

A G E N D A
BOARD OF EDUCATION MEETING
RIVERSIDE UNIFIED SCHOOL DISTRICT
Board Room
6735 Magnolia Avenue, Riverside, California



BOARD OF EDUCATION:
MRS. PATRICIA
LOCK-DAWSON,
PRESIDENT
MR. TOM HUNT,
VICE PRESIDENT
MRS. KATHY ALLAVIE,
CLERK
MRS. GAYLE CLOUD
AND MR. BRENT LEE,
MEMBERS

Closed Session – 4:00 p.m.

November 3, 2014

Open Session – 5:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification of accommodation in order to participate in a meeting should direct such request to the District Superintendent at 788-7135, Ext. 80402 at least 48 hours before the meeting, if possible.

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's administrative offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

At approximately 9:00 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:30 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end at 9:30 p.m.

CALL MEETING TO ORDER – 4:00 p.m.

ESTABLISHMENT OF A QUORUM OF THE BOARD OF EDUCATION

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

CLOSED SESSION

The Board of Education will recess to Closed Session at 4:00 p.m. to discuss:

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6

District Representative:	David C. Hansen, Ed.D. District Superintendent
Employee Organizations:	Riverside City Teachers Association California School Employees Association

3. Conference With Legal Counsel – Anticipated Litigation Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9:
(1 case)
4. Consideration of Public Employee Appointment Pursuant to Government Code Section 54957.6

Title: Senior Program Evaluator

November 3, 2014

5. Real Property Negotiations Pursuant to Government Code Section 54956.8 to Discuss the Price and Terms of Purchase and/or Sale of Real Property

District Negotiator: Michael H. Fine, Deputy Superintendent
Property: APN #223-092-028, Riverside

RECONVENE OPEN SESSION

The Board of Education will convene in Open Session at 5:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag will be led by Allysia Campbell, 6th grade Magnolia Elementary School student.

GROUP PERFORMANCE

The Ramona Arts Magnet will perform for the Board of Education.

	<u>Oral Report Assigned To</u>	<u>For Board</u>	<u>Page</u>
<u>SECTION A – PRESENTATIONS</u>			
A.1 Burlington Northern Santa Fe (BNSF) Railway Presentation	Chief Academic Officer	1	
<i>BNSF Railway will provide information to the Board of Education regarding their recent Rail Safety Twitter Contest.</i>			
A.2 Riverside Public Utilities Rebate Check	Asst. Supt. Operations	2	
<i>The Riverside Public Utilities will present the District with a rebate check in the amount of \$10,292.70.</i>			

SECTION B – DISTRICT SUPERINTENDENT’S REPORTS

SECTION C – REPORTS BY HIGH SCHOOL REPRESENTATIVES

C.1 High School Representatives

*Reysha Patel – Martin Luther King High School
Serriah Ruiz – Abraham Lincoln High School
Kiera Reshaw – Arlington High School*

SECTION D – PUBLIC INPUT

*Public Input provides an opportunity for citizens to make suggestions, identify concerns, or request information about matters affecting the school District for items **NOT on the agenda**. Complaints against employees will normally be heard in Closed Session, and the District’s*

complaint procedure should be followed before discussion with the Board.

Individuals or groups who wish to address the Board are requested to fill out a "Request to Address the Board of Education" card located on the table at the back of the Board Room. Comments or presentations should be limited to three minutes or less.

Pursuant to the Brown Act, Board of Education members cannot discuss or take action on any item which does not appear on the Consent and Action Calendars of the agenda. The Board of Education may provide a reference to staff or other resources of information, request staff to report back at a subsequent meeting, or direct staff to place an item on a future agenda.

SECTION E – DISTRICT EMPLOYEE GROUP REPORTS

E.1 CSEA Presentation by Mr. Daniel Rudd, President, Riverside Unified School District, Chapter #506

District Superintendent

Mr. Daniel Rudd will report on the activities and accomplishments of the California School Employees Association (CSEA).

E.2 Riverside Council PTA Presentation by Ms. Sandie Page, President

District Superintendent

Ms. Sandie Page will report on the activities and accomplishments of the Riverside Council Parent Teacher Association (PTA).

SECTION F – CONSENT

Moved_____ Seconded_____ Vote_____

All items listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be removed from the Consent Calendar.

F.1 Minutes of Board Meeting

District Superintendent Consent 3-8

October 20, 2014 – Regular Board Meeting

F.2 Warrant List No. 7

Deputy Supt. Business Consent 9-14

The payment for the purchase of goods, materials, and services

is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

F.3 Acceptance of Gifts and Donations to the District Deputy Supt. Business Consent 15-16

Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

F.4 Donation of E-Waste Equipment Deputy Supt. Business Consent 17-23

From time to time, the District needs to dispose of items that are surplus or obsolete. As an alternative, some items may be donated. Approval is requested for the disposal of surplus items otherwise constituting E-Waste (electronic waste) through donation to a charitable organization.

F.5 Rejection of Claims 24-26

Rejection of Claim – Adrien Barrera

A claim for damage has been received and the recommendation is to reject the claim at this time.

Rejection of Claim – Farmers Insurance, Subrogee of Ades Harlisman

A claim for damage has been received and the recommendation is to reject the claim at this time.

Rejection of Claim – Ades Harlisman

A claim for damage has been received and the recommendation is to reject the claim at this time.

F.6 Award of Bids Deputy Supt. Business Consent 27-45

Award of Bid for Bid No. 2014/15-06 – Roofing at Fremont and Monroe Elementary Schools

This project consists of roofing at Fremont and Monroe Elementary Schools.

Award of Bid for Bid No. 2014/15-12 – Relocatable Classrooms at Two Sites – Category A – Bryant Elementary School

This project consists of relocatable classrooms at two sites – Category A – Bryant Elementary School.

Award of Bid for Bid No. 2014/15-13 – Relocatable Classrooms at Two Sites – Category B – Woodcrest Elementary School

This project consists of relocatable classrooms at two sites – Category B – Woodcrest Elementary School.

F.7 Recommended Actions From the Administrative Hearing Panel and/or the Executive Director, Pupil Services/SELPA and Adoption of the Findings of Fact for All Approved Cases

Exec. Director Pupil Serv./SELPA Consent Confidential Insert

Case for Expulsion

Consistent with Administrative Regulation #5144.1, principals may suspend students who are in violation of Education Code Section 48900 and Board Policy #5144.1. Certain violations identified in Education Code Section 48915 are of a serious nature that require recommendation to the Board of Education for expulsion.

Student Case: #2014-020

Cases for Expulsion With a Recommendation for Suspended Expulsion

Education Code Section 48917 provides that a student who has been recommended for expulsion may have the expulsion suspended by the Board of Education. The suspended expulsion is valid for the term of the original expulsion order. The student is placed upon school probation, assigned to a school program, and must remain there until the conditions identified in the Rehabilitation Plan are met.

Student Cases: #2014-006, #2014-011, #2014-012, #2014-017, #2014-019

F.8 Certificated Personnel Assignment Order CE 2014/15-07

Asst. Supt. Personnel Consent 46-49

The latest District’s management, certificated personnel actions are presented to the Board of Education for approval.

F.9 Classified/Non-Classified Personnel Assignment Order CL 2014/15-07

Asst. Supt. Personnel Consent 50-61

The latest District's classified personnel actions are presented to the Board of Education for approval.

SECTION G – REPORT/DISCUSSION

- | | | | | |
|------------|---|--------------------------|----------------------------|-------|
| G.1 | Policy #9110 – Bylaws of the Board – Regular Members: Terms of Office – First Reading of Two Options | Deputy Supt.
Business | Report
First
Reading | 62-66 |
|------------|---|--------------------------|----------------------------|-------|

Revised Board Policy #9110 – Bylaws of the Board – Regular Members: Terms of Office has been prepared for the Board of Education's consideration for First Reading of two options.

- | | | | | |
|------------|---|--------------------------------------|----------------------------|-------|
| G.2 | Board Policy #6161.12 – Selection, Adoption, and Reconsideration of Learning and Library Resources – First Reading | Asst. Supt.
Curr. & Inst.
K-12 | Report
First
Reading | 67-69 |
|------------|---|--------------------------------------|----------------------------|-------|

Staff will discuss revisions to Board Policy #6161.12. These changes are presented to the Board of Education for a First Reading.

SECTION H – ACTION

- | | | | | |
|------------|---|--------------------------|--------|-------|
| H.1 | Approval of Substitute Teachers' Employee Salaries | Asst. Supt.
Personnel | Action | 70-74 |
|------------|---|--------------------------|--------|-------|

Approval is requested for increasing the daily and long-term substitute teacher rate.

Moved_____ Seconded_____ Vote_____

SECTION I – CONCLUSION

- I.1 Board Members' Comments**
- I.2 Agenda Items for Future Meetings**
Monday, November 17, 2014 – Regular Board Meeting

ADJOURNMENT

The next regular meeting of the Board of Education is scheduled for Monday, November 17, 2014. The meeting will be called to order at 4:30 p.m. in the Board Room at 6735 Magnolia Avenue, Riverside, California. The Board will adjourn to Closed Session from 4:30 to 5:30 p.m., at which time the Board of Education will reconvene in Open Session.

Board Meeting Agenda
November 3, 2014

Topic: Burlington Northern Santa Fe (BNSF) Railway Presentation

Presented by: Mrs. Lena Kent, BNSF Director of Public Affairs

Responsible
Cabinet Member: Mrs. Lynn Carmen Day, Chief Academic Officer

Type of Item: Presentation

Short Description: BNSF Railway will provide information to the Board of Education regarding their recent Rail Safety Twitter Contest.

DESCRIPTION OF AGENDA ITEM:

Mrs. Lena Kent, BNSF Director of Public Affairs, will provide information to the Board of Education regarding their recent Rail Safety Twitter Contest.

FISCAL IMPACT: None

RECOMMENDATION: None. Presentation only.

ADDITIONAL MATERIAL: Video (s) will be presented at the Board meeting.

Attached: No

**Board Meeting Agenda
November 3, 2014**

Topic: Riverside Public Utilities Rebate Check

Presented by: Orin Williams, Director, Maintenance and Operations
Mary Jane Gyll, Energy Manager
Mike Fitzgerald, Energy Manager

Responsible

Cabinet Member: Kirk R. Lewis, Ed.D., Assistant Superintendent Operations

Type of Item: Presentation

Short Description: The Riverside Public Utilities will present the District with a rebate check in the amount of \$10,292.70.

DESCRIPTION OF AGENDA ITEM:

As a result of the installation of energy efficient equipment at the pool facilities at John W. North, Riverside Polytechnic, and Ramona High Schools, and irrigation systems at Ramona High School, staff applied for qualifying rebates from the Riverside Public Utilities. The rebates were approved in the amount of \$10,292.70. Mr. Ryan Gleason, Riverside Public Utilities Account Representative, will present the ceremonial rebate check to the District.

FISCAL IMPACT: None.

RECOMMENDATION: This is a presentation item. No action is required.

ADDITIONAL MATERIAL: None.

This is an uncorrected copy of Board Minutes. The Minutes do not become official until they are approved by the Board at the next meeting.

**RIVERSIDE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
MONDAY, OCTOBER 20, 2014
BOARD ROOM
6735 MAGNOLIA AVENUE, RIVERSIDE, CALIFORNIA**

CALL THE MEETING TO ORDER

Mrs. Lock-Dawson, Board President, called the meeting to order at 4:00 p.m.

MEMBERS PRESENT

Mrs. Patricia Lock-Dawson, Board President; Mr. Tom Hunt, Vice President; Mrs. Kathy Allavie, Board Clerk; Mrs. Gayle Cloud, Member; and Mr. Brent Lee, Member.

Also present were District Superintendent, Dr. David C. Hansen, members of the staff, and other interested citizens.

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

There were no requests received to address the Board members regarding Closed Session items.

The Board adjourned to Closed Session at 4:00 p.m.

CLOSED SESSION

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6

District Representative:	David C. Hansen, Ed.D., District Superintendent
Employee Organizations:	Riverside City Teachers Association California School Employees Association

3. Consideration of Public Employee Appointment Pursuant to Government Code Section 54957.6

Title: Middle School Principal, and Middle School and High School Assistant Principals
4. Public Employee Performance Evaluation Pursuant to Government Code Section 54957

Title: District Superintendent

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 5:32 p.m. Mrs. Lock-Dawson announced that the following actions were taken by the Board during Closed Session as introduced by Dr. Hansen:

It was moved by Mrs. Allavie and seconded by Mr. Lee to appoint Mrs. Cheryl Simmons, Principal, Frank Augustus Miller Middle School; Mr. Renell Robinson, Assistant Principal, Ramona High School; and Ms. Tacy Duncan, Assistant Principal, Chemawa, Middle School:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
 NOES: None
 ABSENT: None
 ABSTAIN: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag was led by Denise Ramirez, 5th grade student from Madison Elementary School.

SECTION A – DISTRICT SUPERINTENDENT’S REPORT

District Superintendent Hansen introduced Mrs. Cheryl Simmons, Mr. Robinson, and Ms. Duncan, who were promoted to new positions during Closed Sessions. In addition, he introduced Ms. Gabriela Alonso, who was listed on the Consent calendar for approval for the position of Coordinator, School, Family and Community Partnerships.

Dr. Hansen reported that on Tuesday and Wednesday of last week, students from across our District participated in the 15th Annual Science and Technology Education Partnership (STEP) Conference held at the Bourns Technology Center. He stated that this event provided hundreds of students across the Inland area with the opportunity to explore science with hands-on activities and experience a wide variety of STEM careers. He said high school students also had the chance to visit the UC Riverside CE-CERT (College of Engineering Center for Environmental Research and Technology); and, he mentioned that teachers were able to participate in a special conference led by Dr. Pam Clute, Executive Director of the UC Riverside ALPHA Center that he was able to participate in as well.

Superintendent Hansen noted that tomorrow night the Burlington Northern Santa Fe (BNSF) Rail Safety Twitter Contest is being recognized by the City Council at 6:15 p.m. He said that Ms. Lena Kent from BNSF Railway would provide a brief overview of the program before the Mayor awards the prizes, and he indicated that the grand prize to one of our high school’s ASBs is in the amount of \$15,000. He reported that some of the stats from the contest included: 185,000 + tweets; nearly 1,000 Instagram posts, 4 videos, numerous safety booths at lunchtime and during school sporting events, skits at school assemblies, multiple pep rallies, daily announcements, and messages on the marquees.

