



A G E N D A
BOARD OF EDUCATION MEETING
RIVERSIDE UNIFIED SCHOOL DISTRICT
Board Room
6735 Magnolia Avenue, Riverside, California

BOARD OF EDUCATION:
MRS. GAYLE CLOUD
PRESIDENT
CHARLES L. BEATY, Ph.D.
VICE PRESIDENT
MRS. KATHY ALLAVIE
CLERK
MR. TOM HUNT
MEMBER
MRS. PATRICIA LOCK-
DAWSON, MEMBER

Closed Session – 4:00 p.m.

February 4, 2013

Open Session – 5:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification of accommodation in order to participate in a meeting should direct such request to the District Superintendent at 788-7135, Ext. 80402 at least 48 hours before the meeting, if possible.

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's administrative offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

At approximately 9:00 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:30 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end at 9:30 p.m.

CALL MEETING TO ORDER – 4:00 p.m.

ESTABLISHMENT OF A QUORUM OF THE BOARD OF EDUCATION

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

CLOSED SESSION

The Board of Education will recess to Closed Session at 4:00 p.m. to discuss:

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6

| | |
|--------------------------|--|
| District Representative: | Rick L. Miller, Ph.D., District Superintendent |
| Employee Organizations: | Riverside City Teachers Association |
| | California School Employees Association |

3. Conference With Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b)
(1 Case)

February 4, 2013

RECONVENE OPEN SESSION

The Board of Education will convene in Open Session at 5:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag will be led by Alexis Ekberg, 6th grade Tomás Rivera Elementary School student.

GROUP PERFORMANCE

The Frank Augustus Miller Middle School Theater Department will perform for the Board of Education.

| <u>Oral Report</u> | <u>For</u> | <u>Page</u> |
|--------------------|--------------|-------------|
| <u>Assigned To</u> | <u>Board</u> | |

SECTION A – REPORTS BY HIGH SCHOOL REPRESENTATIVES

A.1 High School Representatives

District
Superintendent

*Mary Jo De Silva – Arlington High School
Evan Cowder – Martin Luther King High School
Naomi Cerda – Abraham Lincoln High School*

SECTION B – PUBLIC INPUT

*Public Input provides an opportunity for citizens to make suggestions, identify concerns, or request information about matters affecting the school District for items **NOT on the agenda**. Complaints against employees will normally be heard in Closed Session, and the District's complaint procedure should be followed before discussion with the Board.*

Individuals or groups who wish to address the Board are requested to fill out a "Request to Address the Board of Education" card located on the table at the back of the Board Room. Comments or presentations should be limited to five minutes or less.

Pursuant to the Brown Act, Board of Education members cannot discuss or take action on any item which does not appear on the Consent and Action Calendars of the agenda. The Board of Education may provide a reference to staff or other resources of information, request staff to report back at a subsequent meeting, or direct staff to place an item on a future agenda.

SECTION C – DISTRICT EMPLOYEE GROUP REPORTS

C.1 Riverside Council PTA Presentation by Ms. Marilyn Orens, President

District
Superintendent

February 4, 2013

Ms. Marilyn Orens will report on the activities and accomplishments of the Riverside Council Parent Teacher Association (PTA).

C.2 CSEA Presentation by Mr. Richard Carpenter, President, Riverside Unified School District, Chapter #506

District
Superintendent

Mr. Richard Carpenter will report on the activities and accomplishments of the California School Employees Association (CSEA).

SECTION D – SUBCOMMITTEE REPORTS

D.1 Board Student Activities Subcommittee Report

Mrs. Allavie Report

The Board of Education will receive a report from the Board Student Activities Subcommittee.

D.2 Board Operations Subcommittee Report

Mr. Hunt Report

The Board of Education will receive a report from the Board Operations Subcommittee.

SECTION E – CONSENT

Moved_____ Seconded_____ Vote_____

All items listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be removed from the Consent Calendar.

E.1 Minutes of Board Meeting

District
Superintendent Consent 1-5

January 22, 2013 – Regular Board Meeting

E.2 Acceptance of Gifts and Donations to the District

Deputy Supt.
Business Consent 6-7

Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

E.3 Warrant List No. 11

Deputy Supt.
Business Consent 8-14

The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants.

Warrant lists are presented to the Board of Education for ratification.

- | | | | | |
|------------|---|--------------------------|---------|-------|
| E.4 | Ratification of Approval to Utilize the California Multiple Award Schedule (CMAS) Contract No. 3-11-84-0015B With Siemens Industry, Inc. for the Purchase of Information Technology Goods and Services | Deputy Supt. Business | Consent | 15-29 |
|------------|---|--------------------------|---------|-------|

Cooperative purchasing agreement for the purchase of information technology goods and services.

- | | | | | |
|------------|--|---|---------|-------|
| E.5 | Out-of-State Field Trip – John W. North High School | Asst. Supt. Inst. Services (7-12) | Consent | 30-39 |
|------------|--|---|---------|-------|

J. W. North High School's Baseball team is requesting to travel to Henderson, Nevada, to participate in the Nevada vs. California Border Battle 2013 Competition, February 9 – 10, 2013.

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|------------|--|-------------------------------------|---------|------------------------|
| E.6 | Recommended Actions From the Administrative Hearing Panel and/or the Executive Director, Pupil Services/SELPA and Adoption of the Findings of Fact for All Approved Cases | Exec. Director Pupil Serv./SELPA | Consent | Confidential Insert |
|------------|--|-------------------------------------|---------|------------------------|

Cases for Expulsion

Consistent with Administrative Regulation #5144.1, principals may suspend students who are in violation of Education Code Section 48900 and Board Policy #5144.1. Certain violations identified in Education Code Section 48915 are of a serious nature that require recommendation to the Board of Education for expulsion.

Student Cases: #2012-073, #2012-074, #2012-078

Cases for Expulsion With a Recommendation for Suspended Expulsion

Education Code Section 48917 provides that a student who has been recommended for expulsion may have the expulsion suspended by the Board of Education. The suspended expulsion is valid for the term of the original expulsion order. The student is placed upon school probation, assigned to a school program, must remain there until the conditions identified in the Rehabilitation Plan are met.

Student Cases: #2012-068, #2012-070, #2012-071, #2012-072, #2012-075, #2012-076

Cases for Readmission After Expulsion

Students expelled from the Riverside Unified School District who have successfully completed the conditions stipulated in their rehabilitation plan may apply for readmission (RUSD Rules and Regulations #5144.1).

Student Cases: #2009-081, #2009-085, #2011-082, #2011-138

Cases for Reinstatement After Suspended Expulsion

Education Code Section 48917 provides that a student on a suspended expulsion may be reinstated by action of the Board of Education when the student has satisfactorily completed the conditions identified in the Rehabilitation Plan ordered at the time the student was expelled.

Student Cases: #2011-158, #2012-010, #2012-011

- | | | | | |
|---|---|---------------------------|---------|-------|
| E.7 | Certificated Personnel Assignment Order CE 2012/13-11 | Asst. Supt. Human Res. | Consent | 40-45 |
| <i>The latest District's management, certificated personnel actions are presented to the Board of Education for approval.</i> | | | | |
| E.8 | Classified/Non-Classified Personnel Assignment Order CL 2012/13-11 | Asst. Supt. Human Res. | Consent | 46-51 |
| <i>The latest District's classified personnel actions are presented to the Board of Education for approval.</i> | | | | |

SECTION F – REPORT/DISCUSSION

- | | | | | |
|---|--|--------------------------|--------|-------|
| F.1 | Governor's Budget Proposals for 2013-14 | Deputy Supt. Business | Report | 52-84 |
| <i>Staff will provide a presentation on the Governor's Budget Proposals for 2013-14 and the potential impacts on Riverside Unified School District.</i> | | | | |

SECTION G – ACTION

- | | | | | |
|--|---|--|--------|--------|
| G.1 | John Adams and Liberty Elementary Schools 2013-14 Restructuring Alternative Governance Plans | Asst. Supt. Inst. Services (K-6) | Action | 85-119 |
| <i>The Restructuring/Alternative Governance Plans for John Adams and Liberty Elementary Schools have been developed for implementation in the 2013/14 school year.</i> | | | | |

Moved_____ Seconded_____ Vote_____

SECTION H – CONCLUSION

H.1 Board Members' Comments

H.2 Superintendent's Announcements

H.3 Agenda Items for Future Meetings
Tuesday, February 19, 2013 – Regular Board Meeting

ADJOURNMENT

The next regular meeting of the Board of Education is scheduled for Tuesday, February 19, 2013. The meeting will be called to order at 4:30 p.m. in the Board Room at 6735 Magnolia Avenue, Riverside, California. The Board will adjourn to Closed Session from 4:30 to 5:30 p.m., at which time the Board of Education will reconvene in Open Session.

UNOFFICIAL

This is an uncorrected copy of Board Minutes. The Minutes do not become official until they are approved by the Board at the next meeting.

**RIVERSIDE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, JANUARY 22, 2013
BOARD ROOM
6735 MAGNOLIA AVENUE, RIVERSIDE, CALIFORNIA**

CALL THE MEETING TO ORDER

Mrs. Cloud, Board President, called the meeting to order at 4:30 p.m.

MEMBERS PRESENT

Mrs. Gayle Cloud, President; Dr. Charles L. Beaty, Vice President; Mr. Tom Hunt, Member; Mrs. Patricia Lock-Dawson, Member; and Mrs. Kathy Allavie Clerk.

Also present were District Superintendent, Dr. Rick L. Miller, members of the staff, and other interested citizens.

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

Mrs. Sara Garcia addressed the Board regarding an expulsion matter.

The Board adjourned to Closed Session at 4:32 p.m.

CLOSED SESSION

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6
District Representative: Rick L. Miller, Ph.D., District Superintendent
Employee Organizations: Riverside City Teachers Association
California School Employees Association
3. Consideration of Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 5:32 p.m. Mrs. Cloud announced that no formal action was taken by the Board during Closed Session.

ARLINGTON HIGH SCHOOL AIR FORCE JROTC COLOR GUARD PRESENTATION

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag was led by Gabriela Maria Ramirez, 6th grade Hawthorne Elementary School student.

GROUP PERFORMANCE

The Southern California Vocal Association (SCVA) Honor Choir students performed for the Board of Education.

SECTION A – PRESENTATIONS

A.1 Recognition of Riverside Unified School District High School Choral Students Participating in the SCVA Regional and ACDA National Honor Choirs

A.2 Recognition of Ramona High School and Sierra Middle School as AVID National Demonstration Schools

A.3 Recognition of Arlington High School's Solar Cup Team and Advisor Mrs. Linda Jirsa

Recognition presented by Western Municipal Water District (WMWD) Board Members Tom Evans and Charles Field.

A.4 Recognition of the Winners of the City of Riverside Human Relations Commission's Essay Contest and Scholarship Program

SECTION B – REPORTS BY HIGH SCHOOL REPRESENTATIVES

B.1 Reports presented by Riverside Polytechnic, Ramona, Educational Options Center/Riverside Virtual, and John W. North High Schools Student Board Representatives.

SECTION C– PUBLIC INPUT

There were no requests to speak to the Board of Education.

SECTION D – DISTRICT EMPLOYEE GROUP REPORT

D.1 RCTA Presentation by Mr. Tim Martin, President, Riverside City Teachers Association

SECTION E – SUBCOMMITTEE REPORTS

E.1 Board Student Activities Subcommittee Report

The Board of Education received a report from Mrs. Allavie regarding the Board Student Activities Subcommittee.

E.2 Board Instruction Subcommittee Report

The Board of Education received a report from Mrs. Cloud regarding the Board Instruction Subcommittee.

E.3 Board Operations Subcommittee Report

The Board of Education received a report from Mr. Hunt regarding the Board Operations Subcommittee.

E.4 Board Communications Subcommittee Report

The Board of Education received a report from Mrs. Allavie regarding the Board Communications Subcommittee.

E.5 Board Finance Subcommittee Report

The Board of Education received a report from Dr. Beaty regarding the Board Finance Subcommittee.

SECTION F – CONSENT

Approval of the Consent Calendar was moved by Mrs. Allavie and seconded Mr. Hunt and unanimously approved by members present. Items in the Consent Calendar have been published with the agenda and copies are on file in the District administrative offices.

SECTION G – ACTION

G.1 High School Classes – Credit/No Credit

Revised Board Policy #5121.1 Calculating Grade-Point Average, First Reading

Dr. Bill Ermert, Assistant Superintendent, Instructional Services 7-12, introduced Mr. Trevor Painton, Chair, High School Task Force and Principal, John W. North High School; Mr. Gary Reller, Assistant Principal, Arlington High School; and Mr. Michael Rhodes, Assistant Principal, Martin Luther King High School; who reviewed a PowerPoint and provided an update to the Board of Education on the issue of credit/no credit on the high school transcript. Revised Board Policy #5121.1 Calculating Grade-Point Average was presented to the Board of Education for first reading and approval.

Miss Rachel Smith, ROTC student from Martin Luther King High School addressed the Board.

The item was moved by Mr. Hunt and seconded by Mrs. Allavie and unanimously approved by members present to waive the second reading and adopt Board Policy #5121.1 Calculating Grade-Point Average and to name the Policy after Cadet Commander Rachel Smith.

G.2 2011-2012 Annual Financial Report and Audit

Mr. Michael Fine, Deputy Superintendent, Business Services and Governmental Relations, introduced Mr. Jeff Nigro, of Nigro & Nigro, who indicated that State law requires that each year the financial records of the District be audited by an independent third party audit firm and that the Governing Board review the annual financial report and audit at a public meeting.

The item was moved by Dr. Beaty and seconded by Mr. Hunt and unanimously approved by members present to accept the Annual Audit and Financial Report for the year ending June 30, 2012.

The Board took a break from 7:45 to 7:54 p.m.

G.3 New Board Policy #6170.1 Transitional Kindergarten

Revision of Board Policy #5123 Students – Promotion/Acceleration/Retention, First Reading

Mrs. Judi Paredes, Assistant Superintendent, Instructional Services K-6, discussed new Board Policy #6170.1 Transitional Kindergarten, along with the subsequent revisions to Board Policy #5123 Students – Promotion/Acceleration/Retention, which were presented to the Board of Education for first reading.

The item was moved by Mrs. Lock-Dawson and seconded by Dr. Beaty and unanimously approved by members present to waive the second reading and adopt New Board Policy #6170.1 Transitional Kindergarten, and Revised Board Policy #5123 Students – Promotion/Acceleration/ Retention.

G.4 Approval of Riverside County Transportation Commission (RCTC) Highland Elementary School and Riverside STEM Academy Wall Designs

Dr. Kirk Lewis, Assistant Superintendent, Operations, introduced Ms. Anne Mayer, Executive Director, RCTC, who reviewed the PowerPoint and indicated that the Board of Education is being asked to approve the Operations/Board Subcommittee's recommendation for the design of the walls adjacent to the Perris Valley line railroad tracks.

The item was moved by Dr. Beaty and seconded by Mr. Hunt and unanimously approved by members present to approve the Highland Elementary School block design as submitted, and the Hyatt Elementary School (STEM Academy) to approve a mountain design, with a cluster of sycamore leaves, and the RUSD logo (the logo does not have to appear on every wall), and that Mrs. Allavie will attempt to meet with RCTC staff to finalize the design.

G.5 Measure B Project List Approval

Dr. Lewis reviewed a PowerPoint presentation and discussed the Operations/Board Subcommittee's recommendation for approval of a number of projects for design or implementation with Measure B funds.

The item was moved by Mr. Hunt and seconded by Mrs. Allavie and passed by a 4 to 1 vote with Dr. Beaty dissenting, to table the item until the February 4, 2013 Board meeting, to allow Dr. Lewis time to provide all of the documents that were provided to the Board Operations Subcommittee to the entire Board.

G.6 Approval of the K-2 English Language Arts/English Language Development (ELA/ELD) Instructional Materials

Mrs. Paredes introduced Ms. Renee Hill, Director, Elementary Education, who stated that the Board of Education is being asked to approve the K-2 English Language Arts/English Language Development (ELA/ELD) Instructional Materials.

The item was moved by Mrs. Allavie and seconded by Mrs. Cloud and unanimously approved by members present to approve the recommended materials for K-2 – not to exceed \$2.5 million.

G.7 New Courses – Medical Biology and Medical Chemistry for Health Academy at Ramona High School

Dr. Ermert introduced Ms. Erica Zuvia and Ms. Cynthia Kline, Teachers, Ramona High School, who reviewed a PowerPoint with information about the proposed two new courses in alignment with the Health and Biosciences Academy.

The item was moved by Mrs. Allavie and seconded by Mr. Hunt and unanimously approved by members present.

SECTION H – CONCLUSION

H.1 Board Members' Comments

Mrs. Lock-Dawson stated that she is excited to begin 2013, and that she is looking forward to working together as a team on the Board – being positive and in a forward thinking manner.

Dr. Beaty discussed his attendance at the Middle School Basketball Tournament on Saturday, January 19, and indicated that it was a great experience. He mentioned the article in *The Press-Enterprise* regarding the rededication of the Freedom Tree at Castle View Elementary School and that it was a touching event that many individuals were able to attend. He discussed the last Principals' Summit that was held with the Educational Options Center (EOC). He noted the great job that is being done at that site and at so many of our schools, which he said is a reflection of our Principals' Summits. In closing, he thanked the PTA for their Reflections Program and honoring our students.

Mrs. Allavie agreed with Dr. Beaty's comments.

Mr. Hunt voiced his concern that the District needs to have a proper way of recognizing individuals so that plaques do not get lost or misplaced. He commended the Governor for recognizing Mr. Rodney Taylor, Director, Nutrition Services, by his recent gubernatorial appointment to the California State Board of Food and Agriculture. Mr. Hunt requested before March 1, that Board members that are up for re-election on November 5 (Dr. Beaty and Mrs. Allavie) make public their intentions of running for the Board of Education. Mr. Hunt indicated that he is not running for the City Council. He requested that the Board Communications Subcommittee look at commemorating what the Board did 50 years ago in terms of voluntary desegregation. Mr. Hunt indicated that the California School Boards Association (CSBA) President Cindy Marks appointed him to the Government Relations Committee for the years 2013/14.

Mrs. Cloud stated that she has requested that a letter be sent to Mr. Rodney Taylor, congratulating him for his recent appointment.

H.2 Superintendent's Announcements

Dr. Miller discussed the services and celebrations that were held in observance of Dr. Martin Luther King, Jr.'s birthday. He indicated that the Principals' Summits were completed and the mid-year summits will start this week. He mentioned that we have a new Mayor, Assemblyman, Senator, and Interim Chancellor. In closing, he thanked Mrs. Cheryl Simmons for the work that she did for the last nine months covering the duties of the Assistant Superintendent, Instructional Services 7-12.

H.3 Next Board Meeting: February 4, 2013

ADJOURNMENT

Mrs. Cloud adjourned the Public Session at 9:55 p.m., in memory of Mr. Steven Kruckenberg, husband of former Board Member Dana Kruckenberg; Ms. Lucinda Stephenson, Magnolia Elementary School speech language pathologist; Mr. Raul Zaragoza, former RUSD employee for 24 years; Mrs. Barbara Bowen, former RUSD employee for 14 years; Mrs. Kathryn Powell Gard, former RUSD teacher for 30 years; Mrs. Diane Morrow, mother of Mrs. Beth Morrow-Yeager (who was a teacher in RUSD); Mrs. Josephine Betty Stewart, former supervising cook in RUSD schools for 20 years; Mrs. Trenetta Asbell, former crossing guard at Thomas Jefferson Elementary School for over 20 years; and Ms. Josephine Duncan, former counselor at John W. North High School for over 30 years.

Kathy Allavie
Clerk
Board of Education

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda February 4, 2013

Topic: Acceptance of Gifts and Donations to the District

Presented by: Donna Manson, Account Clerk, Business Services

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

DESCRIPTION OF AGENDA ITEM:

The District has received the following gifts and donations:

- Alcott Elementary School received from Mr. and Mrs. Kaffka a sound system that includes speakers, mixer, and microphones valued at \$500.00.
- John F. Kenney Elementary School received \$7,000.00 from their Parent Teacher Association for field trip bussing.
- Madison Elementary School received \$1,000.00 from Riverside Optimist Club to be used at the school's discretion.
- Frank Augustus Miller Middle School received \$500.00 from LR Vendugo Trucking for the ASB dance team.
- John W. North High School received the following:
 - \$100.00 from Boozak, Inc. for the wrestling team
 - \$500.00 from Chuck Beaty for the Counseling Department
 - \$100.00 from Richard and Yasmin Kotomori for girls' water polo
- Woodcrest Elementary School received \$1,000.00 from Charter Communications to purchase classroom and physical education supplies for sixth grade classes.

- Victoria Elementary School received granola bars from Sam's Club valued at \$200.00 for classroom emergency kits.
- Riverside Unified School District After-School Program received \$7,707.00 from Ralph's Food 4 Less.

Values are set by donor, and the District has not conducted any independent assessment as to the actual value of the gifted donated item. Inclusion of the value on this report is for information only and does not represent an affirmation of the value.

FISCAL IMPACT: \$18,607.00

RECOMMENDATION: It is recommended that the Board of Education accept the above gifts and donations.

ADDITIONAL MATERIAL: None

**Board Meeting Agenda
February 4, 2013**

Topic: Warrant List No.11

Presented by: Liz O'Donnell, Account Clerk, Business Services

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

DESCRIPTION OF AGENDA ITEM:

B-Warrants in excess of \$2,000 issued since last period. Invoices for the claims have been checked and audited by the Business Office. Warrants for the claims have been prepared.

FISCAL IMPACT: \$ 7,029,311.30

RECOMMENDATION: It is recommended that the Board approve the warrants.

ADDITIONAL MATERIAL: Warrant List No. 11

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Commercial Warrant Listing 2012 - 2013

February 4, 2013

| B-Warrants In Excess of \$1,999.99 Issued Since Last Period | | | | | |
|---|------------|------|----------|--|--------------|
| Claim | Date | Fund | Warrant | Vendor Name | Claim Amount |
| <u>GENERAL FUND UNRESTRICTED 03</u> | | | | | |
| 205273 | 12/17/2012 | 03 | 14403105 | HOUGHTON MIFFLIN CO. | \$146,780.00 |
| 205288 | 12/17/2012 | 03 | 14403119 | ACCUVANT, INC. | \$127,725.28 |
| 205302 | 12/17/2012 | 03 | 14403133 | AGUA MANSA MRF, LLC | \$11,864.20 |
| 205316 | 12/17/2012 | 03 | 14403147 | AT&T | \$58,410.49 |
| 205319 | 12/17/2012 | 03 | 14403150 | AREY JONES EDUCATIONAL SOLUTIONS | \$10,526.34 |
| 205322 | 12/17/2012 | 03 | 14403153 | AREY JONES EDUCATIONAL SOLUTIONS | \$2,926.55 |
| 205355 | 12/17/2012 | 03 | 14403186 | ASHLOCK MULTI SERVICE | \$2,465.27 |
| 205372 | 12/17/2012 | 03 | 14403203 | CENERGISTIC, INC. | \$73,440.00 |
| 205374 | 12/17/2012 | 03 | 14403205 | THE WARE GROUP, INC. | \$6,750.00 |
| 205395 | 12/18/2012 | 03 | 14404496 | NIGRO & NIGRO, PC | \$29,700.00 |
| 205407 | 12/18/2012 | 03 | 14404508 | CR&R INC. | \$4,712.54 |
| 205411 | 12/18/2012 | 03 | 14404512 | KMBS C/O BURTRONICS BUSINESS SYSTEMS | \$15,628.20 |
| 205418 | 12/18/2012 | 03 | 14404519 | CORONA CLAY COMPANY | \$4,035.41 |
| 205421 | 12/18/2012 | 03 | 14404522 | ACOSTA GROWERS, INC | \$2,572.51 |
| 205425 | 12/18/2012 | 03 | 14404526 | HORIZON IRRIGATION SUPPLIES | \$11,145.33 |
| 205442 | 12/18/2012 | 03 | 14404543 | PSAT/NMSQT | \$2,772.00 |
| 205449 | 12/18/2012 | 03 | 14404550 | PEDERSEN, PHD, JOHN E. | \$4,000.00 |
| 205454 | 12/18/2012 | 03 | 14404555 | PATHFINDER RANCH | \$11,772.00 |
| 205462 | 12/18/2012 | 03 | 14404563 | AREY JONES EDUCATIONAL SOLUTIONS | \$19,143.95 |
| 205486 | 12/18/2012 | 03 | 14404587 | WAXIE SANITARY SUPPLY | \$5,006.00 |
| 205517 | 12/19/2012 | 03 | 14405732 | ULTIMATE IMAGING PRODUCTS, LLC | \$2,382.70 |
| 205593 | 12/19/2012 | 03 | 14405803 | ACTIVE NETWORK | \$2,725.56 |
| 205609 | 12/19/2012 | 03 | 14405819 | STUDENT TRANSPORTATION OF AMERICA | \$32,773.19 |
| 205630 | 12/20/2012 | 03 | 14407695 | NIC PARTNERS CONFIDENTIAL | \$20,063.58 |
| 205667 | 12/20/2012 | 03 | 14407732 | SIXTEN AND ASSOCIATES | \$3,463.00 |
| 205670 | 12/20/2012 | 03 | 14407735 | RENAISSANCE LEARNING-WISCONSIN RAPI | \$2,583.92 |
| 205676 | 12/20/2012 | 03 | 14407741 | TROXELL COMMUNICATIONS, INC. | \$2,635.57 |
| 205678 | 12/20/2012 | 03 | 14407742 | TRI-ED/NORTHERN VIDEO DISTRIBUTION | \$4,701.08 |
| 205709 | 12/21/2012 | 03 | 14407928 | STATE OF CA/DEPT. JUSTICE | \$3,796.00 |
| 205731 | 01/07/2013 | 03 | 14412199 | WAXIE SANITARY SUPPLY | \$8,557.06 |
| 205746 | 01/07/2013 | 03 | 14412214 | SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMP | \$45,518.58 |
| 205780 | 01/08/2013 | 03 | 14412845 | FAGEN FRIEDMAN & FULFROST, LLP | \$4,482.30 |
| 205801 | 01/08/2013 | 03 | 14412865 | LFRANKBAILEY COMMUNICATIONS | \$2,000.00 |
| 205841 | 01/08/2013 | 03 | 14412905 | RIVERSIDE CONVENTION CENTER | \$2,000.00 |
| 205868 | 01/09/2013 | 03 | 14413914 | CANON BUSINESS SOLUTIONS, INC., WEST | \$3,771.25 |
| 205895 | 01/09/2013 | 03 | 14413941 | AT&T MOBILITY | \$6,962.25 |
| 205911 | 01/09/2013 | 03 | 14413957 | RIVERSIDE GATEWAY TO COLLEGE | \$12,390.96 |
| 205952 | 01/10/2013 | 03 | 14414675 | APPLE COMPUTER INC-AUSTIN | \$2,181.30 |

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|--------|------------|----|----------|--|-------------|
| 205956 | 01/10/2013 | 03 | 14414679 | SCHOOL SPECIALTY PLANNING & STUDENT DEVI | \$5,200.30 |
| 205961 | 01/10/2013 | 03 | 14414684 | STUDENT TRANSPORTATION OF AMERICA | \$3,588.01 |
| 205962 | 01/10/2013 | 03 | 14414685 | STUDENT TRANSPORTATION OF AMERICA | \$20,753.95 |
| 205985 | 01/11/2013 | 03 | 14415958 | IMAGING PLUS | \$3,182.94 |

