

# Process Improvement Meeting Agenda – 6/2

- MEVA Mission and Vision.
- MEVA Thriving Pulse Check Survey #3 Results.
- ASSESSMENT: SY-2024/2025 Accuplacer Results.
- MEVA Win over the student.
- INSTRUCTION: Year-End Transition Reminder – Stephanie Emery.
- ASSESSMENT: In-Person State Testing Update – Stephanie Emery.
- SUPPORT: FERPA Guidelines – Stephanie Emery and Jillian Dearborn.
- SUPPORT: Help Desk Update – Nicole Hart.
- ASSESSMENT: Draft SY-2025/2026 Assessment Calendar – Dr. Christina O’Grady.
- INSTRUCTION: Spring ’25 MAP Growth results by course workshop – Dr. Christina O’Grady.
- Other and next Process Improvement Meeting on Monday, June 9<sup>th</sup>, 3:00 pm. This meeting will focus on Open Enrollment in Employee Benefit Plans with Clark Insurance.

# Mission and Vision



## School Mission:

Maine Virtual Academy's (MEVA) mission is to develop **each** student's full potential with learner-centered instruction, research-based curriculum and educational tools and resources to **provide a high-quality learning experience for grade 7-12 students who are in need of alternative educational options.** MEVA will develop an **Individualized Learning Plan (ILP)** with specific learning goals to meet **each student's needs.** MEVA's rigorous curriculum is **aligned** to the eight Maine content areas, the **Maine Learning Results, the Common Core State Standards and the Next Generation Science Standards.**

## School Vision:

**MEVA will be a leading 21st century public charter school in Maine** and will improve student learning outcomes through **individualized instruction,** as evidenced by **student academic proficiency, student academic growth, post-secondary readiness, and the demonstration of 21st century skills such as critical thinking, problem solving, and self-direction.** MEVA will empower students to acquire the academic and life skills needed to succeed in **post-secondary education and career opportunities.** Our graduates will be **prepared** for college or other postsecondary career training opportunities

SCHOOL GROUP  
MEVA

STRIDE CAREER PREP  
Non-SCP

SCHOOL YEAR  
SY24-25

SUBJECT  
All

SURVEY NUMBER  
3

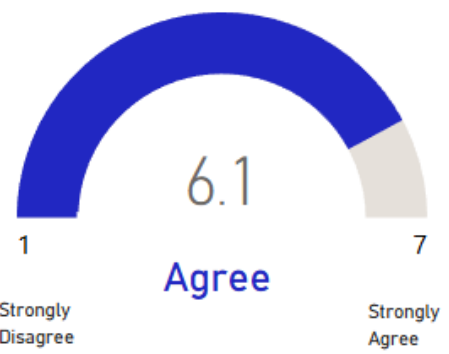
GRADE  
All

RESPONDENT ROLE  
All

NPS  
All

### Thriving Elements

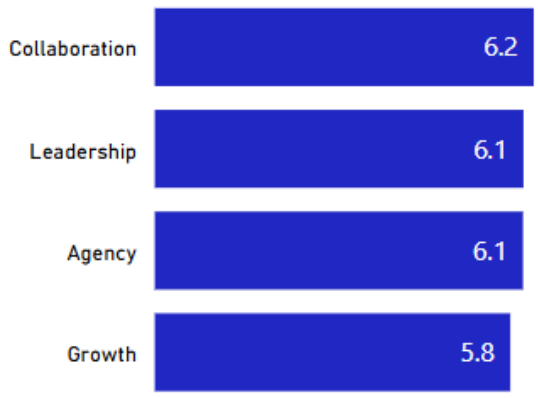
#### Overall Thriving Score



YOY 0.06

Survey Over Survey 0.05

#### Element Scores



#### Strengths

Statements with highest average agreement

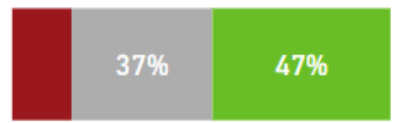
- My colleagues and I collaborate to work towards measured outcomes.
- My work is valued by my coworkers.

#### Opportunities

Statements with lowest average agreement

- My current skill set is honored and valued at work.
- I can see clear opportunities for professional growth and greater impact across the organization.
- I believe my leaders are actively working to improve my work experience.