This Saturday, Oct. 25 from 7:30 to 5 p.m., Dr. Hansen discussed that robots would be taking over Martin Luther King High School as 24 teams of students from throughout Southern California would be participating in the VEX/Project Lead the Way (PLTW) Inland Empire Robotics Challenge, which is being held for the first time at King High School this year. He reported that this is the first time the regional contest has taken place in Riverside.

He noted that last week he continued his walkthrough of classrooms at Riverside Polytechnic High School and Mark Twain Elementary School, and today at Franklin Elementary School.

Mrs. Lynn Carmen Day mentioned the Parent Center that has been mentioned as part of the Local Control and Accountability Plan (LCAP) that it will be housed at the Riverside Adult School in a modular. She stated that staff has been looking at solutions for substitute teachers and will bring an item to Board members at a future meeting. Mrs. Carmen Day said the 12th Annual Riverside County Education Summit was held on October 15 and three of our programs were recognized – RUSD’s Advancement Via Individual Determination (AVID) Elementary program; and John W. North High School for their Multicultural and International Baccalaureate (IB) and AVID programs.

Lastly, Dr. Hansen mentioned attending the funeral for former head custodian at Arlington High School David Magana. He mentioned that he spoke at the funeral, and that he is glad that we are adjourning the meeting in his memory and reminded everyone to keep the family in their thoughts in prayers during this very difficult time.

SECTION B – REPORTS BY HIGH SCHOOL REPRESENTATIVES

B.1 Reports presented by Educational Options Center/Riverside Virtual School, John W. North High School, Riverside Polytechnic High School, and Ramona High Schools’ Student Board Representatives.

SECTION C – PUBLIC INPUT

The following individuals addressed the Board members: Ms. Natasha Humphrey mentioned concerns related to substitute teachers, Special Education resources, and DLI tutoring; Ms. Bronwyn Leebaw, Castle View Elementary School parent, discussed her concerns regarding the shortage of substitutes in RUSD; and Mr. Paul Chavez discussed the Home Gardens Academy in Corona.

SECTION D – DISTRICT EMPLOYEE GROUP REPORT

D.1 RCTA Presentation by Mr. Tim Martin, President, Riverside City Teachers Association

Mr. Tim Martin provided a report on the activities and accomplishments of the Riverside City Teachers Association (RCTA).

SECTION E – CONSENT

Approval of the Consent Calendar was moved by Mr. Hunt and seconded by Mrs. Cloud and approved by members present, with the following roll call vote:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
 NOES: None
 ABSENT: None
 ABSTAIN: None

Items in the Consent Calendar have been published with the agenda and copies are on file in the District administrative offices.

SECTION F – REPORT/DISCUSSION

F.1 Policy #9110 – Bylaws of the Board – Regular Members: Terms of Office – First Reading

Mr. Michael Fine, Deputy Superintendent, Business Services and Governmental Relations, reviewed the proposed revised Board Policy #9110 – Bylaws of the Board –

Regular Members: Terms of Office and stated that they have been prepared for the Board of Education’s consideration for First Reading.

The Board members agreed that this item would be brought back for a 2nd, First Reading as a Report/Discussion Item.

SECTION G – PUBLIC HEARING

G.1 Public Hearing – Pupil Textbooks and Instructional Materials Compliance Resolution for Fiscal Year 2014-15

Mrs. Lock-Dawson opened the public hearing at 6:48 p.m.

Mr. Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12, stated that Education Code (E.C.) Section 60119 requires that districts hold a public hearing and determine through a resolution as to whether every student has sufficient and appropriate textbooks or instructional materials in mathematics, science, history-social science, foreign language, and RLA/ELD. He indicated that notice must be posted at least ten days in advance and in at least three public places within the district.

Mrs. Lock-Dawson closed the public hearing at 7:00 p.m.

SECTION H – ACTION

H.1 Resolution No. 2014/15-09 – Resolution of the Board of Education of the Riverside Unified School District for Pupil Textbooks and Instructional Material Compliance for Fiscal Year 2014/15

Mr. Garcia indicated that Education Code (E.C.) Section 60119 as amended by Senate Bill X3 4 Section 18, regardless of the statewide revenue limit, in order to be eligible to receive the instructional materials funds, Riverside Unified School District must hold a public hearing and determine through a resolution as to whether every student has sufficient and appropriate textbooks or instructional materials in mathematics, science, history-social science, foreign language, and RLA/ELD.

The item was moved by Mrs. Cloud and seconded by Mrs. Allavie and was unanimously approved by the following roll call vote to adopt Resolution No. 2014/15-09:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
 NOES: None
 ABSENT: None
 ABSTAIN: None

SECTION I – CONCLUSION

I.1 Board Members’ Comments

Mrs. Allavie said that she agreed with many of the concerns that Mr. Martin mentioned, and she noted if you add combination classes into the equation she cannot even imagine the problems with Common Core. She stated that she has invitations available for the Littleworth Re-dedication event and extras as well. She gave a big shout-out regarding the TEDX event and exclaimed that it was a great day!

Mrs. Cloud reported that TEDX was quite captivating, and that she was able to attend even though she had a mini-family reunion. She participated in the Gooru tour at

Liberty Elementary School which she indicated was pretty fascinating, and she said the Gooru apps are really good. She noted that the Gooru Board is very impressed with our teachers. She discussed that one of our teachers was showing her how to get to the apps and how much instructional time it was taking – she voiced concern that we need to be really careful that we don't get too dependent on technology. Mrs. Cloud said she will be serving on the Local Control Funding Formula (LCFF) panel on October 29 for one-day in Sacramento.

Mr. Hunt thanked Mrs. Cloud for serving on the panel. He also encouraged Mr. Walker to follow up with Ms. Humphrey who spoke this evening, and that Dr. Hansen provided information to Board members regarding Mr. Chavez and the Home Gardens Academy in Corona. He mentioned the TEDX event and how impressed he was with the great job of the facilitators, and he referenced a human trafficking presentation that he would like our middle school students to receive that was part of the event.

Mr. Lee also discussed that TEDX was a pretty remarkable event especially with the speakers being local. He said it was a great reminder that we have great schools – wonderful stories! He indicated that he knows an event like this does not happen without a ton of work from many people, but he said it would be wonderful if RUSD and/or RUSD and Alvord would get together and do a similar TEDYouth event. Mr. Lee thanked Ms. Renee Hill, Assistant Superintendent, Instructional Support, and Mr. Steve Dunlap, Director, Innovation and Learner Engagement, for the Gooru Executive Board meeting that they scheduled at Liberty Elementary School to highlight Personalized Learning. He indicated that it was 99 percent more successful than last time, the infrastructure has improved since last year, and he voiced his approval that RUSD is headed in a great direction.

Mrs. Lock-Dawson said that she spoke at the STEM Academy at their invitation because they invite various speakers to their campus. She said she was invited as a decision maker, politician, and that it was very fun to be with the 475 students. She mentioned being interviewed by the California School Boards Association (CSBA) Magazine for a future story on the first 400 days of a Board member. In closing, she mentioned a meeting that she attended with Dr. Hansen at the County of Riverside, with Mr. Jay Orr, County Executive Officer where they discussed having an Education Roundtable.

I.2 Next Board Meeting: November 3, 2014

ADJOURNMENT

Mrs. Lock-Dawson adjourned to Closed Session at 7:16 p.m. in memory of Mr. David Torres Magana, former head custodian at Arlington High for many years.

CLOSED SESSION

4. Public Employee Performance Evaluation Pursuant to Government Code Section 54957

Title: District Superintendent

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 9:37 p.m. Mrs. Lock-Dawson announced that no formal action was taken during Closed Session.

ADJOURNMENT

Mrs. Lock-Dawson adjourned the Public Session at 9:38 p.m.

Kathy Allavie
Clerk
Board of Education

**Board Meeting Agenda
November 3, 2014**

Topic: Warrant List No. 7

Presented by: Jeannie Darnell, Account Clerk, Business Services

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent Business Services and Governmental Relations

Type of Item: Consent

Short Description: The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

DESCRIPTION OF AGENDA ITEM:

B-Warrants in excess of \$2,000.00 issued since last period. Invoices for the claims have been checked and audited by the Business Office. Warrants for the claims have been prepared.

FISCAL IMPACT: \$5,864,702.35

RECOMMENDATION: It is recommended that the Board of Education approve the warrants.

ADDITIONAL MATERIAL: Warrant List No. 7

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
Commercial Warrant Listing 2014 - 2015

September 27, 2014 THRU October 10, 2014

B-Warrants In Excess of \$1,999.00 Issued Since Last Period

Claim	Date	Fund	Warrant	Vendor Name	Claim Amount
GENERAL FUND UNRESTRICTED 03					
233264	09/29/2014	03	14864417	EZ FLEX SPORT MATS	\$8,830.00
233283	09/29/2014	03	14864434	DREAMBOX LEARNING, INC.	\$6,500.00
233296	09/29/2014	03	14864446	CULVER-NEWLIN INCORPORATED	\$3,664.66
233302	09/29/2014	03	14864452	WEST COAST ARBORISTS, INC.	\$12,780.00
233310	09/29/2014	03	14864460	CULVER-NEWLIN INCORPORATED	\$13,141.01
233325	09/30/2014	03	14865232	WESTERN MUNICIPAL WATER DISTRICT	\$9,271.24
233326	09/30/2014	03	14865233	INTERNATIONAL BACCALAUREATE	\$10,820.00
233331	09/30/2014	03	14865238	MEDINA PEST CONTROL	\$9,000.00
233335	09/30/2014	03	14865242	KAD ENGINEERING	\$22,010.00
233338	09/30/2014	03	14865245	IDESIGN SOLUTIONS	\$15,083.94
233340	09/30/2014	03	14865247	LUND EQUIPMENT CO., INC.	\$3,515.51
233342	09/30/2014	03	14865249	MAX CASES	\$4,666.00
233344	09/30/2014	03	14865251	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$12,191.21
233402	10/01/2014	03	14866229	AT&T MOBILITY	\$7,321.12
233408	10/01/2014	03	14866235	APPLE INC.	\$3,899.52
233411	10/01/2014	03	14866238	AREY JONES EDUCATIONAL SOLUTIONS	\$32,469.00
233412	10/01/2014	03	14866239	AREY JONES EDUCATIONAL SOLUTIONS	\$5,668.81
233413	10/01/2014	03	14866240	AREY JONES EDUCATIONAL SOLUTIONS	\$11,358.96
233414	10/01/2014	03	14866241	AREY JONES EDUCATIONAL SOLUTIONS	\$3,809.28
233418	10/01/2014	03	14866245	BEST BUY GOV LLC	\$7,320.38
233449	10/02/2014	03	14866853	WAXIE SANITARY SUPPLY	\$8,403.54
233458	10/02/2014	03	14866862	ROSETTA STONE LTD.	\$6,450.00
233460	10/02/2014	03	14866864	PIANA CONSTRUCTION & PAINTING INC.	\$2,987.50
233511	10/02/2014	03	14866915	PATON GROUP, INC.	\$3,437.20
233532	10/03/2014	03	14869034	ILLUMINATE EDUCATION, INC.	\$234,322.00
233534	10/03/2014	03	14869036	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$59,251.48
233563	10/03/2014	03	14869065	RIVERSIDE COUNTY OFFICE OF ED.	\$3,981.00
233564	10/03/2014	03	14869066	REACH LEADERSHIP ACADEMY	\$18,361.28
233569	10/03/2014	03	14869071	ADVANCED CLASSROOM TECHNOLOGIES, INCORPORATED	\$2,341.05
233574	10/03/2014	03	14869076	CDW-G	\$79,286.96
233577	10/03/2014	03	14869079	CDI COMPUTER DEALERS, INC.	\$2,205.97
233595	10/06/2014	03	14869442	SYNSCAPES OF SOUTHERN CALIFORNIA	\$7,270.39
233596	10/06/2014	03	14869443	SCHOOL HEALTH SERVICES REGISTRY	\$6,860.30
233597	10/06/2014	03	14869444	STUDENT TRANSPORTATION OF AMERICA	\$36,969.22
233598	10/06/2014	03	14869445	RUSD REVOLVING FUND	\$11,059.79
233604	10/06/2014	03	14869451	ADVANCED CLASSROOM TECHNOLOGIES, INCORPORATED	\$5,058.00
233605	10/06/2014	03	14869452	LOOPER INK SCREEN PRINTING	\$4,598.00
233608	10/06/2014	03	14869455	BB&T INSURANCE SERVICES OF CALIFORNIA, INC.	\$6,111.08
233611	10/06/2014	03	14869458	NIC PARTNERS CONFIDENTIAL	\$41,600.07
233620	10/06/2014	03	14869467	ARC SERVICES COMPANY	\$2,497.79
233624	10/06/2014	03	14869471	GOLF CARS OF RIVERSIDE	\$3,790.80
233633	10/07/2014	03	14870205	SOUTHERN CALIFORNIA EDISON CO	\$63,794.19
233647	10/07/2014	03	14870219	COPYLITE INC	\$3,969.00
233649	10/07/2014	03	14870221	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$2,354.72
233651	10/07/2014	03	14870223	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$16,133.39
233653	10/07/2014	03	14870225	HARRIS, DENNIS L.	\$2,060.00
233654	10/07/2014	03	14870226	CLOVER ENTERPRISES	\$3,259.08
233659	10/07/2014	03	14870231	APPLE INC.	\$2,051.68
233660	10/07/2014	03	14870232	APPLE INC.	\$12,369.60
233673	10/08/2014	03	14871324	RIVERSIDE, CITY OF	\$9,970.52
233691	10/08/2014	03	14871342	TURF STAR, INC.	\$2,025.31
233692	10/08/2014	03	14871343	UNIVAR USA	\$4,034.56

