOOMERANG PROJECT	\$2,570.00
211258	04/29/2013	06	14497397	BONNETT IRRIGATION	\$9,754.77
211271	04/30/2013	06	14498416	EDMENTUM HOLDINGS, INC.	\$5,584.00
211279	04/30/2013	06	14498424	NAPA AUTO PARTS	\$2,574.19
211280	04/30/2013	06	14498425	NEWMAN AARONSON VANAMAN	\$6,000.00
211345	04/30/2013	06	14498490	AMTECH ELEVATORS	\$2,465.00
211358	05/01/2013	06	14499002	WALTERS WHOLESALE ELECTRIC	\$3,911.11
211361	05/01/2013	06	14499005	WALTERS WHOLESALE ELECTRIC	\$7,263.29
211366	05/01/2013	06	14499010	TS COMPUTERS	\$18,449.20
211410	05/02/2013	06	14500704	GRILLO'S FILTER SALES	\$2,525.74
211427	05/02/2013	06	14500721	MONTGOMERY HARDWARE COMPANY	\$6,500.30
211439	05/02/2013	06	14500733	NATIONAL GEOGRAPHIC	\$2,138.40
211442	05/02/2013	06	14500736	CCS PRESENTATION SYS	\$5,940.00
211448	05/02/2013	06	14500742	SCHOOL BASED REIMBURSEMENT PARTNERS LLC	\$3,097.34
211480	05/02/2013	06	14500774	BALLARD & TIGHE	\$3,185.49
211501	05/03/2013	06	14501546	MILESTONES FAMILY LEARNING CENTER	\$2,416.94
211503	05/03/2013	06	14501548	1-ON-1 LEARNING WITH LAPTOPS	\$20,319.75
211504	05/03/2013	06	14501549	! # 1 TOUCH-SCREEN TABLET COMPUTER TUTORING	\$2,711.93
211506	05/03/2013	06	14501551	OXFORD TUTORING, INC.	\$10,896.20
211526	05/03/2013	06	14501571	ELROD FENCE	\$2,924.00
211529	05/03/2013	06	14501574	ALL CITY MANAGEMENT SERVICES, INC.	\$3,096.00
211530	05/03/2013	06	14501575	COYNE & ASSOCIATES EDUCATION CORP.	\$31,729.80
211531	05/03/2013	06	14501576	AUTISM BEHAVIOR CONSULTANTS	\$33,138.23
211532	05/03/2013	06	14501577	APPLIED BEHAVIOR CONSULTANTS, INC.	\$9,227.04
211533	05/03/2013	06	14501578	ACADEMIC TUTORING SERVICE	\$4,316.02
211534	05/03/2013	06	14501579	AAVANZA	\$6,556.94
211551	05/03/2013	06	14501596	NEFF CONSTRUCTION, INC.	\$56,493.30
211583	05/06/2013	06	14501965	HARRIS, DENNIS L.	\$2,000.00
211588	05/06/2013	06	14501970	INLAND LIGHTING SUPPLIES INC	\$7,128.00
211618	05/06/2013	06	14502000	B&H PHOTO	\$7,340.00
211626	05/06/2013	06	14502008	BRAIN HURRICANE, LLC	\$10,716.00
211627	05/06/2013	06	14502009	ACADEMIC ADVANTAGE	\$4,277.00
211628	05/06/2013	06	14502010	APRENDE!	\$3,649.44

211630	05/06/2013	06	14502012	AVID CENTER	\$2,676.00
211656	05/06/2013	06	14502038	YOUR TRAVEL CENTER INC.	\$3,290.20
211674	05/06/2013	06	14502056	SPINITAR	\$6,305.55
211694	05/07/2013	06	14503048	EMPIRE MOWERS, INC.	\$3,182.15
211701	05/07/2013	06	14503055	RISE INTERPRETING, INC.	\$9,900.00
211704	05/07/2013	06	14503058	PROFESSIONAL TUTORS OF AMERICA	\$4,590.00
211705	05/07/2013	06	14503059	SOCO GROUP, INC.	\$18,149.41
211707	05/07/2013	06	14503061	RUSSO, FLECK AND ASSOCIATES	\$52,253.06
211728	05/07/2013	06	14503082	WHEELER PAVING	\$7,500.00
211785	05/08/2013	06	14504518	AMTECH ELEVATORS	\$5,050.00
211807	05/08/2013	06	14504539	ASSOCIATION OF TWO-WAY & DUAL LANGUAGE EDUCATION	\$3,150.00
211808	05/08/2013	06	14504540	NICK RAIL MUSIC	\$4,009.23
211817	05/08/2013	06	14504549	AREY JONES EDUCATIONAL SOLUTIONS	\$10,737.84
211818	05/08/2013	06	14504550	AREY JONES EDUCATIONAL SOLUTIONS	\$6,711.15
211820	05/08/2013	06	14504552	AREY JONES EDUCATIONAL SOLUTIONS	\$3,487.99
211888	05/10/2013	06	14506041	APPLE INC.	\$3,199.86
211889	05/10/2013	06	14506042	APPLE INC.	\$3,449.81
<b>TOTAL FOR FUND 06</b>					<b>\$612,635.69</b>
<b><u>ADULT EDUCATION FUND 11</u></b>					
211202	04/29/2013	11	14497343	INSIGHT MEDIA	\$3,406.84
211498	05/03/2013	11	14501543	HENRY SCHEIN, INC.	\$3,000.00
<b>TOTAL FOR FUND 11</b>					<b>\$6,406.84</b>
<b><u>CAFETERIA SPECIAL REVENUE F</u></b>					
211223	04/29/2013	13	14497364	US FOODS, INC.	\$5,405.31
211232	04/29/2013	13	14497373	GOLD STAR FOODS, INC.	\$24,495.10
211269	04/30/2013	13	14498414	GOLD STAR FOODS, INC.	\$3,211.85
211270	04/30/2013	13	14498415	GOLD STAR FOODS, INC.	\$8,088.89
211283	04/30/2013	13	14498428	GOLD STAR FOODS, INC.	\$12,448.99
211284	04/30/2013	13	14498429	GOLD STAR FOODS, INC.	\$17,579.65
211285	04/30/2013	13	14498430	GOLD STAR FOODS, INC.	\$10,742.71
211286	04/30/2013	13	14498431	GOLD STAR FOODS, INC.	\$13,960.49
211293	04/30/2013	13	14498438	A & R WHOLESALE DISTRIBUTORS INC	\$9,076.21
211297	04/30/2013	13	14498442	P & R PAPER SUPPLY	\$7,917.72
211311	04/30/2013	13	14498456	SUNRISE PRODUCE COMPANY	\$28,515.61
211319	04/30/2013	13	14498464	SUNRISE PRODUCE COMPANY	\$8,706.55
211350	05/01/2013	13	14498994	SUNRISE PRODUCE COMPANY	\$23,376.16
211352	05/01/2013	13	14498996	SUNRISE PRODUCE COMPANY	\$20,958.20
211429	05/02/2013	13	14500723	GOLD STAR FOODS, INC.	\$27,549.65
211431	05/02/2013	13	14500725	GOLD STAR FOODS, INC.	\$2,790.44
211434	05/02/2013	13	14500728	GOLD STAR FOODS, INC.	\$22,630.23
211478	05/02/2013	13	14500772	DEMATTEO'S PIZZA	\$5,544.00
211569	05/03/2013	13	14501613	DEMATTEO'S PIZZA	\$5,312.00
211637	05/06/2013	13	14502019	HOLLANDIA DAIRY	\$43,768.76
211649	05/06/2013	13	14502031	SUNRISE PRODUCE COMPANY	\$14,247.20
211810	05/08/2013	13	14504542	DEMATTEO'S PIZZA	\$5,512.00
211812	05/08/2013	13	14504544	DEMATTEO'S PIZZA	\$2,408.00
211815	05/08/2013	13	14504547	GOLD STAR FOODS, INC.	\$2,688.86