### Net Promoter Score



0% 50% 100%

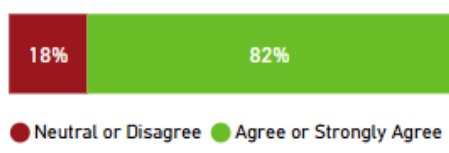
● Detractor ● Passive ● Promoter

### Active Filters

School Group = MEVA  
Stride Career Prep = Non-SCP  
School Year = SY24-25  
Survey Number = 3

Statement	Average Score	# Respondents	Survey Over Survey	Year Over Year
My colleagues and I collaborate to work towards measured outcomes.	6.3	51	0.07	0.12
My work is valued by my coworkers.	6.3	51	0.23	0.22
I receive useful and timely feedback at work from my managers/supervisors.	6.3	51	0.01	0.24
I have control over how my daily work is done.	6.2	51	-0.11	0.14
I am comfortable being myself at work and am treated with respect.	6.2	51	-0.05	0.01
My collaborative work with colleagues allows me to develop new knowledge and skills.	6.2	51	0.20	0.14
I can achieve a healthy integration between my work and my life outside of work.	6.1	51	0.20	0.10
My work allows me to develop new knowledge and skills.	6.1	51	-0.04	0.04

### Likelihood to Continue



"I am extremely likely to continue in my current position."

YOY 1%

Survey Over Survey 2%

### Completion Overview

#### Survey Timeline







May 12, 2025  
Survey Open Date

May 18, 2025  
Survey Close Date

#### Survey Participation

51  
# Started Surveys

51  
# Completed Surveys

Statement		Average Score	# Respondents	Survey Over Survey	Year Over Year
My colleagues and I collaborate to work towards measured outcomes.		6.3	51	0.07	0.12
My work is valued by my coworkers.		6.3	51	0.23	0.22
I receive useful and timely feedback at work from my managers/supervisors.		6.3	51	0.01	0.24
I have control over how my daily work is done.		6.2	51	-0.11	0.14
I am comfortable being myself at work and am treated with respect.		6.2	51	-0.05	0.01
My collaborative work with colleagues allows me to develop new knowledge and skills.		6.2	51	0.20	0.14
I can achieve a healthy integration between my work and my life outside of work.		6.1	51	0.20	0.10
My work allows me to develop new knowledge and skills.		6.1	51	-0.04	0.04
I am happy with how much input I have in decisions that affect my work.		6.0	51	0.04	0.06
I am deeply satisfied with my job.		6.0	51	0.27	0.19
I am encouraged to grow in my career and supported through professional development and/or program options.		6.0	51	0.04	-0.10
I can solve problems at work without having to ask for permission.		6.0	51	0.00	-0.10
I believe my leaders are actively working to improve my work experience.		5.9	51	0.00	
My current skill set is honored and valued at work.		5.9	51	-0.10	-0.17
I can see clear opportunities for professional growth and greater impact across the organization.		5.5	51	0.04	0.15

# Accuplacer Performance Measure Framework

- Exceeding – 85% or more.
- Meeting – 75% to 85%.
- Approaching – 60% to 75%.
- Not Meeting – 60% or fewer.
- Framework applies to overall and subgroups.

# Accuplacer Results – May 30<sup>th</sup>, 2025

<b>College Readiness by Subgroup</b>		
	<b>Reading</b>	<b>Math</b>
<b>Female (n = 52)</b>	94%	92%
<b>Male (n= 52)</b>	88%	92%
<b>With 504 (n = 14)</b>	100%	93%
<b>With IEP (n = 16)</b>	69%	69%
<b>With FRL (n = 33)</b>	88%	91%

<b>Overall - 104 Seniors</b>		
	<b>Completed</b>	<b>College Ready</b>
<b>Reading</b>	100%	91%
<b>Math</b>	100%	89%

- MEVA exceeded the Accuplacer metric overall. The only subgroup approaching expectations is special education (IEP). However, the IEP group made a significant improvement since the fall '24. Well done!

# Win Over the Student!

*Thoughtful and consistent communication is the foundation on building successful rapport with our families and students.*

Immediate intervention has been recognized as the most effective method in student retention. Every role within the school plays an important part in this effort.

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Without our Students there would be no MEVA!

# Win Over & Rapport

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- **Win Over**: is a proactive approach/mindset. Win “back” is more reactive and is also needed in some cases, like in progress withdrawals as an example.
- **Rapport Definition**:
  - The Merriam-Webster Dictionary defines Rapport as; *a friendly, harmonious relationship especially: a relationship characterized by agreement, mutual understanding, or empathy that makes communication possible or easy.*
- **Google Dictionary - Examples of Further Meaning**:
  - 1. Rapport is a good sense of understanding and trust.
  - 2. A close and harmonious relationship in which the people or groups concerned understand each other's feelings or ideas and communicate well. Example, *"she was able to establish a good rapport with the children"*

# Communication

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- In ALL Cases;
  - Communication should always exhibit compassion, empathy and kindness.
  - Be an effective communicator, timely and responsive.
  - Exhibit a willingness to help and serve our families well.
  - Never forget to share the vast opportunities we have at MEVA to support our students!