233701	10/08/2014	03	14871352	PATHFINDER RANCH	\$3,185.00
233702	10/08/2014	03	14871353	PATHWAY COMMUNICATIONS LTD	\$6,029.61
233727	10/08/2014	03	14871377	OFFICE SEATING OUTLET	\$2,151.36
233731	10/08/2014	03	14871381	NORTHWEST EVALUATION ASSOCIATION	\$8,750.00
233736	10/08/2014	03	14871386	SPICERS PAPER	\$3,871.81
233737	10/09/2014	03	14872085	LOOPER INK SCREEN PRINTING	\$3,961.98
233757	10/09/2014	03	14872105	AMS.NET, INC	\$107,095.10
233760	10/09/2014	03	14872108	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$16,133.39
233761	10/09/2014	03	14872109	CARE	\$2,310.00
233765	10/09/2014	03	14872113	CDW-G	\$6,476.76
233771	10/09/2014	03	14872119	CDW-G	\$76,528.48
233778	10/09/2014	03	14872126	CCS PRESENTATION SYS	\$2,229.12
233790	10/10/2014	03	14873256	FILEMAKER, INC	\$6,277.00
233795	10/10/2014	03	14873261	WESTERN MUNICIPAL WATER DISTRICT	\$17,867.92
233798	10/10/2014	03	14873264	123 OFFICE SOLUTIONS	\$20,638.80
233799	10/10/2014	03	14873265	RIVERSIDE GLASS & MIRROR	\$13,250.00
233804	10/10/2014	03	14873270	DIGICOACH, INC.	\$5,445.00
233813	10/10/2014	03	14873279	CLOVER ENTERPRISES	\$3,234.39
233820	10/10/2014	03	14873286	CLOVER ENTERPRISES	\$3,357.84
233821	10/10/2014	03	14873287	AMS.NET, INC	\$23,024.51
233822	10/10/2014	03	14873288	AMS.NET, INC	\$14,281.24
233828	10/10/2014	03	14873294	CLOVER ENTERPRISES	\$3,110.94

TOTAL FOR FUND 03 \$1,221,396.36

GENERAL FUND RESTRICTED 06

233265	09/29/2014	06	14864418	GOLDEN RULE BINDERY	\$3,475.62
233282	09/29/2014	06	14864433	FOLLETT SCHOOL SOLUTIONS, INC.	\$8,978.47
233286	09/29/2014	06	14864437	BRICKLEY ENVIROMENTAL	\$4,280.00
233323	09/30/2014	06	14865230	FOLLETT SCHOOL SOLUTIONS, INC.	\$7,047.59
233330	09/30/2014	06	14865237	MIJAC ALARM	\$10,140.00
233406	10/01/2014	06	14866233	APPLE INC.	\$45,404.64
233429	10/01/2014	06	14866256	ALL COUNTY ENVIRONMENTAL & RESTORATION, INC.	\$2,600.00
233431	10/01/2014	06	14866258	AMTECH ELEVATORS	\$6,178.00
233525	10/02/2014	06	14866929	THE WARE GROUP, INC.	\$8,500.00
233526	10/02/2014	06	14866930	THE WARE GROUP, INC.	\$14,400.00
233573	10/03/2014	06	14869075	COMMERCE PRINTING SERVICES	\$7,992.00
233581	10/03/2014	06	14869083	BOYS & GIRLS CLUBS OF GREATER REDLANDS-RIVERSIDE	\$108,503.00
233584	10/03/2014	06	14869086	ALPINE CONFERENCE CENTER	\$2,460.00
233599	10/06/2014	06	14869446	STUDENT RIGHTS ATTORNEYS	\$5,500.00
233603	10/06/2014	06	14869450	AVID CENTER	\$3,752.40
233612	10/06/2014	06	14869459	CLIMATEC, LLC	\$2,637.80
233613	10/06/2014	06	14869460	EDMENTUM HOLDINGS, INC.	\$6,315.60
233618	10/06/2014	06	14869465	CCS CONTRACTORS INC.	\$35,572.00
233626	10/06/2014	06	14869473	HYDRO-SCAPE	\$25,304.41
233629	10/07/2014	06	14870201	NO EXCUSES UNIVERSITY	\$2,475.00
233630	10/07/2014	06	14870202	RIVERSIDE TRANSIT AGENCY	\$4,987.50
233636	10/07/2014	06	14870208	NAPA AUTO PARTS	\$2,110.22
233697	10/08/2014	06	14871348	WATERLINE TECHNOLOGIES, INC.	\$5,685.51
233700	10/08/2014	06	14871351	ROSETTA STONE LTD.	\$22,995.00
233715	10/08/2014	06	14871366	SCREEN SURGEONS LLC	\$5,700.00

233721	10/08/2014	06	14871371	TCI - HISTORY ALIVE!	\$6,186.75
233729	10/08/2014	06	14871379	CTB MCGRAW HILL	\$10,200.00
233776	10/09/2014	06	14872124	CCS PRESENTATION SYS	\$2,009.00
233781	10/09/2014	06	14872129	APPLE INC.	\$7,650.32
233789	10/10/2014	06	14873255	MIND STREAMS EDUCATION, LLC	\$4,232.50
233791	10/10/2014	06	14873257	M & M COLLISON CENTER	\$2,808.00
233800	10/10/2014	06	14873266	HARRIS, DENNIS L.	\$2,060.00
233801	10/10/2014	06	14873267	FOLLETT SCHOOL SOLUTIONS, INC.	\$7,421.23
233817	10/10/2014	06	14873283	CAYEN SYSTEMS	\$12,745.00

TOTAL FOR FUND 06 \$408,307.56

CAFETERIA SPECIAL REVENUE FUND 13

233321	09/30/2014	13	14865228	DEMATTEO'S PIZZA	\$3,879.00
233328	09/30/2014	13	14865235	POWELL, DOUG	\$5,176.00
233334	09/30/2014	13	14865241	SUNRISE PRODUCE COMPANY	\$9,795.47
233336	09/30/2014	13	14865243	SUNRISE PRODUCE COMPANY	\$21,736.88
233365	09/30/2014	13	14865272	BOB & GARY'S	\$4,450.00
233371	09/30/2014	13	14865278	AMERICAN PAPER AND PLASTICS, INC.	\$2,597.36
233378	09/30/2014	13	14865284	LEABO FOODS DIST., INC.	\$20,469.06
233386	09/30/2014	13	14865292	DEMATTEO'S PIZZA	\$4,196.00
233387	09/30/2014	13	14865293	HOLLANDIA DAIRY	\$48,318.42
233388	09/30/2014	13	14865294	DEMATTEO'S PIZZA	\$3,833.25
233389	09/30/2014	13	14865295	MORENO BROS. DIST.	\$5,721.50
233390	10/01/2014	13	14866217	DEMATTEO'S PIZZA	\$4,272.50
233527	10/03/2014	13	14869029	AG LINK, INC.	\$2,321.26
233528	10/03/2014	13	14869030	GOOD, ALBA	\$2,880.00
233529	10/03/2014	13	14869031	KNIGHT, ROBERT C.	\$2,440.00
233530	10/03/2014	13	14869032	POWELL, DOUG	\$2,742.00
233531	10/03/2014	13	14869033	HMC ARCHITECTS	\$33,824.85
233570	10/03/2014	13	14869072	LEABO FOODS DIST., INC.	\$20,255.23
233571	10/03/2014	13	14869073	LEABO FOODS DIST., INC.	\$9,786.09
233575	10/03/2014	13	14869077	LEABO FOODS DIST., INC.	\$23,499.80
233579	10/03/2014	13	14869081	LEABO FOODS DIST., INC.	\$5,477.62
233580	10/03/2014	13	14869082	LEABO FOODS DIST., INC.	\$23,022.60
233669	10/08/2014	13	14871320	HOLLANDIA DAIRY	\$51,124.79
233712	10/08/2014	13	14871363	SUNRISE PRODUCE COMPANY	\$7,582.38
233725	10/08/2014	13	14871375	SUNRISE PRODUCE COMPANY	\$30,942.86

TOTAL FOR FUND 13 \$350,344.92

BUILDING FUND 21

233275	09/29/2014	21	14864427	NEFF CONSTRUCTION, INC.	\$17,877.40
233347	09/30/2014	21	14865254	ALCORN FENCE COMPANY	\$14,090.86
233349	09/30/2014	21	14865256	RITE-WAY ROOF CORPORATION	\$21,799.08
233350	09/30/2014	21	14865257	CHALLENGER SHEET METAL, INC.	\$23,100.97
233351	09/30/2014	21	14865258	STOLO CABINETS, INC.	\$73,543.30
233352	09/30/2014	21	14865259	INLAND BUILDING COMPANIES	\$7,566.74
233353	09/30/2014	21	14865260	QUEEN CITY GLASS CO.	\$24,433.05
233355	09/30/2014	21	14865262	CONTINENTAL FLOORING	\$37,996.20
233356	09/30/2014	21	14865263	J.G. TATE FIRE PROTECTION SYSTEMS, INC.	\$2,412.25
233359	09/30/2014	21	14865266	FRANKLIN MECHANICAL SYSTEMS, INC.	\$7,619.00
233360	09/30/2014	21	14865267	A. J. FISTES CORPORATION	\$10,703.27
233362	09/30/2014	21	14865269	PRINCIPLES CONTRACTING, INC.	\$30,100.75

233363	09/30/2014	21	14865270	TILDEN-COIL CONSTRUCTORS	\$29,501.06
233364	09/30/2014	21	14865271	PREMIER TILE & MARBLE	\$19,208.62
233366	09/30/2014	21	14865273	PREFERRED CEILINGS, INC.	\$21,173.60
233471	10/02/2014	21	14866875	STOTZ EQUIPMENT	\$5,454.00
233473	10/02/2014	21	14866877	RED DRAGON ELECTRIC	\$4,400.00
233476	10/02/2014	21	14866880	DCGA ENGINEERS, INC.	\$2,400.00
233477	10/02/2014	21	14866881	MALIBU PACIFIC TENNIS COURTS, INC.	\$9,695.93
233479	10/02/2014	21	14866883	INLAND INSPECTIONS & CONSULTING	\$18,079.20
233480	10/02/2014	21	14866884	INLAND INSPECTIONS & CONSULTING	\$13,936.05
233482	10/02/2014	21	14866886	INLAND INSPECTIONS & CONSULTING	\$12,964.80
233492	10/02/2014	21	14866896	RED DRAGON ELECTRIC	\$2,520.00
233495	10/02/2014	21	14866899	NATIONAL BUSINESS FURNITURE	\$14,116.82
233500	10/02/2014	21	14866904	LPA ARCHITECTS	\$3,938.49
233756	10/09/2014	21	14872104	DIVISION OF THE STATE ARCHITECT	\$8,595.78
233814	10/10/2014	21	14873280	COLBI TECHNOLOGIES, INC.	\$2,352.00
TOTAL FOR FUND 21					\$439,579.22
<u>CAPITAL FACILITIES FUND 25</u>					
233434	10/01/2014	25	14866261	VIRCO MANUFACTURING	\$9,680.58
233498	10/02/2014	25	14866902	LPA ARCHITECTS	\$10,301.70
233658	10/07/2014	25	14870230	BLX GROUP	\$13,050.00
TOTAL FOR FUND 25					\$33,032.28
<u>COUNTY SCHOOL FACILITIES FUND 35</u>					
233346	09/30/2014	35	14865253	RC CONSTRUCTION, INC.	\$50,093.93
233348	09/30/2014	35	14865255	FATA CONSTRUCTION & DEVELOPMENT	\$3,681.25
233358	09/30/2014	35	14865265	SOUTHERN CALIFORNIA WEST COAST ELECTRIC INC.	\$85,768.38
233361	09/30/2014	35	14865268	ORANGE COUNTY PLASTERING COMPANY, INC.	\$30,965.92
233367	09/30/2014	35	14865274	IRONCLAD GENERAL ENGINEERING, INC.	\$8,835.00
233370	09/30/2014	35	14865277	INLAND BUILDING COMPANIES	\$81,729.83
233372	09/30/2014	35	14865279	INLAND BUILDING COMPANIES	\$4,301.57
233382	09/30/2014	35	14865288	EMPYREAN PLUMBING, INC.	\$17,518.68
233384	09/30/2014	35	14865290	RND CONTRACTORS INC.	\$3,963.40
TOTAL FOR FUND 35					\$286,857.96
<u>SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS 40</u>					
233759	10/09/2014	40	14872107	PRINCIPLES CONTRACTING, INC.	\$59,850.00
TOTAL FOR FUND 40					\$59,850.00
<u>SELF-INSURANCE FUND 67</u>					
233319	09/29/2014	67	14864469	UNION BANK OF CALIFORNIA 2740029080	\$347,964.26
233396	10/01/2014	67	14866223	MCCUNE & HARBER, LLP	\$2,452.00
233440	10/02/2014	67	14866844	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$50,923.84
233444	10/02/2014	67	14866848	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASE	\$36,938.73
233607	10/06/2014	67	14869454	COMMUNITY ACTION EMPLOYEE ASSISTANC	\$5,530.00
TOTAL FOR FUND 67					\$443,808.83

MULTIPLE FUND CODES

233324	09/30/2014	14865231	BEST, BEST, & KRIEGER, LLP	\$13,240.44
233392	10/01/2014	14866219	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASE	\$4,087.04
233393	10/01/2014	14866220	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASE	\$2,731.56
233437	10/02/2014	14866841	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$898,804.02
233438	10/02/2014	14866842	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$531,042.72
233439	10/02/2014	14866843	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$85,663.10
233441	10/02/2014	14866845	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASE	\$106,588.69
233442	10/02/2014	14866846	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASE	\$52,645.91
233443	10/02/2014	14866847	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASE	\$13,329.36
233445	10/02/2014	14866849	METROPOLITAN LIFE INSURANCE COMPANY	\$6,504.79
233446	10/02/2014	14866850	METROPOLITAN LIFE INSURANCE COMPANY	\$5,454.27
233478	10/02/2014	14866882	MALIBU PACIFIC TENNIS COURTS, INC.	\$2,424.02
233557	10/03/2014	14869059	OFFICE MAX	\$24,959.49
233558	10/03/2014	14869060	OFFICE MAX	\$11,857.21
233559	10/03/2014	14869061	OFFICE MAX	\$5,315.15
233560	10/03/2014	14869062	OFFICE MAX	\$2,758.95
233735	10/08/2014	14871385	THE GAS COMPANY	\$5,516.96
233738	10/09/2014	14872086	WAXIE SANITARY SUPPLY	\$21,213.05
233782	10/09/2014	14872130	RIVERSIDE, CITY OF	\$611,628.86
233783	10/09/2014	14872131	OFFICE MAX	\$19,209.53
233784	10/09/2014	14872132	OFFICE MAX	\$10,907.11
233785	10/09/2014	14872133	OFFICE MAX	\$4,990.97
233786	10/09/2014	14872134	OFFICE MAX	\$2,735.07
TOTAL FOR VARIOUS FUND CODES				\$2,443,608.27
TOTAL OF WARRANTS OVER \$1,999.00				\$5,686,785.40
TOTAL OF WARRANTS UNDER \$1,999.00				\$177,916.95
GRAND TOTAL OF WARRANTS				\$5,864,702.35

**Board Meeting Agenda
November 3, 2014**

Topic: Acceptance of Gifts and Donations to the District

Presented by: Donna Manson, Account Clerk, Business Services

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent Business Services and Governmental Relations

Type of Item: Consent

Short Description: Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

DESCRIPTION OF AGENDA ITEM

- Arlington High School received \$600.00 from U.S. Army Recruiting Battalion Southern California for their Air Force Jr. ROTC program.
- Bryant Elementary School received books for Books & Breakfast program from Carol Ray valued at \$512.65.
- Educational Options Center received one hundred (100) “Be Our Guest” cards valid for one “2 original tacos & sixteen (16) oz. coke” from Baker’s valued at \$457.00.
- Highgrove Elementary School received \$1,000.00 from Joel Blain for school activities and events.
- Martin Luther King High School received \$400.00 from Sandals Church for the girls’ soccer program.
- John W. North High School received the following for their Law & Protective Services Academy:
 - \$600.00 from Exchange Club of Magnolia Center
 - \$1,000.00 from Riverside Police Foundation

- John W. North High School received the following for Volleyball:
 - \$100.00 from Zacatecas Café
 - \$150.00 from Mr. Taco

- George Washington Elementary School received the following for the Washington Dance Club:
 - \$150.00 from Scotty's Auto Repair
 - \$200.00 from Family Trust of Edmundo & Rocio Quijada

- Riverside Unified School District received dictionaries for 3rd grade students from Kiwanis Club of Riverside valued at \$4,608.00.