TOTAL FOR FUND 03 \$747,089.57

GENERAL FUND RESTRICTED 06

| | | | | | |
|--------|------------|----|----------|--|-------------|
| 205265 | 12/17/2012 | 06 | 14403097 | JONES READING & MATH CLINICS, INC. | \$5,130.00 |
| 205266 | 12/17/2012 | 06 | 14403098 | LEADING EDGE LEARNING CENTER | \$4,731.50 |
| 205299 | 12/17/2012 | 06 | 14403130 | BARNES & NOBLE (RIVERSIDE) | \$5,296.34 |
| 205323 | 12/17/2012 | 06 | 14403154 | AREY JONES EDUCATIONAL SOLUTIONS | \$4,712.58 |
| 205390 | 12/18/2012 | 06 | 14404491 | MIRACLE RECREATION EQUIPMENT | \$5,630.04 |
| 205451 | 12/18/2012 | 06 | 14404552 | BRIGHT FUTURES ACADEMY LLC | \$50,834.92 |
| 205455 | 12/18/2012 | 06 | 14404556 | SCHOOL BASED REIMBURSEMENT PARTNERS LL | \$5,001.72 |
| 205458 | 12/18/2012 | 06 | 14404559 | STUDENTNEST.COM | \$18,843.50 |
| 205463 | 12/18/2012 | 06 | 14404564 | AREY JONES EDUCATIONAL SOLUTIONS | \$3,190.66 |
| 205465 | 12/18/2012 | 06 | 14404566 | WATERLINE TECHNOLOGIES, INC. | \$4,569.40 |
| 205466 | 12/18/2012 | 06 | 14404567 | AREY JONES EDUCATIONAL SOLUTIONS | \$31,906.60 |
| 205476 | 12/18/2012 | 06 | 14404577 | DORIS PEREZ INTERPRETING | \$2,700.00 |
| 205480 | 12/18/2012 | 06 | 14404581 | TOM'S AMERICAN FIRE SAFETY, INC. | \$2,408.00 |
| 205491 | 12/18/2012 | 06 | 14404592 | TMA SYSTEMS, LLC | \$6,741.75 |
| 205539 | 12/19/2012 | 06 | 14405754 | COAST 2 COAST COACHING | \$16,200.00 |
| 205550 | 12/19/2012 | 06 | 14405763 | CATAPULT LEARNING WEST, LLC | \$19,769.13 |
| 205623 | 12/20/2012 | 06 | 14407688 | GRILLO'S FILTER SALES | \$2,130.86 |
| 205625 | 12/20/2012 | 06 | 14407690 | HOLLIDAY ROCK | \$3,532.76 |
| 205652 | 12/20/2012 | 06 | 14407717 | WORLD CLASS RECOGNITION, LLC | \$3,028.83 |
| 205668 | 12/20/2012 | 06 | 14407733 | SOCO GROUP, INC. | \$12,284.37 |
| 205679 | 12/20/2012 | 06 | 14407743 | VIRCO MANUFACTURING | \$29,056.62 |
| 205684 | 12/21/2012 | 06 | 14407903 | LINGUI-SYSTEMS INCORPORATED | \$4,178.70 |
| 205696 | 12/21/2012 | 06 | 14407915 | BEST CONTRACTING SERVICES | \$4,723.82 |
| 205701 | 12/21/2012 | 06 | 14407920 | CODY EDUCATIONAL ENTERPRISES, INC. | \$18,016.70 |
| 205717 | 12/21/2012 | 06 | 14407936 | HARRIS, DENNIS L. | \$2,000.00 |
| 205742 | 01/07/2013 | 06 | 14412210 | K12 TUTORS, INC. | \$2,600.00 |
| 205745 | 01/07/2013 | 06 | 14412213 | MOBILE MINDS TUTORING | \$3,575.00 |
| 205809 | 01/08/2013 | 06 | 14412873 | OXFORD TUTORING, INC. | \$10,968.24 |
| 205814 | 01/08/2013 | 06 | 14412878 | APRENDE! | \$2,380.00 |
| 205819 | 01/08/2013 | 06 | 14412883 | ALTERNATIVES UNLIMITED, INC. | \$8,516.25 |
| 205858 | 01/09/2013 | 06 | 14413904 | EDTECHTEAM, INC. | \$2,500.00 |
| 205859 | 01/09/2013 | 06 | 14413905 | FAMILY SERVICE ASSOCIATION | \$96,421.73 |
| 205864 | 01/09/2013 | 06 | 14413910 | LEADING EDGE LEARNING CENTER | \$7,481.80 |
| 205865 | 01/09/2013 | 06 | 14413911 | 1-ON-1 LEARNING WITH LAPTOPS | \$53,343.00 |
| 205867 | 01/09/2013 | 06 | 14413913 | ! # 1 TOUCH-SCREEN TABLET COMPUTER TUTOR | \$9,612.22 |
| 205902 | 01/09/2013 | 06 | 14413948 | CAROLYN E. WYLIE CENTER | \$3,672.00 |
| 205905 | 01/09/2013 | 06 | 14413951 | AAVANZA | \$22,573.50 |
| 205909 | 01/09/2013 | 06 | 14413955 | ALPHA LEARNING CENTER | \$2,172.50 |
| 205918 | 01/09/2013 | 06 | 14413964 | SAN JOAQUIN COUNTY OFFICE OF ED | \$5,019.00 |
| 205951 | 01/10/2013 | 06 | 14414674 | APPLE COMPUTER INC-AUSTIN | \$29,684.90 |

| | | | | | |
|---|------------|----|----------|------------------------------------|---------------------|
| 205983 | 01/11/2013 | 06 | 14415956 | MIJAC ALARM | \$9,772.50 |
| 206012 | 01/11/2013 | 06 | 14415985 | SUPERIOR LEGDRIVE & SHELTERS | \$10,172.50 |
| 206016 | 01/11/2013 | 06 | 14415989 | APPLE COMPUTER INC-AUSTIN | \$6,749.55 |
| 206025 | 01/11/2013 | 06 | 14415998 | NEFF CONSTRUCTION, INC. | \$19,066.50 |
| 206038 | 01/11/2013 | 06 | 14416011 | KINSELLA, KATHERINE M. | \$10,000.00 |
| TOTAL FOR FUND 06 | | | | | \$582,899.99 |
| <u>ADULT EDUCATION FUND 11</u> | | | | | |
| 205400 | 12/18/2012 | 11 | 14404501 | COUNCIL ON OCCUPATIONAL EDUCATION | \$4,243.76 |
| TOTAL FOR FUND 11 | | | | | \$4,243.76 |
| <u>CAFETERIA SPECIAL REVENUE FUND 13</u> | | | | | |
| 205359 | 12/17/2012 | 13 | 14403190 | SYSCO LOS ANGELES, INC. | \$9,864.65 |
| 205365 | 12/17/2012 | 13 | 14403196 | SYSCO LOS ANGELES, INC. | \$7,216.39 |
| 205428 | 12/18/2012 | 13 | 14404529 | ARROW RESTAURANT EQUIPMENT | \$11,455.98 |
| 205432 | 12/18/2012 | 13 | 14404533 | FAIRLIGHT BAKERY, INC. | \$7,957.60 |
| 205435 | 12/18/2012 | 13 | 14404536 | P & R PAPER SUPPLY | \$9,378.44 |
| 205464 | 12/18/2012 | 13 | 14404565 | GOLD STAR FOODS, INC. | \$20,063.22 |
| 205483 | 12/18/2012 | 13 | 14404584 | GOLD STAR FOODS, INC. | \$17,505.28 |
| 205533 | 12/19/2012 | 13 | 14405748 | A & R WHOLESALE DISTRIBUTORS INC | \$24,130.98 |
| 205535 | 12/19/2012 | 13 | 14405750 | A & R WHOLESALE DISTRIBUTORS INC | \$15,428.09 |
| 205538 | 12/19/2012 | 13 | 14405753 | GOLD STAR FOODS, INC. | \$2,681.45 |
| 205541 | 12/20/2012 | 13 | 14407672 | GOLD STAR FOODS, INC. | \$8,270.86 |
| 205542 | 12/20/2012 | 13 | 14407673 | GOLD STAR FOODS, INC. | \$6,914.21 |
| 205546 | 12/19/2012 | 13 | 14405759 | GOLD STAR FOODS, INC. | \$6,697.81 |
| 205554 | 12/20/2012 | 13 | 14407674 | GOLD STAR FOODS, INC. | \$7,605.66 |
| 205559 | 12/19/2012 | 13 | 14405771 | GOLD STAR FOODS, INC. | \$22,072.22 |
| 205561 | 12/19/2012 | 13 | 14405773 | SUNRISE PRODUCE COMPANY | \$8,835.28 |
| 205563 | 12/20/2012 | 13 | 14407675 | SUNRISE PRODUCE COMPANY | \$19,359.42 |
| 205571 | 12/19/2012 | 13 | 14405782 | SUNRISE PRODUCE COMPANY | \$8,639.82 |
| 205575 | 12/20/2012 | 13 | 14407676 | SUNRISE PRODUCE COMPANY | \$15,108.80 |
| 205580 | 12/19/2012 | 13 | 14405790 | SUNRISE PRODUCE COMPANY | \$4,860.09 |
| 205585 | 12/19/2012 | 13 | 14405795 | SUNRISE PRODUCE COMPANY | \$24,029.40 |
| 205639 | 12/20/2012 | 13 | 14407704 | SUNRISE PRODUCE COMPANY | \$15,556.11 |
| 205681 | 12/21/2012 | 13 | 14407900 | HOLLANDIA DAIRY | \$47,329.85 |
| 205689 | 12/21/2012 | 13 | 14407908 | A & R WHOLESALE DISTRIBUTORS INC | \$24,227.35 |
| 205700 | 12/21/2012 | 13 | 14407919 | DEMATTEO'S PIZZA | \$5,560.00 |
| 205711 | 12/21/2012 | 13 | 14407930 | FAIRLIGHT BAKERY, INC. | \$7,957.60 |
| 205762 | 01/07/2013 | 13 | 14412230 | DEMATTEO'S PIZZA | \$5,616.00 |
| 205763 | 01/07/2013 | 13 | 14412231 | MORENO BROS. DIST. | \$3,206.32 |
| 205764 | 01/07/2013 | 13 | 14412232 | SUNRISE PRODUCE COMPANY | \$25,369.11 |
| 205873 | 01/09/2013 | 13 | 14413919 | GOOD, ALBA | \$2,040.00 |
| 205875 | 01/09/2013 | 13 | 14413921 | DICK AND JANE BAKING CO., LLC | \$2,284.80 |
| 205876 | 01/09/2013 | 13 | 14413922 | FRESH START BAKERIES NORTH AMERICA | \$2,968.00 |
| 205878 | 01/09/2013 | 13 | 14413924 | KAMRAN AND COMPANY, INC. | \$15,841.45 |
| 206017 | 01/11/2013 | 13 | 14415990 | HOLLANDIA DAIRY | \$39,444.89 |
| 206018 | 01/11/2013 | 13 | 14415991 | P & R PAPER SUPPLY | \$19,999.87 |
| TOTAL FOR FUND 13 | | | | | \$475,477.00 |

BUILDING FUND 21

| | | | | | |
|--------|------------|----|----------|---------------------------------------|--------------|
| 205281 | 12/17/2012 | 21 | 14403113 | INLAND INSPECTIONS & CONSULTING | \$12,996.00 |
| 205282 | 12/17/2012 | 21 | 14403114 | INLAND INSPECTIONS & CONSULTING | \$13,252.50 |
| 205283 | 12/17/2012 | 21 | 14403115 | INLAND INSPECTIONS & CONSULTING | \$12,141.00 |
| 205512 | 12/19/2012 | 21 | 14405727 | HMC ARCHITECTS | \$9,479.63 |
| 205515 | 12/19/2012 | 21 | 14405730 | HMC ARCHITECTS | \$9,910.47 |
| 205518 | 12/19/2012 | 21 | 14405733 | HMC ARCHITECTS | \$3,621.71 |
| 205520 | 12/19/2012 | 21 | 14405735 | BRICKLEY ENVIROMENTAL | \$4,500.00 |
| 205523 | 12/19/2012 | 21 | 14405738 | VERNE PLUMBING, INC. | \$22,440.57 |
| 205525 | 12/19/2012 | 21 | 14405740 | KCB TOWERS, INC. | \$38,766.27 |
| 205526 | 12/19/2012 | 21 | 14405741 | KCB TOWERS, INC. | \$2,040.33 |
| 205527 | 12/19/2012 | 21 | 14405742 | F.E.C. ELECTRIC | \$34,740.71 |
| 205531 | 12/19/2012 | 21 | 14405746 | CALIFORNIA COMMERCIAL POOLS, INC. | \$148,010.00 |
| 205532 | 12/19/2012 | 21 | 14405747 | CALIFORNIA COMMERCIAL POOLS, INC. | \$7,790.00 |
| 205534 | 12/19/2012 | 21 | 14405749 | STURDISTEEL COMPANY | \$22,950.10 |
| 205536 | 12/19/2012 | 21 | 14405751 | INFINITY STRUCTURES, INC. | \$59,882.30 |
| 205975 | 01/11/2013 | 21 | 14415949 | WATERLINE TECHNOLOGIES, INC. | \$8,549.96 |
| 205986 | 01/11/2013 | 21 | 14415959 | KINCAID INDUSTRIES, INC. | \$53,751.28 |
| 205987 | 01/11/2013 | 21 | 14415960 | KINCAID INDUSTRIES, INC. | \$2,829.02 |
| 205988 | 01/11/2013 | 21 | 14415961 | KRETSCHMAR & SMITH, INC. | \$102,952.47 |
| 205989 | 01/11/2013 | 21 | 14415962 | KRETSCHMAR & SMITH, INC. | \$5,418.55 |
| 205990 | 01/11/2013 | 21 | 14415963 | KCB TOWERS, INC. | \$31,597.00 |
| 205992 | 01/11/2013 | 21 | 14415965 | INLAND BUILDING COMPANIES | \$49,509.25 |
| 205993 | 01/11/2013 | 21 | 14415966 | INLAND BUILDING COMPANIES | \$2,605.75 |
| 205994 | 01/11/2013 | 21 | 14415967 | F.E.C. ELECTRIC | \$160,936.33 |
| 205995 | 01/11/2013 | 21 | 14415968 | F.E.C. ELECTRIC | \$8,470.32 |
| 205996 | 01/11/2013 | 21 | 14415969 | CASTON PLASTERING & DRYWALL | \$55,664.77 |
| 205997 | 01/11/2013 | 21 | 14415970 | CASTON PLASTERING & DRYWALL | \$2,929.73 |
| 205998 | 01/11/2013 | 21 | 14415971 | CALIFORNIA COMMERCIAL POOLS, INC. | \$42,298.75 |
| 205999 | 01/11/2013 | 21 | 14415972 | CALIFORNIA COMMERCIAL POOLS, INC. | \$2,226.25 |
| 206001 | 01/11/2013 | 21 | 14415974 | PAINTING AND DECOR, LTD | \$2,287.60 |
| 206002 | 01/11/2013 | 21 | 14415975 | QUEEN CITY GLASS CO. | \$8,550.00 |
| 206003 | 01/11/2013 | 21 | 14415976 | MCKENNA GENERAL ENGINEERING, INC. | \$3,990.00 |
| 206004 | 01/11/2013 | 21 | 14415977 | FRANKLIN MECHANICAL SYSTEMS, INC. | \$26,780.50 |
| 206005 | 01/11/2013 | 21 | 14415978 | C & H CONSTRUCTION | \$58,290.10 |
| 206006 | 01/11/2013 | 21 | 14415979 | BYROM-DAVEY, INC. | \$232,256.00 |
| 206007 | 01/11/2013 | 21 | 14415980 | BYROM-DAVEY, INC. | \$12,224.00 |
| 206009 | 01/11/2013 | 21 | 14415982 | SOUTHERN CALIFORNIA LANDSCAPING, INC. | \$41,040.00 |
| 206013 | 01/11/2013 | 21 | 14415986 | J. GLENNA CONSTRUCTION INC. | \$4,890.00 |
| 206020 | 01/11/2013 | 21 | 14415993 | NEFF CONSTRUCTION, INC. | \$13,273.92 |
| 206022 | 01/11/2013 | 21 | 14415995 | NEFF CONSTRUCTION, INC. | \$28,960.22 |
| 206023 | 01/11/2013 | 21 | 14415996 | NEFF CONSTRUCTION, INC. | \$49,638.19 |
| 206024 | 01/11/2013 | 21 | 14415997 | NEFF CONSTRUCTION, INC. | \$30,936.11 |
| 206027 | 01/11/2013 | 21 | 14416000 | NEFF CONSTRUCTION, INC. | \$41,783.89 |
| 206030 | 01/11/2013 | 21 | 14416003 | L.A. STEELCRAFT PRODUCTS, INC. | \$26,112.97 |
| 206031 | 01/11/2013 | 21 | 14416004 | ALLIED STORAGE CONTAINERS | \$4,342.33 |

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|--|------------|----|----------|---|--|--------------------------|-----------------------|
| | | | | | | TOTAL FOR FUND 21 | \$1,517,616.85 |
| <u>CAPITAL FACILITIES FUND 25</u> | | | | | | | |
| 206015 | 01/11/2013 | 25 | 14415988 | DAVID TAUSSIG AND ASSOCIATES, INC. | | \$2,811.75 | |
| | | | | | | TOTAL FOR FUND 25 | \$2,811.75 |
| <u>SPECIAL RESERVE FUND FOR CAPITAL</u> | | | | | | | |
| 205279 | 12/17/2012 | 40 | 14403111 | INLAND INSPECTIONS & CONSULTING | | \$12,996.00 | |
| 205426 | 12/18/2012 | 40 | 14404527 | A. J. FISTES CORPORATION | | \$9,326.94 | |
| 205519 | 12/19/2012 | 40 | 14405734 | HARRIS STEEL FENCE CO. INC. | | \$13,566.69 | |
| 205537 | 12/19/2012 | 40 | 14405752 | BRAVO CONSTRUCTION SERVICES, INC. | | \$76,960.84 | |
| 206008 | 01/11/2013 | 40 | 14415981 | WB WALTON ELECTRIC | | \$9,053.50 | |
| 206010 | 01/11/2013 | 40 | 14415983 | A. J. FISTES CORPORATION | | \$39,670.57 | |
| 206029 | 01/11/2013 | 40 | 14416002 | LEIGHTON CONSULTING, INC | | \$19,119.75 | |
| 206032 | 01/11/2013 | 40 | 14416005 | HARRIS STEEL FENCE CO. INC. | | \$4,467.60 | |
| | | | | | | TOTAL FOR FUND 40 | \$185,161.89 |
| <u>SELF-INSURANCE FUND 67</u> | | | | | | | |
| 205261 | 12/17/2012 | 67 | 14403093 | THOMPSON & COLEGATE | | \$15,064.57 | |
| 205327 | 12/17/2012 | 67 | 14403158 | SELF INSURANCE PLANS | | \$16,063.41 | |
| 205601 | 12/19/2012 | 67 | 14405811 | RUSD WORKER'S COMP TRUST | | \$41,819.18 | |
| 205840 | 01/08/2013 | 67 | 14412904 | UNION BANK OF CALIFORNIA | | \$252,440.40 | |
| 205851 | 01/08/2013 | 67 | 14412915 | RUSD WORKER'S COMP TRUST | | \$28,695.75 | |
| 206014 | 01/11/2013 | 67 | 14415987 | UNION BANK OF CALIFORNIA | | \$112,601.63 | |
| | | | | | | TOTAL FOR FUND 67 | \$466,684.94 |
| <u>MULTIPLE FUND CODES</u> | | | | | | | |
| 205402 | 12/18/2012 | | 14404503 | HOME DEPOT | | \$2,180.69 | |
| 205410 | 12/18/2012 | | 14404511 | KMBS C/O BURTRONICS BUSINESS SYSTEMS | | \$15,761.69 | |
| 205434 | 12/18/2012 | | 14404535 | ALTURA CREDIT UNION | | \$20,586.63 | |
| 205446 | 12/18/2012 | | 14404547 | STUDENT TRANSPORTATION OF AMERICA | | \$168,779.23 | |
| 205448 | 12/18/2012 | | 14404549 | STUDENT TRANSPORTATION OF AMERICA | | \$83,382.20 | |
| 205529 | 12/19/2012 | | 14405744 | C. S. LEGACY CONSTRUCTION, INC. | | \$193,762.00 | |
| 205530 | 12/19/2012 | | 14405745 | C. S. LEGACY CONSTRUCTION, INC. | | \$10,198.00 | |
| 205610 | 12/19/2012 | | 14405820 | STUDENT TRANSPORTATION OF AMERICA | | \$169,262.20 | |
| 205611 | 12/19/2012 | | 14405821 | STUDENT TRANSPORTATION OF AMERICA | | \$83,175.31 | |
| 205622 | 12/20/2012 | | 14407687 | WAXIE SANITARY SUPPLY | | \$4,685.81 | |
| 205631 | 12/20/2012 | | 14407696 | OFFICE MAX | | \$15,211.31 | |
| 205632 | 12/20/2012 | | 14407697 | OFFICE MAX | | \$5,487.27 | |
| 205633 | 12/20/2012 | | 14407698 | OFFICE MAX | | \$2,472.71 | |
| 205723 | 01/07/2013 | | 14412191 | SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMP | | \$857,742.99 | |
| 205724 | 01/07/2013 | | 14412192 | SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMP | | \$513,395.40 | |
| 205725 | 01/07/2013 | | 14412193 | SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMP | | \$88,690.14 | |
| 205726 | 01/07/2013 | | 14412194 | SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMP | | \$47,999.11 | |
| 205727 | 01/07/2013 | | 14412195 | SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BI | | \$110,864.16 | |
| 205728 | 01/07/2013 | | 14412196 | SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BI | | \$54,337.08 | |
| 205729 | 01/07/2013 | | 14412197 | SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BI | | \$13,546.37 | |
| 205730 | 01/07/2013 | | 14412198 | SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BI | | \$31,584.98 | |
| 205733 | 01/07/2013 | | 14412201 | SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BI | | \$3,825.42 | |
| 205734 | 01/07/2013 | | 14412202 | SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BI | | \$2,657.40 | |

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|---|------------|----------|-------------------------------------|-----------------------|
| 205736 | 01/07/2013 | 14412204 | OFFICE MAX | \$10,345.44 |
| 205748 | 01/07/2013 | 14412216 | METROPOLITAN LIFE INSURANCE COMPANY | \$4,948.84 |
| 205749 | 01/07/2013 | 14412217 | METROPOLITAN LIFE INSURANCE COMPANY | \$5,014.29 |
| 205769 | 01/08/2013 | 14412834 | PACIFIC EDUCATORS, INC | \$2,490.97 |
| 205774 | 01/08/2013 | 14412839 | AMERICAN DENTAL PROF SERVICE | \$8,142.89 |
| 205775 | 01/08/2013 | 14412840 | AMERICAN DENTAL PROF SERVICE | \$6,583.18 |
| 205928 | 01/10/2013 | 14414651 | WAXIE SANITARY SUPPLY | \$10,787.12 |
| 205939 | 01/10/2013 | 14414662 | OFFICE MAX | \$13,995.76 |
| 205940 | 01/10/2013 | 14414663 | OFFICE MAX | \$3,256.30 |
| 205965 | 01/10/2013 | 14414688 | STUDENT TRANSPORTATION OF AMERICA | \$169,610.92 |
| 205966 | 01/10/2013 | 14414689 | STUDENT TRANSPORTATION OF AMERICA | \$83,042.12 |
| TOTAL FOR VARIOUS FUND CODES | | | | \$2,817,805.93 |
| TOTAL OF WARRANTS OVER \$1,999.99 | | | | \$6,799,791.68 |
| TOTAL OF WARRANTS UNDER \$1,999.99 | | | | \$229,519.62 |
| GRAND TOTAL OF WARRANTS | | | | \$7,029,311.30 |

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda February 4, 2013

Topic: Ratification of Approval to Utilize the California Multiple Award Schedule (CMAS) Contract No. 3-11-84-0015B with Siemens Industry, Inc. for the Purchase of Information Technology Goods and Services

Presented by: Jane Jumnongsilp, Purchasing Manager

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Cooperative purchasing agreement for the purchase of information technology goods and services.

DESCRIPTION OF AGENDA ITEM:

California law provides that public agencies may establish cooperative purchasing agreements wherein one public agency awards a competitive contract to a vendor and allows other public agencies to utilize or “piggyback” on the contract. Approval of a cooperative purchasing agreement does not obligate the Board of Education to issue a contract or appropriate any funds. As indicated below, the Board of Education must find and determine that the use of a cooperative purchasing agreement is in the best interest of the District.

Riverside Unified School District desires to utilize an existing California Multiple Award Schedule (CMAS) Contract for the purchase of information technology goods and services. Siemens Industry, Inc. was awarded CMAS Contract No. 3-11-84-0015B, which allows for cooperative purchasing agreements between public agencies. The contract is valid through November 30, 2015.

District staff has reviewed the available cooperative purchasing agreements and other formal purchasing options for the purchase of information technology goods and services and found that the subject contract best meets the needs of the District.

FISCAL IMPACT: The approval of this agenda item to allow the use of the cooperative purchasing agreement referenced with limit of \$500,000.00.

Consent Agenda — Page 1

RECOMMENDATION: It is recommended that the Board of Education find and determine that it is in the best interest of the District to approve the utilization of CMAS, Contract No. 3-11-84-0015B with Siemens Industry, Inc. to purchase quantities at unit prices quoted, sufficient to meet the needs of the Riverside Unified School District. Furthermore, the District will make all purchases in its own name, be responsible for payment directly to the vendor, and is responsible for any tax liability.

ADDITIONAL MATERIAL: CMAS Contract No. 3-11-84-0015B

Attached: Yes

State of California
MULTIPLE AWARD SCHEDULE
Siemens Industry, Inc.

| | |
|---|---|
| CONTRACT NUMBER: | 3-11-84-0015B |
| CMAS CONTRACT TERM: | 3/23/2011 through 11/30/2015 |
| CONTRACT CATEGORY: | Information Technology Goods & Services |
| APPLICABLE TERMS & CONDITIONS: | August 2010 |
| MAXIMUM ORDER LIMIT: | \$500,000 |
| FOR USE BY: | State & Local Government Agencies |
| BASE GSA SCHEDULE NO.: | GS-07F-8728D |
| BASE SCHEDULE HOLDER: | Siemens Industry, Inc. |

This contract provides for the purchase and warranty of Facility Management Systems, installation, assembly, design/layout services, and personal services. (See page 2 for the specific brands, labor categories, and restrictions applicable to this contract.)

NOTICE: Products and/or services on this CMAS contract may be available on a Mandatory Statewide Contract (formerly Strategically Sourced Contract). If this is the case, the use of this CMAS contract is restricted unless the State agency has an approved exemption pursuant to MM 05-11, and as further explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: <http://www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.htm>. This requirement is not applicable to local government entities.

ANY REFERENCE TO A SPECIFIC MANUFACTURER'S OR PUBLISHER'S WARRANTY OR TERMS AND CONDITIONS AS SHOWN IN THE BASE SIEMENS INDUSTRY, INC. GSA SCHEDULE IS NOT APPLICABLE TO THIS CMAS CONTRACT.

The services provided under this CMAS contract are only in support of the products covered by this CMAS contract.

The most current Ordering Instructions and Special Provisions and CMAS Terms and Conditions, products and/or services and pricing are included herein. All purchase orders issued under this contract incorporate the following Ordering Instructions and Special Provisions and CMAS Terms and Conditions dated August 2010.

Agency non-compliance with the requirements of this contract may result in the loss of delegated authority to use the CMAS program.

Contractor non-compliance with the requirements of this contract may result in contract termination.



RICHARD MOORE, Program Analyst, California Multiple Award Schedules Unit

Effective Date: **3/23/2011**

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
SIEMENS INDUSTRY, INC.
CMAS NO. 3-11-84-0015B**

CMAS PRODUCT & SERVICE CODES

The CMAS Product & Service Codes listed below are for marketing purposes only. Review this CMAS contract and the base contract identified below for the products and/or services available on this contract.

Brand-Bosch
Brand-GE Security
Brand-HID
Brand-Pelco
Brand-Siemens
Alarm Systems-Fire
ID-Badge
Controller-Facility Management
Security-Access Control System
Video-Surveillance Camera
Security-Surveillance System
Video-Identification System

AVAILABLE PRODUCTS AND/OR SERVICES

The ordering agency must verify all products and/or services are currently available on the base GSA schedule at the GSA eLibrary. Access the GSA eLibrary at www.gsaelibrary.gsa.gov.

The services available under this contract are for the implementation and support of applications developed under this contract. Services to implement or support commercial off-the-shelf (COTS) products are not available under this contract.

Review the following information about the job titles identified above at the GSA eLibrary (using the base GSA contract number identified below):

- Description of the functional requirements
- Minimum education and experience requirements
- Maximum pricing allowed (lower pricing acceptable)

Access the GSA eLibrary at www.gsaelibrary.gsa.gov.

CMAS BASE CONTRACT

This CMAS contract is based on some or all of the products and/or services and prices from GSA #GS-07F-8728D (Siemens Industry, Inc.) with a GSA term of 9/1/2010 through 8/31/2015 including modifications PO-0054. The term of this CMAS contract incorporates an extension of three months beyond the expiration of the base GSA contract, and is shown in the "CMAS Term Dates" on page 1.

ISSUE PURCHASE ORDER TO

Agency purchase orders must be mailed to the following address, or faxed to (510) 293-2100:

Siemens Industry, Inc.
25821 Industrial Blvd., Suite 300
Hayward, CA 94545
Attn: Tod Fitzpatrick

Agencies with questions regarding products and/or services may contact the contractor as follows:

Phone: (510) 723-7723
E-mail: tod.fitzpatrick@siemens.com

CALIFORNIA SELLER'S PERMIT

Siemens Industry, Inc.'s California Seller's Permit No. is 97472787. Prior to placing an order with this company, agencies should verify that this permit is still valid at the following website: www.boe.ca.gov.

CONTRACT PRICES

The maximum prices allowed for the products and/or services available in this CMAS contract are those set forth in the base contract identified on page 2 of this contract.

The ordering agency is encouraged to seek prices lower than those on this CMAS contract. When responding to an agency's Request for Offer (RFO), the contractor can offer lower prices to be competitive.

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)

Ordering departments executing purchases using ARRA funding must attach the ARRA Supplemental Terms and Conditions document to their individual RFOs and purchase documents. Departments are reminded that these terms and conditions supplement, but do not replace, standard State terms and conditions associated with this CMAS contract. The ARRA Supplemental Terms and Conditions can be accessed at www.documents.dgs.ca.gov/pd/poliproc/ARRATand%20C081009final.pdf.

WARRANTY

For warranties, see the federal GSA schedule and the CMAS Terms and Conditions, General Provisions, CMAS Warranty.

Contractor personnel shall have the experience, education and expertise as delineated in the CMAS contract.

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DELIVERY

30-60 days after receipt of order, or as negotiated between agency and contractor and included in the purchase order, or as otherwise stipulated in the contract.

PURCHASING AUTHORITY DOLLAR THRESHOLD

No CMAS order may be executed by a State agency that exceeds that agency's CMAS purchasing authority threshold or the CMAS maximum order limit, whichever is less.

HOW TO USE CMAS CONTRACTS

Agencies must adhere to the detailed requirements in the State Contracting Manual (SCM) when using CMAS contracts. The requirements for the following bullets are in the SCM, Volume 2, Chapter 6 (for non-IT) and the SCM, Volume 3, Chapter 6 (for IT):

- Develop a Request for Offer, which includes a Scope of Work (SOW), and Bidder Declaration form. For information on the Bidder Declaration requirements, see the SCM, Volume 2, Section 3.5.7 and Volume 3, Section 3.4.7.
- Search for potential CMAS contractors at www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.asp, select "Find a CMAS Contract".
- Solicit offers from a minimum of 3 CMAS contractors including one small business and/or DVBE, if available, who are authorized to sell the products and/or services needed.
- If soliciting offers from a certified DVBE, include the Disabled Veteran Business Enterprise Declarations form (Std. 843) in the Request for Offer. This declaration must be completed and returned by the DVBE prime contractor and/or any DVBE subcontractors. (See the SCM Volumes 2 and 3, Chapter 3)
- This is not a bid transaction, so the small business preference, DVBE participation goals, protest language, intents to award, evaluation criteria, advertising, etc., are not applicable.
- If less than 3 offers are received, State agencies must document their file with the reasons why the other suppliers solicited did not respond with an offer.
- Assess the offers received using best value methodology, with cost as one of the criteria.
- Issue a Purchase Order to the selected contractor.
- For CMAS transactions under \$5,000 only one offer is required if the State agency can establish and document that the price is fair and reasonable.
- Orders for Information Technology goods and services exceeding \$250,000 require approval by Agency Secretary and Department Director or immediate next ranking official.

Local governments set their own order limits, and are not bound by the order limits on the cover page of this contract.

SPLITTING ORDERS

Splitting orders to avoid any monetary limitations is prohibited.

Do not circumvent normal procurement methods by splitting purchases into a series of delegated purchase orders (SAM 3572).

Splitting a project into small projects to avoid either fiscal or procedural controls is prohibited (SAM 4819.34).

MINIMUM ORDER LIMITATION

There is no minimum dollar value limitation on orders placed under this contract.