211821	05/08/2013	13	14504553	MORENO BROS. DIST.	\$2,865.55
211825	05/08/2013	13	14504557	SUNRISE PRODUCE COMPANY	\$3,297.40
211826	05/08/2013	13	14504558	SUNRISE PRODUCE COMPANY	\$12,701.48
211862	05/09/2013	13	14505882	GOOD, ALBA	\$4,488.00
211863	05/09/2013	13	14505883	POWELL, DOUG	\$8,517.00
211864	05/09/2013	13	14505884	FRESH START BAKERIES NORTH AMERICA	\$5,936.00
211865	05/09/2013	13	14505885	GOLDEN STATE MANAGEMENT LLC	\$2,620.00
211866	05/09/2013	13	14505886	KNIGHT, ROBERT C.	\$6,727.00
<b>TOTAL FOR FUND 13</b>					<b>\$374,087.01</b>
<b><u>DEFERRED MAINTENANCE FUND</u></b>					
211508	05/03/2013	14	14501553	EDWARDS GLASS & ALUMINUM	\$6,075.00
211681	05/07/2013	14	14503035	FLOOR TECH AMERICA, INC.	\$14,601.20
<b>TOTAL FOR FUND 14</b>					<b>\$20,676.20</b>
<b><u>BUILDING FUND 21</u></b>					
211302	04/30/2013	21	14498447	HMC ARCHITECTS	\$3,657.15
211312	04/30/2013	21	14498457	STANLEY SECURITY SOLUTIONS	\$2,364.99
211315	04/30/2013	21	14498460	HMC ARCHITECTS	\$9,536.36
211323	04/30/2013	21	14498468	NEFF CONSTRUCTION, INC.	\$15,468.05
211327	04/30/2013	21	14498472	INLAND BUILDING COMPANIES	\$15,241.80
211329	04/30/2013	21	14498474	MARINA LANDSCAPE, INC.	\$15,675.95
211547	05/03/2013	21	14501592	NEFF CONSTRUCTION, INC.	\$18,125.60
211549	05/03/2013	21	14501594	MARINA LANDSCAPE, INC.	\$3,938.05
211550	05/03/2013	21	14501595	DOJA, INC.	\$13,250.00
211552	05/03/2013	21	14501597	NEFF CONSTRUCTION, INC.	\$58,929.92
211553	05/03/2013	21	14501598	NEFF CONSTRUCTION, INC.	\$13,273.92
211554	05/03/2013	21	14501599	VALLEY CITIES / GONZALES FENCE INC.	\$2,060.00
<b>TOTAL FOR FUND 21</b>					<b>\$171,521.79</b>
<b><u>CAPITAL FACILITIES FUND 25</u></b>					
211799	05/08/2013	25	14504531	CHOI, CHONG S.	\$2,976.00
<b>TOTAL FOR FUND 25</b>					<b>\$2,976.00</b>
<b><u>SPECIAL RESERVE FUND FOR C.</u></b>					
211324	04/30/2013	40	14498469	JPI DEVELOPMENT GROUP, INC.	\$18,597.20
211332	04/30/2013	40	14498477	WB WALTON ELECTRIC	\$10,912.65
211548	05/03/2013	40	14501593	COLUMBIA STEEL, INC.	\$8,505.35
<b>TOTAL FOR FUND 40</b>					<b>\$38,015.20</b>
<b><u>SELF-INSURANCE FUND 67</u></b>					
211217	04/29/2013	67	14497358	INLAND EMPIRE OCCUPATIONAL MED	\$2,069.72
211388	05/02/2013	67	14500682	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$47,766.61
211392	05/02/2013	67	14500686	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS AS	\$30,596.04
211507	05/03/2013	67	14501552	THOMPSON & COLEGATE	\$12,269.09
211654	05/06/2013	67	14502036	UNION BANK OF CALIFORNIA	\$104,484.00
211836	05/09/2013	67	14505857	THOMPSON & COLEGATE	\$8,901.37
211902	05/10/2013	67	14506055	COMMUNITY ACTION EMPLOYEE ASSISTANC	\$5,530.00
<b>TOTAL FOR FUND 67</b>					<b>\$211,616.83</b>
<b><u>MULTIPLE FUND CODES</u></b>					

211301	04/30/2013	14498446	HMC ARCHITECTS	\$9,994.72
211371	05/01/2013	14499015	TURF STAR, INC.	\$33,976.20
211385	05/02/2013	14500679	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$859,752.13
211386	05/02/2013	14500680	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$511,478.89
211387	05/02/2013	14500681	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$86,311.77
211389	05/02/2013	14500683	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS AS	\$111,709.64
211390	05/02/2013	14500684	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS AS	\$54,313.73
211391	05/02/2013	14500685	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS AS	\$13,475.69
211393	05/02/2013	14500687	METROPOLITAN LIFE INSURANCE COMPANY	\$4,920.97
211394	05/02/2013	14500688	METROPOLITAN LIFE INSURANCE COMPANY	\$5,028.83
211397	05/02/2013	14500691	AMERICAN DENTAL PROF SERVICE	\$8,428.60
211398	05/02/2013	14500692	AMERICAN DENTAL PROF SERVICE	\$7,077.81
211401	05/02/2013	14500695	PACIFIC EDUCATORS, INC	\$2,578.92
211421	05/02/2013	14500715	WAXIE SANITARY SUPPLY	\$8,290.44
211541	05/03/2013	14501586	OFFICE MAX	\$16,111.85
211542	05/03/2013	14501587	OFFICE MAX	\$8,426.00
211543	05/03/2013	14501588	OFFICE MAX	\$4,263.68
211544	05/03/2013	14501589	OFFICE MAX	\$2,568.50
211556	05/03/2013	14501601	BEST, BEST, & KRIEGER, LLP	\$15,992.77
211753	05/08/2013	14504486	RIVERSIDE, CITY OF	\$401,026.39
211838	05/09/2013	14505859	OFFICE MAX	\$20,096.72
211839	05/09/2013	14505860	OFFICE MAX	\$8,563.19
211840	05/09/2013	14505861	OFFICE MAX	\$5,195.01
211841	05/09/2013	14505862	OFFICE MAX	\$2,517.86
211884	05/10/2013	14506037	THE GAS COMPANY	\$13,778.55
<b>TOTAL FOR VARIOUS FUND CODES</b>				<b>\$2,215,878.86</b>
<b>TOTAL OF WARRANTS OVER \$1,999.00</b>				<b>\$4,513,378.53</b>
<b>TOTAL OF WARRANTS UNDER \$1,999.00</b>				<b>\$227,334.70</b>
<b>GRAND TOTAL OF WARRANTS</b>				<b>\$4,740,713.23</b>

**Board Meeting Agenda  
June 3, 2013**

**Topic:** Approval of Change Order No. 3 – Purchase Order C6002369 – Bid No. 2011/12-88 – Category 18 – Specialties – John W. North High School Athletic Facilities Master Plan

**Presented by:** Jane Jumnongsilp, Fiscal Services Manager  
Procurement and Accounts Payable

**Responsible  
Cabinet Member:** Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

**Type of Item:** Consent

**Short Description:** A change is recommended in the scope of work for the Specialties at the John W. North High School Athletic Facilities Master Plan.

---

**DESCRIPTION OF AGENDA ITEM:**

On June 4, 2012, the Board of Education approved Bid No. 2011/12-88 – Category 18 – Specialties – John W. North High School Athletic Facilities Master Plan. The bid was awarded to Inland Building Construction, Inc., and Purchase Order C6002369 was issued in the amount of \$357,500.00. Two subsequent change orders were approved for \$7,066.19, bringing the total amount of the purchase order to \$364,566.19.

District staff is requesting a change in the scope of work for Change Order No. 3 to add three roll up doors at the outside face of the press box windows for additional security.

Change Order No. 3, in the amount of \$15,897.00, brings the total amount of the purchase order to \$380,463.19. Funding for this project is eighty-six percent (86%) from Measure B; and fourteen percent (14%) from Redevelopment.

---

**FISCAL IMPACT:** Change order value of \$15,897.00 is included in the budget for this project.

**RECOMMENDATION:** It is recommended that the Board of Education approve Change Order No. 3, in the amount of \$15,897.00 to Inland Building Construction, Inc. – Purchase Order C6002369, bringing the new total amount of the purchase order to \$380,463.19.

---

**ADDITIONAL MATERIAL:** Request for Change Order No. 3 – Category 18 – Specialties – John W. North High School Athletic Facilities Master Plan.

Attached:      Yes

# CHANGE ORDER

**DSA A# 04-112110**

**File No. 33-H9**

**Distribution to:**

OWNER ☒

ARCHITECT ☒

CONTRACTOR ☒

FIELD ☒

INSPECTOR ☒

DSA ☒

CITY AGENCY ☐

OTHER ☐

**PROJECT:** Riverside Unified School District  
North High School Athletic Facility  
Aquatic Center

**CHANGE ORDER NO.:** 21-18-03

**DATE:** May 3, 2013

**TO:** Inland Building Construction  
323 South Sierra Way  
San Bernardino, CA 92408

**PROJECT NO.:** HMC # 3152131

**CONTRACT FOR:** Aquatic Center &  
Athletic Facility Upgrades

**Bid Category 18**

**You are directed to make the following changes in this Contract:**

Reference attached Items

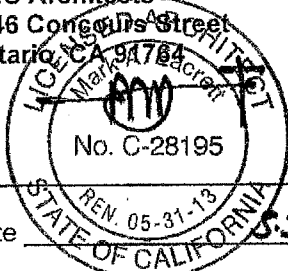
Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was .....	\$	357,500.00
Net change by previously authorized Change Orders .....	\$	7,066.19
The Contract Sum prior to this Change Order was .....	\$	364,566.19
The Contract Sum will be <b>increased</b> by this Change Order .....	\$	15,897.00
The new Contract Sum including this Change Order will be .....	\$	380,463.19
The Contract Time will be changed by [0] Days.		
The Date of Completion as of the date of this Change Order therefore is: October 2, 2013		

**ARCHITECT**  
HMC Architects  
3546 Concord Street  
Ontario, CA 91764

By \_\_\_\_\_  
Date \_\_\_\_\_



**CONTRACTOR**  
Inland Building Construction  
323 South Sierra Way  
San Bernardino, CA 92408

By \_\_\_\_\_  
Date \_\_\_\_\_

**Authorized:**

**OWNER**  
Riverside Unified School District  
3070 Washington Street  
Riverside, CA 92504

By \_\_\_\_\_  
Date \_\_\_\_\_

cc: File-CO.CO

Change Order 21-18-03  
North H.S. Aquatic Center  
May 3, 2013  
Page 2

**ITEM CO: 21.1**  
(COR 37)

Add (3) Cookson SS coiling shutter roll up doors at the outside face of the press box windows.