- Riverside Unified School District received \$2,720.00 from Riverside Museum Associates for sixteen (16) bus trips at \$170.00 each. Eight (8) trips will be for third graders to visit the Heritage House and eight (8) trips for fourth graders to visit the downtown museum to participate in grade specific history and cultural activities.

Values are set by the donor, and the District has not conducted any independent assessment as to the actual value of the gifted donated item. Inclusion of the value on the report is for information only and does not represent an affirmation of the value.

FISCAL IMPACT: \$12,497.65

RECOMMENDATION: It is recommended that the Board of Education accept the above gifts and donations.

ADDITIONAL MATERIAL: None

Board Meeting Agenda
November 3, 2014

Topic: Donation of E-Waste Equipment

Presented by: Luis F. Moya, Supervisor, Warehouse

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: From time to time, the District needs to dispose of items that are surplus or obsolete. As an alternative, some items may be donated. Approval is requested for the disposal of surplus items otherwise constituting E-Waste (electronic waste) through donation to a charitable organization.

DESCRIPTION OF AGENDA ITEM:

Electronic equipment becomes obsolete and surplus after extensive use and or failure which may not be economically repaired. Items in this condition must be disposed of in accordance with District Policy, California Education Code and environmental regulations designed to protect from electronic waste (e-waste). As an alternative to traditional disposal, and depending on the declared value of the item, some items may be donated. California Education Code Section 17546 (c) provides that if a governing board, “by unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump”. Given the environmental regulations associated to the disposition of electronic equipment, disposal in the public dump is not an option, and other disposal methods are costly.

The District partners with SmartRiverside and their Digital Inclusion Program (a charitable organization) to help provide low income students and their families with computers that they otherwise could not afford. Additionally, SmartRiverside is a state certified e-waste collection facility.

The electronic equipment on the attached list has been withdrawn from various sites and declared surplus/e-waste. Typically the items are considered surplus when they either become uneconomical to repair or obsolete for classroom usage.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education 1) find and declare that the electronic equipment on the attached list is surplus and of insufficient value to defray the costs of arranging a sale, and 2) authorize staff to dispose of these items per District policy and California Education Code by donating such to SmartRiverside to be used in their Digital Inclusion Program.

ADDITIONAL MATERIAL: E-Waste List

Attached: Yes

Donation of E-Waste Equipment
Board of Education Meeting
November 3, 2014

Miscellaneous E-Waste Items					
Item Num.	RUSD Tag Number	Description	Serial Num.	Item Condition	Site
1	95636	CPU	4991953	Discard	104
2	93871	CPU	31479079	Discard	104
3	N/A	CPU	6129FR42A507	Discard	145
4	87045	CPU	N/A	Discard	145
5	N/A	CPU	7004665	Discard	145
6	86029	CPU	N/A	Discard	145
7	93400	CPU	N/A	Discard	145
8	81257	CPU	N/A	Discard	145
9	N/A	CPU	QN29B11600162	Discard	145
10	77171	CPU	N/A	Discard	145
11	N/A	CPU	450938	Discard	420
12	N/A	CPU	450954	Discard	420
13	N/A	CPU	0040590382	Discard	420
14	N/A	CPU	0040590383	Discard	420
15	N/A	CPU	0039436425	Discard	420
16	N/A	CPU	450936	Discard	420
17	107082	CPU	0040590384	Discard	420
18	N/A	CPU	45431141528	Discard	420
19	N/A	CPU	44067231162	Discard	420
20	N/A	CPU	454198854175	Discard	420
21	N/A	CPU	0021850644	Discard	420
22	N/A	CPU	450947	Discard	420
23	N/A	CPU	450948	Discard	420
24	N/A	CPU	45438220103	Discard	420
25	N/A	CPU	45446656232	Discard	420
26	N/A	CPU	450940	Discard	420
27	N/A	CPU	450944	Discard	420
28	N/A	CPU	0031478157	Discard	420
29	N/A	CPU	45442341117	Discard	420
30	107085	CPU	0040590389	Discard	420
31	N/A	CPU	5231	Discard	420
32	N/A	CPU	85557	Discard	420
33	N/A	CPU	87555	Discard	420
34	N/A	CPU	0035732801	Discard	130
35	N/A	CPU	0035932805	Discard	130
36	100355	CPU	0036557755	Discard	130
37	N/A	CPU	0032646900	Discard	130
38	106810	CPU	40304079	Discard	Admin
39	102994	CPU	38976495	Discard	Admin
40	94911	CPU	0033195406	Discard	280
41	84558	CPU	23199677	Discard	340
42	50452	CPU	16183869	Discard	340
43	N/A	CPU	33195443	Discard	340
44	N/A	CPU	23199624	Discard	340
45	N/A	CPU	34150521	Discard	340

Donation of E-Waste Equipment
Board of Education Meeting
November 3, 2014

46	84608	CPU	23199738	Discard	340
47	N/A	CPU	23199617	Discard	340
48	84559	CPU	23199675	Discard	340
49	84791	CPU	N/A	Discard	250
50	95068	CPU	N/A	Discard	250
51	N/A	CPU	0023671896	Discard	250
52	XRUSD000453209	CPU	N/A	Discard	250
53	0001311	CPU	MXL9461MDS	Discard	Admin
54	0000271	CPU	MXL9050KZ2	Discard	Admin
55	0000645	CPU	MXL92112TQ	Discard	Admin
56	0000648	CPU	MXL92112TN	Discard	Admin
57	84356	CPU	N/A	Discard	250
58	N/A	CPU	31478097	Discard	148
59	N/A	CPU	31478160	Discard	148
60	N/A	CPU	451659	Discard	148
61	N/A	CPU	84028	Discard	148
62	N/A	CPU	94065	Discard	148
63	N/A	CPU	FLLY511	Discard	148
64	N/A	CPU	96018	Discard	148
65	N/A	DVD Player	MD30410006020	Discard	148
66	N/A	DVD Player	30410003935	Discard	148
67	N/A	DVD Player	30410006042	Discard	148
68	N/A	DVD Player	30410004000	Discard	148
69	N/A	DVD Player	30410004592	Discard	148
70	N/A	DVD Player	30410004573	Discard	148
71	N/A	DVD Player	30410004578	Discard	148
72	N/A	DVD Player	30410003994	Discard	148
73	N/A	DVD Player	30410003945	Discard	148
74	7771	FAX	u61091m5f429269	Discard	280
75	N/A	Film Printer	KBTA30767	Discard	Facilities
76	N/A	Keyboard	A061900317	Discard	Facilities
77	N/A	Keyboard	J9077K1414	Discard	Facilities
78	N/A	Keyboard	H702626	Discard	Facilities
79	N/A	Keyboard	C061429	Discard	Facilities
80	N/A	Keyboard	SC91502	Discard	Facilities
81	N/A	Keyboard	N/A	Discard	250
82	N/A	Keyboard	N/A	Discard	250
83	N/A	Keyboard	N/A	Discard	250
84	N/A	Keyboard	N/A	Discard	250
85	N/A	Keyboard	N/A	Discard	250
86	N/A	Keyboard	N/A	Discard	250
87	107644	Laptop	0036639708	Discard	130
88	107635	Laptop	0036639792	Discard	130
89	107626	Laptop	0036639786	Discard	130
90	107631	Laptop	0036639782	Discard	130
91	107641	Laptop	0036639731	Discard	130
92	107640	Laptop	0036639779	Discard	130
93	107629	Laptop	0036639699	Discard	130

Donation of E-Waste Equipment
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94	107639	Laptop	0036639789	Discard	130
95	107642	Laptop	0036639787	Discard	130
96	107633	Laptop	0036639766	Discard	130
97	107637	Laptop	0036639785	Discard	130
98	107630	Laptop	0036639727	Discard	130
99	107645	Laptop	0036639794	Discard	130
100	107648	Laptop	0036639771	Discard	130
101	107634	Laptop	0036639732	Discard	130
102	107647	Laptop	0036639753	Discard	130
103	107646	Laptop	0036639714	Discard	130
104	107643	Laptop	0036639721	Discard	130
105	107632	Laptop	0036639711	Discard	130
106	107628	Laptop	0036639778	Discard	130
107	107636	Laptop	0036639752	Discard	130
108	108513	Laptop	N/A	Discard	250
109	100096	Laptop	N/A	Discard	250
110	102092	Laptop	N/A	Discard	250
111	100861	Laptop	N/A	Discard	250
112	7005364	Monitor	MUL5022J0033384	Discard	104
113	7004312	Monitor	MUL5016E0064	Discard	104
114	N/A	Monitor	MW665BOV12104	Discard	145
115	N/A	Monitor	FNAU9A111030U	Discard	145
116	N/A	Monitor	DU17046a0096399	Discard	130
117	N/A	Monitor	MU17026c0289400	Discard	130
118	N/A	Monitor	CNC5310V8L	Discard	Facilities
119	no tag	Monitor	mpc5c50c03675	Discard	280
120	no tag	Monitor	a18034601765	Discard	280
121	no tag	Monitor	mul5016e0077415	Discard	280
122	no tag	Monitor	mul7003d0030917	Discard	280
123	82037	Monitor	NU17026D	Discard	340
124	82017	Monitor	N/A	Discard	340
125	N/A	Monitor	NU17026D81632	Discard	340
126	N/A	Monitor	NU17026D81593	Discard	340
127	N/A	Monitor	FM6522790	Discard	340
128	N/A	Monitor	MI17026081593	Discard	340
129	74711	Monitor	12105244	Discard	340
130	N/A	Monitor	NU17026D82022	Discard	340
131	75271	Monitor	12342389	Discard	340
132	070166	Monitor	N/A	Discard	250
133	N/A	Monitor	MUL7007K0049575	Discard	250
134	N/A	Monitor	NU17026D79248	Discard	250
135	81647	Monitor	N/A	Discard	250
136	N/A	Monitor	7004788	Discard	148
137	N/A	Monitor	7003070	Discard	148
138	N/A	Monitor	5914762	Discard	148
139	N/A	Monitor	F17255001611	Discard	148
140	N/A	Overhead Projector	18100803	Discard	104
141	N/A	Overhead Projector	18100287	Discard	104

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142	73276	Overhead Projector	N/A	Discard	130
143	000235963	Poster Printer-Model Q6711A	MY8874C05M	Discard	440
144	79788	Printer	usgq005594	Discard	280
145	80529	Printer	usgr009142	Discard	280
146	no tag	Printer	n/a	Discard	280
147	no tag	Printer	usbnj08496	Discard	280
148	108990	Printer	cnbjs94266	Discard	280
149	74550	Printer	USDN011503	Discard	340
150	302	Printer	USPA019949A	Discard	340
151	N/A	Printer	62260	Discard	148
152	N/A	Printer	104584	Discard	148
153	N/A	Printer	66427A	Discard	148
154	N/A	Printer	no number	Discard	Facilities
155	103798	Projector	N/A	Discard	130
156	239608	Projector	N/A	Discard	130
157	103797	Projector	N/A	Discard	130
158	239607	Projector	N/A	Discard	130
159	103794	Projector	N/A	Discard	130
160	103799	Projector	N/A	Discard	130
161	237610	Projector	N/A	Discard	130
162	91705	Projector	51594621	Discard	280
163	no tag	Projector	8z01007ff	Discard	280
164	xrusd00237212	Projector	9200192ef	Discard	280
165	92415	Projector	5701803fg	Discard	280
166	101055	Projector	6401374fg	Discard	280
167	88556	Projector	3601759fef	Discard	280
168	91899	Projector	5600580fa	Discard	280
169	109382	Projector	8z01004ff	Discard	280
170	N/A	Promethean board	CE0168	Discard	145
171	N/A	Scanner	cn97x11216gw	Discard	130
172	N/A	Scanner	j4e995566	Discard	130
173	N/A	Stereo	15682	Discard	148
174	Model 60001	Tablet	N/A	Discard	250
175	Model 2228	Tablet	N/A	Discard	250
176	Model 2298	Tablet	N/A	Discard	250
177	Model 60027	Tablet	N/A	Discard	250
178	N/A	Television	3CAH900532	Discard	104
179	N/A	Television	3CAJ801111W	Discard	104
180	N/A	Television	3CAH600004	Discard	104
181	N/A	Television	347293	Discard	145
182	81929	Television	N/A	Discard	130
183	81930	Television	N/A	Discard	130
184	81403	Television	N/A	Discard	130
185	81400	Television	N/A	Discard	130
186	81399	Television	N/A	Discard	130
187	81398	Television	N/A	Discard	130
188	REG 73289	Television	3CAH900849	Discard	106
189	REG 78354	Television	10405077	Discard	106

Donation of E-Waste Equipment
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190	REG 72562	Television	3CAH700905	Discard	106
191	REG 72563	Television	3CAH700904	Discard	106
192	REG 72564	Television	3CAH700680	Discard	106
193	REG70775	Television	2CAH600017	Discard	106
194	MISC 30391	Television	3CAGA00288	Discard	106
195	N/A	Typewriter	N585762300	Discard	145
196	N/A	VCR	AK8SLV620HF	Discard	320
197	N/A	VCR	634231254	Discard	130
198	REG 72560	VCR	G7MA21837	Discard	106
199	N/A	VCR	L9IE95577	Discard	106
200	N/A	VCR	528220519	Discard	148
201	N/A	VCR	528220801	Discard	148
202	N/A	VCR	528220915	Discard	148
203	N/A	VCR	7443050	Discard	148
204	N/A	VCR	71304	Discard	148
205	N/A	VCR	62404	Discard	148
206	N/A	VCR	175A261106	Discard	148
207	N/A	VCR	528220692	Discard	148
208	N/A	VCR	175A26407	Discard	148

**Board Meeting Agenda
November 3, 2014**

Topic: Rejection of Claim – Adrien Barrera

Presented by: Kathy Everhart, Director, Risk Management

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and
Governmental Relations

Type of Item: Consent

Short Description: A claim for damage has been received and the recommendation is to reject
the claim at this time.