MANDATORY REQUIREMENT FOR COMMERCIAL OFF-THE-SHELF (COTS) TECHNICAL SERVICES

Agencies requesting technical services must require a minimum of 3 references from the contractor for work performed within the last 2 years. The reference narrative must explicitly demonstrate the expertise being offered on the COTS products and correlate with the description of services/skills in the referenced CMAS contract and in the agency Statement of Work.

ORDERING PROCEDURES

1. Order Form

State agencies shall use a Contract/Delegation Purchase Order (Std. 65) for purchases and services.

Local governments shall, in lieu of the State's Purchase Order (Std. 65), use their own purchase order document.

Electronic copies of the State Standard Forms can be found at the Office of State Publishing website. The site provides information on the various forms and use with the Adobe Acrobat Reader. Beyond the Reader capabilities, Adobe Acrobat advanced features may be utilized if you have Adobe Business Tools or Adobe Acrobat 4.0 installed on your computer. Direct link to the Standard Form 65: www.dgs.ca.gov/osp/Programs/FormsManagementCenter/FillPrintList.aspx

2. Purchase Orders

State and Local Government agencies are required to send a copy of each CMAS purchase order to:

Department of General Services
Procurement Division, Data Management Unit
PO Box 989052, MS #2-203
West Sacramento, CA 95798-9052
(or via Interagency Mail Service #Z-1)

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The agency is required to complete and distribute the order form. For services, the agency shall modify the information contained on the order to include the service period (start and end date), and the monthly cost (or other intermittent cost), and any other information pertinent to the services being provided. The cost for each line item should be included in the order, not just system totals.

The contractor must immediately reject orders that are not accurate. Discrepancies are to be negotiated and incorporated into the order prior to the products and services being delivered.

3. Service and Delivery after Contract Expiration

The purchase order must be issued before the CMAS contract end term expires. However, delivery of the products or completion of the services may be after the contract end term expires (unless otherwise specifically stated in the contract), but must be as provided for in the contract and as specified in the purchase order.

4. Multiple Contracts on STD. 65 Order Form

Agencies may include multiple CMAS contracts from the same contractor on a single Std. 65 Contract/Delegation Purchase Order. For guidelines, see the SCM, Volumes 2 & 3, Chapter 6.B4.1.

5. Amendments to Agency's Purchase Orders

Agency purchase orders cannot be amended if the CMAS contract has expired.

The SCM, Volumes 2 & 3, Chapter 6.A5.0 provides the following direction regarding amendments to all types of CMAS purchase orders:

Original orders, which include options for changes (e.g., quantity or time), that were evaluated and considered in the selection for award during the RFO process, may be amended consistent with the terms of the original order, provided that the original order allowed for amendments. If the original order did not evaluate options, then amendments are not allowed unless an NCB is approved for those amendments.

Amendments unique to non-IT services are covered in the SCM, Volume 2, Chapter 6.B2.9 as follows:

If the original contract permitted amendments, but did not specify the changes (e.g., quantity or time), it may be amended. This only applies to the first amendment. The time shall not exceed one year, or add not more than 30% of the original order value and may not exceed \$250,000. If the original contract did not have language permitting amendments, the NCB process must be followed.

Also, see the SCM, Volumes 2 & 3, Chapter 6, Topic 6, for more information on amending purchase orders.

CONTRACTOR OWNERSHIP INFORMATION

Siemens Industry, Inc. is a large business enterprise.

SMALL BUSINESS MUST BE CONSIDERED

Prior to placing orders under the CMAS program, State agencies shall whenever practicable first consider offers from small businesses that have established CMAS contracts [GC Section 14848(b)]. NOTE: The Department of General Services auditors will request substantiation of compliance with this requirement when agency files are reviewed.

The following website lists CMAS Small Business and Disabled Veteran Partners:
www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx
then select "Find a CMAS Contractor".

In response to our commitment to increase participation by small businesses, the Department of General Services waives the administrative fee (a fee currently charged to customer agencies to support the CMAS program) for orders to certified small business enterprises.

See the current fees in the DGS Price Book at:
www.dgs.ca.gov/dfs/Resources/Pricebook.aspx

SMALL BUSINESS/DVBE - TRACKING

State agencies are able to claim subcontracting dollars towards their small business or DVBE goals whenever the Contractor subcontracts a commercially useful function to a certified small business or DVBE. The Contractor will provide the ordering agency with the name of the small business or DVBE used and the dollar amount the ordering agency can apply towards its small business or DVBE goal.

SMALL BUSINESS/DVBE - SUBCONTRACTING

1. The amount an ordering agency can claim towards achieving its small business or DVBE goals is the dollar amount of the subcontract award made by the Contractor to each small business or DVBE.
2. The Contractor will provide an ordering agency with the following information at the time the order is quoted:
 - a. The Contractor will state that, as the prime Contractor, it shall be responsible for the overall execution of the fulfillment of the order.
 - b. The Contractor will indicate to the ordering agency how the order meets the small business or DVBE goal, as follows:

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- List the name of each company that is certified by the Office of Small Business and DVBE Certification that it intends to subcontract a commercially useful function to; and
- Include the small business or DVBE certification number of each company listed, and attach a copy of each certification; and
- Indicate the dollar amount of each subcontract with a small business or DVBE that may be claimed by the ordering agency towards the small business or DVBE goal; and
- Indicate what commercially useful function the small business or DVBE subcontractor will be providing towards fulfillment of the order.

3. The ordering agency's purchase order must be addressed to the prime Contractor, and the purchase order must reference the information provided by the prime Contractor as outlined above.

NEW EQUIPMENT REQUIRED

The State will procure new equipment. All equipment must be new (or warranted as newly manufactured) and the latest model in current production. Used, shopworn, demonstrator, prototype, or discontinued models are not acceptable.

Where Federal Energy Management Program (FEMP) standards are available, all State agencies shall purchase only those products that meet the recommended standards. All products displaying the Energy Star label meet the FEMP standards.

SPECIAL MANUFACTURED GOODS

Any contract for goods to be manufactured by the contractor specially for the State and not suitable for sale to others may require progress payments.

For Non-IT goods contracts, see the CMAS contract Non-IT Commodities Terms & Conditions, Provision #69, Progress Payments.

PRODUCT INSTALLATION

The contractor is fully responsible for all installation services performed under the CMAS contract. Product installations must be performed by manufacturer authorized personnel and meet manufacturer documented specifications.

The prime contractor, as well as any subcontractors, must hold any certifications and/or licenses required for the project.

ELECTRONIC WASTE RECYCLING

The Electronic Waste Recycling Act of 2003 requires retailers to collect a recycling fee from consumers on covered electronic devices starting January 1, 2005. California Public Resources Code, Section 42463(f) defines a "covered electronic device" as a video display device containing a screen greater than four inches measured diagonally. See the code identified above for more information and exceptions to this definition.

The Integrated Waste Management Board is implementing this new legislation, and the Board of Equalization is responsible for collecting these recycling fees from retailers. See the following two websites for more information on this topic:

www.ciwmb.ca.gov/Electronics/Act2003/

www.boe.ca.gov/sptaxprog/ewaste.htm

The electronic waste recycling fee must be shown as a line item on the agency purchase order before the Contractor can include it on their invoice.

PUBLIC WORKS/INSTALLATION SERVICES ONLY

A public works contract is defined as an agreement for "the erection, construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind" in accordance with the Public Contract Code (PCC) Section 11021. State agencies planning these types of projects need to consult the SCM, Volume 1, Chapters 10 and 11 for applicable guidelines and regulations. Also, the Department of General Services (DGS), Real Estate Services Division (RESO) can be contacted at (916) 379-1746 if you have questions about these types of transactions.

Agency CMAS purchase orders may allow for public works installation only when it is incidental to the total purchase order amount. The total dollar value of all public works services included in the purchase order must not exceed the dollar value of the products.

Agencies are to ensure that the applicable laws and codes pertaining to the contractor and such to workers, licensing, prevailing wage rates, bonding, and code requirements, etc., are achieved by the prime contractor as well as any sub-contractor during performance under the CMAS purchase order.

The bond amount for public works has increased to a sum not less than one hundred percent (100%) of the purchase order price.

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NOTE: In accordance with Labor Code Section 1773.2, the ordering agency is responsible for determining the appropriate craft, classification or type of worker needed for any contract for public works. Also, the agency is to specify the applicable prevailing wage rates as determined by the Director of the Department of Industrial Relations (DIR). In lieu of specifying the prevailing wage rates, the agency may include a statement on the order that the prevailing wage rates are on file at the agency's office, and will be made available upon request. The prevailing wage rates are available from the DIR at www.dir.ca.gov (select Statistics & Research) or (415) 703-4774.

Bonds: For guidelines, see CMAS contract, General Terms and Conditions, Public Works Requirements.

State Contractor's License: Public works services can be obtained through CMAS only if incidental to the overall purchase order. If incidental public works services are included in the purchase order, prior to issuing the order agencies should contact the State Contractor's License Board at 1-800-321-2752 or at www.cslb.ca.gov to verify that the Contractor's License shown below is still active and in good standing.

Siemens Industry, Inc.'s California Contractor's License number is 758796. This is a Class C-10 license that is good through 2/28/2013.

CONSULTING OR PERSONAL SERVICES

To ensure sufficient expertise for all consulting or personal services contracts, prior to issuing an order, the agency is required to review the resumes of all personnel the contractor intends to use to fulfill the order. Each agency is responsible for verifying that contractor personnel meet any education or experience requirements listed in the CMAS contract.

Each order should contain, as a minimum, a description of the task, a statement of the contractor's responsibilities, completion criteria, a list of deliverable items (if any), the estimated starting date, the scheduled completion date, and a fixed cost for each task.

The aggregate of the fixed costs for all tasks constitutes the fixed price ceiling for all tasks described.

1. Progress Payments

For IT service contracts, see the CMAS contract IT Terms and Conditions, Provision #71, CMAS Progress Payments & Risk Assessment.

For Non-IT service contracts, see the CMAS contract Non-IT Services Terms & Conditions, Provision #41, Progress Payments/Performance Bonds.

2. Outsourcing Services

Careful analysis must be given by state agencies in using contracted personnel rather than filling civil service positions within state government.

Government Code 19130(a) provides that all persons who provide services to the state under contracts that constitute an employment relationship shall, unless exempted by Article VII (Section 5) of the California Constitution, be retained under an appropriate civil service appointment.

Issuing a CMAS purchase order for services to an independent contractor is permissible when any of the following conditions set forth in Government Code Section 19130(a) can be met:

- Exempt under Constitution
- New State function and legislative authority
- Service not available; highly specialized or
- Technical
- Incidental to the purchase of lease
- Conflict of interest; need unbiased findings
- Emergency appointment
- Private counsel, with Attorney General (AG) approval and Governor's Office, if applicable
- Contractor will provide deliverables that are not feasible for the state to provide
- Training when civil service is not available
- Urgent, temporary, or occasional services when civil service delay would frustrate the purpose (see Option 2 below)

When justified as outlined above, personal services must fall under one of the two following options:

Option 1. CMAS orders for personal services such as project management, independent verification and validation, systems analysis and design, and miscellaneous services are not limited to the number of hours or months per year that a consultant can work if the services contracted for are not available within civil service, cannot be performed satisfactorily by civil service employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the civil service system (Government Code 19130 b (3)).

Option 2. CMAS personal services orders for programmers, systems analysts, and technical specialists which are of an urgent, temporary, or occasional nature, such that hiring additional civil service positions is not feasible, are limited to nine months (180 hours) per consultant within a twelve consecutive month period (Government Code 19130 b (10); California State Constitution, Article VII, Section 5).

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This provision is per agency and is inclusive of orders issued on your behalf by another agency. Contractors must wait three (3) months from CMAS order termination/expiration before submitting the candidate's resume for work at the same agency/department.

For both options above, the contractor may conduct training courses for which appropriately qualified civil service instructors are not available, provided that permanent instructor positions in academies or similar settings shall be filled through civil service appointment (Government Code 19130.b (9)).

For each order, the agency must prepare and retain in their file a written justification that includes specific and detailed factual information that demonstrates that the contract meets one or more of the conditions set forth in Government Code 19130(b).

3. State Personnel Board Requirements

State Personnel Board (SPB) approval is required for a purchase order based on cost savings to the State as justification for not using civil service personnel.

4. Statement of Work

A Statement of Work (SOW) must be prepared as applicable for each Purchase Order. Information regarding the preparation of a SOW is available at www.dps.ca.gov/pd/Programs/Leveraged/CMAS.asp; then select "For State Agencies". Agencies are strongly encouraged to use this information when developing SOW requirements that will accompany the Request for Offer and the resulting Purchase Order.

5. Follow-on Contracts are Prohibited

No person, firm, or subsidiary thereof who has been awarded a purchase order for consulting services, or a purchase order that includes a consulting component, may be awarded a purchase order for the provision of services, delivery of goods or supplies, or any other related action which is required, suggested, or otherwise deemed appropriate as an end product of the purchase order (Public Contract Code 10395.5).

Therefore, any consultant who develops a program study or provides formal recommendations is precluded from providing any work recommended in the program study or the formal recommendation.

PRODUCTIVE USE REQUIREMENTS

The customer in-use requirement applies to all procurements of information technology equipment and software, per the SCM, Volume 3, Chapter 2, Section 2.35.2.

Each equipment or software component must be in current operation for a paying customer and the paying customer must be external to the contractor's organization (not owned by the contractor and not owning the contractor).

To substantiate compliance with the Productive Use Requirements, the contractor must provide upon request the name and address of a customer installation and the name and telephone number of a contact person.

The elapsed time such equipment or software must have been in operation is based upon the importance of the equipment or software for system operation and its cost. The following designates product categories and the required period of time for equipment or software operation prior to approval of the replacement item on CMAS.

Category 1 - Critical Software: Critical software is software that is required to control the overall operation of a computer system or peripheral equipment. Included in this category are operating systems, data base management systems, language interpreters, assemblers and compilers, communications software, and other essential system software.

| <u>Cost</u> | <u>Prior Operation</u> |
|--------------------------|------------------------|
| More than \$100,000 | 8 months |
| \$10,000 up to \$100,000 | 4 months |
| Less than \$10,000 | 1 month |

Category 2 - All Information Technology Equipment and Non-Critical Software: Information technology equipment is defined in SAM Section 4819.2.

| <u>Cost</u> | <u>Prior Operation</u> |
|--------------------------|------------------------|
| More than \$100,000 | 8 months |
| \$10,000 up to \$100,000 | 4 months |
| Less than \$10,000 | 1 month |

OPEN MARKET/INCIDENTAL, NON-SCHEDULE ITEMS

The only time that open market/incidental, non-schedule items may be included in a CMAS order is when they fall under the parameters of the Not Specifically Priced (NSP) Items provision. If the NSP provision is not included in the schedule, or the products and/or services required do not qualify under the parameters of the NSP provision, the products and/or services must be procured separate from CMAS.

NOT SPECIFICALLY PRICED (NSP) ITEMS

Contractors must be authorized providers of the hardware, software and/or services they offer under the Not Specifically Priced (NSP) Items provision.

Agency and contractor use of the NSP provision is subject to the following requirements:

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1. Purchase orders containing only NSP items are prohibited.
2. A purchase order containing NSP items may be issued only if it results in the lowest overall alternative to the State.
3. NSP items shall be clearly identified in the order. Any product or service already specifically priced and included in the contract may not be identified as an NSP item.
4. Maximum Order Limitation: For orders \$250,000, or less, the total dollar value of all NSP items included in a purchase order shall not exceed \$5,000. For orders exceeding \$250,000, and at the option of the contractor, the total dollar value of all NSP items in a purchase order shall not exceed 5% of the total cost of the order, or \$25,000 whichever is lower.
5. An NSP item included in an order issued against a contract is subject to all of the terms and conditions set forth in the contract.
6. Trade-ins, upgrades, involving the swapping of boards, are permissible, where the contract makes specific provisions for this action. In those instances where it is permitted, the purchase order must include the replacement item and a notation that the purchase involves the swapping of a board.

The following NSP items ARE SPECIFICALLY EXCLUDED from any order issued under this contract:

1. Items not intended for use in directly supporting the priced items included in the same order. An NSP item must be subordinate to the specifically priced item that it is supporting. For example, a cable, which is not otherwise specifically priced in the contract, is subordinate to a specifically priced printer or facsimile machine, and is eligible to be an NSP item subject to that cable meeting the remaining NSP requirements. However, a printer or facsimile machine, which is not otherwise specifically priced in the contract, is not subordinate to a specifically priced cable, and is not eligible to be an NSP item.
2. Supply type items, except for the minimum amount necessary to provide initial support to the priced items included in the same order.
3. Items that do not meet the Productive Use Requirements for information technology products, per the SCM, Volume 3, Chapter 2, Section 2.B6.2.
4. Any other item or class of items specifically excluded from the scope of this contract.
5. Public Works components NOT incidental to the total purchase order amount.

6. Products or services the contractor is NOT factory authorized or otherwise certified or trained to provide.
7. Follow-on consultant services that were previously recommended or suggested by the same contractor.

The contractor is required to reject purchase orders containing NSP items that do not conform to the above requirements. The contractor will promptly notify the agency issuing the non-conforming order of its non-acceptance and the reasons for its non-acceptance.

STATE AND LOCAL GOVERNMENTS CAN USE CMAS

State and local government agency use of CMAS contracts is optional. A local government is any city, county, city and county, district, or other local governmental body or corporation, including UC, CSU, K-12 schools and community colleges, that is empowered to expend public funds. While the State makes this contract available, each local government agency should make its own determination whether the CMAS program is consistent with their procurement policies and regulations.

UPDATES AND/OR CHANGES

A CMAS amendment is not required for updates and/or changes once the update and/or change becomes effective for the federal GSA schedule, except as follows:

- A CMAS amendment is required when the contract is based on products and/or services from another contractor's multiple award contract and the contractor wants to add a new manufacturer's products and/or services.
- A CMAS amendment is required for new federal contract terms and conditions that constitute a material difference from existing contract terms and conditions. A material change has a potentially significant effect on the delivery, quantity or quality of items provided, the amount paid to the contractor or on the cost to the State.
- A CMAS amendment is required for changes to contracts that require California Prison Industry Authority (CALPIA) approval.

A CMAS amendment is required to update and/or change terms and conditions and/or products and services based on a non-federal GSA multiple award contract.

SELF-DELETING FEDERAL GSA TERMS AND CONDITIONS

Instructions, or terms and conditions that appear in the Special Items or other provisions of the federal GSA and apply to the purchase, license, or rental (as applicable) of products or services by the U.S. Government in the United States, and/or to any overseas location shall be self-deleting. (Example: "Examinations of Records" provision).

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Federal regulations and standards, such as Federal Acquisition Regulation (FAR), Federal Information Resources Management Regulation (FIRM), Federal Information Processing Standards (FIPS), General Services Administration Regulation (GSAR), or Federal Information Payment Agreement (FIPA) shall be self-deleting. Federal blanket orders and small order procedures are not applicable.

ORDER OF PRECEDENCE

The CMAS Terms and Conditions shall prevail if there is a conflict between the terms and conditions of the contractor's federal GSA (or other multiple award contract) packaging, invoices, catalogs, brochures, technical data sheets or other documents (see CMAS Terms and Conditions, CONFLICT OF TERMS).

APPLICABLE CODES, POLICIES AND GUIDELINES

All California codes, policies, and guidelines are applicable. THE USE OF CMAS DOES NOT REDUCE OF RELIEVE STATE AGENCIES OF THEIR RESPONSIBILITY TO MEET STATEWIDE REQUIREMENTS REGARDING CONTRACTING OR THE PROCUREMENT OF GOODS OR SERVICES. Most procurement and contract codes, policies, and guidelines are incorporated into CMAS contracts. Notwithstanding this, there is no guarantee that "every" possible requirement that pertains to all the different and unique State processes has been included.

STATEWIDE PROCUREMENT REQUIREMENTS

Agencies must carefully review and adhere to all statewide procurement requirements in the SOW Volumes 1 and 2, such as:

- Automated Accounting System requirements of State Administrative Manual (SAM) Section 7200-02
- Productive Use Requirements for the SOW Volume 2 Chapter 2 Section 2.05.2
- Title Sections 0510.01 and 0552 certifications for information technology procurements and compliance with policies
- Services may not be paid for in advance
- Agencies are required to file with the Department of Fair Employment and Housing (DFEH) a Contract Award Report Std. 16 for each order over \$5,000 within 10 days of award, including supplements that exceed \$5,000
- Pursuant to Public Contract Code Section 10209 State agencies are to report all Consulting Services Contractor activity for the preceding fiscal year to DGS and the six legislative committees and individuals that are listed on the annual memorandum from DGS.

- Pursuant to Unemployment Insurance Code Section 1066.8 State and local government agencies must report to the Employment Development Department (EDD) all payments for services that equal \$600 or more to independent sole proprietor contractors. See the contractor's Std. Form 204, Payee Data Record, in the CMAS contract to determine sole proprietorship. For inquiries regarding this subject, contact EDD at (916) 651-6945 for technical questions or (866) 745-3686 for information and forms.
- Annual small business and disabled veteran reports
- Post evaluation reports. Public Contract Code 10369 requires State agencies to prepare post evaluations on form Std. 4 for all completed non-IT consulting services contracts of more than \$5,000. Copies of negative evaluations for non-IT consulting services only must be sent to the DGS, Office of Legal Services. The Bureau of State Audits requires State agencies annually to certify compliance with these requirements.

ETHNICITY/RACE/GENDER REPORTING REQUIREMENT

Effective January 1, 2007, in accordance with Public Contract Code 10111, State agencies are to capture information on ethnicity, race, and gender of business owners (not subcontractors) for all awarded contracts, including CAL-Card transactions. Each department is required to independently report this information to the Governor and the Legislature on an annual basis.

Agencies are responsible for developing their own guidelines and forms for collecting and reporting this information.

Contractor participation is voluntary.

PAYMENTS AND INVOICES

1. Payment Terms

Payment terms for this contract are net 45 days.

Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 et seq. Unless expressly exempted by statute, the Act requires State agencies to pay properly submitted, undisputed invoices not more than 45 days after (i) the date of acceptance of goods or performance of services, or (ii) receipt of an undisputed invoice, whichever is later.

2. Payee Data Record (Std. 204)

Each State accounting office must have a copy of the attached Payee Data Record (Std. 204) in order to process payment of invoices. Agencies should forward a copy of the Std. 204 to their accounting officer(s). Without the Std. 204, payment may be unnecessarily delayed.

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SIEMENS INDUSTRY, INC.
CMAS NO. 3-11-84-0015B**

3. DGS Administrative and Incentive Fees

Orders from State Agencies:

The Department of General Services (DGS) will bill each State agency directly an administrative fee for use of CMAS contracts. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS. This administrative fee is waived for CMAS purchase orders issued to California certified small businesses.

See the current administrative fees in the DGS Price Book at:
www.dgs.ca.gov/ofs/Resources/Pricebook.aspx.

Orders from Local Government Agencies:

Effective for CMAS orders dated 1/1/2010 or later, CMAS contractors, who are not California certified small businesses, are required to remit to the DGS an incentive fee equal to 1% of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS contract(s). This incentive fee is in lieu of local government agencies being billed the above referenced DGS administrative fee.

This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit along with the applicable Quarterly Report. See the provision in this contract entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

4. Contractor Invoices

Unless otherwise stipulated, the contractor must send their invoices to the agency address set forth in the purchase order. Invoices shall be submitted in triplicate and shall include the following:

- Contract number
- Agency purchase order number
- Agency Bill Code
- Line item number
- Unit price
- Extended line item price
- Invoice total

State sales tax and/or use tax shall be itemized separately and added to each invoice as applicable.

The company name on the CMAS contract, purchase order and invoice must match or the State Controller's Office will not approve payment.

5. Advance Payments

Advance payment is allowed for services only under limited, narrowly defined circumstances, e.g., between specific departments and certain types of non-profit organizations, or when paying another government agency (GC 11256 – 11263 and 11019).

It is NOT acceptable to pay in advance, except software maintenance and license fees, which are considered a subscription, may be paid in advance if a provision addressing payment in advance is included in the purchase order.

Warranty upgrades and extensions may also be paid for in advance, one time.

6. Credit Card

Siemens Industry, Inc. accepts the State of California credit card (CAL-Card).

A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card. Also, the DGS administrative fee is applicable for all CMAS orders to suppliers not California certified as a small business.

7. Lease/Purchase Analysis

State agencies must complete a Lease/Purchase Analysis (LPA) to determine best value when contemplating a lease/rental, and retain a copy for future audit purposes (SAM 3700). Approval by the Department of General Services is not required.

8. Leasing

Except for Federal Lease to Own Purchase (LTOP) and hardware rental provisions with no residual value owed at end term (\$1 residual value is acceptable), Federal GSA Lease provisions are NOT available through CMAS because the rates and contract terms and conditions are not acceptable or applicable to the State.

SEAT Management financing options are NOT available through this contract.

As an alternative, agencies may consider financing through the State's financial marketplace GS \$Mart™. All terms and conditions and lenders are pre-approved for easy financing. The GS \$Mart™ Internet address is www.dgs.ca.gov/pd/programs/statefinancialmarketplace.aspx. Buyers may contact the GS \$Mart™ Administrator, Pat Mullen by phone at (916) 375-4617 or via e-mail at pat.mullen@dgs.ca.gov for further information.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
SIEMENS INDUSTRY, INC.
CMAS NO. 3-11-84-0015B**

9. Maintenance Tax

The Board of Equalization has ruled that in accordance with Section 1655 of the Sales and Use Tax Regulations of the Business Taxes Law Guide, that whenever optional maintenance contracts include consumable supplies, such supplies are subject to sales tax.

Generally, the State has two options:

1. For contracts that provide for only maintenance services (i.e., the furnishing of labor and parts necessary to maintain equipment), the charges for the provision of maintenance services are not taxable.
2. For contracts that provide for both maintenance services and consumable supply items (i.e., toner, developer, and staples), the provision of the consumable supplies is considered a taxable sale of tangible personal property. Therefore, State agencies awarding optional maintenance contracts are responsible for paying the applicable sales tax on the consumable supplies utilized during the performance period of the maintenance contract.

The contractor will be required to itemize the consumables being taxed for State accounting purposes.

CONTRACTOR QUARTERLY REPORT PROCESS

Contractors are required to submit a detailed CMAS Business Activity Report on a quarterly basis to the CMAS Unit. See Attachment B for a copy of this form and instructions. This report shall be mailed to:

Department of General Services
Procurement Division – CMAS Unit
Attention: Quarterly Report Processing
PO Box 989052, MS #2-202
West Sacramento, CA 95798-9052

Reports that include checks for incentive fees or that exceed a total of 5 pages must be mailed and shall not be faxed or e-mailed. All other reports may be faxed or e-mailed to the attention of Quarterly Report Processing as follows:

CMAS Unit Fax Number: (916) 375-4663
CMAS Unit E-Mail: cmas@dgs.ca.gov

For the full instructions on completing and submitting CMAS Quarterly Business Activity Reports, and a soft copy of a blank quarterly report form, go to www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx, then select "For Suppliers/Contractors".

Important things to remember regarding CMAS Quarterly Business Activity Reports (referred to as "reports" below):

- A report is required for each CMAS contract each quarter, even when no new purchase orders are received in the quarter.
- A separate report is required for each CMAS contract.
- Each purchase order must be reported only once in the quarter identified by the purchase order date, regardless of when the services were performed, the products were delivered, the invoice was sent, or the payment was received.
- Purchase orders from State and local government agencies must be separated on the report, as shown in the instructions.
- Contractors must report the sales activity for all resellers listed on their CMAS contract.
- Any report that does not follow the required format or that excludes required information will be deemed incomplete and returned to the contractor for corrections.
- Taxes and freight must not be included in the report.
- For CMAS orders dated 1/1/2010 or later, contractors are no longer required to attach copies of purchase orders to their reports. This changed requirement will start on Q1-2010 reports, which are due 4/15/2010.
- For CMAS orders dated 1/1/2010 or later, contractors who are not California certified small businesses must attach to their quarterly report a check covering the required incentive fee for all CMAS sales to local government agencies (see more information below). This new requirement will start on Q1-2010 reports, which are due 4/15/2010.
- New contracts, contract renewals or extensions, and contract modifications will be approved only if the contractor has submitted all required quarterly reports and incentive fees.

CMAS Quarterly Business Activity Reports are due in the CMAS Unit within two weeks after the end of each quarter as shown below:

| | | |
|-----------|-----------------|------------|
| Quarter 1 | Jan 1 to Mar 31 | Due Apr 15 |
| Quarter 2 | Apr 1 to Jun 30 | Due Jul 15 |
| Quarter 3 | Jul 1 to Sep 30 | Due Oct 15 |
| Quarter 4 | Oct 1 to Dec 31 | Due Jan 15 |

CONTRACTOR QUARTERLY INCENTIVE FEES

For CMAS orders dated 1/1/2010 or later, CMAS contractors who are not California certified small businesses must remit to the DGS an incentive fee equal to 1% of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS contract(s). This incentive fee is in lieu of local government agencies being billed the above referenced DGS administrative fee.

A local government agency is any city, county, district, or other local governmental body, including the California State University (CSU) and University of California (UC) systems, K-12 public schools and community colleges empowered to expend public funds.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
SIEMENS INDUSTRY, INC.
CMAS NO. 3-11-84-0015B**

This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit along with the applicable Quarterly Report. See the provision in this contract entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

CONTRACTOR PROVIDES COPY OF THE CONTRACT AND SUPPLEMENTS

CMAS contractors are required to provide the entire contract that consists of the following:

- Cover pages with DGS logo and CMAS analyst's signature, and Ordering Instructions and Special Provisions.
- Payee Data Record (Std. 204).
- California CMAS Terms and Conditions.
- Federal GSA Terms and Conditions (unless otherwise stipulated in the CMAS contract).
- Federal GSA products, services, and price list (unless otherwise stipulated in the CMAS contract).
- Supplements, if applicable.

It is important for the agency to confirm that the required products, services, and prices are included in the contract and are at, or below, contract rates. To streamline substantiation that the needed items are in the contract, the agencies should ask the contractor to identify the specific pages from the contract that include the required products, services, and prices. Agencies should save these pages for their file documentation.