**Justification:** Additional security/vandalism feature at Press box

**Requested by:** District

**ADD \$ 15,897.00**

**TOTAL CHANGE ORDER AMOUNT                      \$ 15,897.00**



**Board Meeting Agenda  
June 3, 2013**

Topic: Approval of Change Order No. 4 – Purchase Order C6002370 – Bid No. 2011/12-76 – Category 6 – Concrete – John W. North High School Athletic Facilities Master Plan

Presented by: Jane Jumnongsilp, Fiscal Services Manager  
Procurement and Accounts Payable

Responsible  
Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A change is recommended in the scope of work for the Concrete at the John W. North High School Athletic Facilities Master Plan.

---

**DESCRIPTION OF AGENDA ITEM:**

On June 4, 2012, the Board of Education approved Bid No. 2011/12-70 – Category 6 – Concrete – John W. North High School Athletic Facilities Master Plan. The bid was awarded to Bogh Construction, Inc., and Purchase Order C6002370 was issued in the amount of \$1,099,000.00. Three subsequent change orders were approved for \$18,488.00, bringing the total of the purchase order to \$1,117,488.00.

District staff is requesting a change in the scope of work for Change Order No. 4 to install steel columns and concrete footings at the scoreboards as shown on drawings, but excluded from Contractor's scope of work summaries.

Change Order No. 4, in the amount of \$5,000.00, brings the total amount of the purchase order to \$1,122,488.00. Funding for this project is eighty-six percent (86%) from Measure B; and fourteen percent (14%) from Redevelopment.

---

**FISCAL IMPACT:** Change order value of \$5,000.00 is included in the budget for this project.

**RECOMMENDATION:** It is recommended that the Board of Education approve Change Order No. 4, in the amount of \$5,000.00 to Bogh Construction, Inc. – Purchase Order C6002370, bringing the new total amount of the purchase order to \$1,122,488.00.

Consent Agenda — Page 1

---

**ADDITIONAL MATERIAL:** Request for Change Order No. 4 – Category 6 – Concrete – John W. North High School Athletic Facilities Master Plan.

Attached:      Yes

# CHANGE ORDER

**DSA A# 04-112110**

**File No. 33-H9**

Distribution to:

OWNER

ARCHITECT

CONTRACTOR

FIELD

INSPECTOR

DSA

CITY AGENCY

OTHER



**PROJECT:** Riverside Unified School District  
North High School Athletic Facility  
Aquatic Center

**CHANGE ORDER NO.:** 22-06-04

**DATE:** May 3, 2013

**TO:** Bogh Engineering  
401 W. 4<sup>th</sup> Street  
Beaumont, CA 92223  
  
Bid Category 06

**PROJECT NO.:** HMC # 3152131

**CONTRACT FOR:** Aquatic Center &  
Athletic Facility Upgrades

**You are directed to make the following changes in this Contract:**

Reference attached Item(s).

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was .....\$ 1,099,000.00  
Net change by previously authorized Change Orders .....\$ 18,488.00  
The Contract Sum prior to this Change Order was .....\$ 1,117,488.00  
The Contract Sum will be **increased** by this Change Order .....\$ 5,000.00  
The new Contract Sum including this Change Order will be .....\$ 1,122,488.00  
The Contract Time will be changed by [0] Days.  
The Date of Completion as of the date of this Change Order therefore is: **September 24, 2013.**

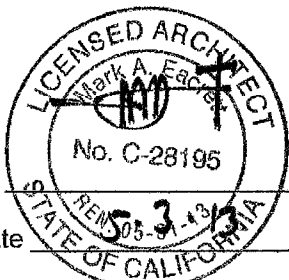
**ARCHITECT**  
HMC Architects  
3546 Concoors Street  
Ontario, CA 91764

**CONTRACTOR**  
Bogh Engineering  
401 W. 4<sup>th</sup> Street  
Beaumont, CA 92223

*Authorized:*

**OWNER**  
Riverside Unified School District  
3070 Washington Street  
Riverside, CA 92504

By \_\_\_\_\_  
Date \_\_\_\_\_



By \_\_\_\_\_  
Date \_\_\_\_\_

By \_\_\_\_\_  
Date \_\_\_\_\_

cc: File-CO.CO

**ITEM CO: 22.1**  
(COR 34)

Contractor is to install the steel columns and concrete footings at scoreboards as shown on drawings.

**Justification:** Item was originally excluded from Contractor's scope of work summaries.

**Requested by:** Construction Manager

**ADD \$ 5,000.00**

**TOTAL AMOUNT OF CHANGE ORDER    \$ 5,000.00**

**Board Meeting Agenda  
June 3, 2013**

Topic: Board of Education Parent Representatives

Presented by: Sandie Meekins, Director, Business Services

Responsible  
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Requesting approval to designate three parents as Representatives of the Board and to reimburse the representatives for travel expenses incurred while participating in local, state and national competitions.

---

**DESCRIPTION OF AGENDA ITEM:**

California Education Code §35044 provides that the governing board of each school district shall provide for the payment of the traveling expenses of any representatives of the Board of Education when performing services directed by the Board of Education.

National History Day

National History Day is a nation-wide academic program with competitions held at the school level to determine which entries will go to the district-level competition. Within California, districts send their best students to county level competitions, with counties then sending winning students to the state to participate in the National History Day – California. Students selected as state winners move on to the National History Day Finals in Maryland.

Mr. John Opsahl, a parent of a John W. North High School student will travel to the University of Maryland in College Park, Maryland for the National History Day Finals Competition from June 9<sup>th</sup> through June 13<sup>th</sup>. Mr. Opsahl's son will compete in the National History Day Finals after winning at state finals. Travel expenses will be incurred by Mr. Opsahl in connection with attending the competition to support his son and to represent Riverside Unified School District.

Odyssey of the Mind

Odyssey of the Mind is an international academic program with competitions held at the regional, state and international levels. The five student member Odyssey of the Mind team from Martin Luther King High School qualified at the regional and state levels and advanced to the World Finals competition being held in Michigan.

Dr. Paul Larsen and Dr. Lynn Larsen, parents of two of the five team members from Martin Luther King High School traveled to the Michigan State University in East Lansing, Michigan for the World Finals Odyssey of the Mind Competition from May 22<sup>nd</sup> through May 25<sup>th</sup>. Travel expenses will be incurred by Drs. Larsen in connection with attending the competition to support their students and to represent Riverside Unified School District.

---

**FISCAL IMPACT:** Not Available

**RECOMMENDATION:** It is recommended that the Board of Education designate Mr. John Opsahl as a Representative of the Board for the History Day Nationals held in College Park, Maryland from June 9<sup>th</sup> through June 13<sup>th</sup>, 2013. It is further recommended that the Board of Education designate Dr. Paul Larsen and Dr. Lynn Larsen as Representatives of the Board for the International Odyssey of the Mind competition held in East Lansing, Michigan from May 22<sup>st</sup> through May 25<sup>th</sup>, 2013. It is further recommended that the Board of Education authorize payment of travel expenses related to the travel.

---

---

**ADDITIONAL MATERIAL:** None

## Riverside Unified School District

---

3380 14<sup>th</sup> Street • Riverside, CA • 92501

### Board Meeting Agenda June 3, 2013

Topic: Conference Fee for Non-Riverside Unified School District Employee

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Responsible  
Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Consent

Short Description: Staff is requesting to pay the registration fee for a Riverside City College employee to attend a mandatory conference as the postsecondary representative in conjunction with the Health Science Capacity Grant.

---

#### DESCRIPTION OF AGENDA ITEM:

California Partnership Academies (CPA) were established in 1984 and are exemplary models of the Career Technical Education (CTE) focus that demonstrate the very best in preparing students for college and careers. Ramona High School's focus on health science options has earned them the Health Science Capacity (CAP) grant, funding that allows partnerships to be established with Sierra Middle School, Ramona High School and Riverside City College to expand on the Health Science and Medical Technology Sector.

One of the requirements is that a complete team consisting of a secondary administrator and guidance counselor, middle school administrator, two core academic teachers from different subjects, Career Technical Education (CTE) instructor, Riverside Unified School District representative, and postsecondary representative attend the annual Health Science Educators Institute. The Institute is designed for teams and industry partners with the goal of developing, enriching or improving their health science career options utilizing a Strategic Pathway Assessment process. Representing our postsecondary partners is Julie Pehkonen from Riverside City College.

---

**FISCAL IMPACT:** Registration Fee - \$400.00

**RECOMMENDATION:** Approval is requested to pay the conference registration fee using CAP funds for the postsecondary partner attending the Health Science Educators Institute.

---

**ADDITIONAL MATERIAL:** None

## Riverside Unified School District

---

3380 14<sup>th</sup> Street • Riverside, CA • 92501

### Board Meeting Agenda June 3, 2013

Topic: Physical Education Exemptions for High School Students With Severe Medical Conditions

Presented by: Mr. John Robertson, Instructional Specialist

Responsible

Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Consent

Short Description: Staff is recommending the exemption of the physical education graduation requirement for junior and senior high school students with severe medical/physical conditions.

---

---

#### DESCRIPTION OF AGENDA ITEM:

Students are required by the California Education Code to complete a minimum of two years of physical education as a graduation requirement. High school students have four years to complete this requirement. Each year RUSD has a small number of high school junior and senior students that are unable to complete the requirement due to a severe medical or physical condition and in which a modification program to meet the needs of the pupils cannot be provided. California Education Code gives governing boards of local school districts the authority to grant physical education course exemptions for these students (EC 51241 (c)(1)).

Students requiring permanent exemption due to severe medical or physical conditions are:

Student ID# 256646

Student ID# 431686

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** It is recommended that the Board of Education approve the physical education exemptions for high school students with severe medical or physical conditions.