DESCRIPTION OF AGENDA ITEM:

A claim for damage has been filed for personal injury.

The claim adjuster recommends rejection of the claim at this time.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education reject the above claim
in accordance with California Government Code, Section 913.

ADDITIONAL MATERIAL: None



**Board Meeting Agenda
November 3, 2014**

Topic: Rejection of Claim – Farmers Insurance, Subrogee of Ades Harlisman

Presented by: Kathy Everhart, Director, Risk Management

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and
Governmental Relations

Type of Item: Consent

Short Description: A claim for damage has been received and the recommendation is to reject
the claim at this time.

DESCRIPTION OF AGENDA ITEM:

A claim for damage has been filed for property damage.

The claim adjuster recommends rejection of the claim at this time.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education reject the above claim
in accordance with California Government Code, Section 913.

ADDITIONAL MATERIAL: None

**Board Meeting Agenda
November 3, 2014**

Topic: Rejection of Claim – Ades Harlisman

Presented by: Kathy Everhart, Director, Risk Management

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and
Governmental Relations

Type of Item: Consent

Short Description: A claim for damage has been received and the recommendation is to reject
the claim at this time.

DESCRIPTION OF AGENDA ITEM:

A claim for damage has been filed for property damage and loss of income.

The claim adjuster recommends rejection of the claim at this time.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education reject the above claim
in accordance with California Government Code, Section 913.

ADDITIONAL MATERIAL: None

**Board Meeting Agenda
November 3, 2014**

Topic: Award of Bid for Bid No. 2014/15-06 – Roofing at Fremont and Monroe Elementary Schools

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: This project consists of roofing at Fremont and Monroe Elementary Schools.

DESCRIPTION OF AGENDA ITEM:

Forty-four contractors picked up a bid package for Bid No. 2014/15-06 – Roofing at Fremont and Monroe Elementary Schools. On October 2, 2014, five (5) bids were received. It is recommended that the contract be awarded to Rite-Way Roof Corporation, the lowest responsive and responsible bidder, with the base bid amount of \$268,612.00.

The work to be performed consists of roofing at Fremont and Monroe Elementary Schools. Funding for this project is from Deferred Maintenance.

FISCAL IMPACT: Bid value of \$268,612.00 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2014/15-06 – Roofing at Fremont and Monroe Elementary Schools for a total amount of \$268,612.00.

ADDITIONAL MATERIAL: Bid Form 2014/15-06

Attached: Yes

Roofing at Fremont and Monroe Elementary Schools
BID NUMBER 2014/15-06

BID FORM

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "DISTRICT."

1. Pursuant to and in compliance with the Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, and the cost of the Work at the place where the Work is to be done, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the DISTRICT, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of **Roofing at Fremont and Monroe Elementary Schools, BID NUMBER 2014/15-06** in the DISTRICT described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Office of said DISTRICT for amounts set forth herein.
2. ADDENDA: The undersigned has thoroughly examined any and all Addenda (if any) issued during the bid period and are thoroughly familiar with all contents thereof and acknowledges receipt of the following Addenda: (Bidder to list all addenda).

ADDENDUM No. <u>1</u>	DATE RECEIVED <u>8/27/14</u>
ADDENDUM No. <u>2</u>	DATE RECEIVED <u>8/29/14</u>
ADDENDUM No. <u>3</u>	DATE RECEIVED <u>9/15/14</u>
ADDENDUM No. <u>4</u>	DATE RECEIVED <u>9/22/14</u>
ADDENDUM No. <u>5</u>	DATE RECEIVED <u>9/24/14</u>
ADDENDUM No. _____	DATE RECEIVED _____

BIDDERS NAME: Rite-Way Roof Corporation

Roofing at Fremont and Monroe Elementary Schools
 BID NUMBER 2014/15-06

BASE BID	BID PRICE (IN WRITTEN FORM)	BID PRICE (IN NUMBERS)
Fremont ES	Sixty nine thousand Three hundred sixteen dollars	\$ 69,316 ⁰⁰
Monroe ES	One hundred ten thousand Two hundred thirty seven dollars	\$ 110,237 ⁰⁰
Maintenance Yard	Eighty nine thousand fifty nine dollars	\$ 89,059 ⁰⁰
TOTAL	Two hundred sixty eight thousand six hundred twelve dollars	\$ 268,612 ⁰⁰

NOTE:

LOWEST RESPONSIBLE BIDDER SHALL BE BASED ON THE TOTAL PRICE FOR ALL SITES REGARDLESS OF ANY ADDITION ERRORS THAT MAY OCCUR IN THE INDIVIDUAL SITE COST BREAKDOWN. IN THE EVENT OF AMBIGUITY DUE TO A CONFLICT BETWEEN WORDS AND NUMBERS WITH RESPECT TO THE AMOUNT OF THE BID, WORDS SHALL GOVERN OVER NUMBERS.

CRITERIA FOR AWARD:

The award will be based on the total cost of the project; however, due to possible budget constraints or the limited budget of any particular site, the District reserves the right to award or not to award any one or more particular sites.

Low bidder shall be determined based on the Base Bid. After the low bidder has been determined, the DISTRICT may select to award the contract based on the Base Bid and any alternate they select.

TIME FOR COMPLETION: CONTRACTOR shall perform and complete all Work under this Contract within **twelve (12)** Calendar Days, beginning five (5) Calendar Days after the date the Notice of Award is sent by the DISTRICT to the CONTRACTOR. Moreover, CONTRACTOR shall perform its Work in strict accordance with any completion schedule, construction schedule, or project milestones developed pursuant to provisions of the Contract, including but not limited to the Project Schedule located in the Specifications

The DISTRICT may give a Notice to Proceed within ninety (90) days of the Award of the Bid by the DISTRICT. Once the CONTRACTOR has received the Notice to Proceed, the CONTRACTOR shall complete the Work in the time specified in the Agreement.

In the event that the DISTRICT desires to postpone giving the notice to proceed beyond

Roofing at Fremont and Monroe Elementary Schools
BID NUMBER 2014/15-06

this ninety (90) day period, it is expressly understood that, with reasonable notice to the CONTRACTOR, the DISTRICT may postpone giving the notice to proceed. It is further expressly understood by the CONTRACTOR, that the CONTRACTOR shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the CONTRACTOR believes that a postponement will cause a hardship to it, the CONTRACTOR may terminate the Contract with written notice to the DISTRICT within ten (10) days after receipt by the CONTRACTOR of the DISTRICT's Notice of Postponement. It is further understood by the CONTRACTOR that, in the event that the CONTRACTOR terminates the Contract as a result of postponement by the DISTRICT, the DISTRICT shall only be obligated to pay the CONTRACTOR for Work performed by the CONTRACTOR at the time of notification of postponement. Should the CONTRACTOR terminate the Contract as a result of a notice of postponement, the DISTRICT shall have the authority to award the Contract to the next lowest responsible bidder.

1. It is understood that the DISTRICT reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The CONTRACTOR understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.
2. Attached is bid security in the amount of not less than ten percent (10%) of the bid: \$ 26,861.20. Bid bond certified check, cashier's check, or cash. (circle one)
3. The required List of Designated Subcontractors is attached hereto.
4. The required notarized Non-collusion Affidavits for CONTRACTOR and subcontractors is attached hereto.
5. The Substitution Request Form, if applicable, is attached hereto.
6. It is understood and agreed that, if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the DISTRICT a Contract in the form attached hereto in accordance with the bid as accepted, and that he will also furnish and deliver to the DISTRICT the Performance Bond and Payment Bond, all within five (5) calendar days after receipt of notification of award, and that the Work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the DISTRICT's Notice to Proceed, and shall be completed by the CONTRACTOR in the time specified in the Contract Documents.
7. Notice of Award or other correspondence should be addressed to the undersigned at the address stated below.
8. The names of all persons interested in the foregoing proposal as principals are

Roofing at Fremont and Monroe Elementary Schools
BID NUMBER 2014/15-06

as follows:

Jeff Hughes, President, Secretary, Treasurer
15425 Arrow Route Fontana, Ca 92335

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

9. The undersigned bidder shall be licensed and shall provide the following information:

Bidder's California Contractor's

License Number:

661941

License Expiration Date:

01/31/2016

Name on License:

Rite-Way Roof Corporation

Type of License:

C-39

Phone:

909.350.8490

Fax:

909.350.8477

If the bidder is a joint venture, each member of the joint venture must include the above information.

1. Time is of the essence regarding this Contract; therefore, in the event the bidder to whom the Notice of Award is given fails or refuses to post the required bonds and return executed copies of the Agreement Form within five (5) calendar days from the date of receiving the Notice of Award, the DISTRICT may declare the bidder's bid deposit or bond forfeited as damages.
2. Pursuant to Government Code Section 4552, in submitting a bid to the DISTRICT, the bidder offers and agrees that if the bid is accepted, it will assign to the DISTRICT all rights, title, and interest in, and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Business and Professions Code Sections 16700, et. seq.), arising from the purchase of goods, materials, or services by the bidder for sale to the DISTRICT pursuant to the bid. Such assignment shall be made and become effective at the time the DISTRICT tenders final payment to the bidder.
3. The bidder declares that he/she has carefully examined the location of the proposed Work, that he/she has examined the Plans, General Conditions of the Contract, Special Conditions of the Contract, and Specifications, and read the accompanying Instructions to Bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all Work required to complete the said Work in accordance with the Plans, General Conditions of the Contract, Special Conditions of the Contract, and Specifications, in the time and

Roofing at Fremont and Monroe Elementary Schools
BID NUMBER 2014/15-06

manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

4. In the event of ambiguity due to a conflict between words and numbers with respect to the amount of the bid, words shall govern over numbers.
5. The bidder is familiar with Government Code Sections 12650, et. seq., and Penal Code Section 72 and understands that false claims can lead to imprisonment.

I, the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

Rite-Way Roof Corporation
Proper Name of Bidder

15425 Arrow Route Fontana, Ca 92335
Address

By: Jeff Hughes
PRINT NAME

Date: 9/30/14

Signature of Bidder: 

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign Contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

**Board Meeting Agenda
November 3, 2014**

Topic: Award of Bid for Bid No. 2014/15-12 – Relocatable Classrooms at Two Sites
– Category A – Bryant Elementary School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and
Governmental Relations

Type of Item: Consent

Short Description: This project consists of relocatable classrooms at two sites – Category A –
Bryant Elementary School.

DESCRIPTION OF AGENDA ITEM:

Thirty contractors picked up a bid package for Bid No. 2014/15-12 – Relocatable Classrooms at Two Sites – Category A – Bryant Elementary School. On October 21, 2014, Three (3) bids were received. It is recommended that the contract be awarded to J. Glenna Construction, the lowest responsive and responsible bidder, with the base bid amount of \$91,900.00.

The work to be performed consists of relocatable classrooms at two sites – category A – Bryant Elementary School. Funding for this project is from Community Facilities District (CFD).

FISCAL IMPACT: Bid value of \$91,900.00 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2014/15-12 – Relocatable Classrooms at Two Sites – Category A – Bryant Elementary School for a total amount of \$91,900.00.

ADDITIONAL MATERIAL: Bid Form 2014/15-12

Attached: Yes

Relocatable Classrooms at Two Sites
BID NUMBER 2014/15-12

BID FORM

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "DISTRICT."

1. Pursuant to and in compliance with the Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, and the cost of the Work at the place where the Work is to be done, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the DISTRICT, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of **Relocatable Classrooms at Two Sites, BID NUMBER 2014/15-12** in the DISTRICT described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Office of said DISTRICT for amounts set forth herein.
2. ADDENDA: The undersigned has thoroughly examined any and all Addenda (if any) issued during the bid period and are thoroughly familiar with all contents thereof and acknowledges receipt of the following Addenda: (Bidder to list all addenda).

ADDENDUM No. 1
ADDENDUM No. 2
ADDENDUM No. _____
ADDENDUM No. _____
ADDENDUM No. _____
ADDENDUM No. _____

DATE RECEIVED 10/6/14
DATE RECEIVED 10/16/14
DATE RECEIVED _____
DATE RECEIVED _____
DATE RECEIVED _____
DATE RECEIVED _____

BIDDERS NAME: _____

Relocatable Classrooms at Two Sites
 BID NUMBER 2014/15-12

BASE BID	BID PRICE (IN WRITTEN FORM)	BID PRICE (IN NUMBERS)
BRYANT ES		
TOTAL		85,800

91,900

NOTE:

LOWEST RESPONSIBLE BIDDER SHALL BE BASED ON THE TOTAL PRICE FOR ALL SITES REGARDLESS OF ANY ADDITION ERRORS THAT MAY OCCUR IN THE INDIVIDUAL SITE COST BREAKDOWN. IN THE EVENT OF AMBIGUITY DUE TO A CONFLICT BETWEEN WORDS AND NUMBERS WITH RESPECT TO THE AMOUNT OF THE BID, WORDS SHALL GOVERN OVER NUMBERS.

CRITERIA FOR AWARD:

The award will be based on the total cost of the project; however, due to possible budget constraints or the limited budget of any particular site, the District reserves the right to award or not to award any one or more particular sites.

Low bidder shall be determined based on the Base Bid. After the low bidder has been determined, the DISTRICT may select to award the contract based on the Base Bid and any alternate they select.

TIME FOR COMPLETION: CONTRACTOR shall perform and complete all Work under this Contract within **Thirty-nine (39)** Calendar Days, beginning five (5) Calendar Days after the date the Notice of Award is sent by the DISTRICT to the CONTRACTOR. Moreover, CONTRACTOR shall perform its Work in strict accordance with any completion schedule, construction schedule, or project milestones developed pursuant to provisions of the Contract, including but not limited to the Project Schedule located in the Specifications

The DISTRICT may give a Notice to Proceed within ninety (90) days of the Award of the Bid by the DISTRICT. Once the CONTRACTOR has received the Notice to Proceed, the CONTRACTOR shall complete the Work in the time specified in the Agreement.