CONTRACTORS ACTING AS FISCAL AGENTS ARE PROHIBITED

When a subcontractor ultimately provides all of the products or performs all of the services that a contractor has agreed to provide, and the prime contractor only handles the invoicing of expenditures, then the prime contractor's role becomes that of a fiscal agent because it is merely administrative in nature, and does not provide a Commercially Useful Function (CUF). It is unacceptable to use fiscal agents in this manner because the agency is paying unnecessary administrative costs.

AGENCY RESPONSIBILITY

Agencies must contact contractors to obtain copies of the contracts and compare them for a best value purchasing decision.

Each agency is responsible for its own contracting program and purchasing decisions, including use of the CMAS program and associated outcomes.

This responsibility includes, but is not necessarily limited to, ensuring the necessity of the services, securing appropriate funding, complying with laws and policies, preparing the purchase order in a manner that safeguards the State's interests, obtaining required approvals, and documenting compliance with Government Code 19130.b (3) for outsourcing services.

It is the responsibility of each agency to consult as applicable with their legal staff and contracting offices for advice depending upon the scope or complexity of the purchase order.

If you do not have legal services available to you within your agency, the DGS Office of Legal Services is available to provide services on a contractual basis.

CONFLICT OF INTEREST

Agencies must evaluate the proposed purchase order to determine if there are any potential conflict of interest issues. See the attached CMAS Terms and Conditions, Conflict of Interest, for more information.

FEDERAL DEBARMENT

When federal funds are being expended, the agency is required to obtain (retain in file) a signed "Federal Debarment" certification from the contractor before the purchase order is issued.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants; responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

LIQUIDATED DAMAGES FOR LATE DELIVERY

The value of the liquidated damages must be included in the purchase order to be applicable, mutually agreed upon by agency and contractor, and cannot be a penalty.

ACCEPTANCE TESTING CRITERIA

If the agency wants to include acceptance testing for all newly installed technology systems, and individual equipment, and machines which are added or field modified (modification of a machine from one model to another) after a successful performance period, the test criteria must be included in the purchase order to be applicable.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
SIEMENS INDUSTRY, INC.
CMAS NO. 3-11-84-0015B**

SHIPPING INSTRUCTIONS

F.O.B. (Free On Board) Destination. Seller pays the freight charges.

AMERICANS WITH DISABILITY ACT (ADA)

Section 504 of the Rehabilitation Act of 1973 as amended; Title VI and VII of the Civil Rights Act of 1964 as amended; Americans with Disabilities Act, 42 USC 12101; California Code of Regulations, Title 2, Title 22; California Government Code, Sections 11135, et seq.; and other federal and State laws, and Executive Orders prohibit discrimination. All programs, activities, employment opportunities, and services must be made available to all persons, including persons with disabilities. See Attachment A for Procurement

Division's ADA Compliance Policy of Nondiscrimination on the Basis of Disability.
Individual government agencies are responsible for self-compliance with ADA regulations.

Contractor sponsored events must provide reasonable accommodations for persons with disabilities.

**DGS PROCUREMENT DIVISION CONTACT AND
PHONE NUMBER**

Department of General Services
Procurement Division, CMAS Unit
707 Third Street, 2nd Floor, MS 202
West Sacramento, CA 95605-2811

Phone # (916) 375-4363
Fax # (916) 375-4663

Board Meeting Agenda

February 4, 2013

Topic: Out-of-State Field Trip – John W. North High School

Presented by: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Responsible
Cabinet Member: Dr. William E. Ermert, Assistant Superintendent, Instructional Services

Type of Item: Consent

Short Description: John W. North High School's Baseball team is requesting to travel to Henderson, Nevada, to participate in the Nevada vs. California Border Battle 2013 Competition, February 9 – 10, 2013.

DESCRIPTION OF AGENDA ITEM:

John W. North High School's Baseball team is requesting to travel to Henderson, Nevada, to participate in the Nevada vs. California Border Battle 2013 Competition, February 9 – 10, 2013.

FISCAL IMPACT: None

RECOMMENDATION: Approval is requested for John W. North High School Baseball Team's multiple-day field trip.

ADDITIONAL MATERIAL: Multiple-Day Field Trip application, Itinerary and Pre-Approval Checklist

Attached: Yes

**Riverside Unified School District
Instructional Services**

MULTIPLE-DAY PRE APPROVAL CHECKLIST

School: JW North Name of Group: Baseball
 Field Trip: Border Battle Date of Event: Feb 9-10
 Teacher or Administrator Requesting Pre-Approval: Steve Madrid
 Principal's Signature: [Signature] Date: 1/25/13

Destination: ☐ California ☒ Within the United States ☐ Out of the Country*

Following items must be attached for submission of Pre-Approval for Multiple-Day Field Trip Application

- ☒ * Brochure or registration forms
- ☒ * Itinerary
- ☒ * Detailed funding plan that itemizes earnings and all expenditures, including sub costs
- ☒ * A list of all eligible students attending
- ☒ * Copy of notification to be used for parents/legal guardian explaining purpose of event, funding, transportation, housing, supervision, permission forms, and emergency plans (include emergency telephone number of trip supervisor)
- ☒ * Safety and Supervision Plan listing of all personnel and their positions (administrators, teachers, counselors, parents, etc.) who are responsible for students during multiple-day field trip.
- ☒ * Copy of Parent Consent form to be used for each participating student (#26-9050)
- ☐ * List of names, addresses and telephone numbers of students' host families if students are housed in private homes

TYPE OF TRANSPORTATION: One of the following is required.

☐ SCHOOL BUS ☐ CHARTER BUS ☐ RENTAL VEHICLE ☒ PRIVATE VEHICLE ☐ AIRLINE ☐ TRAIN

1. Charter / School Bus Transportation Manager Signature: _____ Date: _____

- a. If the trip requires a bus, a "Request for Field Trip Transportation" must be submitted via TRIP TRACKER on-line to Pupil Transportation Services **at least 30 days prior** to the scheduled trip.

2. Rental or Privately Owned Vehicle

- a. In no instance may a vehicle be used that is capable of holding more than ten persons
- b. All drivers and all documents must be cleared through Transportation.
- c. Rental vehicles are booked through Purchasing

Signature certifies that all items have been submitted and are on file. Pre-approval is given for the submission of the Multiple-Day Field Trip Application.

*Out of Country field trips require Board Pre-approval and Final approval.

Superintendent / Designee Signature: [Signature] Date: 1/29/13

THIS FIELD TRIP IS *NOT APPROVED* UNLESS THIS PRE-APPROVAL IS SIGNED BY THE SUPERINTENDENT OR HIS DESIGNEE, IN ACCORDANCE WITH RIVERSIDE UNIFIED SCHOOL DISTRICT POLICIES AND PROCEDURES.



RIVERSIDE UNIFIED SCHOOL DISTRICT
Elementary and Secondary Education

Procedures #6153 (f)
(Ref: Policy #6153
Rules & Reg. #6153)

MULTIPLE-DAY FIELD TRIP APPLICATION

Multiple-Day Field Trip Application must be submitted to the Director of Elementary or Secondary Education for approval **two months prior to departure** for in-state trips, and **four months prior to departure** for out-of-state and out-of-country trips. Out-of-country field trips require Board approval at least **four months prior to departure**. The Multiple-Day Final Checklist is due to the principal **2 weeks prior to departure**. Submit application to the Director of Elementary or Secondary Education for approval within time limits as noted.

School: JW North Grade Level: 9-12
Teacher's Name: Steve Madrid Teaching (Subject): PE (Baseball) Phone #: 951-906-4258
Field Trip Dates: Feb 9+10, 2013 Location (City and State): Henderson, NV
Number School Days Missed: 0 Number Students: 20 Number Adults: 40 Ratio Adult to Student: 2 To 1
Name and Title of Adults: Parents of each individual student athlete will be in attendance

Administrator Accompanying Group ☐ Yes ☒ No Name(s): _____

Name of Group (i.e. Choir, Drill Team, Swim Team, etc.): JW North Baseball

Name of Event (ATTACH INFORMATION DESCRIBING EVENT): CA vs. NV Border Battle

Link to course of study: Exposure to possible colleges & college coaches

Estimated cost per student: \$35-\$700 per team Detailed Funding Plan: Gold Canyon (Gardie Fund Raiser)

Transportation By: ☐ Bus -- Check one: _____ RUSD or _____ Charter
☐ Plane
☐ Private Vehicle (The vehicle MUST have one seat and a seat belt for each person in the car.)
☐ **NOTE:** CHECK THIS BOX TO VERIFY THAT ALL DRIVERS OF PRIVATE VEHICLES HAVE BEEN APPROVED BY RUSD'S TRANSPORTATION DEPARTMENT. Field trip will not be approved until private vehicle drivers have been approved.
☒ Other Parents will transport their student athlete

Insurance for Host Organization (if applicable): _____

Housing Accommodations: _____

SIGNATURES: Steve Madrid 1/25/13 [Signature]
Teacher Date Principal Date

Director, Elementary – Secondary Education Date Transportation Manager Date

*Deputy – Assistant Superintendent, Instruction Date *Superintendent Date

*For out-of-state requests only

**For out-of-country requests only

**Date of Board Action

DEPARTMENT USE ONLY

- ☐ Approval pending clearance of Transportation and signed Multiple Day Final Checklist
☐ Not approved because _____

A Multiple-Day Checklist, signed by the site principal, is required to be filed with the Elementary or Secondary Education department 1 week prior to departure.

Nevada vs. California Border Battle 2013

| Date | Time | Home | Visitor | Location |
|------|--------|--------------------|--------------------|---------------|
| 2/9 | 9:00am | JW North HS | LV Bulls | Arbor View HS |
| 2/9 | 1:00pm | LV Spartans | JW North HS | Cimarron HS |
| 2/10 | 9:00am | LV Cougars | JW North HS | Coronado HS |
| 2/10 | 1:00pm | JW North HS | LV Wildcats | Las Vegas HS |

Welcome Gentleman!

We are really excited about the weekend of February 9th & 10th.

Attached is a contact list of all the coaches involved with this great baseball weekend. This is an opportunity for Coaches from Southern California and Southern Nevada to build bridges and relationship to help better our development of youth baseball.

Also attached is the schedule - as you look at the schedule we also have two open slots for a Friday night game if you are interested. It will be first come first serve on who is interested in playing the extra game.

Coaches we would like to thank everyone involved for making this a great event and your commitment to Baseball. If there is any problem that arises or scheduling needs, please feel free to contact me (Tom Pletsch) directly either by email or by phone (702) 234-3126.

I will be sending out more information the closer we get. One thing we are looking forward to is a Saturday evening social at a local establishment for all coaches, assistants to mingle and build relationships.

Thank you for being a part of something pretty special, we are looking forward to meeting everyone!

Tom Pletsch
Post 8 Rams
(702) 234-3126

J.W. North Baseball
Nevada vs. California Border Battle
February 9-10, 2013

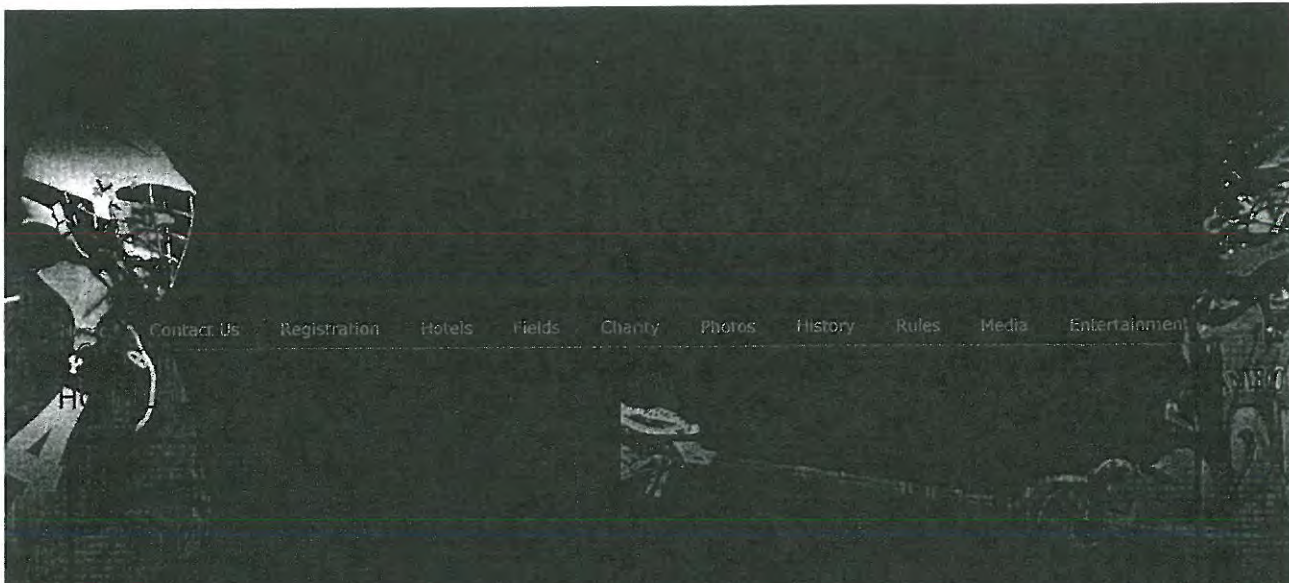
Itinerary

Saturday, February 9

- 8:00 a.m. Report at Arbor View High School, Henderson, NV
- 9:00 a.m. Game vs. Las Vegas Bulls @ Arbor View High School
- 1:00 p.m. Game v. Las Vegas Wildcats @ Cimarron High School, Las Vegas
- 5:00 p.m. Check in at hotel
The Showcase Host Hotel (Formerly Circus, Circus)
2880 Las Vegas Boulevard
Las Vegas, NV
Rooms = \$60 (4 players per room = \$15 per player)
- 11:00 p.m. Lights out

Sunday, February 10





- 7:00 a.m. Meet for breakfast
- 7:45 a.m. Depart for Coronado High School
- 8:15 a.m. Arrive Coronado High School
- 9:00 a.m. Game vs. Las Vegas Cougars
- 1:00 p.m. Game vs. Las Vegas Wildcats @ Las Vegas High School
- 3:00 p.m. Depart for Riverside



[Contact Us](#) [Registration](#) [Hotels](#) [Fields](#) [Charity](#) [Photos](#) [History](#) [Rules](#) [Media](#) [Entertainment](#)

[Click Here To Make Your Reservation Request!](#)

[Also, make sure to check out our 'van reins' discounts too!](#)

| | |
|--|---|
|  <div style="text-align: center; margin-top: 10px;">  Circus Circus 2880 Las Vegas Blvd S. </div> <p>NEWLY REMODELED ROOMS & CASINO! Double Queens or King bed, Adventure Dome/rides, Midway/Carnival games, Live world class circus acts, Chuck Jones 'Animation' Experience, Free covered parking, special guest package with resort fees, less than 15 minutes from the fields.</p> <p>Save up to \$23 a night! <u>Casino Tower:</u> Thursday \$37, Friday & Saturday \$89 <u>West Tower:</u> Thursday \$32, Friday & Saturday \$81</p> <p>Prices do not include Resort Fees, Must secure by October 8</p> |  <div style="text-align: center; margin-top: 10px;">  New York New York 3790 Las Vegas Blvd S. </div> <p>Resort fee cut in half! Double Queen or King bed, Over 14 Food & Beverage locations.</p> <p>Special reduced resort fee rate for LVLS includes internet/taxes, fitness center access & more.</p> <p>Skywalk & tram access to nearby casinos. Roller coaster, shopping, shows, and other attractions!</p> <p>Save \$10+ a night! Thursday \$59 Friday \$169 Saturday \$169</p> <p>Must secure by October 8</p> |
|--|---|

J.W. North Baseball
Nevada vs. California Battle
February 9-10, 2013

Funding Plan

Total Funds to be Raised

Hotel 20 athletes @ \$15 each = \$300

Meals 20 athletes @ \$20 each = \$400

TOTAL = \$700

Fund Raisers – Proposed Income

| | |
|--|---------|
| Gold Canyon Candle Fund Raiser Nov. 1-30, 2012 | \$1,000 |
|--|---------|

Varsity Baseball Roster

Fall 2012-2-013



| NO. | NAME | POS | B/T | HT | WT | GR. |
|-----|------------------|--------|-----|------|-----|-----|
| 2 | Christian Koss | 2B | R/R | 5'7 | 140 | FR |
| 3 | Manny Galvan | LF | L/L | 5'8 | 150 | FR |
| 4 | Daniel Martinez | SS/3B | L/R | 5'8 | 155 | FR |
| 5 | Andrew Jurado | C | R/R | 5'9 | 160 | FR |
| 6 | Johnny Bargas | 2B | R/R | 5'6 | 185 | SR |
| 7 | Kenneth Pineda | 3B/2B | R/R | 5'9 | 170 | JR |
| 8 | Nathan Luna | RF | L/L | 5'9 | 180 | SR |
| 9 | Matt Allen | LHP | L/L | 6'4 | 170 | SR |
| 11 | Anthony Ortega | 2B | R/R | 5'10 | 150 | SO |
| 12 | Daniel Ebina | C/RHP | R/R | 5'9 | 190 | JR |
| 13 | Ray Delgado | RHP/3B | R/R | 6'0 | 170 | JR |
| 14 | Caleb Clark | 1B | R/R | 5'10 | 180 | SO |
| 17 | Luis Medina | LF | L/R | 5'10 | 170 | SR |
| 18 | Jacob Bataggia | RHP | R/R | 6'2 | 190 | SR |
| 21 | Shane Martinez | SS | R/R | 5'11 | 150 | FR |
| 22 | Jacob Martinez | LF/1B | R/R | 6'1 | 160 | JR |
| 25 | Gage Cotton | RF/CF | R/R | 6'5 | 205 | SR |
| 27 | Austin Pritchard | LHP/1B | L/L | 5'10 | 170 | SO |
| 31 | Ismael Martinez | C | R/R | 5'10 | 180 | SO |
| 43 | Ignacio Valencia | 2B/SS | R/R | 5'8 | 150 | JR |
| 44 | Andrew Quintero | RHP | R/R | 5'11 | 160 | SO |

J.W North Coaching Staff

Head Coach: Steve Madril

Assistant Coach: John Noce

Assistant Coach: Sharky Cisneros

Assistant Coach: Steve Areano



www.jwnorthbaseball.com

Principal: Dale Kinnear Athletic Director: Jim McNamara
J.W North High School 1550 Third St. Riverside CA, 92507 (951)288-7311

JW NORTH BASEBALL

2012-2013

Dear JW North Baseball Parents,

Once again it is time to take our program on the road. The JW North Baseball team will participate in the 2013 Border Battle Showcase in Henderson, Nevada. The tournament will be held the weekend of February 9th-10th. This will be our first trip to Southern Nevada but we expect to have tremendous success and play some of the top competition Nevada has to offer. This year's tournament field will host twenty four teams, twelve of the best teams from Southern California and twelve of the best from Southern Nevada. Although we expect it to be cold at this time of year, we anticipate great weather and look forward to having a great experience.

Please be aware that this is an out of season event and completely optional. Any player unable to attend the showcase will not be penalized for missing this event by JW North Baseball. All players and parents attending the showcase are responsible for their own transportation and travel arrangements throughout the course of the weekend. Players with their driver's license are not permitted to drive themselves too and from Henderson, NV. Parents PLEASE use proper judgment as any poor judgment could prevent our program from attending this or any off-season event again in the future. Each player's parents are responsible to stay with and transport their son to any and all games and back to their hotel. Players ARE NOT allowed to stay with another player's parent or commute with another player, NO EXCEPTIONS. Families are more than welcome, and even encouraged to make hotel reservations to prevent the long drive. The Showcase Host Hotel is the Circus Circus in Las Vegas, NV and lodging information will be distributed ASAP. Hotel reservation information is listed on our website (www.jwnorthbaseball.com) for your convenience. ***JW NORTH BASEBALL PLAYERS (REGARDLESS OF AGE) ARE NOT ALLOWED TO STAY IN A HOTEL WITHOUT PROPER PARENT SUPERVISION. PARENTS PLEASE USE YOUR BEST JUDGEMENT*** I understand there are cases of high school students turning 18 years old during the school year, please remember that although they are 18, they are still student/athletes of JW North High School and will be treated as so. JW North High School will not be held responsible for any misconduct throughout the weekend. This has never been a problem in the past and I don't anticipate it to be a problem this year.

All players are required to have a signed parent permission/release form to participate in the tournament. Signature sheets are due on or before Monday January 28th, 2013.

Thank you for your cooperation,

FOR PLAYERS: NO PARENT SIGNATURE=NO TOURNAMENT=NO EXCEPTIONS

Coch Coach Steve Madril

Player

Parent

Date

J.W. North Boys' Basketball
Nevada v. California Battle
February 9-10

Safety and Supervision Plan

Coaches

| | |
|----------------|-----------------|
| Steve Madril | Head Coach |
| Frank Cisneros | Assistant Coach |
| John Noce | Assistant Coach |
| Steve Areano | Assistant Coach |

All parents will be attending and providing transportation for their own child.

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda February 4, 2013

Topic: Certificated Personnel Assignment Order – CE 12/13-11 and
Classified/Non-Classified Personnel Assignment Order CL 12/13-11

Presented by: Kyley Ybarra, Director of Certificated Personnel and
Vanessa Connor, Director of Classified Personnel

Responsible
Cabinet Member: Susan Mills, Assistant Superintendent, Human Resources

Type of Item: Consent

Short Description: The latest District's management, certificated and classified personnel actions
are presented to the Board of Education for approval.

DESCRIPTION OF AGENDA ITEM:

Board approval is requested of the District's latest management, certificated and classified personnel actions, which include the following:

Change in Status from Substitute Employee to Regular Employee, Change in Employment Status, Exhaustion of Sick Leave-39 Month Reemployment, Increase in Hours, Increase in Hours/Work Year, Leaves, New Hires, New Hires-Interns, New Hires-Temporary Employees (E.C. §44920), Promotions, Promotions-Management/Supervisors, Rehires-Temporary Employees (E.C. §44920), Reassignment-Management, Resignations, Retirements, Substitutes, Temporarily Assigned to a Higher Classification, Temporary Employees, Terminations, Transfers- Management, Variable Term Waiver per E.C. §44253.3 & E.C. §44265, Voluntary Demotions/Reassignments/Reductions/Transfers, and Voluntary Demotions/Reassignments/Reductions/Transfers in Lieu of Layoff.

FISCAL IMPACT: To be determined

RECOMMENDATION: It is recommended that the Board of Education approve the District's latest personnel actions for both certificated and classified.

ADDITIONAL MATERIAL: Certificated Personnel Assignment Order – CE 12/13-11 and
Classified/Non-Classified Personnel Assignment Order CL 12/13-11

Attached: Yes

Consent Agenda — Page 1

CERTIFICATED PERSONNEL ASSIGNMENT ORDER #CE 12/13-11

February 4, 2013

CERTIFICATED PERSONNEL

Change in Employment Status

Abraham Lincoln High
School

| | | | |
|-------------------|--|-------------------------------|----------|
| Payad, Jeffrey J. | From: Teacher Temporary, E.C. §44921 | To: Teacher Probationary 1 | 01/21/13 |
|-------------------|--|-------------------------------|----------|

Frank Augustus Miller
Middle School

| | | | |
|-----------------|--|---------------------------------|----------|
| Malone, Joel P. | From: Teacher Temporary, E.C. §44911 | From: Teacher Probationary 1 | 01/22/13 |
|-----------------|--|---------------------------------|----------|

Increase in Hours

Chemawa Middle School

| | | |
|------------------|---------------------------------|----------|
| Fraser, Carol J. | Teacher From: 40% To: 80% | 01/22/13 |
|------------------|---------------------------------|----------|

Fremont Elementary School

| | | |
|--------------------|----------------------------------|----------|
| Loder, Marcella V. | Teacher From: 50% To: 100% | 12/13/12 |
|--------------------|----------------------------------|----------|

Magnolia Elementary School

| | | |
|--------------------|--|----------|
| Avery, Jennifer R. | Resource Teacher From: 50% To: 70% | 01/07/13 |
|--------------------|--|----------|

| | | |
|------------------------|--|----------|
| Luginbill, Kimberly A. | Resource Teacher From: 50% To: 90% | 01/07/13 |
|------------------------|--|----------|

| | | |
|----------------------|--|----------|
| McConnell, Janine C. | Resource Teacher From: 50% To: 76% | 01/07/13 |
|----------------------|--|----------|

Increase in Hours-Continued

| | | |
|--|--|----------|
| Frank Augustus Miller Middle School Malone, Joel P. | Teacher From: 60% To: 100% | 01/22/13 |
| Pachappa Elementary School Batcha, Kristi | Resource Teacher From: 50% To: 60% | 01/07/13 |

Leaves

| | | |
|---|-----------|----------------------------|
| Thomas Jefferson Elementary School (Family Medical Leave Act Leave) Cortez, Marcos D. | Teacher | 01/21/13 – 02/22/13 |
| John W. North High School (Family Medical Leave Act Leave) Anderson, Jadelauren N. | Counselor | 01/07/13 – 02/01/13 |
| Secondary Site (Paid Administrative Leave) 12/13-52034 | Teacher | 12/17/12 - undetermined |
| Secondary Site (Unpaid Administrative Leave) 12/13-97014 | Teacher | 01/23/13 – undetermined |

New Hires – Intern

| | | |
|---|---------|----------|
| Ramona High School Castillo Vasquez, Jassue A. | Teacher | 01/16/13 |
|---|---------|----------|

New Hires – Temporary Employees (E.C. §44920)

| | | |
|--|---------------------|----------|
| Special Education Department Villela-Collins, Connie C. | School Psychologist | 01/07/13 |
|--|---------------------|----------|

Rehires – Temporary Employees (E.C. §44920)

| | | |
|---|---------|---|
| Henry W. Longfellow Elementary School White, Monal | Teacher | 01/07/13 |
| Madison Elementary School Dewar, Gina D. | Teacher | 01/07/13 <i>Amendment to 1/22/13 Board</i> |
| Mountain View Elementary School Williams, Katherine M. | Teacher | 01/07/13 <i>Amendment to 1/22/13 Board</i> |
| Victoria Elementary School Clayton, Michelle D. | Teacher | 01/07/13 <i>Amendment to 1/22/13 Board</i> |

Reassignment – Management

| | | | |
|--------------------|--|---|----------|
| Simmons, Cheryl A. | From: Interim Assistant Superintendent, Instructional Services | To: Director, Instructional Services | 01/29/13 |
|--------------------|--|---|----------|

Resignations

| | | |
|--|---------|----------|
| Riverside Adult School Lee, June A. | Teacher | 12/20/12 |
|--|---------|----------|

Retirements

| | | |
|--|---------------------|----------|
| Arlington High School Lutz, Timothy | Vocal Music Teacher | 06/14/13 |
|--|---------------------|----------|

Substitutes

| | | |
|-----------------------|--------------------|----------|
| Atherton, Sydney | Substitute Teacher | 01/09/13 |
| Baeza, Morgan | Substitute Teacher | 12/21/12 |
| Blackwell, Deborah | Substitute Teacher | 01/14/13 |
| Boyd, Brandi | Substitute Teacher | 01/10/13 |
| Clark, James | Substitute Teacher | 01/09/13 |
| Claudio, Daisy | Substitute Teacher | 01/16/13 |
| Enciso, Luis | Substitute Teacher | 01/09/13 |
| Graydon, Andrea | Substitute Teacher | 01/14/13 |
| Henley, Monica | Substitute Teacher | 01/14/13 |
| Hyatt, Christina | Substitute Teacher | 12/21/12 |
| Medure, Angela | Substitute Teacher | 01/14/13 |
| Merrick, Richard | Substitute Teacher | 01/14/13 |
| Moorman, Keith | Substitute Teacher | 12/21/12 |
| Nakatani, Marian | Substitute Teacher | 01/09/13 |
| Nguyen, Hiep | Substitute Teacher | 01/14/13 |
| Perini, Tamra | Substitute Teacher | 12/21/12 |
| Razo, Vanessa | Substitute Teacher | 01/10/13 |
| Siminski, Kerry | Substitute Teacher | 01/09/13 |
| Sims II, William | Substitute Teacher | 12/21/12 |
| Talamantes, Maria | Substitute Teacher | 01/10/13 |
| Thomas, Marquita | Substitute Teacher | 01/14/13 |
| Vargas, Cristian | Substitute Teacher | 12/21/12 |
| Vasquez Devlin, Sarah | Substitute Teacher | 01/14/13 |
| Villeda, Tina | Substitute Teacher | 01/16/13 |
| Vitort, Lindsay | Substitute Teacher | 01/16/13 |

Transfers- Management

| | | | |
|---------------|--|--|----------|
| Brown, Dennis | From: John W. North High School, Teacher/Athletic Director | To: Riverside Polytechnic High School, Teacher / Head Football Coach | 02/11/13 |
|---------------|--|--|----------|

Variable Term Waiver per E.C. §44253.3

| | | | |
|---|-----------------|---------------------------------------|----------|
| Ramona High School Raleigh, Craig T. | ROTC Instructor | Certificate of Completion of Staff | 12/01/12 |
|---|-----------------|---------------------------------------|----------|

Variable Term Waiver per E.C. §44265

Development

Chemawa Middle School

Fraser, Carol

Teacher

Autism Spectrum
Disorders

11/01/12
*Amendment to
1/22/13 Board*

Abraham Lincoln High
School

Duperron, Kristina

Teacher

Autism Spectrum
Disorders

11/01/12
*Amendment to
1/22/13 Board*

February 4, 2013

CLASSIFIED PERSONNEL

Change in Status from Substitute Employee to Regular Employee

| | | | |
|---|-------------------------|--------------------|----------|
| Bryant Elementary School Cancino, Nilda K. | School Office Assistant | 10 months, 4 hours | 01/11/13 |
| Harrison Elementary School Medina, Rosina | Cafeteria Worker I | 10 months, 2 hours | 01/11/13 |

Exhaustion of Sick Leave – 39 Month Reemployment

| | | | |
|--|--------------------|-------------------|----------|
| Riverside Polytechnic High School Haugen, Kelly L. | Cafeteria Worker I | 1 year of service | 02/14/13 |
|--|--------------------|-------------------|----------|

Increase in Hours/Work Year

| | | | |
|---|--|--|----------|
| Louisa May Alcott Elementary School Hubbard, Doreen A. | School Office Assistant | From: 6 hours/day To: 6.5 hours/day | 12/14/12 |
| Chemawa Middle School Hardwell, Alexander J. | Instructional Assistant – Special Education I | From: 4 hours/day To: 5 hours/day | 01/22/13 |
| Thomas Jefferson Elementary School Perez, Taina L. | School Office Assistant | From: 2.5 hours/day To: 6.5 hours/day | 01/09/13 |
| Frank Augustus Miller Middle School Woolsey, Candice M. | Instructional Assistant – Special Education I | From: 2 hours/day To: 4 hours/day | 01/22/13 |