---

---

**ADDITIONAL MATERIAL:** None

Consent Agenda — Page 1



## Riverside Unified School District

---

3380 14<sup>th</sup> Street • Riverside, CA • 92501

### Board Meeting Agenda June 3, 2013

Topic: Riverside Unified School District Representatives to California Interscholastic Federation Southern Section for 2013-14

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Responsible Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Consent

Short Description: It is recommended that the Board of Education designate the Superintendent, Deputy Superintendent, and Assistant Superintendent, from Riverside Unified School District to be representatives of the Riverside Unified School District to the California Interscholastic Federation (CIF) for the 2013-14 school year.

---

#### DESCRIPTION OF AGENDA ITEM:

California Interscholastic Federation (CIF) asks that each year, after action by the governing board, districts send the names of league representatives to the CIF section office. The presumption behind Education Code 3353 (a) (1) is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 26, page 112) for the affected schools.

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** Approval is required for the 2013-14 representatives to California Interscholastic Federation Southern Section.

---

**ADDITIONAL MATERIAL:** List of recommend representatives for Riverside Unified School District to CIF Southern Section for 2013-14 school year.

Riverside Unified School District Representatives to California  
Federation Southern Section for 2013-14

**Arlington High School**

District Superintendent: Dr. Rick Miller  
Deputy Superintendent: Mr. Mike Fine  
Assistant Superintendent: Dr. Bill Ermert

**Martin Luther King High School**

District Superintendent: Dr. Rick Miller  
Deputy Superintendent: Mr. Mike Fine  
Assistant Superintendent: Dr. Bill Ermert

**John W. North High School**

District Superintendent: Dr. Rick Miller  
Deputy Superintendent: Mr. Mike Fine  
Assistant Superintendent: Dr. Bill Ermert

**Riverside Polytechnic High School**

District Superintendent: Dr. Rick Miller  
Deputy Superintendent: Mr. Mike Fine  
Assistant Superintendent: Dr. Bill Ermert

**Ramona High School**

District Superintendent: Dr. Rick Miller  
Deputy Superintendent: Mr. Mike Fine  
Assistant Superintendent: Dr. Bill Ermert

## Riverside Unified School District

---

3380 14<sup>th</sup> Street • Riverside, CA • 92501

### Board Meeting Agenda June 3, 2013

Topic: Certified Personnel Assignment Order – CE 12/13-18 and  
Classified/Non-Classified Personnel Assignment Order CL 12/13-18

Presented by: Kiley Ybarra, Director of Certificated Personnel and  
Vanessa Connor, Director of Classified Personnel

Responsible  
Cabinet Member: Susan Mills, Assistant Superintendent, Human Resources

Type of Item: Consent

Short Description: The latest District's management, certificated and classified personnel actions are presented to the Board of Education for approval.

---

#### DESCRIPTION OF AGENDA ITEM:

Board approval is requested of the District's latest management, certificated and classified personnel actions, which include the following:

Change in Status from Substitute Employee to Regular Employee, Decrease in Hours, Exhaustion of Sick Leave-39 Month Reemployment, Increase in Hours/Work Year, Involuntary Transfers, Leaves, New Hires-Probationary 1, Promotion-Management, Reassignments, Reclassifications, Resignations, Retirements, Retirement-Management, School Nutrition Association (SNA) Certification, School Nutrition Association (SNA) Certification Expiration, Substitutes, Temporarily Assigned to a Higher Classification, and Voluntary Demotions/Reassignments/Reductions/ Transfers.

---

**FISCAL IMPACT:** To be determined

**RECOMMENDATION:** It is recommended that the Board of Education approve the District's latest personnel actions for both certificated and classified.

---

**ADDITIONAL MATERIAL:** Certificated Personnel Assignment Order – CE 12/13-18 and  
Classified/Non-Classified Personnel Assignment Order CL 12/13-18

Attached: Yes

## **CERTIFICATED PERSONNEL ASSIGNMENT ORDER #CE 12/13-18**

June 3, 2013

### **CERTIFICATED PERSONNEL**

#### **Decrease in Hours**

Castle View Elementary  
School

Davis, Natalie A.	Resource Teacher/ Special Projects	From: 40% To: 30%	08/22/13
-------------------	---------------------------------------	----------------------	----------

Martin Luther King High  
School

Verdugo, Juan Carlos	Teacher	From: 100% To: 60%	08/22/13
----------------------	---------	-----------------------	----------

Abraham Lincoln High  
School

Anderson, JadeLauren	Counselor	From: 100% To: 50%	07/01/13
----------------------	-----------	-----------------------	----------

Magnolia Elementary  
School

Avery, Jennifer R.	Resource Teacher/ Special Projects	From: 70% To: 50%	08/22/13
--------------------	---------------------------------------	----------------------	----------

#### **Exhaustion of Sick Leave – 39-Month Reemployment**

Special Education Department  
Morales, Lesslie

School Psychologist	04/29/13 – 05/30/13
---------------------	------------------------

Woodcrest Elementary School  
Peirce, Yolanda R.

Teacher	05/25/13 – 08/24/16
---------	------------------------

#### **Increase in Hours/Work Year**

Central Middle School

Holcomb, Maddison L.	Teacher	From: 80% To: 100%	08/22/13
----------------------	---------	-----------------------	----------

Consent Agenda — Page 2

### **Increase in Hours/Work Year - Continued**

Chemawa Middle School Fraser, Carol J.	Teacher	From: 80% To: 100%	08/22/13
Martin Luther King High School Torres-Manrique, Rosa	Teacher	From: 80% To: 100%	08/22/13
Frank Augustus Miller Middle School McCloud, Daniel J.	Teacher	From: 60% To: 100%	08/22/13
Psychological Services Villela-Collins, Connie	School Psychologist	From: 05/06/13 To: 06/07/13	05/06/13
University Heights Middle School Jorin, Meresaini	Counselor	From: 50% To: 100%	08/22/13

### **Involuntary Transfers**

Ivery, Stacy A.	From: University Heights/Sierra Middle Schools Counselor 50% each site	To: Ramona High School Counselor 100%	07/01/13
-----------------	--	---	----------

### **Leaves**

John F. Kennedy Elementary School (Personal Unpaid Leave of Absence) Boneville, Theresa	Teacher	07/01/13 – 06/30/14
Martin Luther King High School (Personal Unpaid Leave of Absence) Krieger Jr., Gene A.	Teacher	07/01/13 – 06/30/14

## **New Hire – Probationary 1**

Elementary Site

Stetkevich, Irene

*Pursuant to Board Policy #4112.8*

LSH Specialist

08/22/13

## **Promotions-Management**

Ayala, Raul R.

From: Principal,  
Highland Elementary  
School

To: Principal, Chemawa  
Middle School

07/01/13

Haglund, David E.

From: Director of EOC

To: Assistant  
Superintendent of  
Instructional Support K-  
12

07/01/13

## **Reassignments**

Tregle, Anita L.

From: SDC/LH Teacher  
100%

To: Teacher  
100%

08/22/13

## **Reassignments-Management**

Curtin, Sean D.

From: Principal,  
Chemawa Middle  
School

To: Principal, Amelia  
Earhart Middle School

07/01/13

Kells, Coleman

From: Principal, Amelia  
Earhart Middle School

To: Principal, University  
Heights Middle School

07/01/13

## **Retirements**

Louisa May Alcott Elementary School

Blinco, Sara J.

Teacher

06/14/13

Liberty Elementary School

Berndt, Cathleen

Teacher

06/14/13

**Retirement-Management**

University Heights Middle School  
Hayes-Grice, Isabelle Patricia

Principal

06/30/13  
*Amendment to  
12/03/12 Board*

**Substitutes**

Dohm, Cassandra K.	Substitute Teacher	05/14/13
Fraser, Lindsay	Substitute Teacher	05/13/13
Jackson, Daniel	Substitute Teacher	05/16/13
Pham, Topaz	Substitute Teacher	05/21/13
Roth, Megan	Substitute Teacher	05/16/13
Stager, Vicente	Substitute Teacher	05/21/13
Sun, Mary T.	Substitute Teacher	05/13/15



**CLASSIFIED/NON-CLASSIFIED PERSONNEL ASSIGNMENT ORDER #CL 12/13-18**  
June 3, 2013

**CLASSIFIED PERSONNEL**

**Change in Status from Substitute Employee to Regular Employee**

John Adams Elementary  
School

Wright, Adam	Elementary Library/Media Assistant	10 months, 5 hours	05/28/13
--------------	---------------------------------------	--------------------	----------

Pachappa Elementary  
School

Flores, Audrey L.	Instructional Assistant – Special Education I	10 months, 5 hours	05/13/13
-------------------	--	--------------------	----------

Mercado, Maria G.	Cafeteria Worker I	10 months, 3 hours	05/13/13
-------------------	--------------------	--------------------	----------

Rowlen, Brianna L.	Instructional Assistant – Special Education II	10 months, 6 hours	05/13/13
--------------------	---	--------------------	----------

**Exhaustion of Sick Leave – 39 Month Reemployment**

John W. North High  
School

Gomez, Michael J.	Custodian	8 years, 8 months of service	05/02/13
-------------------	-----------	---------------------------------	----------

**Increase in Hours/Work Year**

William Howard Taft  
Elementary School

Ponce, Brandon A.	Instructional Assistant – Computer Resources	From: 3 hours/day To: 5 hours/day	07/01/13
-------------------	---	--------------------------------------	----------

**Reclassifications**

Kershaw JoAnna M.	From: Business Services, Office Assistant II, 12 months, 8 hours	To: Business Services, Business Services Assistant, 12 months, 8 hours	05/01/13
-------------------	--	---	----------

**Resignations – Management**

Facilities Dixon, Janet	Director, Planning and Development	12 years, 5 months of service	06/15/13
----------------------------	---------------------------------------	----------------------------------	----------

**Resignations**

Hawthorne Elementary School Ruano, Mary	Instructional Assistant Special Education II	8 years, 4 months of service	06/14/13
---	---	---------------------------------	----------

Martin Luther King High School Greenawalt, Casey	Instructional Assistant Special Education II	3 years, 5 months of service	06/14/13
--	---	---------------------------------	----------

Nutrition Services Reyes de Saldivar, Patricia	Food Production Worker	7 years, 6 months of service	05/24/13
--	------------------------	---------------------------------	----------

Riverside STEM Academy Ritchey, Dennis M.	Campus Supervisor	9 months of service	05/28/13
--	-------------------	---------------------	----------

Mark Twain Elementary School Grande, Patricia	Instructional Assistant – Special Education I	14 years , 4 months of service	05/25/13
---	--	-----------------------------------	----------

**Retirements**

Maintenance & Operations Kiech, Donald W.	Carpenter II	30 years, 1 month of service	07/01/13
--	--------------	---------------------------------	----------

### **School Nutrition Association (SNA) Certification**

Magnolia Elementary  
School

Meano, Deborah D.