In the event that the DISTRICT desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that, with reasonable notice to the CONTRACTOR, the DISTRICT may postpone giving the notice to proceed. It is further expressly understood by the CONTRACTOR, that the CONTRACTOR shall not be

Relocatable Classrooms at Two Sites
BID NUMBER 2014/15-12

entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the CONTRACTOR believes that a postponement will cause a hardship to it, the CONTRACTOR may terminate the Contract with written notice to the DISTRICT within ten (10) days after receipt by the CONTRACTOR of the DISTRICT's Notice of Postponement. It is further understood by the CONTRACTOR that, in the event that the CONTRACTOR terminates the Contract as a result of postponement by the DISTRICT, the DISTRICT shall only be obligated to pay the CONTRACTOR for Work performed by the CONTRACTOR at the time of notification of postponement. Should the CONTRACTOR terminate the Contract as a result of a notice of postponement, the DISTRICT shall have the authority to award the Contract to the next lowest responsible bidder.

1. It is understood that the DISTRICT reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The CONTRACTOR understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.
2. Attached is bid security in the amount of not less than ten percent (10%) of the bid: \$ _____ . Bid bond certified check, cashier's check, or cash. (circle one)
3. The required List of Designated Subcontractors is attached hereto.
4. The required notarized Non-collusion Affidavits for CONTRACTOR and subcontractors is attached hereto.
5. The Substitution Request Form, if applicable, is attached hereto.
6. It is understood and agreed that, if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the DISTRICT a Contract in the form attached hereto in accordance with the bid as accepted, and that he will also furnish and deliver to the DISTRICT the Performance Bond and Payment Bond, all within five (5) calendar days after receipt of notification of award, and that the Work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the DISTRICT's Notice to Proceed, and shall be completed by the CONTRACTOR in the time specified in the Contract Documents.
7. Notice of Award or other correspondence should be addressed to the undersigned at the address stated below.
8. The names of all persons interested in the foregoing proposal as principals are as follows:

John + SURAYA Celenna

Relocatable Classrooms at Two Sites
BID NUMBER 2014/15-12

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

9. The undersigned bidder shall be licensed and shall provide the following information:

Bidder's California Contractor's
License Number:
License Expiration Date:
Name on License:
Type of License:
Phone:
Fax:

J. Geenna Construction Inc.
7/31/2015
John Geenna
B
951 212-6730
951 303-9698

If the bidder is a joint venture, each member of the joint venture must include the above information.

1. Time is of the essence regarding this Contract; therefore, in the event the bidder to whom the Notice of Award is given fails or refuses to post the required bonds and return executed copies of the Agreement Form within five (5) calendar days from the date of receiving the Notice of Award, the DISTRICT may declare the bidder's bid deposit or bond forfeited as damages.
2. Pursuant to Government Code Section 4552, in submitting a bid to the DISTRICT, the bidder offers and agrees that if the bid is accepted, it will assign to the DISTRICT all rights, title, and interest in, and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Business and Professions Code Sections 16700, et. seq.), arising from the purchase of goods, materials, or services by the bidder for sale to the DISTRICT pursuant to the bid. Such assignment shall be made and become effective at the time the DISTRICT tenders final payment to the bidder.
3. The bidder declares that he/she has carefully examined the location of the proposed Work, that he/she has examined the Plans, General Conditions of the Contract, Special Conditions of the Contract, and Specifications, and read the accompanying Instructions to Bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all Work required to complete the said Work in accordance with the Plans, General Conditions of the Contract, Special Conditions of the Contract, and Specifications, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

Relocatable Classrooms at Two Sites
BID NUMBER 2014/15-12

4. In the event of ambiguity due to a conflict between words and numbers with respect to the amount of the bid, words shall govern over numbers.
5. The bidder is familiar with Government Code Sections 12650, et. seq., and Penal Code Section 72 and understands that false claims can lead to imprisonment.

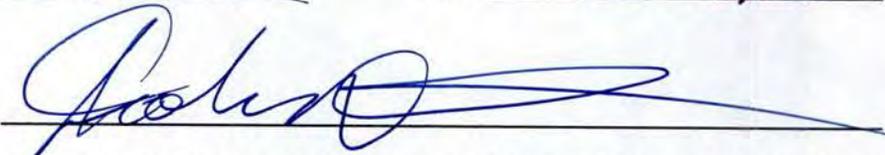
I, the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

J. Glenn Construction Inc
Proper Name of Bidder

38671 Martin Ranch Rd Temucuda
Address
ca 92592

By: John Glenn
PRINT NAME

Date: 10/14/14

Signature of Bidder: 

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign Contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

**Board Meeting Agenda
November 3, 2014**

Topic: Award of Bid for Bid No. 2014/15-13 – Relocatable Classrooms at Two Sites – Category B – Woodcrest Elementary School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: This project consists of relocatable classrooms at two sites – Category B – Woodcrest Elementary School.

DESCRIPTION OF AGENDA ITEM:

Thirty contractors picked up a bid package for Bid No. 2014/15-13 – Relocatable Classrooms at Two Sites – Category B – Woodcrest Elementary School. On October 21, 2014, four (4) bids were received. It is recommended that the contract be awarded to Cinbad Industry, Inc. the lowest responsive and responsible bidder, with the base bid amount of \$109,000.00.

The work to be performed consists of relocatable classrooms at two sites – Category B – Woodcrest Elementary School. Funding for this project is from Community Facilities District (CFD).

FISCAL IMPACT: Bid value of \$109,000.00 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2014/15-13 – Relocatable Classrooms at Two Sites – Category B – Woodcrest Elementary School for a total amount of \$109,000.00.

ADDITIONAL MATERIAL: Bid Form 2014/15-13

Attached: Yes

Relocatable Classrooms at Two Sites
BID NUMBER 2014/15-13

BID FORM

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "DISTRICT."

1. Pursuant to and in compliance with the Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, and the cost of the Work at the place where the Work is to be done, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the DISTRICT, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of **Relocatable Classrooms at Two Sites, BID NUMBER 2014/15-13** in the DISTRICT described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Office of said DISTRICT for amounts set forth herein.
2. ADDENDA: The undersigned has thoroughly examined any and all Addenda (if any) issued during the bid period and are thoroughly familiar with all contents thereof and acknowledges receipt of the following Addenda: (Bidder to list all addenda).

ADDENDUM No. <u>1</u>	DATE RECEIVED <u>10/6/2014</u>
ADDENDUM No. _____	DATE RECEIVED _____
ADDENDUM No. _____	DATE RECEIVED _____
ADDENDUM No. _____	DATE RECEIVED _____
ADDENDUM No. _____	DATE RECEIVED _____
ADDENDUM No. _____	DATE RECEIVED _____

BIDDERS NAME: CINBAD INDUSTRY, INC

Bid Form

Relocatable Classrooms at Two Sites
 BID NUMBER 2014/15-13

BASE BID	BID PRICE (IN WRITTEN FORM)	BID PRICE (IN NUMBERS)
WOODCREST ES	Hundred Nine Thousands	109.000
TOTAL	Hundred Nine Thousand	109.000

NOTE:

LOWEST RESPONSIBLE BIDDER SHALL BE BASED ON THE TOTAL PRICE FOR ALL SITES REGARDLESS OF ANY ADDITION ERRORS THAT MAY OCCUR IN THE INDIVIDUAL SITE COST BREAKDOWN. IN THE EVENT OF AMBIGUITY DUE TO A CONFLICT BETWEEN WORDS AND NUMBERS WITH RESPECT TO THE AMOUNT OF THE BID, WORDS SHALL GOVERN OVER NUMBERS.

CRITERIA FOR AWARD:

The award will be based on the total cost of the project; however, due to possible budget constraints or the limited budget of any particular site, the District reserves the right to award or not to award any one or more particular sites.

Low bidder shall be determined based on the Base Bid. After the low bidder has been determined, the DISTRICT may select to award the contract based on the Base Bid and any alternate they select.

TIME FOR COMPLETION: CONTRACTOR shall perform and complete all Work under this Contract within **Thirty-nine (39)** Calendar Days, beginning five (5) Calendar Days after the date the Notice of Award is sent by the DISTRICT to the CONTRACTOR. Moreover, CONTRACTOR shall perform its Work in strict accordance with any completion schedule, construction schedule, or project milestones developed pursuant to provisions of the Contract, including but not limited to the Project Schedule located in the Specifications

The DISTRICT may give a Notice to Proceed within ninety (90) days of the Award of the Bid by the DISTRICT. Once the CONTRACTOR has received the Notice to Proceed, the CONTRACTOR shall complete the Work in the time specified in the Agreement.

In the event that the DISTRICT desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that, with reasonable notice to the CONTRACTOR, the DISTRICT may postpone giving the notice to proceed. It is further expressly understood by the CONTRACTOR, that the CONTRACTOR shall not be

Relocatable Classrooms at Two Sites
BID NUMBER 2014/15-13

entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the CONTRACTOR believes that a postponement will cause a hardship to it, the CONTRACTOR may terminate the Contract with written notice to the DISTRICT within ten (10) days after receipt by the CONTRACTOR of the DISTRICT's Notice of Postponement. It is further understood by the CONTRACTOR that, in the event that the CONTRACTOR terminates the Contract as a result of postponement by the DISTRICT, the DISTRICT shall only be obligated to pay the CONTRACTOR for Work performed by the CONTRACTOR at the time of notification of postponement. Should the CONTRACTOR terminate the Contract as a result of a notice of postponement, the DISTRICT shall have the authority to award the Contract to the next lowest responsible bidder.

1. It is understood that the DISTRICT reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The CONTRACTOR understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.
2. Attached is bid security in the amount of not less than ten percent (10%) of the bid: \$ _____. Bid bond, certified check, cashier's check, or cash. (circle one)
3. The required List of Designated Subcontractors is attached hereto.
4. The required notarized Non-collusion Affidavits for CONTRACTOR and subcontractors is attached hereto.
5. The Substitution Request Form, if applicable, is attached hereto.
6. It is understood and agreed that, if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the DISTRICT a Contract in the form attached hereto in accordance with the bid as accepted, and that he will also furnish and deliver to the DISTRICT the Performance Bond and Payment Bond, all within five (5) calendar days after receipt of notification of award, and that the Work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the DISTRICT's Notice to Proceed, and shall be completed by the CONTRACTOR in the time specified in the Contract Documents.
7. Notice of Award or other correspondence should be addressed to the undersigned at the address stated below.
8. The names of all persons interested in the foregoing proposal as principals are as follows:
NAHED ABED

Relocatable Classrooms at Two Sites
BID NUMBER 2014/15-13

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

9. The undersigned bidder shall be licensed and shall provide the following information:

Bidder's California Contractor's License Number:	943369
License Expiration Date:	2/28/2016
Name on License:	NAHED ABED
Type of License:	B
Phone:	8188222419
Fax:	8187001696

If the bidder is a joint venture, each member of the joint venture must include the above information.

1. Time is of the essence regarding this Contract; therefore, in the event the bidder to whom the Notice of Award is given fails or refuses to post the required bonds and return executed copies of the Agreement Form within five (5) calendar days from the date of receiving the Notice of Award, the DISTRICT may declare the bidder's bid deposit or bond forfeited as damages.
2. Pursuant to Government Code Section 4552, in submitting a bid to the DISTRICT, the bidder offers and agrees that if the bid is accepted, it will assign to the DISTRICT all rights, title, and interest in, and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Business and Professions Code Sections 16700, et. seq.), arising from the purchase of goods, materials, or services by the bidder for sale to the DISTRICT pursuant to the bid. Such assignment shall be made and become effective at the time the DISTRICT tenders final payment to the bidder.
3. The bidder declares that he/she has carefully examined the location of the proposed Work, that he/she has examined the Plans, General Conditions of the Contract, Special Conditions of the Contract, and Specifications, and read the accompanying Instructions to Bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all Work required to complete the said Work in accordance with the Plans, General Conditions of the Contract, Special Conditions of the Contract, and Specifications, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

Relocatable Classrooms at Two Sites
BID NUMBER 2014/15-13

4. In the event of ambiguity due to a conflict between words and numbers with respect to the amount of the bid, words shall govern over numbers.
5. The bidder is familiar with Government Code Sections 12650, et. seq., and Penal Code Section 72 and understands that false claims can lead to imprisonment.

I, the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

NAHED ABED

Proper Name of Bidder

P O BOX 3312 WINNETKA, CA 91306

Address

By: NAHED ABED

Date: 10/21/2014

PRINT NAME

Signature of Bidder: B

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign Contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

**Board Meeting Agenda
November 3, 2014**

Topic: Certificated Personnel Assignment Order – CE 14/15-07 and
Classified/Non-Classified Personnel Assignment Order CL 14/15-07

Presented by: Kyley Ybarra, Director, Certificated Personnel–Leadership and Development
Vanessa Connor, Director, Classified Personnel–Leadership and Development

Responsible
Cabinet Member: Susan Mills, Assistant Superintendent, Department of Personnel–Leadership
and Development

Type of Item: Consent

Short Description: The latest District’s management, certificated and classified personnel actions are
presented to the Board of Education for approval.

DESCRIPTION OF AGENDA ITEM:

Board approval is requested of the District’s latest management, certificated and classified personnel actions, which include the following:

Change in Status from Substitute Employee to Regular Employee, Increase in Hours, Increase in Hours/Work Year, Involuntary Transfers, Leaves, New Hires, New Hires-Managers/Supervisors, New Hires—Probationary 1, New Hires—Temporary Employees (E.C. §44920), Promotions, Rehires from 39-Month Reemployment List, Rehires-Interns, Rehires-Probationary 1, Rehires–Temporary Employees (E.C. §44920), Resignations, Retirements, Substitutes, Temporarily Assigned to a Higher Classification, Terminations, Voluntary Transfers within the School Site, and Voluntary Demotions/Reassignments/Reductions/Transfers.

FISCAL IMPACT: To be determined

RECOMMENDATION: It is recommended that the Board of Education approve the District’s latest personnel actions for both certificated and classified.