New Hires

| | | | |
|--------------------------------------|-----------------------------------|--------------------|----------|
| Early Childhood Arellano, Lupe A. | Student Health Care Specialist | 10 months, 6 hours | 01/07/13 |
|--------------------------------------|-----------------------------------|--------------------|----------|

Promotions

| | | | |
|----------------------|--|--|----------|
| Christian, Julia A. | From: Publications, Instructional Media Services Assistant II, 12 months, 8 hours | To: Ramona High School, Learning Management System Specialist, 11 months, 8 hours | 01/28/13 |
| Esteva, Maria R. | From: Riverside Adult School, School Office Assistant 10 months, 6 hours | To: Thomas Jefferson Elementary School, Translator and Projects Office Assistant, 10 months, 8 hours | 01/09/13 |
| Garcia, Humberto M. | From: Nutrition Services, Nutrition Services Utility Worker, 12 months, 8 hours | To: Nutrition Services, Nutrition Services Delivery Driver, 12 months, 8 hours | 01/14/13 |
| Hemphill, Crystal L. | From: Martin Luther King High School, Attendance Assistant I, 10 months, 8 hours | To: Martin Luther King High School, Administrative Secretary I, 10 months, 8 hours | 01/22/13 |

Promotions – Management/Supervisors

| | | | |
|----------------|---|--|----------|
| Hamel, Lisa A. | From: Martin Luther King High School, Cafeteria Worker I, 10 months, 3.5 hours | To: Central Middle School, Cafeteria Supervisor I, 10 months, 7 hours | 01/22/13 |
|----------------|---|--|----------|

Resignations

| | | | |
|---|--------------------|------------------------------|----------|
| Chemawa Middle School Wilson, Ruth A. | Cafeteria Worker I | 8 years, 2 months of service | 01/26/13 |
| Matthew Gage Middle School Camacho, Marcella E. | Cafeteria Worker I | 1 year, 3 months of service | 01/23/13 |
| John F. Kennedy Elementary School Maybee, Kathryn K. | Cafeteria Worker I | 1 year, 8 months of service | 12/22/12 |

Retirements

| | | | |
|--|--------------------|-------------------------------|----------|
| University Heights Middle School Penunuri, Diane Y. | Cafeteria Worker I | 7 years, 11 months of service | 03/01/13 |
|--|--------------------|-------------------------------|----------|

Temporarily Assigned to a Higher Classification

| | | | |
|---|----------------------------|---------------------------------|---------------------|
| Amelia Earhart Middle School Bracamonte, Silvia J. | From: Cafeteria Worker I | To: Cafeteria Worker III | 01/18/13 – 01/25/13 |
| Darnell, Belynda E. | From: Cafeteria Worker III | To: Cafeteria Supervisor I | 01/18/13 – 01/25/13 |
| Andrew Jackson Elementary School Lange, Molly T. | From: Cafeteria Worker II | To: Elementary Kitchen Operator | 01/18/13 – 02/19/13 |
| Martin Luther King High School Moore, Samuel E. | From: Cafeteria Worker I | To: Cafeteria Worker IV | 01/22/13 – 06/12/13 |

Temporarily Assigned to a Higher Classification - Continued

Maintenance & Operations

| | | | |
|-------------------|-------------------------------------|-----------------------|------------------------|
| Garcia, Felipe V. | From: Grounds Maintenance Worker | To: Salary Range 18 | 07/01/12 – 04/30/13 |
| Hernandez, Joe | From: Grounds Maintenance Worker | To: Salary Range 18 | 07/01/12 – 04/30/13 |
| Holken, Travis R. | From: Grounds Maintenance Worker | To: Irrigation Worker | 07/01/12 – 04/30/13 |
| Ochoa, Armando | From: Custodian | To: Lead Custodian | 11/01/12 – 12/31/12 |

Riverside Polytechnic High School

| | | | |
|------------------|--------------------------|---|------------------------|
| Duenas, Maria D. | From: Cafeteria Worker I | To: Starting Gate, Cafeteria Worker II | 01/25/13 – 02/01/13 |
|------------------|--------------------------|---|------------------------|

Temporary Employees

Pupil Services

| | | | |
|-----------------------|--------------------------------|-------------|------------------------|
| Gutierrez, Belinda L. | School Mental Health Intern | 6 hours/day | 01/07/13 – 06/13/13 |
|-----------------------|--------------------------------|-------------|------------------------|

Terminations

| | | |
|--------------|---|----------|
| 12/13-243175 | Cafeteria Worker I | 01/15/13 |
| 12/13-217611 | Instructional Assistant – Special Education II | 01/23/13 |

Voluntary Demotions/Reassignments/Reductions/Transfers

| | | | |
|--------------------|--|--|----------|
| Deal, Elizabeth A. | From: Project T.E.A.M., Occupational Trainer, 10 months, 3 hours | To: Central Middle School, Instructional Assistant – Special Education I, 10 months, 5.5 hours | 01/28/13 |
|--------------------|--|--|----------|

Voluntary Demotions/Reassignments/Reductions/Transfers in Lieu of Layoff

| | | | |
|-------------------|---|---|----------|
| Mitchell, Jeri L. | From: William Howard Taft Elementary School, School Office Assistant, 10 months, 2.5 hours | To: Madison Elementary School, School Office Assistant, 10 months, 2.5 hours | 01/09/13 |
|-------------------|---|---|----------|

NON-CLASSIFIED PERSONNEL

New Hires

| | | |
|------------------------|---------------------------------|----------|
| Perez Lopez, Dagoberto | Substitute Custodian | 12/21/12 |
| Dearing, Amelia | Substitute Instructional | 12/21/12 |
| | Assistant/Sign Language | |
| Adame, Yvonne | Substitute Occupational Trainer | 01/09/13 |
| Perez, Maricela | Substitute Occupational Trainer | 12/21/12 |
| Pipping, Donald | Substitute Painter | 01/09/13 |

New Hires – *Athletic Coaches

| | | |
|-----------------------------------|-------------------------|----------|
| Martin Luther King High School | | |
| Cervantes, Celena | Soccer – Assistant | 11/19/12 |
| Gutierrez, Mario G. | Band – Assistant | 12/19/12 |
| Riverside Polytechnic High School | | |
| Blanco, Joshua B. | Soccer – Assistant | 11/30/12 |
| Perea, Channing L. | Soccer – Assistant | 12/07/12 |
| Ramona High School | | |
| Thorn, Felicia | Color Guard – Assistant | 12/07/12 |

*The temporary athletic coaches listed above are knowledgeable of the assigned sports and meet the qualifications and competencies required by law.

**Board Meeting Agenda
February 4, 2013**

Topic: Governor's Budget Proposals for 2013-14

Presented by: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Responsible
Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Report

Short Description: Staff will provide a presentation on the Governor's Budget Proposals for 2013-14 and the potential impacts on Riverside Unified School District.

DESCRIPTION OF AGENDA ITEM:

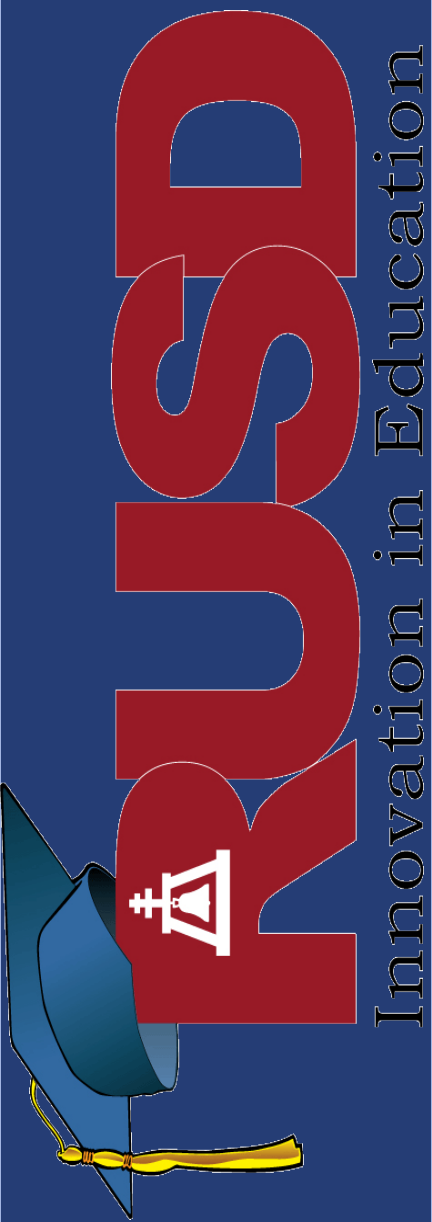
On January 10, 2013, Governor Jerry Brown released his initial proposals for the 2013-14 state budget, which begins July 1, 2013. Staff has prepared the attached overview of the Governor's proposals for K-12 and the impact to RUSD, and will speak to these items highlighted.

FISCAL IMPACT: None

RECOMMENDATION: Informational purposes only; no action required.

ADDITIONAL MATERIAL: Overview Presentation

Attached: Yes



Governor's Budget Proposals for 2013-14

Big Ideas Only,
Quantification of Impact on RUSD is Not Yet Available

Riverside Unified School District
February 4, 2013

Overview

- Recovery Has Begun
 - For the first time in five years, funding for public education is not falling, and may even increase at some districts.
 - Past cuts and losses of COLA adjustments have reduced education funding by more than 22%.
- Proposition 98 Growth is Forecasted to be Positive
 - But restoration is still seven years away (2021).
 - The promises of Propositions 30 and 39 voiced and the promises heard may not be the same.
- California Economics are Fragile
 - California's economics look positive, but are heavily linked to the U.S. and global economy – neither of which are strong.

Overview (continued)

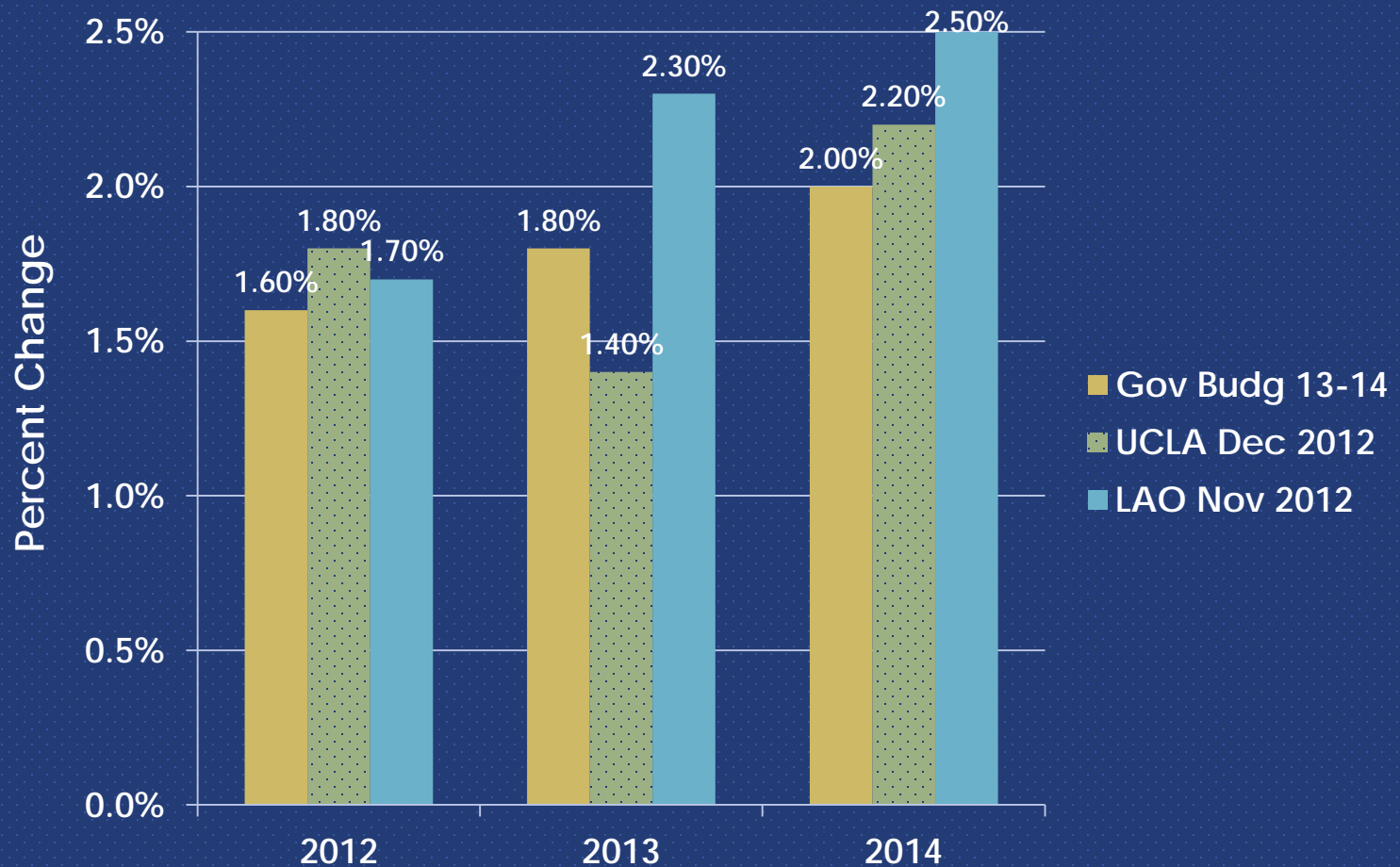
- Local Control Funding Formula (LCFF)
 - Centerpiece of governor's proposal for schools.
 - New name for Weighted Student Formula – emphasizing one of the purposes, instead of how it operates.
 - Two cornerstones – simplicity and providing greater resources to students most likely to underperform.
 - LCFF, if coupled with a clear commitment to significantly increase the level of funding toward the national average and beyond, offers an opportunity for success.
 - A hold harmless prevents losing further ground; some districts will gain funding faster than others, but all should increase over time.
 - Requires adoption of a local accountability plan that will more appropriately be the Board's most important annual policy statement over the budget.

Economics

- Passage of Proposition 30
 - Provides a narrow window during which further budget cuts are avoided and some hope of future gains is offered.
 - It is temporary funding, and how we use the funds is critical. We should avoid consumption spending and instead focus on investment spending.
- State Economy
 - State policy is important, but the revenues that give the state options are driven by economics.
 - While the state economy is no longer shrinking, it is also not growing at recovery rates.
 - Employment numbers are fragile, and state, federal and global metrics reflect ongoing challenges.

Economics (continued)

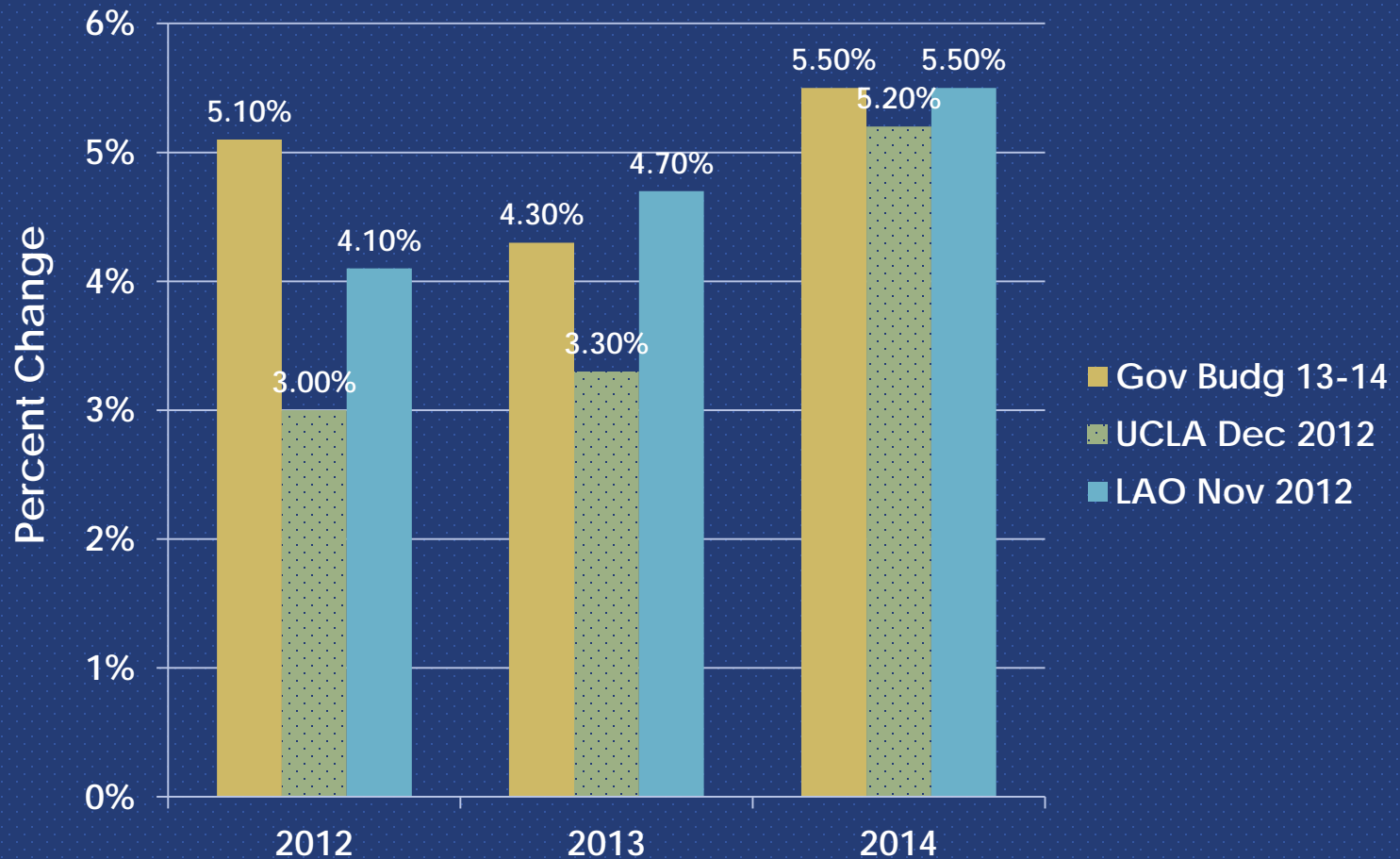
Employment



Source: School Services of California

Economics (continued)

Personal Income



Source: School Services of California

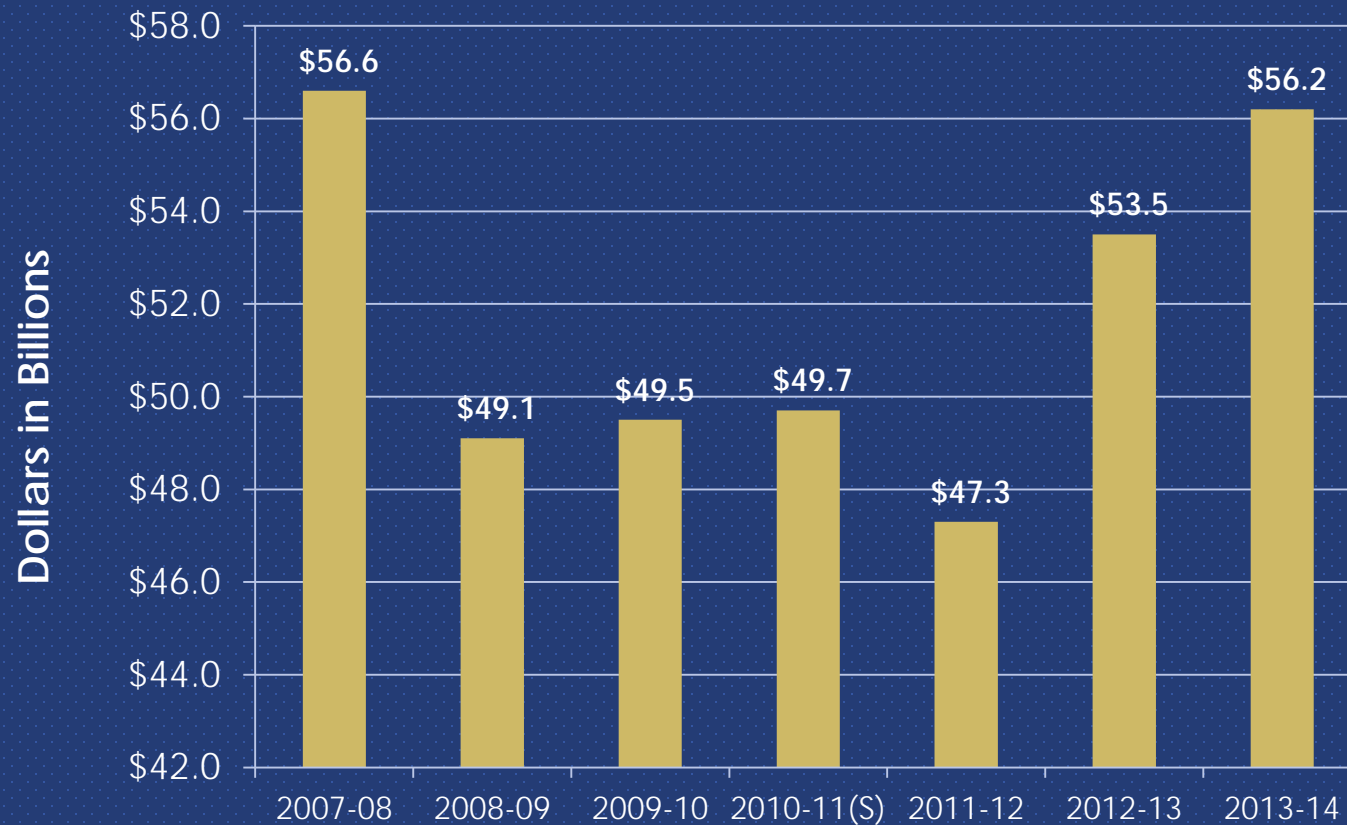
Big Ideas on Balancing the State Budget

- Two years ago = \$26.6 billion short and ongoing annual shortfalls of \$20 billion
 - Major reductions in state expenditures, an improving economy, additional revenues from Propositions 30 and 39.
- Now, absent any changes, projected revenues in 2013-14 will be sufficient to meet expenditures demands (current law).
 - But, statutory COLAS are eliminated and there is no reserve.
 - Proposes \$1 billion in reductions and transfers to establish reserve.
 - Some revenues are temporary, surplus is tenuous and fiscal austerity is necessary.

Big Ideas on Proposition 98

- The minimum guarantee funding under Proposition 98 “test 3” grows by \$2.7 billion to a total of \$56.2 billion for 2013-14 – a 5% increase.
- Recall that a one-time \$2.4 billion of Proposition 98 funding was used in 2012-13 to “buy back” inter-year cash deferrals for K-12 schools and community colleges.
- Combined, the governor’s proposal includes \$5.1 billion in Proposition 98 allocation changes for 2013-14.
- This includes \$400.5 million of Proposition 39 energy projects, which essentially represents a new legal manipulation of Proposition 98 in the way the Proposition 39 revenues are being allocated.

Proposition 98 Funding Guarantee



Source: School Services of California

Proposition 98 Fundamentals

- Major Proposition 98 changes for K-12 include:
 - \$1.8 billion to reduce inter-year cash deferrals to \$5.6 billion
 - \$1.6 billion to begin implementation of new LCFF model
 - \$400.5 million to support energy efficiency projects from Proposition 39 revenues
 - \$100 million to increase the K-12 Mandate Block Grant
 - \$62.8 million for a 1.65% COLA for selected remaining categorical programs
 - \$48.5 million for charter school growth
 - \$28.2 million to begin implementation of new funding model for county offices of education

Transitioning from Traditional Revenue Limits

- A traditional discussion under Proposition 98 budget headings would include cost of living adjustment (COLA), growth funding, deficit factors, deficit reduction, equalization , etc.
- The governor proposing a sweeping reform of the K-12 finance system with the Local Control Funding Formula.
 - There is no direct reference in the governor's budget proposals to statutory COLA (estimated at 1.65% or \$111 per-ADA) or deficit factors (currently 22.272%) on revenue limits.
- Until state law is changed, revenue limits are the means by which state appropriations are distributed to districts – thus a need to approach 2013-14 with both a “Plan A” (governor's proposal) and “Plan B” (current law with estimated factors).

Big Ideas on K-12 Policy Changes

- Local Control Flexibility Funding (LCFF)
- Mandate Block Grant funding
- Adult Education responsibility and funding
- Special Education funding revisions
- School Facilities funding discussion
- Online education

Discussed in
detail on the
following slides

Local Control Funding Formula (LCFF)

Basics

- The centerpiece of the governor's budget proposal for K-12 is the establishment of a new school funding model.
- The Local Control Funding Formula is a slightly revised and renamed version of the previously introduced Weighted Student Formula.
- The governor proposes to allocate \$1.6 billion in 2013-14 to begin a seven year implementation of the LCFF. Total cost to fund new formula in 2013-14 is \$15 billion.
- The starting point for each district is their 2012-13 funding per-ADA. The proposal includes a non-indexed hold harmless provision so that no district will receive less than it did in 2012-13.

12

LCFF (continued)

Grants

- The LCFF is comprised of three “grants.”
- Base Grant
 - Provides for a base funding amount for all students calculated from the statewide average 2007-08 undeficitated Revenue Limit adjusted for COLA – \$6,600-\$6,700 per ADA.
 - Varies by grade span – K-3, 4-6, 7-8, 9-12.
- Supplemental Grant
 - Provides supplemental funding for disadvantaged students calculated at 35% of the base funding - \$2,310 per student.
 - Disadvantaged students are defined as English Learners (EL), students in poverty (free or reduced-price lunch) and foster youth.

LCFF (continued)

Grants (continued)

- Concentration Grant
 - Provides additional funding for districts with concentrations of disadvantaged students above 50% calculated on a district-wide basis.
 - For every disadvantaged student above the 50% threshold, district would receive a concentration grant of 35% of the base grant.

LCFF (continued)

Grade Span Adjustments

- K-3 CSR
 - Base grant includes a grade span adjustment for K-3 to incorporate current Class Size Reduction spending levels.
 - At full implementation (2021), a maximum student-to-teacher ratio of 24:1 must be maintained in order to receive this adjustment.
 - The 24:1 may be exceeded if bargained locally.
- CTE
 - Base grant includes a grade span adjustment for 9-12 to incorporate current Career Technical Education spending levels.
 - The grade span adjustment for 9-12 are fully flexible funds.

LCFF (continued)

Flexibility

- Full flexibility with the funding is supported at year-one implementation.
- Routine Restricted Maintenance Account contribution and Deferred Maintenance matching funds requirement temporary flexibility is made permanent.
- Exclusions are based on voter initiative, settled or adjudicated legal matters or federal requirements:
 - Preschool
 - Child Nutrition
 - QEIA
 - Prop 49 After School Pgms
 - Special Education
 - NSS and Am Indian Ed

LCFF (continued)

Accountability

- In an effort to move away from a compliance-driven system of accountability, the governor proposes a requirement for districts to adopt a District Plan for Student Achievement.
- The locally-adopted plan would align with the districts budget development and appropriately become the District's most important annual policy statement replacing the budget which often has that position today.
- The stated intention is that the plan would not be subject to state review and approval, but they could be subject to an independent or state audit.

LCFF (continued)

Accountability (continued)

- The District Plan for Student Achievement would be required to address how funding under the LCFF will be used to:
 - Improve basic conditions (qualified teachers, instructional materials, school facilities)
 - Provide programs for disadvantaged students
 - Implement Common Core and ensuring student college and career readiness.

LCFF (continued)

Miscellaneous

- Supplemental grants for EL students will be limited to 5 years to align to the newly adopted definition of Long-Term English Learners.
- Pupil Transportation and Targeted Instruction Improvement Grant are treated as add-ons to the LCFF based on current funding levels. The funds are fully flexible.

Mandate Reform

- The Budget Act of 2012 (last year) created an RCSAA/RUSD-advocated alternative method for districts to receive compensation for complying with state mandated activities with the Mandate Block Grant (MBG).
- The MBG intentionally did not include two never before funded mandates: Behavior Intervention Program (BIP) and High School Science Graduation Requirements (Grad Req).
- The governor proposes:
 - To restructure BIP to eliminate “most” of the reimbursable costs for the mandate.
 - To increase the existing \$200 million MBG by \$100 million to cover the inclusion of BIP and Grad Req.

Mandate Reform (continued)

- Remember that mandate reimbursement is part of Proposition 98.
- The existing MBG is worth about \$28 per-ADA.
- The proposed increase to the MBG is worth about \$19 per-ADA for a \$47 per-ADA total MBG.
- The Commission on State Mandates ruled on January 25 that the approved reimbursement value for BIP should be the previously agreed up \$10.64 per-ADA - \$50-\$65 million annually.
 - Although not acknowledged by the budget, the \$19 per-ADA increase may be viewed as roughly \$10.64 for BIP and \$8.36 per-ADA for Grad Req.

Adult Education

- Governor proposes shifting responsibility for Adult Education programs from K-12 to community colleges.
- Establishes a new \$300 million block grant to be allocated on the number of adults served in core instructional areas:
 - Vocational Education, English as a Second Language, elementary and secondary education, citizenship
 - “Mission” courses such as basic skills and workforce training
- Community colleges are “encouraged to leverage the capacity and expertise currently available at K-12 adult schools.”
- The \$588.9 million in existing K-12 Adult Education under Tier III flexibility will be folded into the LCFF and computed in the hold harmless.

Federal Update

Putting the “Fiscal Cliff” in perspective

| “Full Value” | | “Household Value” (remove 8 zeros) | |
|------------------|----------------------|---------------------------------------|-----------|
| US Tax Revenue: | \$2,170,000,000,000 | Annual Family Income: | \$21,700 |
| Federal Budget: | \$3,820,000,000,000 | Money Family Spends: | \$38,200 |
| New Debt: | \$1,650,000,000,000 | New Credit Card Debt: | \$16,500 |
| National Debt: | \$14,271,000,000,000 | Outstanding CC Balance: | \$142,710 |
| Recent Bud Cuts: | \$38,500,000,000 | Total Budget Cuts So Far: | \$38.50 |

Federal Update (continued)

- The 11th-hour tax avoidance “deal” reached in early January in Washington delayed for two months \$110 billion in across-the-board automatic spending cuts (“sequestration”).
- Because of some complex inter-relationships between taxes and expenses, the original sequester percentage of 8.2% is now estimated at 5.9% for this year, but returning to the 8.2% in out-years.
- The sequestration applies to federal education program funding:
 - ESEA/NCLB/SI – Title I, II, III
 - Special Ed IDEA, Part B
 - CTE and Adult Ed

What Does This All Mean for RUSD?