Elementary Kitchen  
Operator

From: Range 9-5  
To: Range 10-5

06/01/13 –  
05/31/14

Nutrition Services

Ray, Elena

Food Production Worker

From: Range 9-5  
To: Range 10-5

06/01/13 –  
05/31/14

### **School Nutrition Association (SNA) Certification Expiration**

John Adams Elementary  
School

Littler, Beatrix M.

Elementary Kitchen  
Operator

From: Range 10-5  
To: Range 9-5

05/01/13

### **Temporarily Assigned to a Higher Classification**

Human Resources

Illingworth, Jessica

From: Human Resources  
Technician

To: Assistant Personnel  
Administrator

05/21/13-  
05/31/13

### **Voluntary Demotions/Reassignments/Reductions/Transfers**

Bobbler, Rozelia C.

From: John Adams  
Elementary School,  
Instructional Assistant –  
Special Education II,  
10 months, 6 hours

To: Sierra Middle  
School,  
Instructional Assistant –  
Special Education II,  
10 months, 6 hours

07/01/13

Smith, Kimberly R.

From: John Adams  
Elementary School,  
Elementary Library  
Media Assistant,  
10 months, 5 hours

To: John F. Kennedy  
Elementary School,  
Elementary Library  
Media Assistant,  
10 months, 6.5 hours

05/28/13

## NON-CLASSIFIED PERSONNEL

### New Hires

<b>Last Name, First Name</b>	<b>Position</b>	<b>Hire Date</b>
Baca, Beatriz	Sub Noon Playground Supervisor	05/13/13
Barrera De Vargas, Rosa	Sub Cafeteria Worker	05/10/13
Bastidas Castillo, Mireya	Sub Noon Playground Supervisor	05/13/13
Bryant, Stephanie	Sub Noon Playground Supervisor	05/14/13
Butler, Jeri	Sub Cafeteria Worker I	05/10/13
Candelario De Clercien, Maria	Substitute Instructional Assistant	05/16/16
Cifuentes, Guadalupe	Sub Noon Playground Supervisor	05/13/13
Dougherty, Ryan	Workability	05/15/13
Evans, Kahsai	Workability	05/21/13
Garcia Lopez, Maria	Sub Cafeteria Worker I	05/10/13
Gonzalez, Jennifer	Sub Noon Playground Supervisor	05/14/13
Martinez, Jessica	Sub Noon Playground Supervisor	04/29/13
Martinez, Lizbeth	Sub Cafeteria Worker I	05/10/13
Maupin, Maritza	Sub Noon Playground Supervisor	05/14/13
Mendez, Erendira	Sub Noon Playground Supervisor	05/13/13
Moreno-Brito, Maria	Sub Cafeteria Worker I	05/10/13
Morse, Roberta	Sub Noon Playground Supervisor	05/13/13
Osterhold, Christine	Sub Noon Playground Supervisor	05/13/13
Owens, Heather	Sub Noon Playground Supervisor	05/13/13
Pineda, Andrea	Sub Cafeteria Worker I	05/10/13
Quezada, Yazmin	Sub Noon Playground Supervisor	05/10/13
Reed, Brandon	Substitute Media Production Clerk	05/17/13
Ricks, Melanie	Tutor	05/13/13
Robledo, Stella	Sub Noon Playground Supervisor	05/14/13
Salazar, Ruiz	Sub Cafeteria Worker I	05/10/13
Smith, Charlene	Sub Noon Playground Supervisor	05/13/13
Thompson, Andrew	Substitute Custodian	05/16/13
Villavazo-Oaks, Ursula M.	Sub Noon Playground Supervisor	05/13/13
Vivas, Victor	Substitute Instructional Assistant	05/20/13

### New Hires – \*Athletic Coaches

Martin Luther King High School		
Francis, Shane	Football – Assistant	05/08/13
Riverside Polytechnic High School		
Kelley, Michael	Football - Assistant	05/03/13
Peterson, Leif E.	Football – Assistant	05/03/13

\*The temporary athletic coaches listed above are knowledgeable of the assigned sports and meet the qualifications and competencies required by law.

**Board Meeting Agenda  
June 3, 2013**

Topic: Hispanas Organized for Political Equality (HOPE)  
Education and Internet Safety

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services  
Mrs. Ileana E. Black, Counselor, Arlington High School  
Arlington High School Students

Responsible  
Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Report/Discussion

Short Description: Students from Arlington High School will provide a report on Education  
and Internet Safety.

---

**DESCRIPTION OF AGENDA ITEM:**

This year, Hispanas Organized for Political Equality (HOPE) is sponsoring a yearlong program where four Arlington High School students were tasked to develop a presentation as part of their leadership development. The student report will be focused on Education and Internet Safety.

---

**FISCAL IMPACT:** None

**RECOMMENDATION:** Report only. No action is requested.

---

**ADDITIONAL MATERIAL:** PowerPoint

Attached: Yes

# Youth Leadership Through Literacy Program (YLTLP)

- Four Arlington High School 11<sup>th</sup> grade Latina students were selected to participate in the Youth Leadership Through Literacy Program (YLTLP), hosted by Hispanas Organized for Political Equality (HOPE).
- Participating students:
  - Laura Armenta, Alina Moya, Beatriz Perez, and Cecilia Zarate.
- Sponsored by Riverside Latino Network
  - Ms. Ofelia Valdez-Yeager and Ms. Esther Andrews
- Ms. Ileana Black, AHS counselor, served as mentor and site coordinator
- Participation included Latina History Day in Los Angeles and Latina Action Day in Sacramento

# Youth Leadership Through Literacy Program (YLTLP)

- A major component of the program was a research project.
- We participated in conducting a research study at our school on the issues of Higher Education and Internet Use among Latinas.
- We surveyed 80 Latina seniors through their English classes in February 2013. The topics included college planning, healthy living, and internet use.
- Our research findings were published in a powerpoint presentation that will be presented to the members of Riverside Latino Network on June 5, 2013.

## **Riverside Unified School District**

---

3380 14<sup>th</sup> Street • Riverside, CA • 92501

### **Board Meeting Agenda June 3, 2013**

Topic: 2013-14 Budget Development

Presented by: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Report/Discussion

Short Description: It is recommended that the Board of Education consider a status report and provide input on the 2013-14 Budget Development process.

---

#### **DESCRIPTION OF AGENDA ITEM:**

The official start of the annual budget development cycle for school districts is the release of the Governor's Budget Proposals in mid-January. Traditionally, the next major milestone in the process to determine funding levels is the release of the governor's May Revised Budget Proposals. On May 14, 2013, Governor Jerry Brown released his May Revised Budget Proposals. There were relatively minor revisions from the initial January proposal. Parallel and subsequent to the governor's proposals, both the Assembly and the Senate have developed and released budget proposals. Between now and mid-June, it is expected that compromises will be reached between the legislature and the governor on a variety of budget-related topics.

Because of the proposal to make sweeping changes to the funding model for California's K-12 education system, it is more difficult than normal to predict the level of funding and the funding mechanism that will be available to the District for 2013-14. The governor has proposed the implementation of the Local Control Funding Formula (LCFF) which provides significant reforms and changes in California's traditional school funding mechanisms. The Assembly and Senate have each proposed alternative new funding models, with the Senate proposing to delay implementation of any new model for at least one year. While Proposition 98 will still govern the total funding provided by the state to K-14 education, the funding distribution mechanism is very different among the competing proposals. Additionally, each of the proposals relies on a different estimated revenue level creating variances of over \$3 billion in the Proposition 98 estimates.



In order to move forward with our own local budget development cycle, District staff has developed a three phase approach to allocate any new funding resources starting with the most conservative revenue forecast and progressing through the phases to the funding level provided under the governor’s proposed LCFF. This phased approach has been reviewed by the Board of Education’s Finance Subcommittee and is presented below and in a summary page attached. Each frame of the graph represents a phase.

The first phase is characterized as minimum revenue assumption and “must dos” and non-negotiable commitments previously made for the expenditure assumptions. This first allocation is what the District’s Initial Budget (pre-July 1) will be built upon. (The Initial Budget will be presented to the Board of Education for consideration on June 17.) The revenue will rely on the computed cost of living adjustment factor of 1.565% applied only to the District’s Base Revenue Limit to determine its revenue growth over 2012-13. Several high priority budget expenditure items are included in the first phase – each of which represents a pre-existing commitment. As presented, there are more commitments than new revenue being generated, requiring a contribution from the fund balance in the Initial Budget.