# Withdrawal Mitigation Process

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- **Ask why?** - Use phrases like, “*Before* you withdraw, tell me about your reason. There may be something we can do for you.”
- **Listen for keywords;** lack of support, socialization, motivation challenges, tech or navigation challenges and so forth.
- **As you listen, empathize** - Understand their position and their feelings. Many times, families or students have been thinking about withdrawal for a while.
- **Advocate for MEVA’s programs** - Share information on our clubs, self-paced options, and student support opportunities. See if they are willing to have a team meeting to talk over work credit options, early college opportunities, and so much more. Some students may qualify for early graduation.
- **Document, document, document** - your mitigation efforts in contact logs within Infinite Campus, then *submit a “Rapid Response” form below*. Familiarize yourself with the form selections to be aware of the kinds of barriers that lead to withdrawals.
- **Link to the form:** [24-25 Rapid Response \(Intervention\) Form](#)

# Year End Transition (YET)

6/6 – Recommended date students should turn in all work.

- Hard Deadline 6/13 – Since MEVA does NOT have course extensions. This is the *last day absolute day students can submit course work.*
- *Teachers should report students who are potentially failing to guidance dept, for summer placement considerations where applicable.*
- 6/17 – Teacher’s last day to submit final grades to Operations via email and CC Don.
  - Set your *grade scheme* to the **MEVA default** before closing grades. Then enter 6your *final grades* into your gradebooks and export them by this date.
  - Make sure your gradebooks are correct and show **LETTER grades**, not percentages before you email them. (*Follow the step-by-step instructions and screenshots on the slides housed in Vector*)
  - *HONORS – Please remember to submit earned honors via this submission form. [Earned Honors 24-25](#)*

**ASYNC Courses:** Please continue to use the same process with submitting final grades by using this form for Self-Paced completers. Students are then removed from the course after the grade is recorded. link: [24-25 ASYNC Final Grade Form](#)

# State Testing

- Fall Testing: MTY for 7,8,10<sup>th</sup> grades – projected to be in October. State's announced dates will be shared in August.
- Final MTY Participation Results (including MSAA):

Grade	Opt Out	Tested	Grand Total	% Completed
Seventh		41	41	100%
Eighth	2	33	35	94.28%
Tenth +1- 11th	8	109	117	93.16%
<b>Grand Total</b>	<b>10</b>	<b>183</b>	<b>193</b>	<b>94.81%</b>

- 1 student may not count which will bring us to a final **94.79%** MTY participation result.
- Final Science Participation Results:

Grade	Did not test	Opt Out	MSAA Science	Tested	Grand Total	% Completed
Eighth	1	2	2	30	35	91.42%
Eleventh +1- 12th		7	1	99	107	93.45%
<b>Grand Total</b>	<b>1</b>	<b>9</b>	<b>3</b>	<b>129</b>	<b>142</b>	<b>92.95%</b>

# FERPA Friendly Environment



Be mindful of your surroundings when in virtual meetings. Other individuals that should not be privileged to the information discussed, should not be able to overhear sensitive and personally identifiable information.



Use computer headphones when able or needed. Make sure your lock screen is on before stepping away from your computer.



Because we work in various locations, it is everyone's responsibility to take extra precautions in protecting student information.



When in the office, always keep documents/files flipped over so that no personal info is able to be seen by someone passing by.



FERPA is a Federal law and needs to be taken seriously.



If you have a FERPA concern please reach out to Dr. Browne, Jillian Dearborn & Stephanie Emery



# Meet the Teacher Baseball



Teacher Baseba...



At HelpDesk, we believe learning should feel personal, approachable, and even a little fun! That's why we've introduced our Teachers in a playful "baseball card" style—highlighting not just what we do, but who we are.

Select 'Next' or 'Previous' to progress through slides.

Ms. Hart



Name: Ms. Hart

Position: Math Teacher & HelpDesk Hero

Team: Your Success Squad

Specialty: Ballroom Dancer Extraordinaire (Student and Teacher!)

Quick Bio:

Hi there! I'm Ms. Hart, your math teacher and HelpDesk go-to. I'm passionate about learning and love helping students find their rhythm—whether it's in solving equations or navigating the school year. When I'm not teaching, I'm dancing, but my favorite moves are the ones you make toward your goals.

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## Why are we doing this?

Students are more likely to seek help, engage in class, and feel supported when they know who's on their team. These baseball card bios give students a chance to learn about the people behind the names—they'll see your face, hear your voice, and get a glimpse of your personality. It's a small thing that can make a big impact!