- Quantification of impact to RUSD under the governor's "Plan A" is not yet available. In order to quantify the local impact of the LCFF the Department of Finance needs to release state and district specific funding positions and targets.
- Each district will move toward the 2021 target restoration point at different paces depending on what the relative position of the district is today to total state funding levels of Revenue Limits and applicable categorical programs. Also impacting individual districts is the final determination of disadvantaged student factors.
- Overall each district will receive their specific proportionate share of the \$1.6 billion allocated in the proposal to LCFF.
- At a minimum, RUSD will not receive less in total than it received in 2012-13.

Plan B

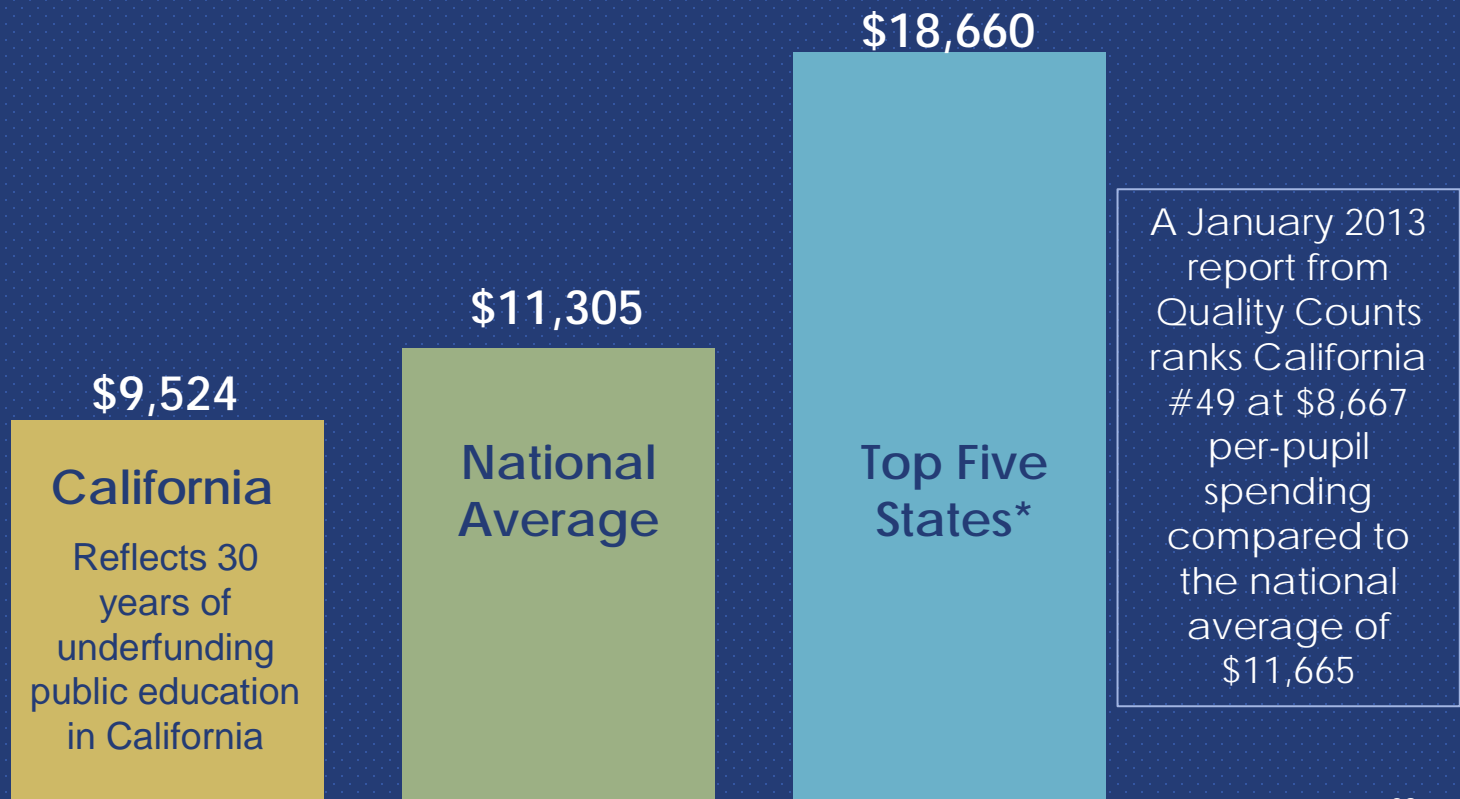
- The governor proposes to implement the new LCFF model (“Plan A”). However, the legislature may or may not adopt this model for 2013-14. Even if they do adopt the model, the specifics will not be known until late June or whenever the education budget trailer bill is adopted.
- The uncertainty forces districts to develop a “Plan B” scenario that follows the more traditional approach of Revenue Limits, COLAs, and potentially deficit reduction funding.
- However, because of the varied implementation plan by district for the LCFF, any use of the traditional approach could overstate the District’s revenues projections.

Take Aways

- Economic and Political Risks are Significant
 - State, national and global economic growth are far from certain
 - Individual incomes are critical – 60% reliance on Personal Income Tax
 - Rising health care costs will strain budget
 - “Wall of Debt” limits available resources
 - Other political and budget priorities could threaten
- Contingency Planning is Still the Name of the Game
 - Decisions on LCFF will come very late necessitating a “Plan A” and “Plan B” approach
- Cash
 - Continued improvement with commitment to second inter-year cash deferral buy down.

California's Education Spending

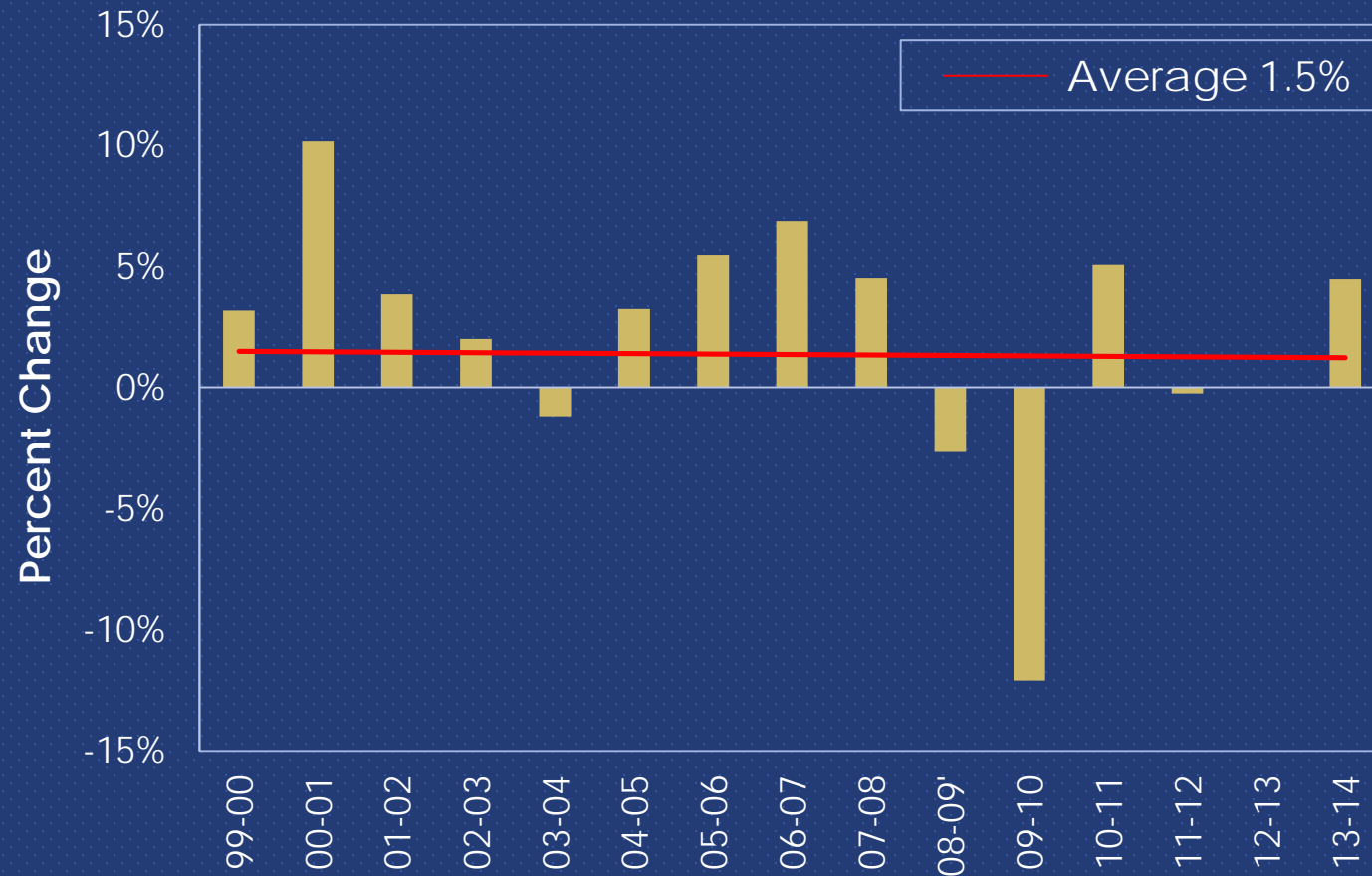
K-12 Education Expenditures Per Average Daily Attendance 2010-11



*Average of the five states with the highest expenditures per ADA
Source: National Education Association

Per-ADA Revenue Volatility

Base Revenue Limit



Source: School Services of California



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Concluding Opinion

- Proposition 98 is Holding Schools Back
 - The state is an expert at the manipulation of Proposition 98, and that continues in the budget proposal to a lesser degree than past years.
 - Proposition 98 has become a convenient restriction around schools instead of a life jacket; and complete funding reform may not be available without revisiting its terms.
- Higher Funding for Public Education is Dependent on Three Biggies
 - Public Education must be a priority – actions to match the words have been elusive for too long.
 - Proposition 98 still controls minimum funding levels; therefore, it must grow.
 - The state must have the economic wherewithal to actually fund any increase.

**Board Meeting Agenda
February 4, 2013**

Topic: John Adams and Liberty Elementary Schools 2013-14 Restructuring/
Alternative Governance Plans

Presented by: Paul DeFoe, Principal, John Adams Elementary School
Esther Garcia, Principal, Liberty Elementary School
Michelle Mitchell, Instructional Services Specialist, Program Quality/
Academic English Learners
Pati DeRobles, Instructional Services Specialist, Program Quality/
Academic English Learners

Responsible
Cabinet Member: Judi Paredes; Assistant Superintendent, Instructional Services

Type of Item: Action

Short Description: The Restructuring/Alternative Governance Plans for John Adams and
Liberty Elementary Schools have been developed for implementation in
the 2013-14 school year.

DESCRIPTION OF AGENDA ITEM:

John Adams and Liberty Elementary Schools have worked with their respective leadership teams, their staffs and their parents to complete the Academic Program Survey, analyze data and trends from various sources, examine current practices, and write restructuring/alternative governance plans with specific action steps to increase academic achievement for all subgroups. The restructuring plans for John Adams and Liberty Elementary Schools are for implementation in the 2013-14 school year.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education approve the restructuring plans.

ADDITIONAL MATERIAL: John Adams Elementary and Liberty Elementary Schools Restructuring Plans and Power Point presentations.

Attached: Yes

Action Agenda – Page 1

JOHN ADAMS ELEMENTARY SCHOOL

Riverside Unified School District
Mr. Paul DeFoe, Principal
8362 Colorado Ave., Riverside, CA 92504
Phone (951) 352-6709 FAX (951) 328-2547

Program Improvement – Year 5+ **Revised and Updated Restructuring Plan for 2013-2014**

BACKGROUND INFORMATION

School Population

| School Year | Total Enrollment | Free/Reduced Lunch | Academic English Learners |
|--------------------|-------------------------|---------------------------|----------------------------------|
| 2006 - 2007 | 618 | 75% | 32% |
| 2007 - 2008 | 627 | 70% | 35% |
| 2008 - 2009 | 573 | 75% | 38% |
| 2009 - 2010 | 541 | 82% | 38% |
| 2010 - 2011 | 546 | 75% | 29% |
| 2011 - 2012 | 495 | 83% | 29% |

SUMMARY OF ACHIEVEMENT

Adequate Yearly Progress (AYP) and Criteria

Adequate Yearly Progress (AYP) refers to the percent of students proficient or above on the California Standards Test (CST) or the California Modified Assessment (CMA). The Federal Government sets targets for school wide and all subgroup levels of Proficient and above.

Language Arts:

In the spring of 2012, Adams Elementary School met 17 of 19 targeted AYP criteria overall and 9 out of 9 in the area of language arts. The 2012 NCLB target for all subgroups in language arts was 78.4% proficient or above. The percent proficient goals were met overall and for all numerically significant subgroups through Safe Harbor, (Hispanic 57.4%, SED 54.9%, English Learners 53.0%).

In year one of Program Improvement (2006), language arts achievement for all students was at 35.9% proficient or above; in 2007 38.4% proficient or above; in 2008 39.4%, proficient or above; and in 2009 47%, proficient or above. This demonstrates a four year upward trend in overall proficiency for Adams students. This growth enabled Adams Elementary School to make AYP through Safe Harbor in 2009. However, in 2010 growth did not reach subgroup or school wide targets and as a result, Adams Elementary entered Program Improvement Year 3. Then the following year in 2011, Adams achieved all AYP targets for English language arts through Safe Harbor resulting in the school freezing at Program Improvement Year 3. Last year (2012), assessment results showed that Adams did make English Language growth targets through Safe Harbor.

Mathematics:

In the spring 2012, Adams Elementary School met 17 of 19 targeted AYP criteria overall and 7 out of 9 in the area of mathematics. In mathematics, the 2012 NCLB target for all subgroups was 79.0% proficient or above. Through Safe Harbor, the percent proficient goals were met for all numerically significant subgroups, (Hispanic 64.9%, English Learners 64.4%) except Socially Economic Disadvantaged (SED 62.1 %).

In year one of Program Improvement (2006), mathematics achievement for all students was at 47.9% or above; in 2007, 45.8% proficient or above; and in 2008, 41.1% proficient or above; and 50.6% in 2009. The four year average score for all students is 46.98%. The year 2010 was the first year that Adams Elementary failed to meet AYP criteria for any subgroup in the area of mathematics. In mathematics, the 2010 NCLB target was 58% proficient or above. The 2010 percent proficient goals for the white subgroup were met, via the Safe Harbor two year averages, at 56.2%. However, all remaining subgroups, (Hispanic 47%, SED 46.4%, English Learners 43.9%) did not meet their goals. Then in 2011, assessment results showed improvement and growth overall helping Adams Elementary to freeze in Year 3 Program Improvement status. However, in 2012, by a narrow margin, the SED, (Socially Economic Disadvantaged) subgroup, did not meet their target. This lack of growth caused the Program Improvement status to change for the entire school to Program Improvement, Year 4. *(Note: Beginning in 2012, the “White” student enrollment did not qualify as a statistically significant subgroup.)*

Adams School’s numerically significant subgroups include the following:

- School wide (All Students)
- Hispanic
- White (Until spring 2012)
- Socioeconomically Disadvantaged (SED)
- Academic English Learners (AEL)

Academic Performance Index (API) and Criteria

The Academic Performance Index (API) is an annual measure of the academic performance and progress of schools in California. API scores range from 200 to 1,000, with a state wide target of 800. Each school with a score under 800 is expected to increase their API by a minimum of 5 points each year as set by the state.

For the second time in two years, Adams has broken the 800 mark achieving in 2012 an API score of 815 which reflects a growth of 6 points over last year. All significant demographic subgroups also met their 2012 API targets.

Table: AYP, API, Similar School Results 2007-2012

| | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
|-------------------------------------|-------|-------|----------|-------|----------|-------|
| Met AYP Target? | YES | NO | YES (SH) | NO | YES (SH) | NO |
| | | | | | | |
| ELA School-wide | yes | yes | yes | no | yes | yes |
| Hispanic | yes | no | yes | no | yes | yes |
| White | yes | yes | yes | yes | yes | N/A |
| SED | yes | yes | yes | no | yes | yes |
| English Learners | yes | no | yes | no | yes | yes |
| | | | | | | |
| MATH School-wide | yes | yes | yes | no | yes | no |
| Hispanic | yes | yes | yes | no | yes | yes |
| White | yes | yes | yes | yes | yes | N/A |
| SED | yes | yes | yes | no | yes | no |
| English Learners | yes | yes | yes | no | yes | yes |
| API | 745 | 746 | 760 | 775 | 809 | 815 |
| Statewide/Similar School Ranking | 5 / 6 | 5 / 7 | 5 / 7 | 5 / 7 | 5 / 8 | 5 / 8 |

| | |
|--|-------------------------------------|
| | Light Blue: AYP Goal Met |
| | Yellow: AYP Goal met by Safe Harbor |
| | Red: AYP Goal NOT met |

CST Results for All Students – Three-Year Comparison

This table displays the percent of students achieving at the Proficient or Advanced level (meeting or exceeding the state standards).

All Students:

| Subject | School | | | District | | | State | | |
|-----------------------|--------|------|------|----------|------|------|-------|-------|-------|
| | 2010 | 2011 | 2012 | 2010 | 2011 | 2012 | 2010 | 2011 | 2012 |
| English-Language Arts | 44% | 52% | 56% | 55% | 55% | 59% | 53.9% | 56.3% | 58.1% |
| Mathematics | 48% | 62% | 64% | 60% | 63% | 64% | 56.3% | 58.5% | 59.5% |

AEL Students:

| Subject | School | | | District | | | State | | |
|-----------------------|--------|------|------|----------|------|------|-------|-------|-------|
| | 2010 | 2011 | 2012 | 2010 | 2011 | 2012 | 2010 | 2011 | 2012 |
| English-Language Arts | 28% | 36% | 38% | 26% | 28% | 31% | 35.6% | 38.7% | 40.6% |
| Mathematics | 36% | 55% | 58% | 39% | 45% | 45% | 45.6% | 48.8% | 49.5% |

AMAO CELDT/Academic English Learners:

Regarding the 2011-12 Annual Measurable Achievement Objectives for Academic English Learners, (AMAO), the table below provides the results.

| | Target | Performance | Met/ Not Met |
|----------------|---------------|-------------|--------------|
| AMAO #1 | 56% | 59.3% | Met |
| AMAO #2 <5yrs | 20.1% | 24.6% | Met |
| AMAO #2 + 5yrs | 45.1% | 42.9% | Not Met |
| AMAO #3 ELA | 78.4% (No SH) | 53.0% | Not Met |
| AMAO #3 Math | 79.0% (No SH) | 64.4% | Not Met |

ANALYSIS OF ACHIEVEMENT

While there has been cause to celebrate past growth, we still see that student achievement in English Language Arts and Mathematics has not consistently reached targeted levels particularly in the Socio Economically Disadvantaged (SED) population. Inconsistent achievement is most often the result of inconsistent implementation of effective academic programs, and low academic and behavior expectations. Also, for some years Adams has had to deal with the reality of declining enrollment. It is true that each school, large and small, face different challenges but there is no doubt that declining enrollment stretches human resources at our small community school meaning that there fewer teachers and staff, more combination classrooms, and in general a greater proportion of work and responsibilities to be done with a proportionally smaller staff to share the workload. To relieve the declining enrollment dilemma, the Adams community has a plan to take control of their future and create a program that the community will seek out for its instructional excellence, engaging curriculum, and high levels of student success, thereby increasing enrollment and eliminating, to a large degree, this problem associated low enrollment.

ANALYSIS OF NEED

At the beginning of each school year, Adams Elementary staff reviews the test results of the prior year and sets achievement goals (Strategic, Measureable, Attainable, Reliable, Time-bound) – school wide, by grade levels, subgroup specific, and by individual student. We also work to meet or exceed targets set forth by the District – increase of 15% school wide in ELA and math on the CST with an increase of 20% for Academic English Learners. It is a goal at Adams Elementary to meet the AYP and district targets in 2013 to freeze in PI status, and then meet them again in 2014 to exit from PI.

ALTERNATIVE GOVERNANCE PLAN – OTHER MAJOR RESTRUCTURING

- 1. Focus on Early Literacy, (DIBELS / RTI)**
- 2. Enriching Curriculum, (Core Knowledge Sequence)**

Research for Action plan:

Research conducted in the area of effective schools has identified many school-level factors that correlate with increased school-level effectiveness. These include a safe and orderly school environment, frequent progress monitoring, parent involvement, consistent high expectations, practice-oriented staff development (routines/procedures), an emphasis on basic skill acquisition, appropriate monitoring of student progress, and coordination of curriculum. Consequently, based upon this research and an analysis of need at Adams Elementary, the areas included in this restructuring plan include the following: (1) Focus on early literacy, (reading by third grade); utilizing the DIBELS assessment and monitoring components and the Response to Intervention, (RTI), model. (2) Coordination of curriculum (supplementing current curriculum) by simultaneously implementing the Core Knowledge Sequence. Further explanation of these actions is provided below.

1. Early Literacy, (Reading by Third Grade), Assessment and Intervention

Research has shown the importance of early literacy. To assure long term educational success, it is vital that students learn to read fluently and comprehend meaning by third grade. Proper instruction in this area is essential but just as important is student assessment, monitoring and analysis of data. To be successful for all students, this process needs to be systematic and consistent and must occur school wide. Adams Elementary has been using short-cycle assessments and monitoring for years with good success, but with the introduction and pilot of the DIBELS assessments and Response to Intervention (RTI) model last year, we have learned that an even greater focus of time and resources on early literacy will produce lasting benefits for our students. This emphasis on early literacy will complement the existing practice used for years where teachers instruct with the “key” content standards in mind knowing that students are expected to master grade standards necessary for the students to be successful in the next grade level. The current assessment and monitoring system includes identifying each student’s academic need, identifying learning barriers, planning and delivering initial best instruction, and providing targeted remediation and extension. Adding the Early Literacy and RTI piece to this process is a natural fit and will strengthen our instructional core and provide opportunities for appropriate interventions.

Planned Actions: As an RTI school, our teachers will broaden their current understanding of Early Literacy, DIBELS, and the RTI process. All teachers and the administrator will be fully instructed by specialists, (Andy Stetkevich, Mike Underwood, Corrie Fukuda, and Judy Fuhrman), on all aspects of fluency instruction and the implementation of the DIBELS assessments and analysis to inform instruction. After Benchmark assessments, teachers will place students in groupings based upon level of need and intervention. Then, every 4-6 weeks teachers will progress monitor students in the intervention groups to see if further interventions are necessary. During grade level PLC time, teachers/teams will share assessment results and strategies for incorporating results and best practices into their classrooms. Using the RTI model, teachers will place a strong emphasis on using assessment results to determine their students’ progress toward learning content standards and to make instructional decisions on instruction and intervention.

2. Increase Expectations for Achievement by Providing Engaging Curriculum:

Research has revealed that the ability to instill in students a belief that they can learn and progress in reaching personal goals is critical to the success of low SES. The underlying components of this factor include a clear focus on mastering basic skills, high expectations for all students, the regular monitoring of student progress, and a clear, school wide emphasis on high achievement.

Coupled with high academic expectations is the idea that content and learning must first be engaging for students. We believe that in order to get students engaged they must first be excited about the subjects to which they are introduced. In 2011-12 we conducted an experiment in grades 5 and 6 where we supplemented history and science into the existing HM curriculum where appropriate, to build background and increase content rigor. We found that doing so increased student engagement, decreased the incidence of poor behavior, and increased test scores! With this knowledge, we continued searching for ways to expand this course of action. In the spring of 2012, the principal contacted Ms. Lari Nelson, principal of Bryant Elementary

School and discovered the success they had realized by using the Core Knowledge Sequence. After further investigation, and discussion with our stakeholders, we began a modest implementation with a few strands of the Core Knowledge Sequence beginning this year, 2012-13, and the results are promising. Overall, we have seen an increase in student engagement and academic expectation. Therefore, based these findings and School Board approval, we plan on fully implementing the Core Knowledge Sequence at Adams Elementary making them a “Friends of Core Knowledge School.”

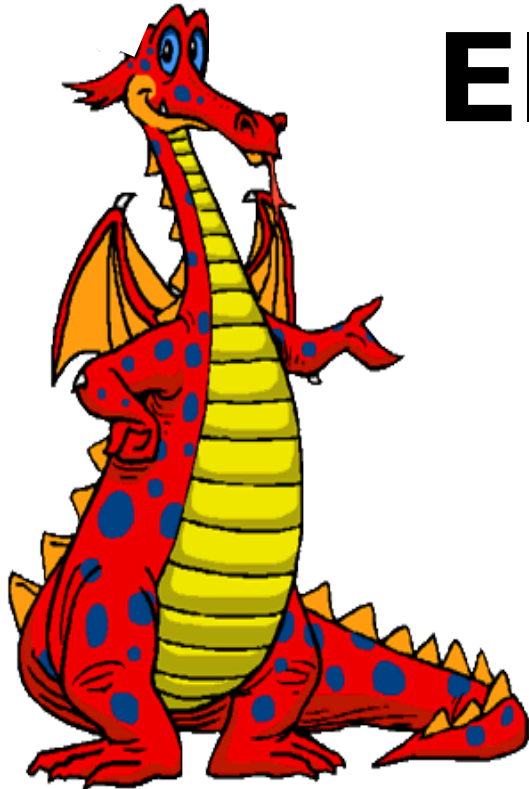
Planned Actions: Begun as a pilot last year, now Adams Elementary will continue the full implementation of the *Core Knowledge® Sequence (CK)*, authored by E.D. Hirsh, Jr., as an effort to raise learning expectations and student achievement. The *Core Knowledge® Sequence* builds on the idea that *knowledge builds on knowledge*. The more you know, the more you are able to learn. The base District adopted curriculum (Houghton-Mifflin reading, Harcourt *Reflections*, McGraw-Hill science, and Pearson *EnVision Math*) will be supplemented with precisely outlined CK content that every child will be expected to learn in language arts and literature, history and geography, mathematics, science, music, visual arts, and performing arts. This will provide additional foundational knowledge every child needs to achieve greater reading comprehension and the ability to think critically and solve problems, grade by grade, year by year, in a coherent, age appropriate sequence.

Additionally, to compliment the *Core Knowledge Sequence*, we will continue our character development program using the **Core Virtues program**. This program develops strong character traits in the students and builds student ownership and pride in the school. There is a continued need to improve the cleanliness and physical appearance of the school through student involvement via service project work that beautify the campus.