<b>1st Allocation</b>	
<b>Initial Budget</b>	
<b>Pre-July 1</b>	
<u>Sources</u>	
COLA on Rev Limit	<u>\$ 4,262,456</u>
<u>Uses</u>	
Step & Column	<u>\$ 2,825,394</u>
Grade 1-3 Staffing Ratio	844,527
Counselor Ratios	389,700
HS A/P (AD)	365,931
M&O Staffing Ath Fac	122,513
Sp Ed Chgs State	468,907
Formulas	
Total	<u>\$ 5,016,972</u>
Variance	<b>(\$754,516)</b>

The second phase is characterized as using the May Revised estimates for the LCFF and high priority expenditure items that the Board of Education and staff have identified overtime to address pressure points on school and District operations. The timing of the second allocation will be addressed within the legally required “45 Day Revision” budget adjustment process and come to the Board of Education for consideration at their August meeting. The revenue anticipated will be updated based on the adopted State Budget as of June 30 and is depicted in this analysis as the LCFF May Revised estimates. Additionally, the revenue reflected in this

Report/Discussion Agenda — Page 2

phase includes the proposed \$170 per-ADA one-time funds for implementation of the Common Core State Standards and the Smarter Balanced Assessment Consortium (CCSS/SBAC). The expenditure plan reflects Board and staff identified high priority items to address high need areas with school and District operations. These high need areas are consistent with the Board of Education's adopted goals, collective bargaining commitments and operational needs within the District.

<b>2nd Allocation</b>	
<b>45 Day Revised Budget</b>	
<b>Post-July 1</b>	
<u>Sources</u>	
LCFF (May Revised Est)	\$ 12,909,018
CCSS Implementation (OT)	6,836,015
Total	<u>\$ 19,745,033</u>
<u>Uses</u>	
Initial Budget Items	\$ 5,016,972
Elem A/P + 1 FTE	103,011
Structural Deficit	3,377,712
Employee Compensation	666,356
Reclassify HS Deans to A/P	224,320
Data Quality Techs	230,288
Refine ES Clerical Staffing	342,830
Refine Large ES Custodial	117,596
Refine ES Health Asst	297,483
Staffing	
CCSS/SBAC (OT)	6,836,015
Board Goals (placeholder)	150,000
Total	<u>\$ 17,362,583</u>
Variance	\$2,382,450

The third phase is characterized as using the May Revised estimates for the LCFF and yet-to-be-determined high priorities related to school safety, clerical and maintenance that will be identified and vetted over the course of the 2013-14 fiscal year by stakeholders (i.e., Budget Advisory Committee) and the Board of Education. The timing of the third allocation will be addressed prior to the Second Period Interim Report (March, 2014).

3rd Allocation	
2013-14 Mid-Year Adjustments	
Post 45 Day Revision	
<u>Sources</u>	
LCFF (May Revised Est)	\$ 12,909,018
CCSS Implementation (OT)	6,836,015
	<u>\$ 19,745,033</u>
<u>Uses</u>	
Initial Budg & 45 Day Items	\$ 17,362,583
Available Balance for yet to be determined priorities for school safety, clerical and maintenance.	2,382,450
Total	<u>\$ 19,745,033</u>
Variance	\$ -

The approach outlined above is recommended by the Board of Education's Finance Subcommittee.

---

**FISCAL IMPACT:** None.

**RECOMMENDATION** It is recommended that the Board of Education consider a status report and provide input on the 2013-14 Budget Development process.

---

**ADDITIONAL MATERIAL:** Summary of Proposed Budget Allocation Process

Attached: Yes

**RIVERSIDE UNIFIED SCHOOL DISTRICT  
2013-14 BUDGET DEVELOPMENT  
Proposed Budget Allocation Process  
June 3, 2013**

1st Allocation		2nd Allocation		3rd Allocation	
Initial Budget Pre-July 1		45 Day Revised Budget Post-July 1		2013-14 Mid-Year Adjustments Post 45 Day Revision	
<u>Sources</u>		<u>Sources</u>		<u>Sources</u>	
COLA on Rev Limit		LCFF (May Revised Est)		LCFF (May Revised Est)	
		\$ 4,262,456		\$ 12,909,018	
				CCSS Implementation (OT)	
				6,836,015	
		Total		Total	
		\$ 19,745,033		\$ 19,745,033	
<u>Uses</u>		<u>Uses</u>		<u>Uses</u>	
Step & Column		Initial Budget Items		Initial Budg & 45 Day Items	
Grade 1-3 Staffing Ratio		\$ 2,825,394		\$ 17,362,583	
Counselor Ratios		844,527		Available Balance for yet to	
HS A/P (AD)		389,700		be determined priorities for	
M&O Staffing Ath Fac		365,931		school safety, clerical and	
Sp Ed Chgs State Formulas		122,513		maintenance.	
		468,907			
Total		\$ 5,016,972		Total	
Variance		(\$754,516)		Variance	
		\$2,382,450		\$0	

Notes

\* Characterized as "must dos" and commitments previously made.

\* The revenue of COLA on the Revenue Limit is about \$200 per-ADA below the Prop 98 funding guarantee. While higher funding levels are almost a sure thing, the distribution model used is unknown and may include significant funds to restricted categorical programs.

Notes

\* Characterized as high priorities for the Board to address pressure points on school and district operations.

Notes

\* Characterized as priorities for stakeholder groups and the Board to address high priority needs within the district.

\* Post 45 Day Revisions listed above are examples of high priority items; however, a list of recommended "uses" options would be developed through the use of the BAC with final approval from the Board.

**Board Meeting Agenda  
June 3, 2013**

Topic: Riverside Adult School (RAS) – Possible Plan for 2013-14 and 2014-15

Presented by: Mr. James Dawson, Director, Riverside Adult School  
Dr. William E. Ermert Assistant Superintendent, Instructional Services

Responsible  
Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Report/Discussion

Short Description: Riverside Adult School (RAS) staff will report on a possible plan to provide for an adult education program for 2013-14 and 2014-15.

---

**DESCRIPTION OF AGENDA ITEM:**

Staff will provide a report to fund the Riverside Adult School (RAS) programs primarily through projected federal funding, fees, and reserves for the 2013-2014 and 2014-2015 school years. Administration will address which programs it may be possible to operate during the next two years and at what levels.

---

**FISCAL IMPACT:** None from the general fund.

**RECOMMENDATION:** Report only. No action is requested.

---

**ADDITIONAL MATERIAL:** PowerPoint and Possible Plan for RAS Funding for 2013-2014 and 2014-2015 school years.

Attached: Yes

# Riverside Adult School (RAS)

## Possible Funding Plan for 2013-14 and 2014-15

# Riverside Adult School Revenue

Based on information available as of May 24<sup>th</sup> the following is the projected revenue for Riverside Adult School during fiscal years (FY) 2013-14 and 2014-15.

Funding Source	Fiscal Year 2013-2014	Fiscal Year 2014-2015
Workforce Investment Act (WIA)	585,000	400,000
GAIN (DPSS Contract)	175,000	125,000
CalWORKs Additional ADA	200,000	225,000
Carl Perkins	29,000	14,000
Student Fees	230,000	195,000
Dept. of Rehabilitation	4,000	3,000
Vending Machines	2,000	1,500
Reserve	600,000	600,000

# Instructional Program Reduction Specifics

- **English as a Second Language**  
Reduce from the current schedule of six classes per day to three.
- **Adult Basic Education:**  
Reduce the number of classes from three to two
- **HSD/GED:**  
Number of classes remains unchanged for HSD/GED - one independent learning “laboratory” setting.
- **Online ABE/GED:**  
Schedule will be reduced to 16 hours per week and will coincide with the other scheduled classes.
- **Certified Nursing Assistant:**  
There would be two classes per semester that meet 7 hours per day Monday through Thursday, and 4 hours on Friday.

## **EXAMPLES OF PROGRAMS THAT CANNOT BE FEDERALLY FUNDED:**

- **Life School**  
Life School (Adults with Disabilities age 23 and above).
- **Concurrent Enrollment**  
RUSD comprehensive high school students who need one or two classes to graduate on time.



# Staffing Costs for 2013-15

It is proposed that the work year for the RAS Director IV be reduced by 5 days. This would be the only administrative position funded under the plan.

- Total Certificated staff costs (includes fixed costs and H&W): \$716,013
  - Total Classified staff costs (includes fixed and H&W): \$651,189
  - Total staff cost estimate: \$1,367,202
  - Current year projected 4000 and 5000 expenditures: \$447,000
- Total: \$1,814,202

**2013-14 AND 2014-2015 RIVERSIDE ADULT SCHOOL (RAS)  
POSSIBLE BUDGET PLAN**

This two-year budget plan is presented to the Board as a possible means of keeping Riverside Adult School open for two additional school years, should the final State Budget for 2013-14 not contain an ongoing funding stream for adult education outside of the district's state funding.