## What we need from you:

- A short bio (we've provided some guiding prompts)
- A photo or Bitmoji (whichever you prefer)
- A favorite quote or fun fact to personalize your card

[Teacher Baseball Cards Google Form](#)



# HelpDesk Year End Community

This year we have had...

## Data!

**255/430 (59%)** Earned an award in HelpDesk this year by either engaging with the materials or attending a live session.

**(17/255 (6%))** of Students who earned awards did not attend a live session this year.)

31 Students attend at least **ONE** live session in **May**

46 Students attend **TWO** or more live session in **May**

17 Students attended **ONE** live session **EACH WEEK** (4 Weeks)

### April

	% of Grade Level Attending		
	Total	Attended	% attend
7th	40	13	32.50%
8th	30	9	30.00%
9th	75	14	18.67%
10th	116	24	20.69%
11th	103	13	12.62%
12th	66	7	10.61%
MS	70	22	31.43%
HS	360	58	16.11%

### May

	% of Grade Level Attending		
	Total	Attended	% attend
7th	38	13	34.21%
8th	30	5	16.67%
9th	75	16	21.33%
10th	116	19	16.38%
11th	104	20	19.23%
12th	66	4	6.06%
MS	68	18	26.47%
HS	360	59	16.39%

## HelpDesk KUDOS!

I want to express my gratitude to everyone who supported HelpDesk this year. Whether you worked directly with students, participated in community discussions, promoted HelpDesk in your classroom, sent attendance emails or supported it in some other way...