John Adams Elementary School

Restructuring Plan
for Implementation
in
2013-2014

Paul DeFoe, Principal



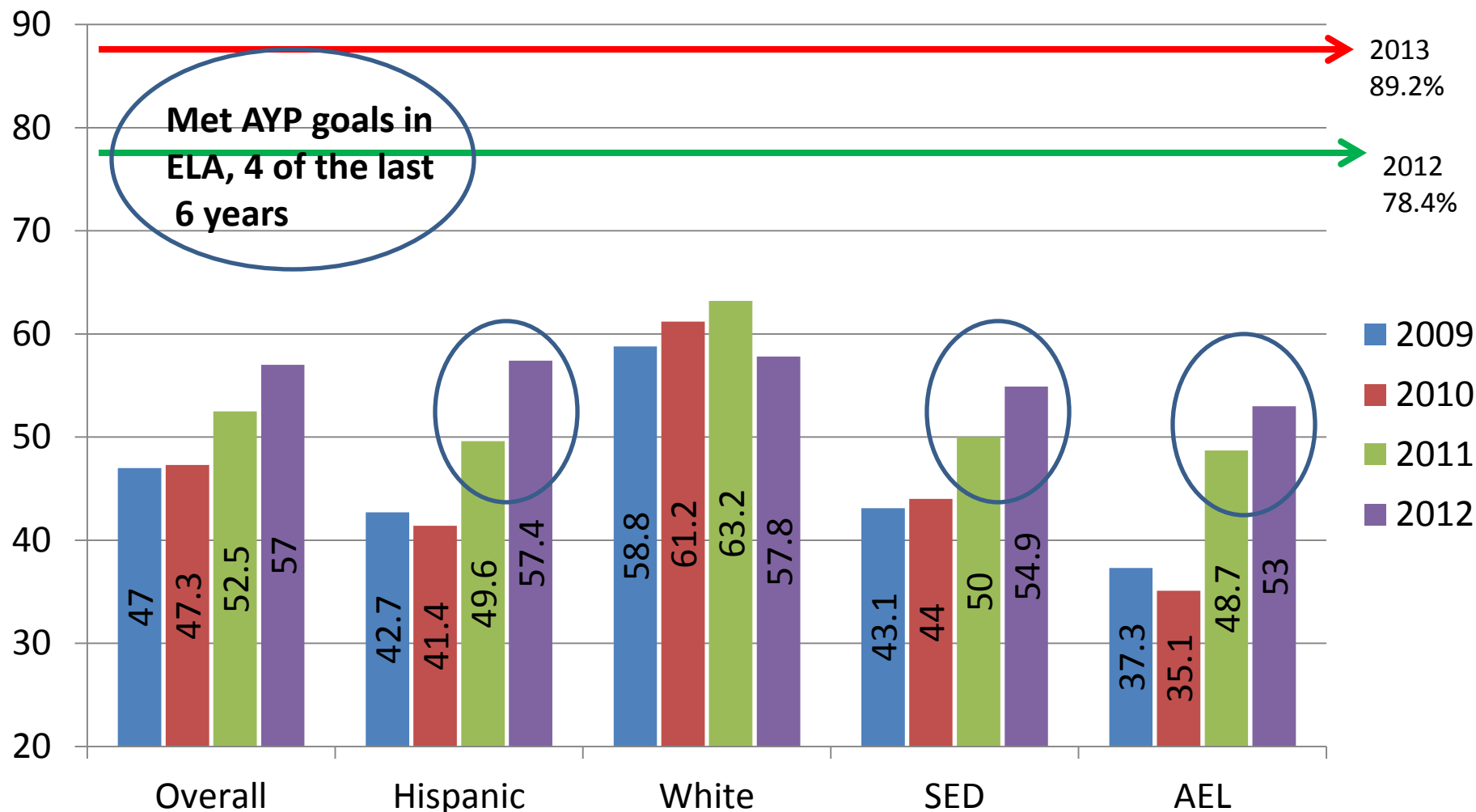


John Adams Program Summary

- **True Community School for 48 years**, Adams enjoys a very friendly school environment
- **NEW for 2012-13**, *Preschool comes to Adams!*
- **Enrollment at CBEDS- 495**, *Current enrollment is 503*
- **High Density Title I School**, *Culturally diverse community*
- **HEARTS Extended Day**, *Engages and challenges students*
- **Program Improvement School**, *Achievement during PI Status*
- **Collaborative Learning Environment**, *Student focused*
- **Active ELAC**, *Monthly attendance is growing, and involved*
- **Active PTA**, *Parents dedicated to enriching Adams school culture*



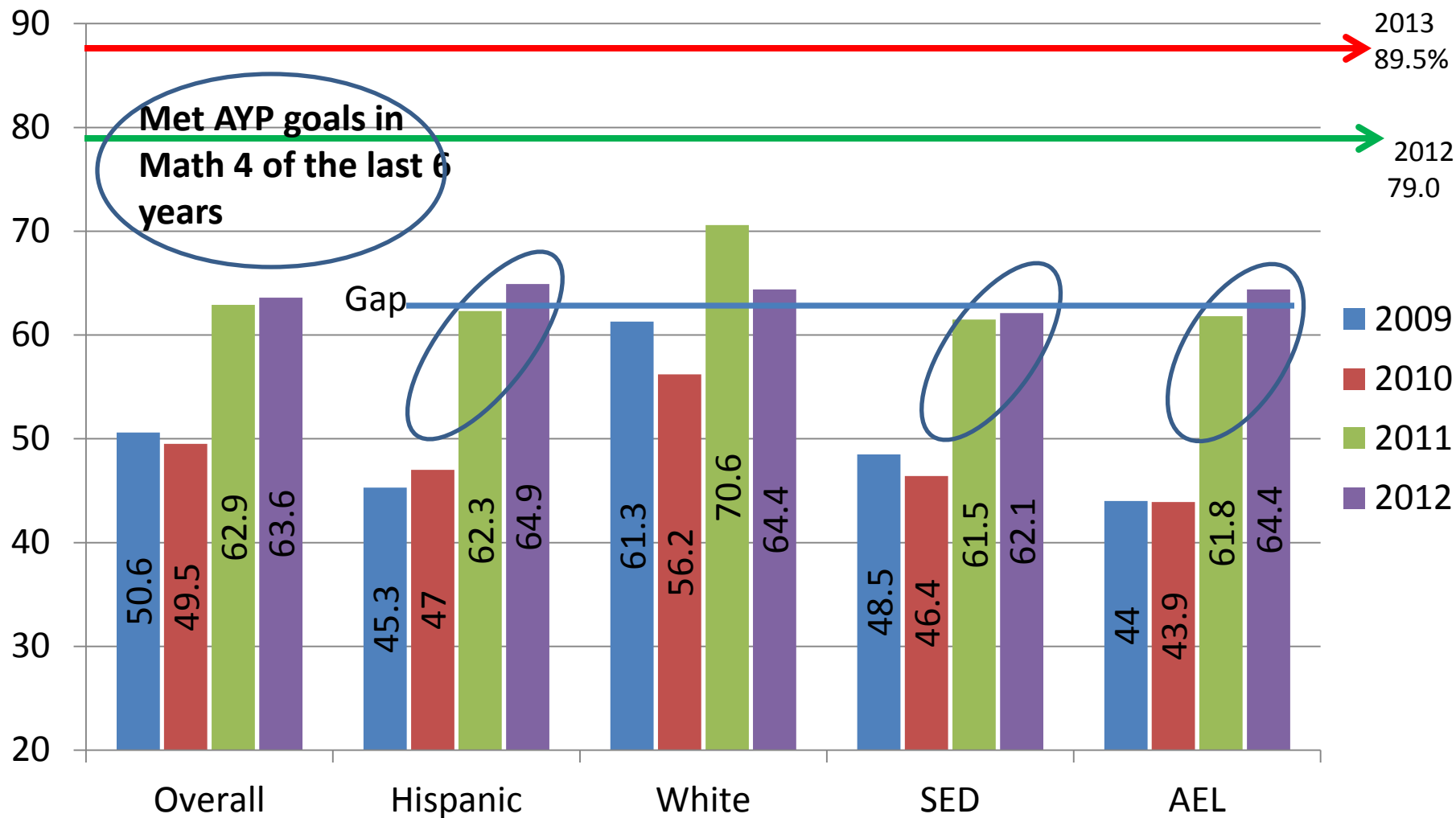
What Are the Trends since 2009? (Grades 2-6)



English Language Arts



What Are Adams' Trends Since 2009? (Grades 2-6)



Mathematics

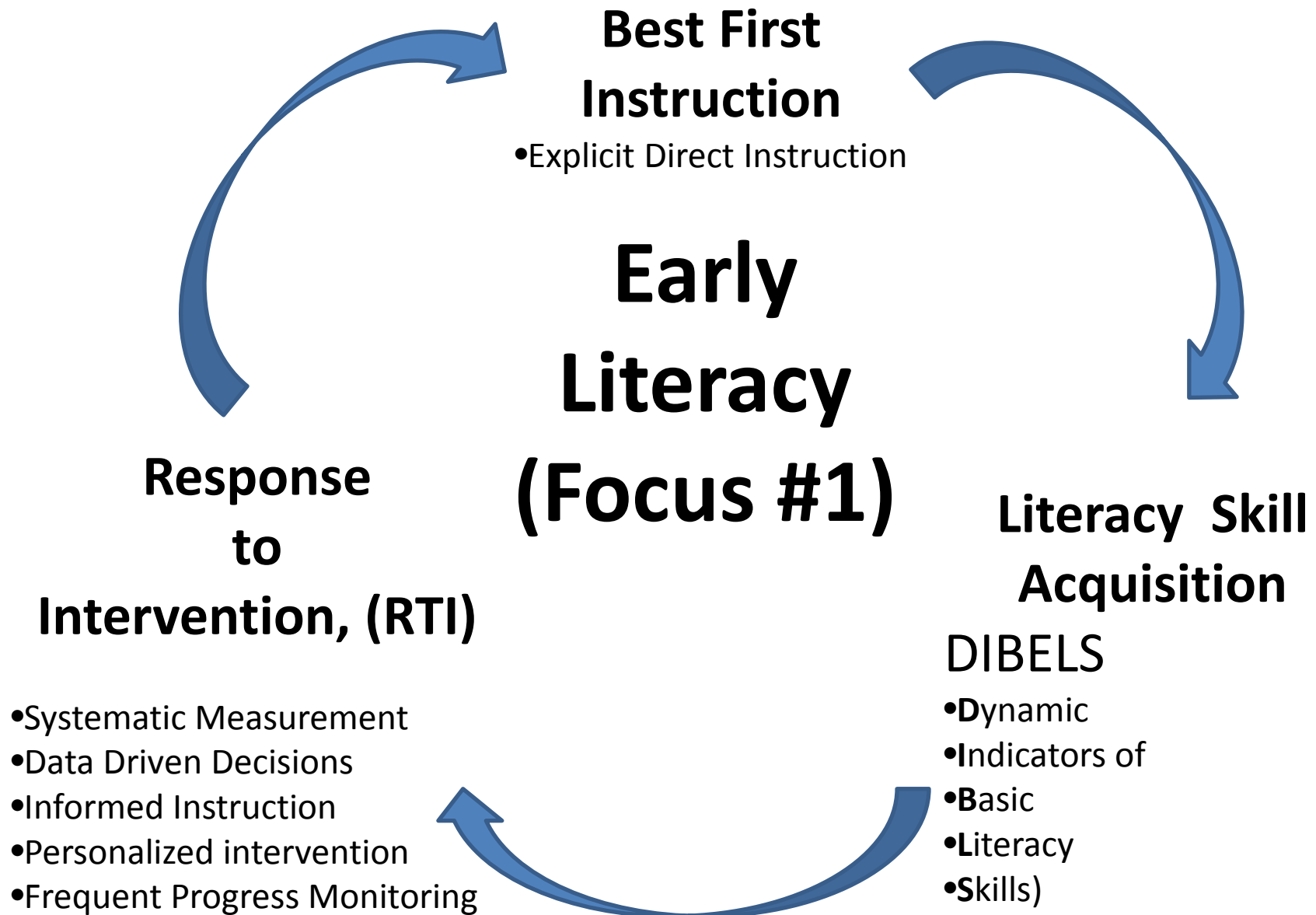


Why Are we In Program Improvement?

| | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
|----------------------------|--------------|-------------------------------|-----------------|-----------------------|-----------------|--------------|
| Met AYP Target? | YES | NO | YES (SH) | NO | YES (SH) | NO |
| ELA School-wide | yes | yes | yes | no | yes | yes |
| Hispanic | yes | no | yes | no | yes | yes |
| White | yes | yes | yes | yes | yes | N/A |
| SED | yes | yes | yes | no | yes | yes |
| English Learners | yes | no | yes | no | yes | yes |
| | | | | | | |
| MATH School-wide | yes | yes | yes | no | yes | no |
| Hispanic | yes | yes | yes | no | yes | yes |
| White | yes | yes | yes | yes | yes | N/A |
| SED | yes | yes | yes | no | yes | no |
| English Learners | yes | yes | yes | no | yes | yes |
| API | 745 | 746 | 760 | 775 | 809 | 815 |
| State/Similar Rank | 4 / 5 | 4 / 5 | 4 / 7 | 4 / 7 | 5 / 8 | 5 / 8 |
| AYP GOAL MET | | AYP MET BY SAFE HARBOR | | AYP NOT MET 97 | | |



What is Our Plan for Restructuring?







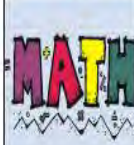

Action #2 Increase Academic Expectations and Achievement Through Engaging Curriculum



- Implement the Core Knowledge Sequence.
- Builds on the idea that “Knowledge builds knowledge”.



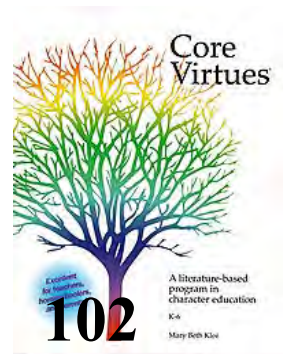
CORE KNOWLEDGE® AT A GLANCE

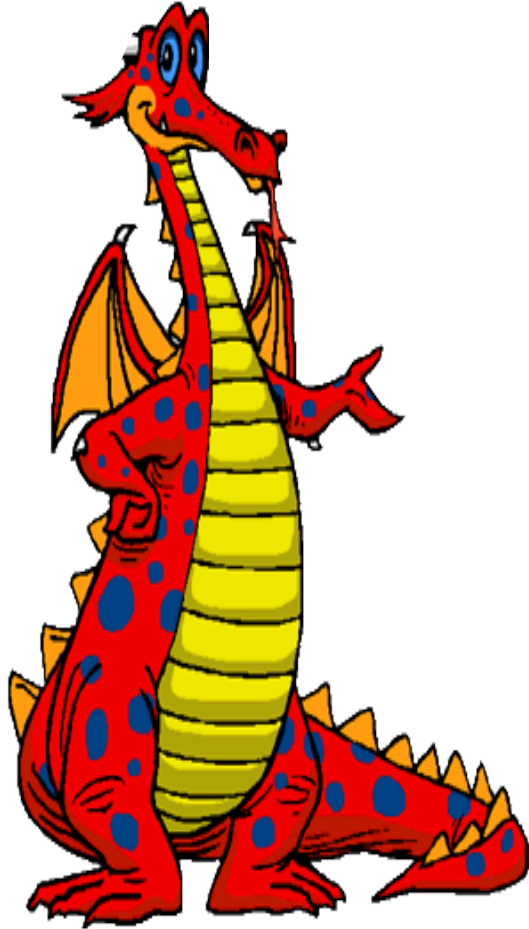
| | Kindergarten | First Grade | Second Grade | Third Grade | Fourth Grade | Fifth Grade | Sixth Grade |
|--|---|--|---|---|--|---|--|
|  | <ul style="list-style-type: none"> Listening and Speaking Reading Writing Language Conventions Poetry Fiction Sayings and Phrases | <ul style="list-style-type: none"> Listening and speaking Reading Writing Language Conventions Poetry Fiction Sayings and Phrases | <ul style="list-style-type: none"> Listening and Speaking Reading Writing Language Conventions Poetry Fiction Sayings and Phrases | <ul style="list-style-type: none"> Reading and Writing Poetry Fiction Sayings and Phrases | <ul style="list-style-type: none"> Writing, Grammar, and Usage Poetry Fiction Speeches Sayings and Phrases | <ul style="list-style-type: none"> Writing, Grammar, and Usage Poetry Fiction Speeches Sayings and Phrases | <ul style="list-style-type: none"> Writing, Grammar, and Usage Poetry Fiction and Drama Sayings and Phrases |
|  | <p>World</p> <ul style="list-style-type: none"> Geography: spatial sense Overview of the Seven Continents <p>American</p> <ul style="list-style-type: none"> Geography Native American Peoples, past and present Early Exploration and Settlement Presidents, past and present Symbols and Figures | <p>World</p> <ul style="list-style-type: none"> Geography Early world civilizations Modern Civilization and Culture: Mexico <p>American</p> <ul style="list-style-type: none"> Early People and Civilizations Early Exploration and Settlement From Colonies to Independence The American Revolution Early Exploration of American West Symbols and Figures | <p>World</p> <ul style="list-style-type: none"> Geography Early Asian Civilizations Modern Japanese Civilization <p>American</p> <ul style="list-style-type: none"> Geography Native American Peoples, past and present Early Exploration and Settlement Presidents, past and present Symbols and Figures | <p>World</p> <ul style="list-style-type: none"> World Geography The Ancient Roman Civilization The Vikings The Earliest Americans Early Exploration of North America The Thirteen Colonies: Life and Times before the Revolution | <p>World</p> <ul style="list-style-type: none"> World Geography (spatial sense; mountains) Europe in Middle Ages The Spread of Islam and the "Holy Wars" Early and Medieval African Kingdoms China: Dynasties and Conquerors <p>American</p> <ul style="list-style-type: none"> The American Revolution Making a Constitutional Government Early Presidents and Politics Reformers Symbols and Figures | <p>World</p> <ul style="list-style-type: none"> World Geography (spatial sense; lakes) Early American Civilizations European Exploration, Trade, and the Clash of Cultures The Renaissance and the Reformation England from the Golden Age to the Glorious Revolution Russia: Early Growth and Expansion Feudal Japan <p>American</p> <ul style="list-style-type: none"> Westward Expansion The Civil War: causes, conflicts, consequences Native Americans: cultures and conflicts U.S. Geography | <p>World</p> <ul style="list-style-type: none"> World Geography (spatial sense; deserts) Lasting Ideas from Ancient Civilizations The Enlightenment The French Revolution Romanticism Industrialism, Capitalism, and Socialism Latin American Independence Movements <p>American</p> <ul style="list-style-type: none"> Immigration, Industrialization, and Urbanization Reform |
|  | <ul style="list-style-type: none"> Elements of Art Sculpture Looking at and talking about Art | <ul style="list-style-type: none"> Art from Long Ago Elements of Art Kinds of Pictures: portrait and still life | <ul style="list-style-type: none"> Elements of Art Sculpture Kinds of Pictures: landscapes Abstract Art Architecture | <ul style="list-style-type: none"> Elements of Art American Indian Art Art of Ancient Rome and Byzantine Civilization | <ul style="list-style-type: none"> Art of the Middle ages in Europe Islamic Art and Architecture Art of Africa Art of China Art of a New Nation: The United States | <ul style="list-style-type: none"> Art of the Renaissance American Art: Nineteenth-Century United States Art of Japan | <ul style="list-style-type: none"> Art History: periods and schools (Classical; Gothic; Renaissance; Baroque; Rococo; Neoclassical; Romantic; Realistic) |
|  | <ul style="list-style-type: none"> Elements of Music Listening and Understanding Songs | <ul style="list-style-type: none"> Elements of Music Listening and Understanding (composers; orchestra; opera; ballet; jazz) Songs | <ul style="list-style-type: none"> Elements of Music Listening and Understanding (orchestra; keyboards; composers) Songs | <ul style="list-style-type: none"> Elements of Music Listening and Understanding (orchestra; composers) Songs | <ul style="list-style-type: none"> Elements of Music Listening and Understanding (orchestra; vocal ranges; composers) Songs | <ul style="list-style-type: none"> Elements of Music Listening and Understanding (composers; connections) American Musical Traditions Songs | <ul style="list-style-type: none"> Elements of Music Classical Music: from Baroque to Romantic (Bach, Handel, Hayden, Mozart, Beethoven, Schubert, Chopin, Schuman) |
|  | <ul style="list-style-type: none"> Patterns and Classification Numbers and Number Sense Money Computation Measurement Geometry | <ul style="list-style-type: none"> Patterns and Classification Numbers and Number Sense Money Computation Measurement Geometry | <ul style="list-style-type: none"> Patterns and Classification Numbers and Number Sense Money Computation Measurement Geometry | <ul style="list-style-type: none"> Numbers and Number Sense Fractions and Decimals Money Computation Measurement | <ul style="list-style-type: none"> Numbers and Number Sense Fractions and Decimals Money Computation Measurement Geometry | <ul style="list-style-type: none"> Numbers and Number Sense Ratio and Percent Fractions and Decimals Computation Measurement Geometry Probability and Statistics Pre-Algebra | <ul style="list-style-type: none"> Numbers and Number Sense Ratio, Percent, and Proportion Fractions and Decimals Computation Measurement Geometry Probability and Statistics Pre-Algebra |
|  | <ul style="list-style-type: none"> Plants and Plant Growth Animals and their needs Human Body (5 senses) Introduction to Magnetism Seasons and Weather Caring for the Earth Science Biographies | <ul style="list-style-type: none"> Living things and their environments Human body (body systems) Matter Properties of matter: measurement Introduction to electricity Astronomy The Earth Science Biographies | <ul style="list-style-type: none"> Cycles in Nature (seasonal cycles; life cycles; water cycle) Insects Human Body (cells; digestive and excretory systems) Magnetism Simple Machines Science Biographies | <ul style="list-style-type: none"> Introduction to Classification of Animals Human Body (muscular, skeletal, and nervous systems; vision and hearing) Light and Optics Ecology Astronomy Science Biographies | <ul style="list-style-type: none"> Human body (circulatory and respiratory systems) Chemistry: basic terms and concepts Electricity Meteorology Science Biographies | <ul style="list-style-type: none"> Classifying Living Things Cells: structures and processes Plants: structures and processes Life Cycles and Reproduction Human Body (Endocrine and Reproductive systems) Chemistry: Matter and Change Science Biographies | <ul style="list-style-type: none"> Plate Tectonics Oceans Astronomy: gravity, stars, and galaxies Energy, Heat, and Energy Transfer The Human body: Emphasis on Immune Systems Science Biographies |

Action #2 Increase Academic Expectations and Achievement Through Engaging Curriculum



- Implement Core Knowledge Sequence.
- “Knowledge builds knowledge”.
- Supplements with precise Core Knowledge content presented in a coherent age appropriate sequence.
- Provides engaging, foundational knowledge improving comprehension, critical thinking and problem solving thinking skills.
- Expand Core Virtues Program.





Questions?

RIVERSIDE UNIFIED SCHOOL DISTRICT
Liberty Elementary School
Mrs. Esther Garcia, Principal
9631 Hayes Street
Riverside, CA 92503
Phone (951) 352-8225 FAX (951) 328-5580

2013-2014 Program Improvement – Year 5
Restructuring Plan

Section I: Background Information:

Liberty Elementary School is located in southwest Riverside, surrounded by large businesses, Tyler Galleria Mall, and low income established houses and apartment housing. The following data provides an overview of the school and its progress towards meeting NCLB AYP and California's API goals.

Demographics

| Group | 2010-11 | 2011-12 | 2012-13 |
|---------------------------|---------|---------|---------|
| School Population | 835 | 871 | 784 |
| Free and/or Reduced Lunch | 81% | 91% | 92.9% |

This table displays the percent of students enrolled at Liberty who are identified as being in a particular group, based on October 2013 CBEDS.

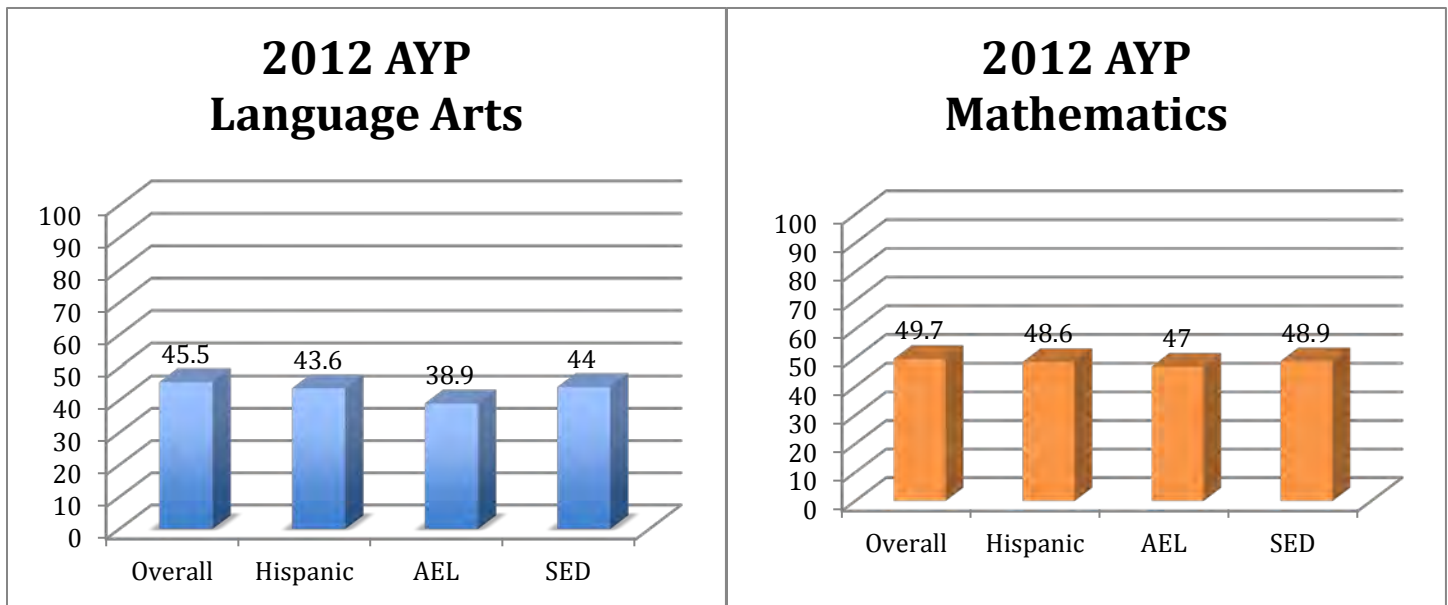
| Group | Percent of Total Enrollment | Group | Percent of Total Enrollment |
|----------------------|-----------------------------|----------------------------------|-----------------------------|
| African American | 5.1% | Socio-Economically Disadvantaged | 92.9% |
| Native American | 0.6% | English Learners | 43.8% |
| Asian | 0.9% | Students with Disabilities | 0% |
| Filipino | 0.6% | | |
| Hispanic or Latino | 81.9% | | |
| Pacific Islander | 2.2% | | |
| White (not Hispanic) | 8.2% | | |
| Other | 0.5% | | |

Summary of Achievement:

Liberty's numerically significant subgroups include:

- All Students
- Hispanic
- Socio-Economically Disadvantaged
- English Learners

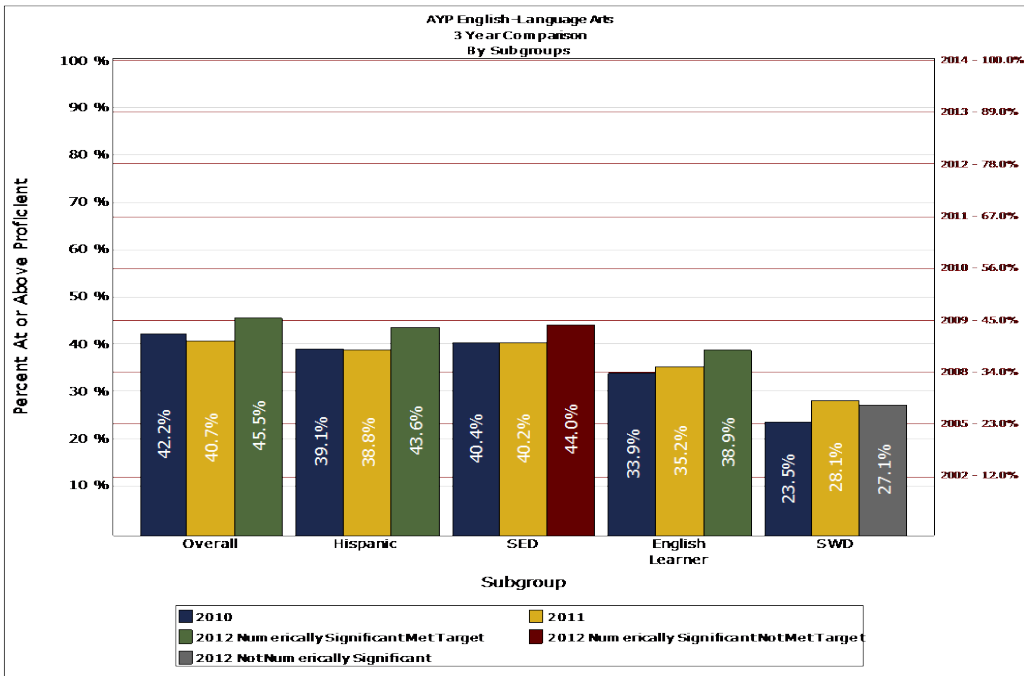
2012 AYP Results by Subgroup:



Language Arts Three Year AYP

Estimated Profile 2012 - Riverside Unified - Liberty Elementary

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<http://www.leydatasys.com>

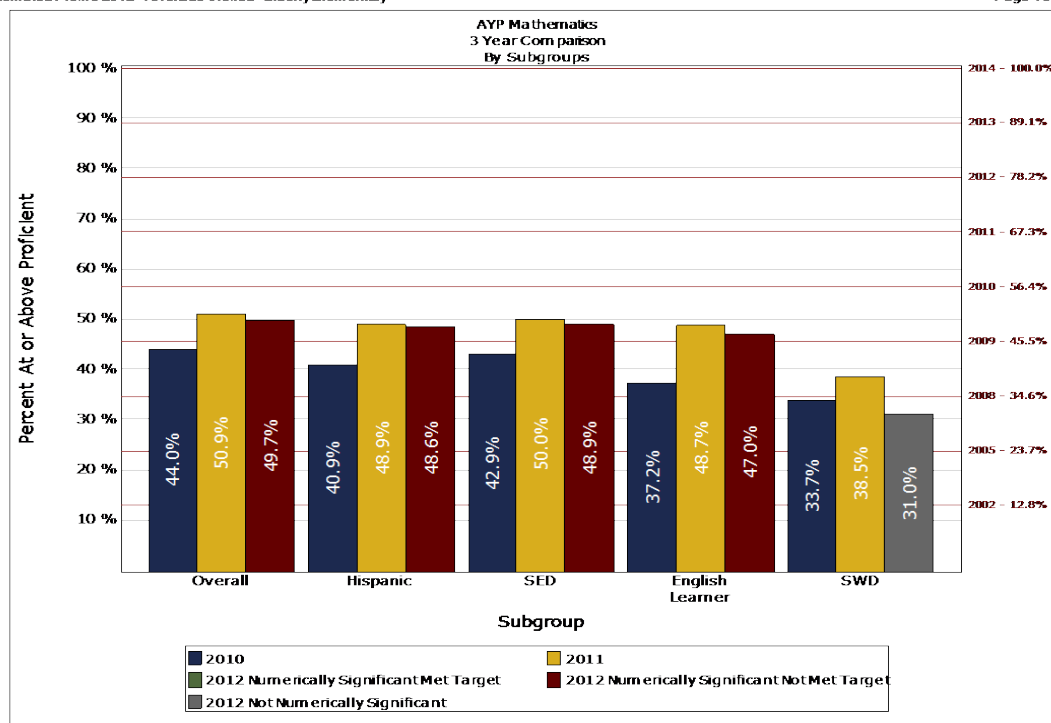
(Version: Preview 1.1)

September 10, 2012

Mathematics Three Year AYP

Estimated Profile 2012 - Riverside Unified - Liberty Elementary

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<http://www.leydatasys.com>

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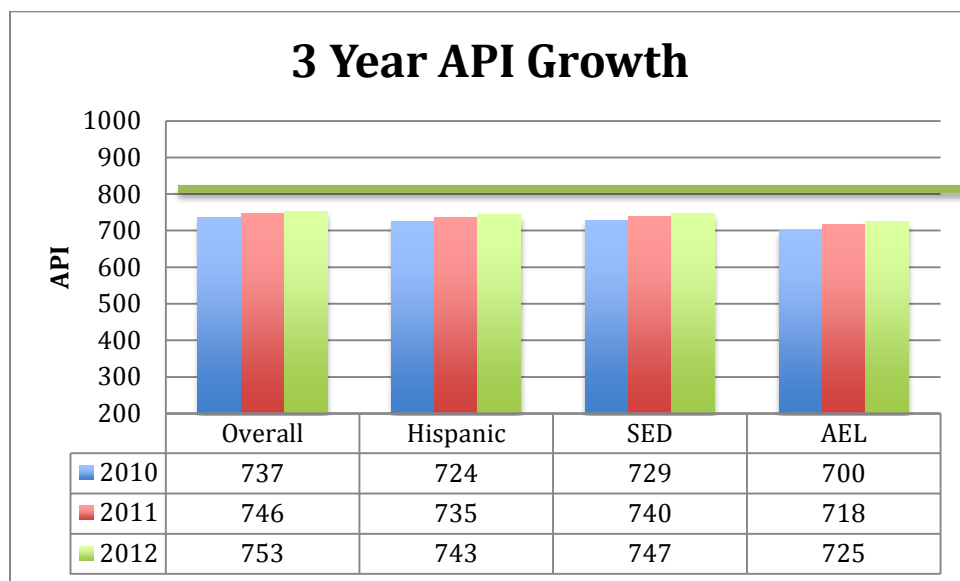
September 10, 2012

In 2012, Liberty's subgroups did not make AYP in mathematics with an overall 49.7% achievement; and in language arts, the Socio-Economic Disadvantaged group did not make significant growth. Therefore, Liberty did not make Safe Harbor and moved on to Program Improvement Year 4. All other subgroups, English Learners and Hispanic, met the AYP targets in language arts. Despite entering Program Improvement Year 4, all subgroups demonstrated improvement in language arts. Liberty entered Program Improvement Year 1 in 2009.