**REVENUE**

Based on information available as of May 24, the following is the projected revenue for Riverside Adult School during Fiscal Years (FY) 2013-14 and 2014-15:

<b><u>Source</u></b>	<b><u>FY 2013-2014</u></b>	<b><u>FY 2014-2015</u></b>
<b>Workforce Investment Act (WIA)</b>	<b>\$585,000</b>	<b>\$400,000</b>
<b>GAIN (DPSS contract)</b>	<b>\$175,000</b>	<b>\$125,000</b>
<b>CalWORKs Additional ADA</b>	<b>\$200,000</b>	<b>\$225,000</b>
<b>Carl Perkins</b>	<b>\$29,000</b>	<b>\$14,000</b>
<b>Student fees</b>	<b>\$230,000</b>	<b>\$195,000</b>
<b>Dept. of Rehabilitation</b>	<b>\$4,000</b>	<b>\$3,000</b>
<b>Vending machines</b>	<b>\$2,000</b>	<b>\$1,500</b>
<b>Reserve</b>	<b>\$600,000</b>	<b>\$600,000</b>
<b>TOTAL</b>	<b>\$1,825,500</b>	<b>\$1,565,000</b>

**Rationale for Funding Projections**

It should be noted that the figures for CalWORKs, WIA, Dept. of Rehab, fees and the reserve are conservative estimates. The CalWORKs allocation for each county cannot be calculated until the state budget is finalized, so the figure above represents an 11% reduction compared to the current FY. Projecting into FY 2014-15 is difficult since CalWORKs is paid based on number of students served during the previous fiscal year so the figure above represents best estimates. RAS would serve fewer students during the 2013-14 school year, and therefore the school's share of the county-wide allocation would decrease.

The WIA projection is 5% less than the funding level for FY 2013-14. The school received a 4% funding reduction for the current FY as compared to FY 2011-12. WIA funding levels have not yet been determined by the Adult Education Office of the CDE, and the office is contemplating changing the monetary value for each payment point. With this in mind, it is possible that the official funding to RAS may significantly differ from what is indicated above. A payment point represents a 3 or 5 point gain by a student on the (California Adult School Assessment System)CASAS testing instruments, or passing an additional assessment within the EL Civics portion of the WIA grant. Payment points are generated by students enrolled in HSD/GED, Adult Basic Education (ABE) and ESL programs. CDE Adult Education Unit will be opening the WIA funding up for a new bidding process early next school year, and assuming additional adult education providers will apply and be awarded grants, the individual

agency allocations will be smaller. In addition, with this plan Riverside Adult School (RAS) will be serving fewer students, so there will be fewer learning gains to report.

It is not possible to accurately predict the number of student referrals that the Department of Rehabilitation will send to RAS. The school has received referrals every year since 2005. The amount listed above represents a 33% decrease from the current year, however this funding stream is relatively insignificant.

Student fees will have to be raised, where possible, to generate additional income to the school. For the next school year, the current \$35 per semester registration fee will be raised to \$50, and the class fees charged for the Certified Nursing Assistant program will be raised to over \$1,000 per student. Currently, the charge is under \$800. RAS will begin to see a decline in the GED testing fees revenue since, effective January 1, 2014, computerized GED testing will be mandatory state-wide. This will preclude RAS from establishing a fee structure as in past years. The testing fee will be the same state-wide, and testing centers will receive an hourly reimbursement rate per student from Pearson Vue. Since there still is a six month window for the paper/pencil version of the GED next school year, RAS will still take in some revenue from the test fee structure that is currently in place. However, due to reduced staff, the number of GED testing dates will likely decrease for the fall.

The reserve amount indicated above is made up exclusively of prior years' unspent balances within GAIN and CalWORKs budgets. Of course, the final balance will not be exactly known until the budget for FY 2012-13 is officially closed.

#### **EXPLANATION OF NECESSARY REDUCTIONS:**

The Revenue projections are difficult to predict with certainty, since so many are directly related to THE actual number of students served. So proceeding conservatively with program expenses at this point is prudent.

Although no existing RAS program is without merit, and each one provides a valuable service to students and the community, some programs will need to be eliminated and those remaining will need to be reduced to remain within budget.

#### **PROGRAMS THAT WOULD BE RECOMMENDED TO ELIMINATE WOULD BE:**

- Office Occupations/Introduction to Computers classes
- Adult Independent Study
- ESL Distance Learning
- GED Preparation
- Spanish
- Citizenship
- Life School
- Concurrent and Medical Assistant.

The proposed schedule for all remaining academic day programs would be Monday through Thursday, 8:15 a.m. through 12:45 p.m. This time frame includes a non-instructional break of 15 minutes. This would result in 17 total program/teaching hours per week, which is an increase of one hour per week for

the ABE and ESL programs, and a decrease of three hours per week for the HSD/GED program. The day academic calendar would also be reduced by 10 days, from 181 to 171.

Under this schedule, there would be no evening program at RAS for the next two school years, unless some significant change occurs within the state budget later this FY or next.

The Certified Nursing Assistant (CNA) program curriculum is dictated by the California Department of Health. Students must attend a specified number of theory/classroom hours and a specified number of externship hours. The 33 week day schedule will not accommodate four (CNA) classes (two per semester) therefore, those programs will have to be scheduled over about a 35 week period.

Not knowing if the permanent adult education teachers who hold elementary or secondary credentials would opt to return to RAS for a reduced assignment prevents a precise breakdown of teaching costs for 2013-14. Since the permanent teachers would command a higher wage than part-time temporary teachers, the permanent teachers' wages utilized for the projected costs.

### **INSTRUCTIONAL PROGRAM SPECIFICS:**

- English as a Second Language:

Reduce from the current schedule of six classes per day to three.

- Adult Basic Education:

Reduce the number of classes from three to two

- HSD/GED:

Number of classes remains unchanged for HSD/GED - one independent learning "laboratory" setting

- Online ABE/GED:

Schedule will be reduced to 16 hours per week and will coincide with the other scheduled classes.

- Certified Nursing Assistant:

There would be two classes per semester that meet 7 hours per day Monday through Thursday, and 4 hours on Friday.

### **CLASSIFIED STAFF:**

RAS currently has seven Alternative Education Learning Lab Assistants and one Resource Assistant at the site. Under this funding proposal, RAS would maintain one Alternative Education Learning Lab Aide, two Alternative Learning Lab Aides-Computers and the Resource Assistant.

RAS currently has twelve office staff members. To accommodate the reduced funding in this plan, and the reduced number of students the school will serve, RAS will need to maintain the Principal's Secretary, Account Clerk (reduced to 10 months), and three School Office Assistants.

RAS would also maintain the Senior Job Development Specialist and Guidance Technician positions. These positions would be critical to the GAIN Contract and computerized GED testing schedules.

There is one Campus Supervisor assigned to RAS. This assignment would be reduced to 17 hours per week, and it would be requested that, if possible, the 9.46 work year also be modified to reflect the

shortened school year. This position would also assist with the staffing within the computerized GED testing lab.

RAS has a 12 month High School Plant Supervisor, and a 0.5 FTE 12 month evening custodian. Since the HS Plant Supervisor did not receive notice from the district, it is unclear if this work year can be modified. It would be proposed that no more than 11 months of the work year be charged to RAS. It is also proposed that the 0.5 position be eliminated.

**STAFFING:**

It is proposed that the work year for the RAS Director IV be reduced by 5 days. This would be the only administrative position funded under the plan.

Total Certificated staff costs (includes fixed costs and H&W):	\$716,013
Total Classified staff costs (includes fixed and H&W):	\$651,189
Total staff cost estimate:	\$1,367,202
Current year projected 4000 and 5000 expenditures:	\$447,000
<b>Total:</b>	<b>\$1,814,202</b>

This expenditure sub-total is slightly below the Revenue total for 2013-14, and above the Revenue total for 2014-15. There are so many variables to predicting the Revenue, particularly during 2014-15. This funding model will be adequate should revenue sources for 2013-14 actually exceed the projections in this plan, which would allow additional revenue to be carried over into FY 2014-15. If this should not be the case, then additional staffing and/or other expenditure reductions will have to be implemented at the appropriate time.

**Concurrent:** The major funding sources identified in this plan do not support concurrent program expenditures. RAS has served 250+ RUSD credit-deficient seniors for the past two school years. Should the district wish RAS to continue serving those students, then a funding source would need to be identified. For this past school year, during the peak student enrollment times, there were four RAS teachers working 15 hours per week with the concurrent students. The concurrent program would only run approximately 31 of the 33 weeks proposed for the 2013-14 school year. In addition, it is recommended that the Personnel Actions be planned and prepared to reduce work schedules after March, when students begin to complete and there are not others waiting to enroll. It is estimated that \$95,000 - \$100,000 would be needed to cover staff costs, supplies and other operating expenses for 300 concurrent students. District funding would also serve as a match to the federal WIA funding RAS receives.

**Life School:** As with concurrent, the revenue sources identified in this proposal are not appropriate to spend on costs associated with Life School. If the Board chooses to continue this program, then again, district funding sources would have to be identified. The program currently is scheduled for 30 hours per week, 6 hours per day. It is estimated that approximately \$97,000 would be required to cover teacher costs, supplies and other operating expenses. This would not include any certificated substitute

costs, if desired. District funding of this program could not be used as a match for the federal WIA grant. The other funding options would be to charge a student fee, which has never been done to this point, or to have a combination of fees and district funding. If the district wants to consider a fee-based structure, assuming 25 students fully pay and assuming \$97,000 as the total cost, the fee per student would be \$3,880.