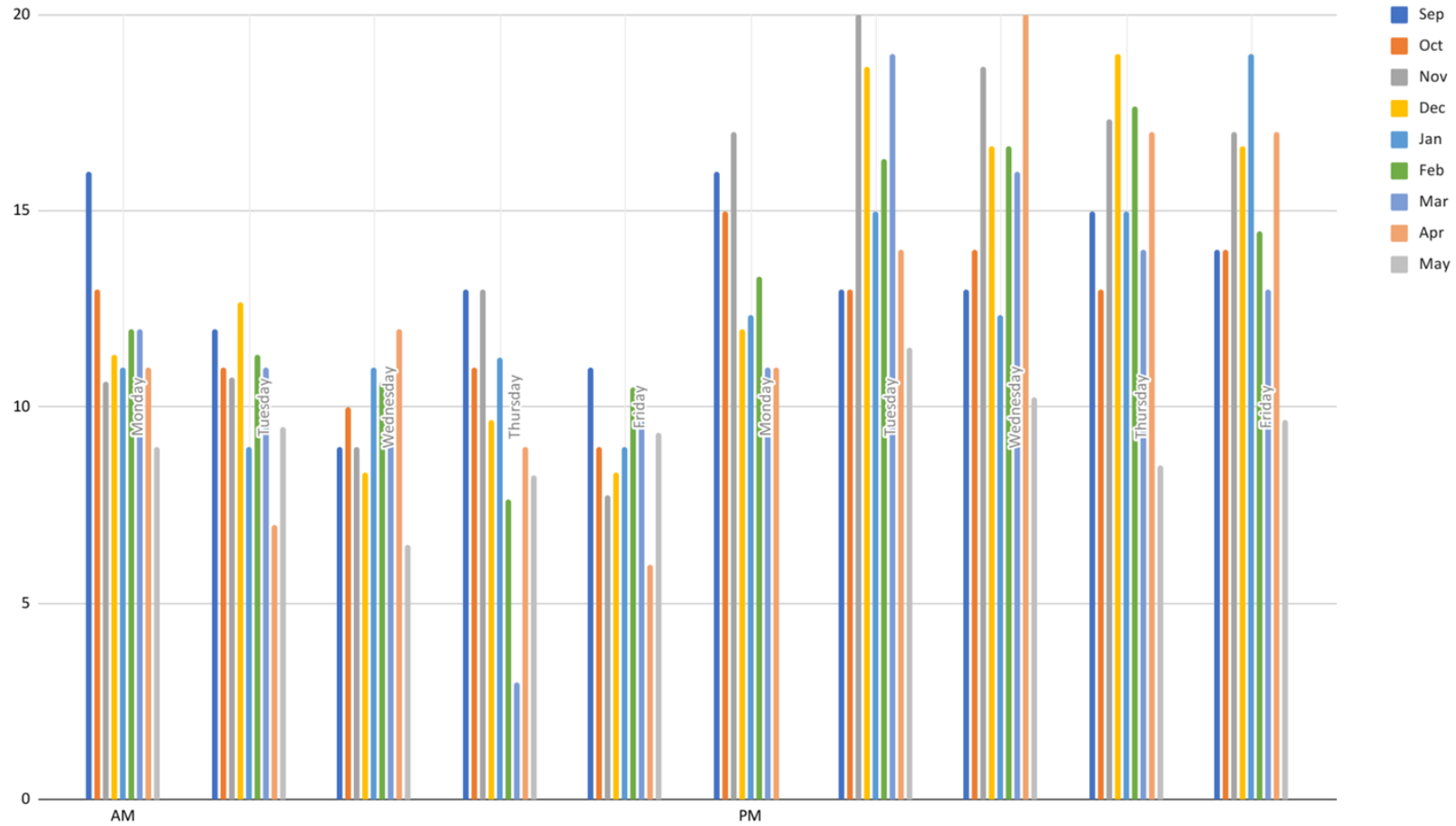
**Thank You!**

**I am excited to see what next year will bring!**



# HelpDesk Student Attendance

Average number of Students at HelpDesk



NOTE\* AM includes only HS; PM includes Both MS & HS



Congratulations, to the students below for taking control of their education by attending and working at HelpDesk at least once a week in the month of MAY!

## HelpDesk Frequent

### Attendees!

Erik M	Mitchell G
Braiden M	Sullivan H
Caleb S	Sweet H
Eleanor S	Timothy M
Emersyn W	Wyatt R
Emma H	
Kaylee M	
Kylie H	



# Congratulations, to the TOP TEN HelpDesk Award Winners for the 24-25 School Year!!!



1. Jykira C
2. Eleanor S
3. Emersyn W
4. Wyatt R
5. Juniper S
6. Timothy M
7. Mitchell G
8. Kylie H
9. Alecsander A-R
10. Emeline C



**Congratulations Jykira!**



# **DRAFT Assessment Calendar 2025-2026 & NWEA Class Data**

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June 2, 2025

Assessment Type	Fall Dates	Winter Dates	Spring Dates
Math	September 16, 17, 18, 2025 (Makeup Day - September 19, 2025)	January 13, 14, 15, 2026 (Makeup Day - January 16, 2026)	April 28, 29, 30, 2026 (Makeup Day - May 1, 2026)
ELA & Social Studies	October, 2025	NA	May, 2026
Science	NA	NA	April, 2026 (HS)  May, 2026 (8 <sup>th</sup> Grade)
PLACER	September 16, 17, 18, 2025, with makeup days scheduled throughout the year	Ongoing	Ongoing
7th - 11th Grade Math & Reading	<b>ALL 7th - 11th grade students will complete math &amp; Reading.</b> August 25-29, 2025, during Math & English classes, with makeups held during FOX Time and HelpDesk	January 13-15, 2026 (For mid-year enrollees only)	April 13-17, 2026, during Math & English classes, with makeups held during FOX Time and HelpDesk

- Dates have not been released for the MEAs yet, but these dates are tentative based on the last two years
- NWEA in the fall is a week later, this is to allow capturing more new students in the 2-week window of NWEA testing
- NWEA is early again in the Spring because of the way the calendar falls
- i-Ready (Math & Reading) for ALL students in grades 7-11 will be done during Math & ELA classes the first week of school and the week prior to April vacation in the Spring. Please plan accordingly.
- \*\* For i-Ready testing, please coordinate as a department which day you'll be testing in the fall and coordinate between departments so that students are not taking both in the same day.
- For example, if English decides they will be administering i-Ready on Tuesday, please coordinate with Math so they are doing it the same day.

# NWEA & MTY Data



As a department, meet to review the class data and the MTY data (Nearpod links below). Some questions to consider while reviewing the data:

1. Does the data support what you see in the classroom?
2. What does the data say about the instructional practices in the classroom?
3. How will the data impact your planning for next year?



Reading/ELA Nearpod –  
Math Nearpod -

# Other

- Other topics and/or questions?
- Next Process Improvement Meeting **on Monday, June 9<sup>th</sup>, 3:00 pm**. This meeting will launch Open Enrollment in Employee Benefit Plans with Clark Insurance.
- MEVA **virtual** high school graduation on **Friday, June 6<sup>th</sup> at 2:00 pm**. MEVA **virtual** eighth grade recognition ceremony on **Friday, June 13<sup>th</sup> at 11:00 am**.
- Looking ahead, the Last Day of School is **June 13<sup>th</sup>**.
- PI Meeting Materials are posted at:  
<https://www.mainevirtualacademy.org/essaesserlau-elresources/meva-process-improvement-meeting-materials>
- Thank you for all that you do to support your colleagues, your students, and their families.