In mathematics, the 2011 NCLB target for all subgroups was 68.5% proficient or above. The 2011 percent proficient goals were met for all significant subgroups by Safe Harbor. In Year 1 of Program Improvement (2009), mathematics achievement for all students was at 42.2% or above; in 2010, 44.0% proficient or above; and in 2011, 50.7% proficient or above. Though student data demonstrates a three-year upward trend in overall proficiency for Liberty students, we have not met AYP in four years.

In 2012-13, Liberty's teaching staff made an instructional adjustment to ensure that the state standards are aligned to the state and Board adopted materials. Using the language arts Houghton-Mifflin and the mathematics enVision programs, the CST Released Test Questions and the state Frameworks, all teachers plan standards-based instruction. The lesson plans include engaging strategies, graphic organizers, scaffolding strategies and sentence frames to support all students. These tools also support AEL students. Teachers create their standards-based plans after they analyze data, which helps them to determine the learning needs of all students.

Academic Performance Index (API) and Criteria



The Academic Performance Index (API) is an annual measure of the academic performance and progress of schools in California. API scores range from 200 to 1,000, with a state wide target of 800. Each school with a score under 800 is expected to increase their API by a minimum of 5 points each year as set by the state.

Liberty's API of 753 on the 2012 CST is a 7 points increase from 2011 and the overall API has increased 40 points the last three years (713 to 753).

Section II. Historical Information, Actions Year 1 through Year 3

Mission:

We will provide an engaging environment that creates boundless opportunities for students to become life-long learners.

Vision:

All Liberty Elementary School students will be proficient or advanced in all academic subjects.

In years 1-3 of Program Improvement, Liberty worked on the actions listed below to increase student academic achievement. The actions below were implemented in 2010- 11 and 2011-12.

- School of Choice transfer
- Two special projects/resource teachers
- Collaborative grade level planning – Professional Learning Communities
- Supplemental Education Services (tutoring)
- HEARTS after school program implemented for extending the school day – focus on direct instruction in language arts and math, as well as enrichment activities
- Response to Intervention (RTI)
- Technical Assistance from Instructional Services – partnership with Program Quality Director and Elementary Instructional Services Director
- New Directions Consultants

Year 3 Corrective Action Options:

As required during Year 3, Liberty Elementary School selected to restructure the internal organization of the school for their corrective action.

In Program Improvement Year 3, Liberty's Corrective Action Plan consisted of the following actions:

Corrective Action:

Liberty's current need is for increased school wide student achievement in English Language Arts and mathematics. School wide, "all students" achievement must increase to meet the 2011-12 AYP target. In addition, the achievement of our English Learners in the area of English Language Arts must increase to meet the 2011-12 AYP target.

Liberty teachers and staff endeavor towards meeting this goal by providing a Response to Intervention (RTI) program with standards-based Tier 1 instruction using the adopted Houghton-Mifflin Language Arts curriculum, Tier 2 instruction with research based supplemental intervention programs, and Tier 3 instruction using the adopted READ 180/System 44 intervention curriculum.

Section III. Effectiveness of Prior Actions

Though Liberty has demonstrated steady growth, we have not met the NCLB AYP targets in either language arts or mathematics, nor have we made sufficient growth to make Safe Harbor. Early release and strategic planning days have led to increased data analysis of benchmark assessments by subgroup, which has increased effectiveness of grade level standards based planning among teachers regarding instructional strategies and student needs.

Section IV. Current Areas of Need

1. Learning the state standards for standards-based instruction planning purposes was an identified need in 2012-13. Liberty's staff is committed to the continued work in standards based planning in all academic areas, including ELD, with a focus on English Learners along with the specific elements of this Corrective Action Plan.
2. Implementation of Systematic ELD instruction: Liberty will work with Mrs. Pati De Robles, Instructional Services Specialist, to implement a consistent and systematic ELD program with a focus on increasing student achievement on AMAO 1 and 2 (a and b), and 3 CST achievement.
3. A site coach has also been identified as an area of need for Liberty. In 2013-14, a coach will be assigned to work with teams and with individual teachers on standards based planning and data analysis.
4. Increase student achievement in language arts in all subgroups to meet the 2012-13 AYP target or Safe Harbor.
5. Increase student achievement in Mathematics in all subgroups to meet the 2012-13 AYP target or Safe Harbor.

All Students Learn

Language Arts

$$5\% 45.5 + 6.82 = 52.32$$

$$20\% 38.9 + 7.78 = 46.68$$

Math

$$49.7 + 7.45 = 57.15$$

$$47.0 + 9.4 = 56.4$$

Safe Harbor

Language Arts

$$\text{All } 45.5 + 5.45 = 50.95$$

$$\text{AEL } 38.9 + 6.11 = 45.01$$

$$\text{HIS } 43.6 + 5.64 = 49.24$$

$$\text{SED } 44.0 + 5.60 = 49.60$$

$$\text{SWD } 27.1 + 7.29 = 34.39$$

Math

$$49.70 + 5.03 = 54.73$$

$$48.60 + 5.14 = 53.74$$

$$48.90 + 5.11 = 54.01$$

$$47.00 + 5.30 = 52.03$$

$$31.00 + 6.90 = 37.90$$

Section V. Restructuring Options

As required during Year 4, Liberty has selected “Other Major Restructuring” from among the options for designing a plan to implement in Year 5, should the school fail to meet AYP or safe harbor in language arts or mathematics:

Other major restructuring of the school’s governance is defined as an arrangement that makes fundamental reforms, such as significant changes in the school’s staffing and governance, to improve student academic achievement in the school and that has substantial promise of enabling the school to make adequate yearly progress.

Section VI. Specifics of Year 5 Restructuring Plan for 2013-2014

As a member of No Excuses University, Liberty will learn, develop and implement the Six Exceptional Systems for student success and achievement. In 2012-2013, all staff and administration will work together to create a Culture of Universal Achievement. Specific actions follow.

1. Culture of Universal Achievement

All staff will be involved in identifying barriers that are continuously blocking Liberty from making Safe Harbor to exit Program Improvement. The barriers must be identified in order to learn and implement the following six **Belief Systems**:

- Every student will be proficient or advanced in reading, writing, and math.
- The academic accomplishment of every student is an obsession.
- The school can neutralize many challenges students bring to the classroom.
- Student achievement is the number one topic of conversation.
- A maverick spirit is leading the way.
- There are no excuses for poor effort (staff and students).

These beliefs are the foundation to building a Culture of Universal achievement.

2. Teacher Collaboration - Candid Collaboration

Under the umbrella of Professional Learning Communities, the second exceptional system that we will learn and implement together is Candid Collaboration. Damen Lopez, NEU founder, will train Liberty’s teaching staff on how to collaborate effectively for student learning and how to use Candid Collaboration in a safe and non-threatening environment. Teachers will also learn the difference

between a Group and a Team. The goal of this exceptional system is to develop teams that work together for student learning and achievement.

As an NEU school, we must learn to understand that the greatest academic and social gains for our students come as a result of *quality instruction* from the classroom teacher and highly effective measures of *collaboration* among team members. Liberty's staff members will work interdependently with their teams to develop a **Common Language** that is professional and respectful of all students, parents and staff.

3. Standards Based Instruction

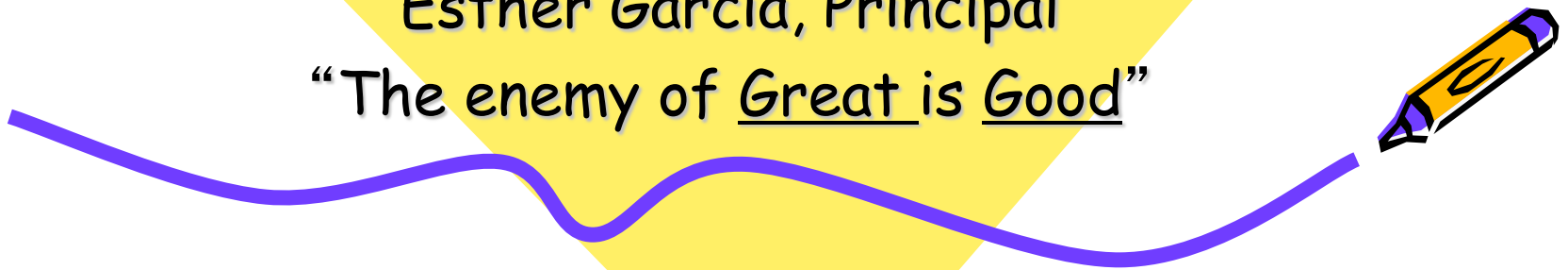
Standards-based instruction and planning the third exceptional system that will be implemented in 2012-13 and 20-2014. To ensure that ALL students have full access to the State Standards and Adopted Materials we will:

- Work with RCOE and RUSD on Standards-Based Instruction, Tools and Assessments
- Align Instructional Plan and Practices with RUSD
- Release Teachers to receive training on:
 - standards-based instruction, tools and assessment
 - math
 - language arts
 - ELD
- Hire a Coach to assist teachers with an effective implementation of the above.



Liberty Elementary Restructuring Plan 2013-2014

Esther Garcia, Principal
“The enemy of Great is Good”

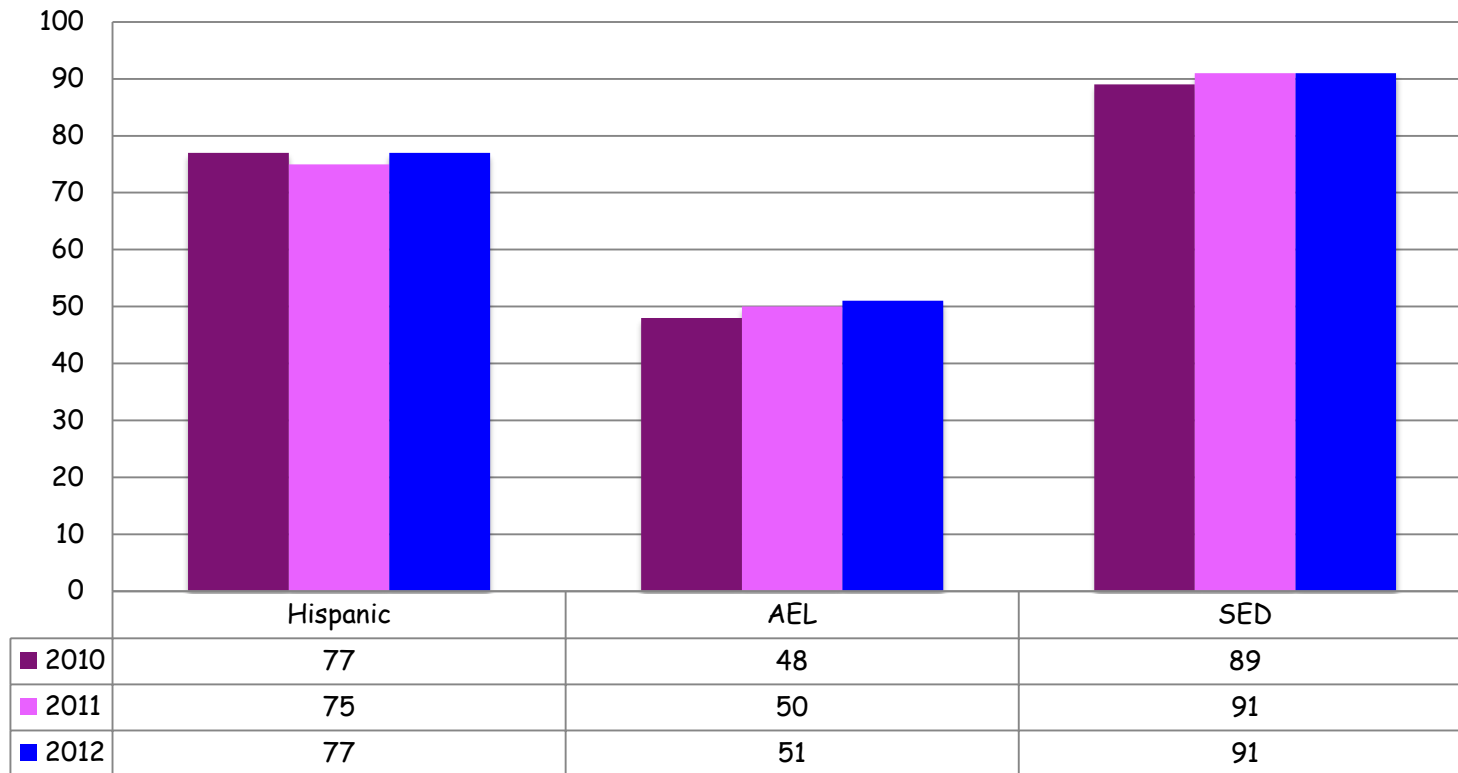
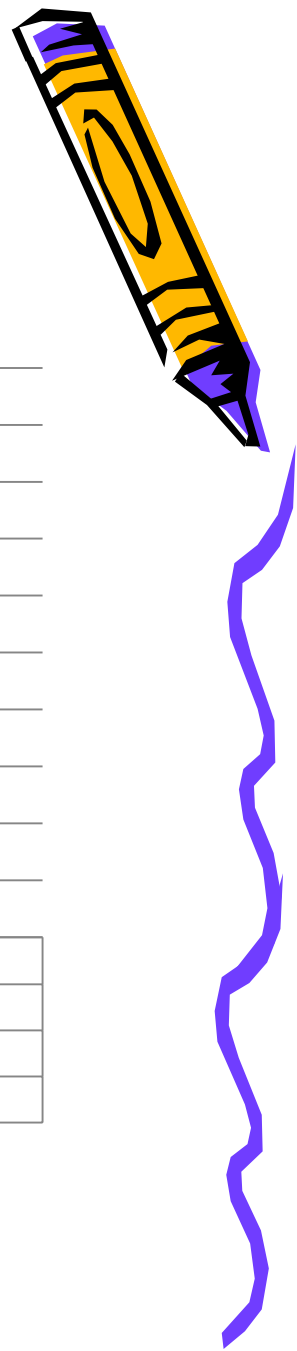


Opportunities for Success

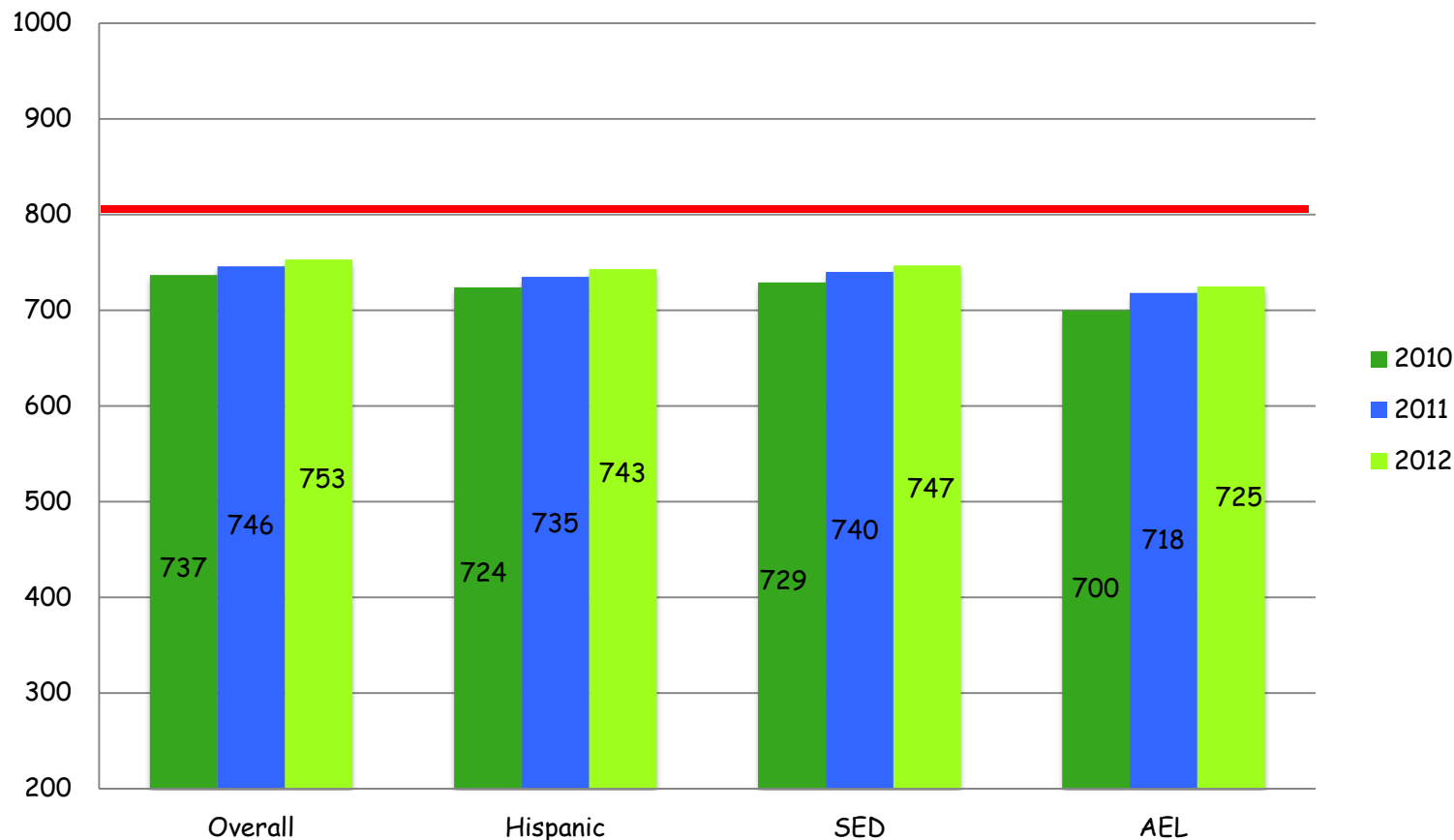
- Title 1
- Pre-school
- HEARTS
- No Excuses University
- Character Counts
- Theatre Club
- Book Club



3 Year Demographic Data of Significant Subgroups



API 3 Year Data by Subgroup

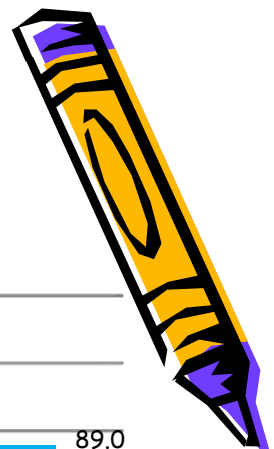


| API Rankings | 2008 | 2009 | 2010 | 2011 | 2012 |
|-----------------|------|------|------|------|------|
| Overall | 707 | 718 | 737 | 746 | 753 |
| State | 2 | 2 | 2 | 2 | |
| Similar Schools | 4 | 3 | 5 | 5 | |

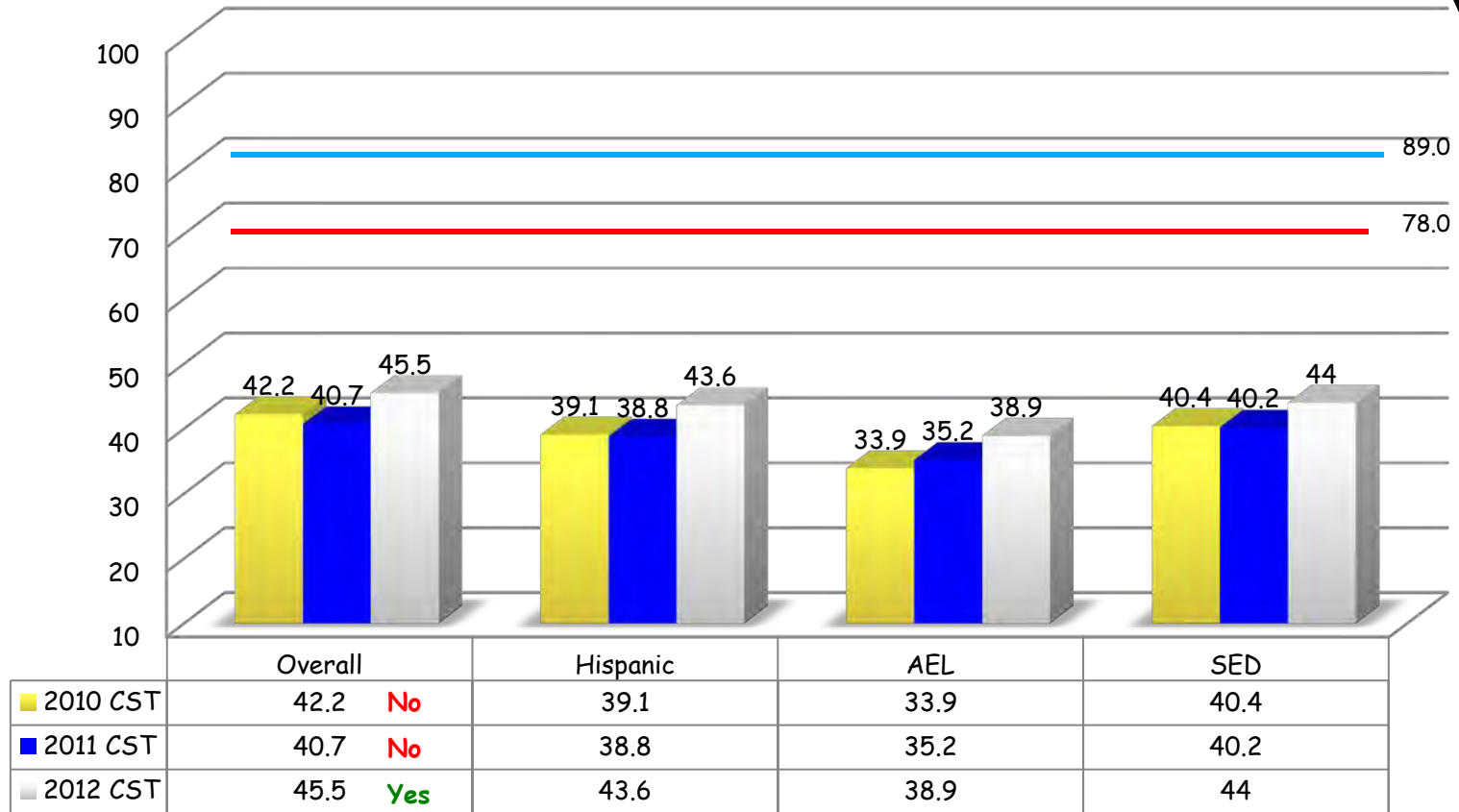


AYP 2010 – 2012

Language Arts



PI = Year 4



Targets:

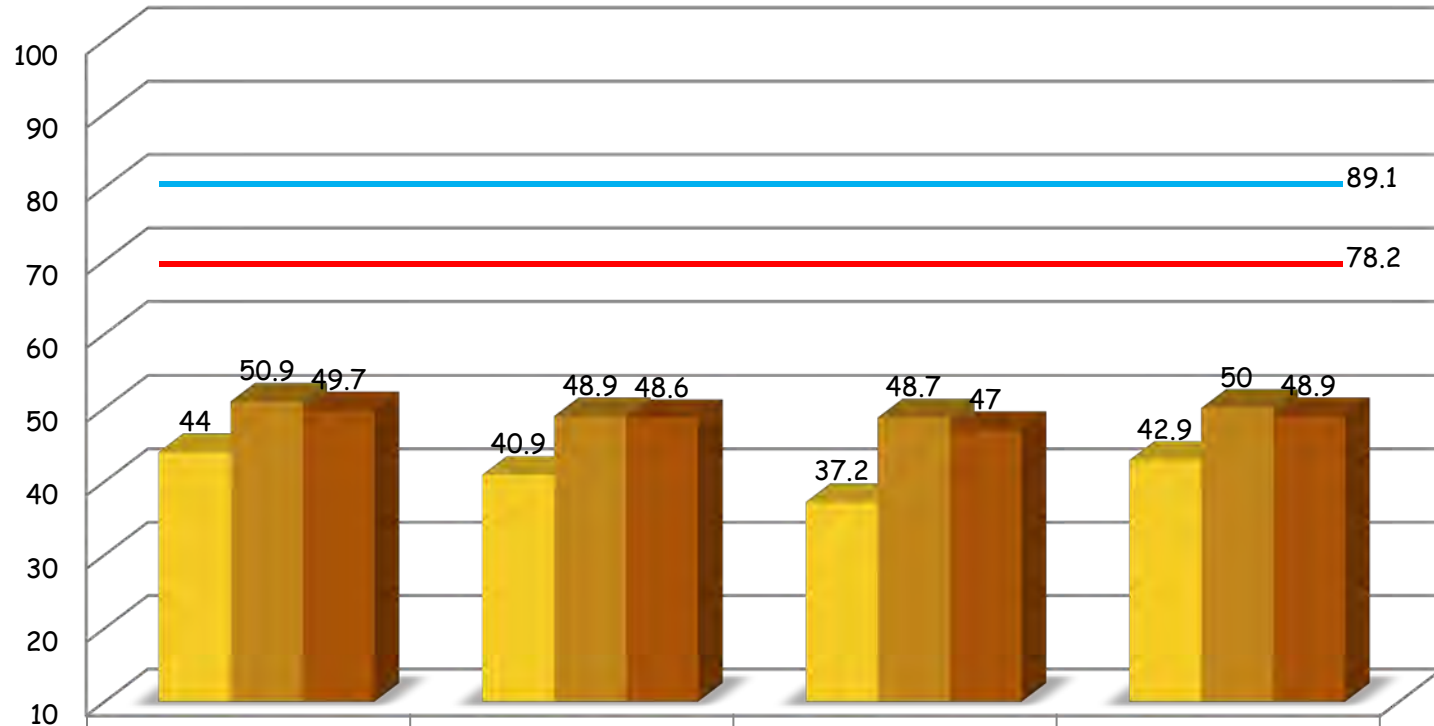
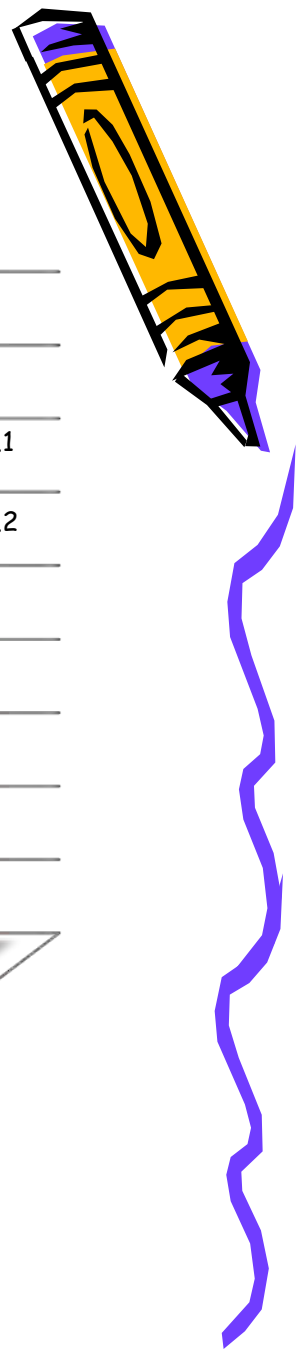
2012 = 78.0%

2013 = 89.0%



AYP 2010 - 2012

Mathematics



| | Overall | Hispanic | AEL | SED |
|----------|---------|----------|------|------|
| 2010 CST | 44 | 40.9 | 37.2 | 42.9 |
| 2011 CST | 50.9 | 48.9 | 48.7 | 50 |
| 2012 CST | 49.7 | 48.6 | 47 | 48.9 |

Targets:
 2012 = 78.2%
 2013 = 89.1%



2013-2014

Specifics of Restructuring Action Plan

1. A Culture of Universal Achievement

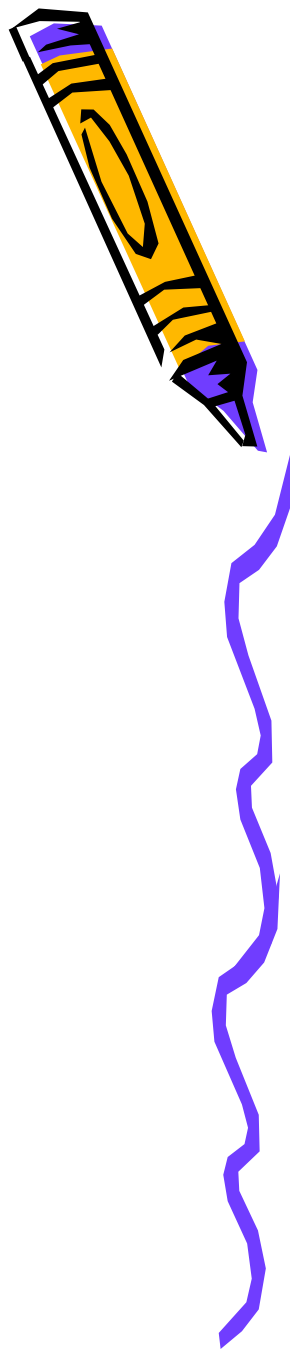
- The Six NEU Belief Systems
 - Every Student will be proficient or advanced in reading, writing, math
 - The academic accomplishment of every student is an obsession
 - Neutralize the challenges students bring to the classroom
 - Student achievement is the number one topic of conversation
 - A maverick spirit is leading the way
 - There are no excuses for poor effort



2. Teacher Collaboration- Candid Collaboration

✧ Damen Lopez, NEU Founder

- ✧ Effective teacher collaboration
- ✧ Collaboration for **Student Learning**
- ✧ **Group** vs. **Team**
- ✧ K-6 Common Commitment for collaboration
- ✧ **Common Language** that is professional and respectful of all students, parents and staff



3. Continue the focus on Standards-based Instruction

- ✧ Work with RCOE and RUSD
 - ✧ Data Analysis
 - ✧ Standards-Based Instruction
 - ✧ Instructional Tools
 - ✧ Assessments
- ✧ Provide planning time for teachers during regular work hours
- ✧ Coach