**Medical Assistant (MA):** Although a very successful program in terms of student completion rates, the employment opportunities in the Inland Empire are currently not very good. Graduates of the program must be willing to commute or relocate to Orange or L.A. counties to find most employment opportunities, and most are unwilling to do so. Perkins funding requires performance data be submitted on any programs for which the funding is used. The MA placement data is significantly lower than the Certified Nursing Assistant data, and that is the reason the program was recommended for elimination. Despite the poor local employment outlook for MA graduates, the program is still extremely popular. If ending this program would be a concern to the Board, the program can be offered, but it would be recommended that fees must completely cover all associated costs. At 30 students per class for a 22 week class, the estimated per student cost would be over \$2,000. Personnel Actions would have to allow for cancellation of the class if a sufficient number of students do not enroll and pay full fees.

**Board Meeting Agenda  
June 3, 2013**

Topic: Resolution No. 2012/13-49 – Resolution of the Board of Education of the Riverside Unified School District to Determine Uses of the Monies Received From the Education Protection Account for the Current Fiscal Year

Presented by: Michael H. Fine Deputy Superintendent, Business Services and Governmental Relations

Responsible  
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Action

Short Description: Article XIII, Section 36 of the California Constitution effective November 7, 2012 requires school districts to make spending determinations for monies received from the Education Protection Account (EPA) in an open session of a public meeting. Funds are not to be used for salaries and benefits of administrators or administrative costs. Further requirements include posting to the District website an annual accounting of how much EPA funding was received and how that money was spent and, an annual independent financial and compliance audit to verify the EPA funds were properly expended.

---

---

**DESCRIPTION OF AGENDA ITEM:**

Proposition 30 approved by the voters added Article XIII, Section 36 to the California Constitution effective November 7, 2012. The provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account (EPA) to receive and disburse the revenue derived from the incremental increases in taxes imposed by Article XIII, Section 36(f).

The funds from the Education Protection Account are not new funds for the District; rather they are revenue limit funds that the District was and always has been entitled to. The State has merely imposed a new reporting requirement for these funds. The Education Protection Account funds that are generated from the passage of Proposition 30 (increased sales tax and increased income tax) will now be used to offset the District's regular Revenue Limit Funding from the California Department of Education. The use of these funds helps with the State's cash flow problems but, again, does not generate any new funding for districts.

Article XIII, Section 36 of the California Constitution references that school districts have sole authority to determine how the moneys received from the EPA are spent in the school or schools within its jurisdiction excluding salaries and benefits of administrators or any other administrative costs, provided that the governing board makes the spending determinations in an open session of a public hearing of the governing board. The Article also sets forth the requirement to annually publish an accounting of how the money was spent which was received for the EPA in addition to a requirement to provide an annual independent EPA financial and compliance audit. Specifically, Article XIII, Section 36 of the California Constitution states:

“A community college district, county office of education, school district, or charter school shall have sole authority to determine how the moneys received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided, however, that the appropriate governing board or body shall make these spending determinations in open session of a public meeting of the governing board or body and shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs. Each community college district, county office of education, school district, and charter school shall annually publish on its Internet Website an accounting of how much money was received from the Education Protection Account and how that money was spent.”

Further, there is a requirement for an annual independent financial and compliance audit which shall, in addition to all other requirements of law, ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended. Expenses incurred to comply with the additional audit requirement may be paid with funding from the EPA, and shall not be considered administrative costs.

Staff recommends spending monies received from the 2012-13 EPA on general fund instructional and pupil services salaries and benefits in compliance with Article XIII, Section 36.

---

**FISCAL IMPACT:** EPA funding for 2012-13 estimated at \$42,749,163 to be spent on instructional and pupil services salaries and benefits funded in the General Fund.

**RECOMMENDATION:** It is recommended that the Board of Education adopt Resolution No. 2012/13-49 – Resolution of the Board of Education of the Riverside Unified School District to determine uses of the monies received from the Education Protection Account for the current fiscal year.

---

**ADDITIONAL MATERIAL:** Resolution No. 2012/13-49

Attached: Yes



## **RESOLUTION NO. 2012/13-49**

### **RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT TO DETERMINE USES OF THE MONIES RECEIVED FROM THE EDUCATION PROTECTION ACCOUNT FOR THE CURRENT FISCAL YEAR**

WHEREAS, Proposition 30 approved by the voters added Article XIII, Section 36 to the California Constitution effective November 7, 2012. The provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account (EPA) to receive and disburse the revenue derived from the incremental increases in taxes imposed by Article XIII, Section 36(f).

WHEREAS, the Board of Education of the Riverside Unified School District has determined that monies are anticipated to be received in the current fiscal year from the EPA; and

WHEREAS, the Board of Education of the Riverside Unified School District has sole authority to determine how the monies received from the EPA are spent in the school or schools within its jurisdiction, provided, however, that the spending determinations are made in an open session of a public meeting of the governing board; and

WHEREAS, the monies received from the EPA shall not be used for salaries or benefits for administrators or any other administrative costs; and

WHEREAS, an annual accounting will be published on the District's Internet website of how much money was received from the EPA and how that money was spent; and

WHEREAS, an annual independent financial and compliance audit is required, in addition to all other requirements of law, to ascertain and verify whether the funds provided by the EPA have been properly disbursed and expended; and expenses incurred to comply with the additional audit requirement may be paid with EPA funding, and shall not be considered administrative costs;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Article XIII, Section 36 of the California Constitution, the Board of Education of the Riverside Unified School District has determined to spend the monies received from the EPA for the 2012-13 fiscal year on instructional and pupil services salaries and benefits funded by the general fund.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on June 3, 2013 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Kathy Y. Allavie, Clerk  
Board of Education

Dated: \_\_\_\_\_

**Board Meeting Agenda  
June 3, 2013**

Topic: Resolution No. 2012/13-50 – Resolution Ordering Consolidated Governing Board Member Biennial Election, Specifications of the Election Order, and Request for Consolidation

Presented by: Rick Miller, Ph.D., District Superintendent

Responsible

Cabinet Member: Rick Miller, Ph.D., District Superintendent

Type of Item: Action

Short Description: In order to meet the requirements of Education Code Sections 5304, 5322, and 5340, and Elections Code Section 1302 (b)(3), the Board of Education is required to adopt a resolution which contains the Specifications of the Election Order and Request for Consolidation.

---

**DESCRIPTION OF AGENDA ITEM:**

In order to meet the requirements of Education Code Sections 5304, 5322, and 5340, and Elections Code Section 1302 (b)(3), the Board of Education is required to adopt a resolution which contains the Specifications of the Election Order and Request for Consolidation. Following the Board's adoption, the resolution will be forwarded to the County Superintendent of Schools and the Registrar of Voters.

---

**FISCAL IMPACT:** The District's estimated share of the cost to hold the election is \$139,000, based on the number of registered voters in the District multiplied times the Registrar of Voters cost factor.

**RECOMMENDATION:** It is recommended that the Board of Education adopt Resolution No. 2012/13-50 – Resolution Ordering Consolidated Governing Board Member Biennial Election, Specifications of the Election Order, and Request for Consolidation.

---

**ADDITIONAL MATERIAL:** Resolution No. 2012/13-50 – Resolution Ordering Consolidated Governing Board Member Biennial Election, Specifications of the Election Order, and Request for Consolidation.

Attached: Yes

## ORDER OF ELECTION

of Riverside Unified School District of Riverside County, California

### RESOLUTION No. 2012/13-50

#### **RESOLUTION ORDERING CONSOLIDATED GOVERNING BOARD MEMBER BIENNIAL ELECTION, SPECIFICATIONS OF THE ELECTION ORDER, AND REQUEST FOR CONSOLIDATION**

**WHEREAS**, Section 5300 of the Education Code states that school district elections shall be governed by the Elections Code; and

**WHEREAS**, Section 1302 of the Elections Code and Section 5000 of the Education Code both allow for a governing board election to be held biennially on the first Tuesday after the first Monday in November of each odd-numbered year to fill the offices of governing board members whose terms expire on the first Friday of December next succeeding the election;

**IT IS THEREFORE RESOLVED** that, the County Superintendent of Schools of this county is hereby ordered to call an election for said purpose, and in accordance with the designations contained in the following specifications of the election order made under the authority of Education Code Sections 5304 and 5322;

**IT IS FURTHER ORDERED** that, pursuant to Education Code Section 5340 and Elections Code Section 1302(b)(3), the officer conducting the election shall cause said election to be consolidated with governing board elections being held on the same day by the school or community college district having area in common with this district.

The election shall be held on Tuesday, **November 5, 2013**.

The purpose of the election is to elect 2 member(s) of the Governing Board for a full term ending **December 1, 2017**, to the offices now held by the following members:

Kathy Y. Allavie  
Charles L. Beaty, Ph.D.

**IT IS FURTHER RESOLVED THAT**, pursuant to Elections Code Section 13307, candidates requesting a Candidates Statement, limited to 200 words, printed and mailed to the voters, shall be required to pay the actual prorated cost thereof.

**IT IS FURTHER ORDERED THAT**, pursuant to Education Code Section 5322, the clerk of the district is hereby directed to furnish copies of this Order to the County Superintendent of Schools and the officer conducting this election not less than 123 days prior to the date of the election.

The foregoing Resolution and Order was adopted and affirmed by the Governing Board of the Riverside Unified School District of Riverside County, California, being the board authorized by law to make the designations contained therein, by a formal vote as follows:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Date

(Signed) \_\_\_\_\_  
Clerk of said Governing Board

-----

*State of California)*

*ss*

*County of Riverside)*

Certification

I hereby certify that the foregoing is a full, true, and correct transcript of a resolution duly adopted and affirmed by the Governing Board named therein at a duly constituted regular meeting of the Governing Board held on June 3, 2013, as it appears upon the minutes of said meeting.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of said Governing Board