ADDITIONAL MATERIAL: Certificated Personnel Assignment Order – CE 14/15-07 and
Classified/Non-Classified Personnel Assignment Order CL 14/15-07

Attached: Yes

CERTIFICATED PERSONNEL ASSIGNMENT ORDER #CE 14/15-07

November 3, 2014

CERTIFICATED PERSONNEL

Increase in Hours

Martin Luther King High School

Vanta, Mark E.	Teacher	From: 60%	10/01/14
		To: 100%	

Lake Mathews Elementary School

Kaplan, Kathleen L.	LSH Specialist	From: 80%	08/21/14
		To: 100%	

Involuntary Transfers

Brown, Megan C.	From: Amelia Earhart Middle School	To: Matthew Gage Middle School	09/29/14
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Leaves

Pachappa Elementary School

(Family Medical Leave Act Leave)	Teacher	11/10/14 –
Gandolfi, Regina N.		01/08/15

Management-Promotion

Secondary Education

Gull, Michael P.	ISS, 7-12 History/SS & K-12 Interventions	10/20/14
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Elementary Education

Cash, Matthew G.	ISS, TK-6 Math	10/07/14
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Management – Resignation

Chemawa Middle School

Rosa, Lindsey S.	Assistant Principal	10/08/14
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New Hires – Probationary 1

Patricia Beatty Elementary School McDowell, Derek Dwayne	TSA/HEARTS Coordinator	10/20/14
Chemawa Middle School Bozek, James Patrick	Teacher	10/09/14

New Hires – Temporary Employees (E.C. §44920)

Liberty Elementary School Guerrero, Jason Daniel	Teacher	10/10/14
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Rehires – Interns

Arlington High School Mac Nee, Danielle M.	Teacher	10/13/14
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Rehires – Probationary 1

Ramona High School Lee, Grant Steven	Teacher	10/09/14
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Rehires – Temporary Employees (E.C. §44920)

Patricia Beatty Elementary School Girasek, Berenise	Teacher	10/02/14
Riverside Polytechnic High School School, Anthony Charles	Teacher	10/20/14

Resignations

Hawthorne Elementary School Foley, Wendy	TSA/HEARTS	10/11/14
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CLASSIFIED/NON-CLASSIFIED PERSONNEL ASSIGNMENT ORDER #CL 14/15-07
 November 3, 2014

CLASSIFIED PERSONNEL

Change in Status from Substitute Employee to Regular Employee

Castle View Elementary School			
Barrios, Kaila K.	Instructional Assistant – Special Education II	10 months, 6 hours	10/09/14
Central Middle School			
Quintero De Ocon, Maria I.	Cafeteria Worker I	10 months, 3 hours	10/15/14
Andrew Jackson Elementary School			
Guydosh, Alexandra C.	Cafeteria Worker I	10 months, 3 hours	10/15/14
Maintenance & Operations			
Calvillo, Anthony O.	Painter I	12 months, 8 hours	10/15/14
Frank Augustus Miller Middle School			
Silavong, Nicky	Cafeteria Worker I	10 months, 3 hours	10/15/14
Monroe Elementary School			
Gomez, Genesis M.	Cafeteria Worker I	10 months, 3 hours	10/15/14
Rios, Genesis R.	Cafeteria Worker I	10 months, 3 hours	10/15/14
Special Education			
Harnett, Jamie L.	Administrative Secretary I	12 months, 8 hours	10/06/14
Sunshine Early Childhood Center			
Mihali, Ashley D.	Instructional Assistant – Special Education II	10 months, 6 hours	10/16/14

Change in Status from Substitute Employee to Regular Employee - Continued

Tomás Rivera Elementary
School

Owen, Trisha J.	Instructional Assistant – Special Education II	10 months, 5 hours	10/13/14
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Increase in Hours/Work Year

Benjamin Franklin
Elementary School

Cortez, Valerie R.	Instructional Assistant – Special Education I	From: 5 hours/day To: 5.5 hours/day	08/19/14
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Matthew Gage Middle
School

Ibrahim, Madelene A.	Instructional Assistant – Special Education I	From: 5.5 hours/day To: 6 hours/day	09/29/14
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Littlejohn, Sandra D.	Instructional Assistant – Special Education I	From: 5.5 hours/day To: 6 hours/day	09/29/14
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Rivas, Jasmin D.	Instructional Assistant – Special Education I	From: 5 hours/day To: 6 hours/day	09/29/14
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Leaves

Arlington High School
Alcantar, Maria I.

Cafeteria Worker I	Personal Unpaid Leave	11/13/14 – 01/02/15
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New Hires

Martin Luther King High
School

Christensen, Tessa	Instructional Assistant – Special Education I	10 months, 5 hours	10/13/14
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New Hires - Continued

Technology Services

Bartholomew, Troy J.	Help Desk Analyst	12 months, 8 hours	10/20/14
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New Hires – Managers/Supervisors

Research, Assessment & Evaluation

Howard-Johnson Ph.D. Crystal B.	Senior Program Evaluator	12 months, 8 hours	11/04/14
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Promotions

Aguirre, Eric G.	From: Ramona High School, Instructional Assistant – Special Education I, 10 months, 5 hours	To: Technology Services, Instructional Technology Technician 11 months, 8 hours	10/14/14
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Andrade, Jesus	From: Maintenance & Operations, Maintenance Utility Worker, 12 months, 8 hours	To: Maintenance & Operations, Electronics Technician, 12 months, 8 hours	10/20/14
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Bretado, Albertina R.	From: William Howard Taft Elementary School, Community Assistant – Bilingual, 10 months, 7 hours	To: William Howard Taft Elementary School, Translator, 10 months, 8 hours	10/13/14
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Egan, Melissa A.	From: Sierra Middle School, Registrar I, 10 months, 8 hours	To: Ramona High School, Registrar II, 10 months, 8 hours	10/14/14
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Jones, Jonathan H.	From: Arlington High School, Cafeteria Worker I, 10 months, 3 hours	To: Nutrition Services, Food Production Worker, 12 months, 8 hours	10/20/14
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Promotions - Continued

Robles, Aracely	From: Victoria Elementary School, Community Assistant - Bilingual, 10 months, 4.5 hours	To: Victoria Elementary School, Translator, 10 months, 8 hours	10/07/14
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Rehires from 39-Month Re-employment List

Liberty Elementary School

Duarte, Fernando R.	Instructional Assistant – Computer Resources	10 months, 3 hours	10/03/14
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Magnolia Elementary School

Rodarte, Cynthia A.	Community Assistant - Bilingual	10 months, 2 hours	10/14/14
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Resignations

Mountain View Elementary School

Cunningham, Nathan W.	Instructional Assistant – Special Education I	1 year of service	09/27/14
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Riverside Polytechnic High School

Esquedo, Francesca M.	Instructional Assistant – Special Education II	6 years, 10 months	11/01/14
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Retirements

Chemawa Middle School

Duerfeldt, Kelly L.	Attendance Assistant II	17 years, 4 months of service	03/28/15
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Highland Elementary School

Roach, Ruth E.	Community Assistant - Bilingual	11 years, 7 months of service	12/31/14
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Retirements - Continued

Henry W. Longfellow Elementary School Ryan, Karen J.	Assistant Principal's Secretary	20 years, 10 months of service	12/31/14
Tito, C. Lynn	Elementary School Principal's Secretary	29 years, 2 months of service	12/31/14
Madison Elementary School, Hernandez, Beatrice A.	Elementary Library Media Assistant	28 years of service	10/01/14
John W. North High School Anderson, Tomme M.	Campus Supervisor	22 years, 1 month of service	04/01/15
Pupil Services Langford, Martha K.	Student Health Care Specialist	8 years, 10 months of service	12/31/14
Ramona High School Perez, Maria M.	Custodian	29 years, 1 month of service	12/31/14

Temporarily Assigned to a Higher Classification

Arlington High School Hughes, Deborah A.	From: School Office Assistant	To: Attendance Assistant I	10/06/14 – 10/17/14
Thomas, Barbara A.	From: Attendance Assistant I	To: Assistant Principal's Secretary	10/06/14 – 10/17/14
Business Services Perez, Laura A.	From: Accountant	To: Range 49	10/13/14 – 11/21/14

Temporarily Assigned to a Higher Classification - Continued

Amelia Earhart Middle School

Bracamonte, Silvia J. From: Cafeteria Worker I To: Cafeteria Worker III 10/17/14 – 11/07/14

Darnell, Belynda E. From: Cafeteria Worker III To: Cafeteria Supervisor I 10/17/14 – 11/07/14

Fremont Elementary School

Macedo, Michelle From: Cafeteria Worker I To: Cafeteria Worker II 10/01/14 – 10/08/14
Amendment to 10/20/14 Board

Harrison Elementary School

Camacho, Antonio M. From: Cafeteria Worker I To: Cafeteria Worker II 10/17/14 – 11/07/14

Sprague, Veva A. From: Cafeteria Worker II To: Henry W. Longfellow Elementary School, Elementary Kitchen Operator 10/17/14 – 11/07/14

Highland Elementary School

Smith Charlene L. From: School Office Assistant To: Assistant Principal's Secretary 10/02/14 – 10/24/14

Maintenance & Operations

Andrade, Jesus From: Maintenance Utility Worker To: Salary Range 18 07/01/14 – 10/17/14

Macedo, Lilia From: Custodian To: Lead Custodian 09/23/14 – 09/30/14

Mackiewicz, Russell P. From: Maintenance Utility Worker To: Salary Range 18 07/01/14 – 11/30/14

Wilson II, Armond A. From: Custodian To: Lead Custodian 09/02/14 – 09/22/14

Temporarily Assigned to a Higher Classification - Continued

Nutrition Services

Ramos, Gilbert D.	From: Food Production Lead	To: Catering Supervisor	09/15/14 – 10/06/14 <i>Amendment to 10/20/14 Board</i>
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Wooten, Deborah R.	From: Food Production Worker	To: Food Production Lead	08/11/14 – 10/03/14 <i>Amendment to 09/15/14 Board</i>
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Ramona High School

Valdez, Marcos R.	From: Custodian	To: Maintenance & Operations, Refuse & Compactor Vehicle/Equipment Operator	10/01/14 – 10/30/14
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Tomás Rivera Elementary
School

Anderson, Diana C	From: Cafeteria Worker I	To: Cafeteria Worker II	10/07/14 – 10/31/14
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Chesterton, Christina M.	From: Cafeteria Worker II	To: Elementary Kitchen Operator	10/07/14 – 10/31/14
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University Heights Middle
School

Pacheco, Kelle S.	From: Cafeteria Worker III	To: Cafeteria Supervisor I	09/27/14 – 12/01/14
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Woodcrest Elementary
School

Sayegh, Linda	From: Cafeteria Worker I	To: Cafeteria Worker II	10/13/14 – 12/19/14
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Terminations

14/15-255067			10/01/14
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Voluntary Demotions/Reassignments/Reductions/Transfers

Alamo, Teresa R.	From: Tomás Rivera Elementary School, Elementary Kitchen Operator, 10 months, 6 hours	To: Patricia Beatty Elementary School, Elementary Kitchen Operator, 10 months, 8 hours	10/07/14
Allgaier, James M.	From: Educational Options Center, Campus Supervisor, 10 months, 7 hours	To: Arlington High School, Campus Supervisor, 10 months, 7 hours	10/22/14
Aramburo Mendoza, Icis A.	From: Mountain View Elementary School, School Office Assistant, 10 months, 4 hours	To: Mountain View Elementary School, School Office Assistant/ Translator, 10 months, 8 hours	10/08/14
Bates, Cheryl A.	From: Andrew Jackson Elementary School, Instructional Assistant – Special Education II, 10 months, 6 hours.	To: Hawthorne Elementary School, Instructional Assistant – Special Education II, 10 months, 6 hours.	08/19/14
Boyer, Holli J.	From: Project TEAM, Occupational Trainer, 10 months, 3 hours	To: Project TEAM, Occupational Trainer, 10 months, 6 hours	08/25/14
Castaneda-Casas, Isis G.	From: Patricia Beatty Elementary School, Community Assistant - Bilingual 10 months, 2 hours	To: Patricia Beatty Elementary School, Instructional Assistant – Special Education I 10 months, 5 hours	10/15/14
Corona, Jillene M.	From: Tomás Rivera Elementary School, Cafeteria Worker II, 10 months, 3.75 hours	To: Fremont Elementary School, Cafeteria Worker II, 10 months, 6 hours	10/08/14
Harvey, Martha C.	From: Patricia Beatty Elementary School, Instructional Assistant – Bilingual, 10 months, 3 hours	To: Arlington High School, Instructional Assistant – Bilingual, 10 months, 4 hours	10/27/14

Voluntary Demotions/Reassignments/Reductions/Transfers - Continued

Kuykendall, Sara M.	From: Special Education, Administrative Secretary I, 12 months, 8 hours	To: Special Education, Administrative Secretary I, 10 months, 8 hours	10/06/14
Olmstead, Nicole	From: Madison Elementary School, Instructional Assistant – Computer Resources, 10 months, 2.5 hours	To: Andrew Jackson Elementary School, Instructional Assistant – Computer Resources, 10 months, 3 hours	10/27/14
Torres, Angel Y.	From: Frank Augustus Miller Middle School, Cafeteria Worker I, 10 months, 3 hours	To: Ramona High School, Cafeteria Worker I, 10 months, 3 hours	10/13/14

Approved in Closed Session on October 20, 2014

Management – Promotion

Ramona High School

Robinson, Jr. Renell

Assistant Principal

10/21/14

Management – New Hire

Chemawa Middle School

Duncan, Tacy

Assistant Principal

11/04/14

Management – Transfer

Director V, Secondary Education

Simmons, Cheryl

Principal, Frank Augustus

Miller Middle School

10/27/14

NON-CLASSIFIED PERSONNEL

New Hires

Acosta, Bryanna	Noon Playground Supervisor	10/14/14
Aldridge, Jared	Substitute Custodian	10/21/14
Baltazar, Elizabeth	Noon Playground Supervisor	10/07/14
Borrueal, Nicole	Noon Playground Supervisor	10/09/14
Brazo, Donella	Noon Playground Supervisor	10/14/14
Brenes-Rios, Christina	Noon Playground Supervisor	10/07/14
Candelario-Molina, Alvaro	Student Worker	10/06/14
Carn, David	Substitute Custodian	10/09/14
Carrasco, Stephanie	AVID Tutor	10/21/14
Conneen, Mikayla	Tutor	10/14/14
Cwiak, Adela	Noon Playground Supervisor	10/09/14
Davis, Larissa	Noon Playground Supervisor	10/07/14
Durrett, Francesca	Noon Playground Supervisor	10/07/14
Fakhreddine, Fatema	Tutor	10/14/14
Flores, Araceli M	Tutor	10/06/14
Garcia, Justina	Noon Playground Supervisor	10/09/14
Gomes, Elsy Noemy	Student Worker	10/06/14
Graham, Amber	Prime Time Tutor	10/10/14
Guerra, Emma	Tutor	10/13/14
Gutierrez, Darlene	Noon Playground Supervisor	10/14/14
Jaramillo, Nikko	Student Worker	10/06/14
Jolley, David	Noon Playground Supervisor	10/14/14
Juarez Mireles, Javier	AVID Tutor	10/06/14
Lamar, Tony	Substitute Custodian	10/07/14
Lott, Jasmine	Noon Playground Supervisor	10/07/14
Martinez, Imelda	Noon Playground Supervisor	10/14/14
Martinez, Jess	Substitute Custodian	10/07/14
Martinez, Jose	Substitute Custodian	10/16/14
Martinez, Victor	AVID Tutor	10/15/14
Mayorga, Edwin	Substitute Painter	10/21/14
McKenzie, Stephanie	Substitute Health Assistant	10/14/14
Nunez, Michelle	Noon Playground Supervisor	10/21/14
Ortega, Juan	Substitute Instructional Assistant	10/09/14
Patel, Virangini	Substitute Health Assistant	10/09/14
Perez, Savanna	Tutor	10/14/14
Phelps, Riki	Noon Playground Supervisor	10/07/14
Reichel, Erin	Noon Playground Supervisor	10/14/14
Rodriguez, Berenice	AVID Tutor	10/06/14
Ruis Villegas, Alma	Noon Playground Supervisor	10/07/14
Rusco, Gladys	Noon Playground Supervisor	10/14/14
Russell, Jessica	Noon Playground Supervisor	10/14/14

