

# Northwest ISD 2025 - 2026 Semi-Monthly Payroll Schedule: Maintenance & Mechanics

TIMESHEET PERIOD	# WEEKS	TIMESHEET DUE DATE	CHECK DATE	FISCAL YEAR PAY RIIM
6/15/2025 - 6/28/2025	2	7/1/2025	7/10/2025	26A
6/29/2025 - 7/12/2025	2	7/15/2025	7/25/2025	26B
7/13/2025 - 7/26/2025	2	7/29/2025	8/8/2025	26C
7/27/2025 - 8/9/2025	2	8/12/2025	8/25/2025	26D
8/10/2025 - 8/30/2025	3	9/2/2025	9/10/2025	26E
8/31/2025 - 9/13/2025	2	9/16/2025	9/25/2025	26F
9/14/2025 - 9/27/2025	2	9/30/2025	10/10/2025	26G
9/28/2025 - 10/11/2025	2	10/14/2025	10/24/2025	26H
10/12/2025 - 10/25/2025	2	10/28/2025	11/10/2025	26I
10/26/2025 - 11/8/2025	2	11/11/2025	11/25/2025	26J
11/9/2025 - 11/22/2025	2	11/25/2025*	12/10/2025	26K
11/23/2025 - 12/6/2025	2	12/9/2025	12/18/2025	26L
12/7/2025 - 12/27/2025	3	12/30/2025*	1/9/2026	26M
12/28/2025 - 1/10/2026	2	1/13/2026	1/23/2026	26N
1/11/2026 - 1/24/2026	2	1/27/2026	2/10/2026	26O
1/25/2026 - 2/7/2026	2	2/10/2026	2/25/2026	26P
2/8/2026 - 2/21/2026	2	2/24/2026	3/10/2026	26Q
2/22/2026 - 3/7/2026	2	3/10/2026	3/25/2026	26R
3/8/2026 - 3/28/2026	3	3/31/2026	4/10/2026	26S
3/29/2026 - 4/11/2026	2	4/14/2026	4/24/2026	26T
4/12/2026 - 4/25/2026	2	4/28/2026	5/8/2026	26U
4/26/2026 - 5/9/2026	2	5/12/2026	5/22/2026	26V
5/10/2026 - 5/23/2026	2	5/26/2026	6/10/2025	26W
5/24/2026 - 6/13/2026	3	6/16/2026	6/25/2025	26X

\*Timecard correction due dates fall during holiday/non-work schedules

\*\*\*UPDATE YOUR ADDRESS AND DIRECT DEPOSIT CHANGES ONLINE\*\*\*

ROUTING AND ACCOUNT NUMBER CHANGES CAN BE MADE IN THE EAC > SALARY AND BENEFITS > DEDUCTIONS AND BENEFITS > EFT  
ADDRESS CHANGES CAN BE MADE IN THE EAC > PERSONAL INFORMATION > DEMOGRAPHIC INFO

TRS & MEMBER CARE ARE YOUR MANDATORY DEDUCTIONS FOR THE TEACHER'S RETIREMENT SYSTEM (TAKEN  
IN PLACE OF SOCIAL SECURITY, OR FICA) AND ARE DEDUCTED AT 8.25% AND .65%, RESPECTIVELY AND  
ARE SUBJECT TO CHANGE. FURTHER INFORMATION CAN BE FOUND AT [WWW.TRS.TEXAS.GOV](http://WWW.TRS.TEXAS.GOV)  
MEDICARE IS DEDUCTED AT 1.45% FOR ALL EMPLOYEES.

FEDERAL INCOME TAX IS DEDUCTED ACCORDING TO THE W-4 YOU COMPLETE  
AND CAN BE CHANGED IN THE EAC > SALARY AND BENEFITS > TAX INFORMATION