New Hires - Continued

Salazar Garcia, Maria	Student Worker	10/06/14
Smith, Vanessa	Substitute Health Assistant	10/14/14
Sudds, Sylvia	Substitute Health Assistant	10/07/14
Torres, Desiree	Student Worker	10/06/14
Torres, Magdalena	AVID Tutor	10/21/14
Villanueva, Estephanie	AVID Tutor	10/06/14
Widmer, Joshua	Substitute Carpenter	10/07/14
Workman, Garret	Student Worker	10/01/14

New Hires – *Athletic Coaches

Central Middle School		
Clifford, Julie	Volleyball-Assistant	10/16/14
John W. North High School		
Crawford, Renee	Basketball-Var. & J.V. Assistant	11/03/14
Davis, Courtney	Softball – J.V. Assistant	10/17/14
Somesla, Alexander	Basketball – Frosh Head	10/17/14
Ramona High School		
Twaddell, Brianna	Band	10/20/14

*The temporary athletic coaches listed above are knowledgeable of the assigned sports and meet the qualifications and competencies required by law.

**Board Meeting Agenda
November 03, 2014**

Topic: Policy #9110 – Bylaws of the Board – Regular Members: Terms of Office – First Reading of Two Options

Presented by: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Responsible Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Report/Discussion

Short Description: Revised Board Policy #9110 – Bylaws of the Board – Regular Members: Terms of Office has been prepared for the Board of Education’s consideration for First Reading of two options.

DESCRIPTION OF AGENDA ITEM:

Based on a request and input from the Board of Education at a previous Board Meeting, revised Board Policy #9110 – Bylaws of the Board – Regular Members: Terms of Office has been prepared for the Board of Education’s consideration for First Reading. There are two options (Option 1 and Option 2) being presented. Option 1 is identical to the version previously reviewed by the Board of Education on October 20, 2014. Option 2 is a modification to Option 1 based on input received.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education consider the revised Board Policy #9110 – Bylaws of the Board – Regular Members: Terms of Office as First Reading of Two Options.

ADDITIONAL MATERIAL: 1) Redlined Policy #9110 – Option 1, 2) 1) Redlined Policy #9110 – Option 2

Attached: Yes



POLICY

Board of Education Riverside Unified School District

Bylaws of the Board – Regular Members: Terms of Office

Purpose:

The purpose of this Regular Members: Terms of Office Bylaws of the Board is to provide policy direction to ensure orderly governance of the district.

Position:

The Board of Education intends that the district establish and maintain bylaws that govern the Board of Education, specifically regarding terms of office of Board Members and various positions of Board Members.

1. The Board of Education of the Riverside Unified School District is composed of five (5) members. The term of office for members elected in regular elections shall be four years.
2. The Board shall consist of five (5) members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each odd-numbered year.
3. The term of office for members elected in regular elections shall be four (4) years, commencing on the first Friday in December next succeeding their election. (Education Code 5017)
4. Board member terms expire four years after their initial election on the first Friday in December following the election of new members. (Education Code 5000)
5. A member whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified by taking the oath of office. (Government Code 1302, 1360; Education Code 5017)
6. One of the members of the Board shall be elected President, one Vice President, and one Clerk. ~~The term for each of these offices is one year, or until a successor is elected.~~

a. The term for each of these offices is one year, or until a successor is elected.

b. Election to these offices shall be on a rotational basis among the members of the Board in a sequential order. The Clerk shall normally rotate to the Vice President. The Vice President shall normally rotate to the President. Except that no member of the Board may serve as President in the year the member may stand for reelection to the Board.

c. In cases where the sequential order is not followed due to the restriction in 6.b., the Clerk shall become the President, and the then-current Vice President shall remain as Vice President for an additional year. The sequential order shall resume the following year. In the event the election cycles are the same for both the Clerk and the Vice President so as to preclude either from serving

as President in a given year, the Board shall elect a President by a majority vote, with both the Clerk and Vice President remaining in their then-current positions for an additional year and the sequential order set forth in 6.b. resuming the following year.

d. In order to address any unforeseen circumstances that may arise or the unwillingness of a member to continue to serve as an officer, the rotation provided for in 6.b. may be suspended and officers elected pursuant to a properly made motion and second, and a majority vote of the members.

7. The President shall preside at all meetings of the Board and shall perform such other duties as prescribed by law and the rules of the Board.
8. The Vice President shall, in the absence of the President, possess the powers and perform the duties of the President until the return of the President.
9. The Clerk shall perform such duties as prescribed by law and the rules of the Board. In the absence of the President and Vice President, the Clerk shall possess the powers and perform the duties of the President until the return of the President or Vice President.
10. The Superintendent of Schools shall serve as the chief executive officer of the Board of Education and as its secretary.
11. The Superintendent of Schools and the Deputy, Associate, and Assistant Superintendents shall attend all regular meetings of the Board of Education unless unusual duties or circumstances prevent their being present.

Legal Reference:

EDUCATION CODE

5000-5033 Election of school district board members

35010 – Control of district

35012 – Board members; number, election and terms

35107 – Eligibility (adult member)

GOVERNMENT CODE

1302 – Continuance in office until qualification of successor

1303 – Exercising functions of office without having qualified

1360 – Necessity of taking constitutional oath

Adopted: December 18, 1978
 Readopted: February 2, 1987
 Readopted: April 5, 1993
 Readopted: August 26, 1996
 Readopted: November 17, 2014 (pending)



POLICY

Board of Education

Riverside Unified School District

Bylaws of the Board – Regular Members: Terms of Office

Purpose:

The purpose of this Regular Members: Terms of Office Bylaws of the Board is to provide policy direction to ensure orderly governance of the district.

Position:

The Board of Education intends that the district establish and maintain bylaws that govern the Board of Education, specifically regarding terms of office of Board Members and various positions of Board Members.

1. The Board of Education of the Riverside Unified School District is composed of five (5) members. The term of office for members elected in regular elections shall be four years.
2. The Board shall consist of five (5) members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each odd-numbered year.
3. The term of office for members elected in regular elections shall be four (4) years, commencing on the first Friday in December next succeeding their election. (Education Code 5017)
4. Board member terms expire four years after their initial election on the first Friday in December following the election of new members. (Education Code 5000)
5. A member whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified by taking the oath of office. (Government Code 1302, 1360; Education Code 5017)
6. One of the members of the Board shall be elected President, one Vice President, and one Clerk. ~~The term for each of these offices is one year, or until a successor is elected.~~
 - a. The term for each of these offices is one year, or until a successor is elected.
 - b. No member of the Board may serve as President in the year the member may stand for reelection to the Board.
7. The President shall preside at all meetings of the Board and shall perform such other duties as prescribed by law and the rules of the Board.
8. The Vice President shall, in the absence of the President, possess the powers and perform the duties of the President until the return of the President.
9. The Clerk shall perform such duties as prescribed by law and the rules of the Board. In the absence of the President and Vice President, the Clerk shall possess the powers and perform

the duties of the President until the return of the President or Vice President.

10. The Superintendent of Schools shall serve as the chief executive officer of the Board of Education and as its secretary.
11. The Superintendent of Schools and the Deputy, Associate, and Assistant Superintendents shall attend all regular meetings of the Board of Education unless unusual duties or circumstances prevent their being present.

Legal Reference:

EDUCATION CODE

5000-5033 Election of school district board members

35010 – Control of district

35012 – Board members; number, election and terms

35107 – Eligibility (adult member)

GOVERNMENT CODE

1302 – Continuance in office until qualification of successor

1303 – Exercising functions of office without having qualified

1360 – Necessity of taking constitutional oath

Adopted: December 18, 1978
Readopted: February 2, 1987
Readopted: April 5, 1993
Readopted: August 26, 1996
Readopted: November 17, 2014 (pending)

**Board Meeting Agenda
November 3, 2014**

Topic: Board Policy #6161.12 – Selection, Adoption, and Reconsideration of Learning and Library Resources – First Reading

Presented by: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12

Responsible Cabinet Member: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12

Type of Item: Report/Discussion

Short Description: Staff will discuss revisions to Board Policy #6161.12. These changes are presented to the Board of Education for a First Reading.

DESCRIPTION OF AGENDA ITEM:

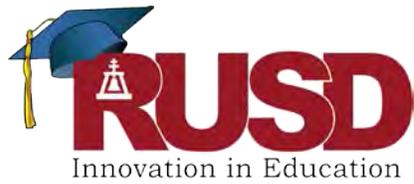
Board Policy #6161.12 – Selection, Adoption, and Reconsideration of Learning and Library Resources, was last revised in 1989. A Board Policy Review Committee was convened to analyze and recommend changes to the existing language.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education conduct a First Reading of revisions to Policy #6161.12 – Selection, Adoption, and Reconsideration of Learning and Library Resources.

ADDITIONAL MATERIAL: Policy #6161.12

Attached: Yes



POLICY

Board of Education

Riverside Unified School District

Instruction – Selection, ~~and~~ Adoption, and Reconsideration of ~~Instructional Materials~~ Learning and Library Resources

Purpose: To provide a systematic process on the selection and adoption of instructional materials, library resources, and other instructional media for use in school classrooms and school libraries across the district. To provide a systematic process for review, and approval or disapproval, of alleged inappropriate library media center resources.

Position: It is the responsibility of the Board of Education to approve all textbooks, supplementary books, and other instructional materials for use in school classrooms. The Superintendent will delegate responsibility of selection of library and other media resources for school library media center collections to designated professional staff. The Board of Education reserves the right to approve or disapprove any subsequent recommendations of the appropriateness of library and other instructional media resources.

1. SELECTION AND ADOPTION OF INSTRUCTIONAL MATERIALS

Recognizing that in our democracy the citizens make the final determination of the goals which their schools will seek to attain, the Board of Education has the legal responsibility to adopt or approve textbooks for use in elementary and secondary schools.

It is the intent of the Board of Education that all textbooks, supplementary books, and instructional materials adopted and approved in support of the legally adopted courses of study be available for use in all district elementary and high schools in the appropriate curricular areas.

The Board of Education delegates to the professional staff the responsibility for evaluating and selecting learning materials, reserving to the Board the right and obligation to approve or disapprove the final recommendation.

2. LIBRARY RESOURCES AND OTHER INSTRUCTIONAL MEDIA

Within available financial resources, it is the intention of the district to provide a wide range of library and other instructional media resources for varying levels of difficulty, different points of view, and diversity of appeal.

Responsibility for selection of library and other media resources is delegated through the superintendent to the designated professional staff. Review of materials alleged to be inappropriate shall be allowed in accordance with established district rules and regulations. **The Board of Education reserves the right to approve or disapprove**

recommendations of the appropriateness of library and other instructional media resources.

Legal Reference: Education Code Section 35160

Adopted: June 18, 1979

Readopted: September 18, 1989
November 17, 2014 (TBD)

**Board Meeting Agenda
November 3, 2014**

Topic: Approval of Substitute Teachers' Employee Salaries

Responsible

Cabinet Member: Susan Mills, Assistant Superintendent, Department of Personnel–Leadership and Development

Type of Item: Action

Short Description: Approval is requested for increasing the daily and long-term substitute teacher rate.

DESCRIPTION OF AGENDA ITEM:

There is a need to hire qualified substitute teachers for every classroom. In order to keep competitive with surrounding districts, we need to increase our daily and long-term salaries.

The substitute teacher rates will be raised 20%. The rates will be \$120 daily and \$140 long-term.

FISCAL IMPACT: \$300,000.

RECOMMENDATION: It is recommended that the Board of Education approve the Substitute Teacher Salaries effective November 11, 2014.

ADDITIONAL MATERIAL: PowerPoint

Attached: Yes



Certificated Substitute Employee Salaries

RUSD Board Meeting
November 3, 2014

Background

- **Riverside County Substitute Salary Survey was completed Sept. 2014**
- **Reviewed the current Substitute rate of pay**
- **Focused on**
 - **a) if an increase was warranted**
 - **b) if one was, what would be competitive**
- **Request was taken to Cabinet to review in late September 2014**
- **Simultaneously we were facing an increase in need for additional substitutes**
- **Proposed Certificated Substitute Employee Salary Increase**

Current Substitute Rates for Surrounding Districts

District	Daily Rate	Long Term Rate
Alvord USD	120	125
Banning USD	110	150
Beaumont USD	95	150
Coachella Valley USD	125	145
Corona Norco USD	110	125
Desert Center USD	120	120
Desert Sands USD	95	114
Hemet USD	105	125
Jurupa USD	120	125
Lake Elsinore USD	110	31 to 60 days – 115 61 days plus - 120
Menifee Union SD	100	110
Moreno Valley USD	100	125
Murrieta Valley USD	110	120
Nuview Union SD	130	140
Palo Verde USD	100	125
Perris SD	125	135
Perris Union High SD	125	150
RCOE	125	205.12
Riverside USD	100	120
Romoland SD	115	130
San Jacinto USD	30 day permit – 100 Credential – 105	125
Temecula Valley USD	100	110
Val Verde USD	120	135

Proposed Certificated Substitute Employee Salary Increase

- There is a need to hire qualified substitute teachers for every classroom. In order to keep competitive with surrounding districts, we need to increase our daily and long-term salaries.
- The substitute teacher rates will be raised 20%. The rates will be \$120 daily and \$140 long-term.