English Learner Advisory Committee (ELAC)

Rea Elementary School

Meeting Date: 12/06/24 | **Time:** 9:00 AM

Location: Rea Elementary / Room 4

Attendance – See attached list.

-Parents: 08 | **-School Staff:** 04 | **-District Staff:** 00 | **-Guests:** 02

MINUTES

		Required Topics/ Training Covered: Check topic(s) covered at this meeting and reflected in minutes.
☐	1	ELAC parent members have been elected by parents or guardians of English learners (ELs). Parents or guardians of English learners must constitute at least the same percentage of the ELAC membership as their children represent the student body.
☐	2	Elect one to two members to the District English Learner Advisory Committee (DELAC).
☐	3	Training (including receipt of materials) for ELAC members that will assist them in carrying out required advisory responsibilities. Training shall be planned in full consultation with committee members.
☐	4	Advise the principal and staff in the development of a site plan for ELs as part of the School Plan for Student Achievement (SPSA). ☐ Review current year SPSA/Annual Evaluation ☐ Mid-Year SPSA Progress Report ☐ Advise on next year's SPSA
☑	5	Administration of a Districtwide needs assessment on a school-by-school basis to parents of all English learners.
☐	6	Review school results of the EL needs assessment.
☐	7	Administration of the school's Annual Language Census; share relevant English learner schoolwide data.
☑	8	Promote ways to make parents aware of the importance of regular school attendance.
☐	9	Provide input on the Local Control Accountability Plan (LCAP) actions, services, and expenditures as they impact English learners and families.

I. Call To Order/Welcome and Introductions

The meeting was called to order at **9:15 AM** by Dr. Hoggard. She welcomed all present to the second English Learner Advisory Committee and provided an overview of our agenda for the day.

II. Approval of Minutes

Dr. Hoggard gave parents a moment to review the 09/13/24 ELAC Meeting minutes.

Alma Ortiz moved to approve the minutes and Lilliana Lopez seconded the motion.

III. Other Presentations or Speakers

Ivette Ibarra and Deanna Aguila from Share Ourselves provided a presentation on the services that Share Ourselves offers. Share Ourselves offers: medical services, behavioral health services, financial assistance, MediCal enrollment, food distribution, dental services, and pharmacy services. All services offered are free or low-cost. For children who do not have health insurance the Child Health and Disability Prevention Program is offered for immediate temporary insurance coverage. Enrollment in other programs such as CalFresh is also offered through Share Ourselves. Financial rental assistance is offered depending on availability at the Superior Ave. location in Costa Mesa. Contact information and informational materials were provided for all parents interested. Information was shared about plans to relocate the medical services offered on Superior Ave. to a new location in Costa Mesa in order to expand.

IV. District English Learner Advisory Committee (DELAC) Report

DELAC Representative, Alma Ortiz, read the report from the 11/13/24 meeting. A presentation from Superintendent Dr. Wesley Smith discussed the importance of inclusivity. Directory of Student Engagement and Expanded Learning, Christy Flores, shared about current after-school programs and took suggestions from parents on future programs. Director of Special Services, Vanessa Galey, accepted comments and suggestions from parents on current parent notifications and the language reclassification process.

V. Required Topics - *The following is a summary of discussion, parent input or comments, and action(s) taken on any of the above-described required topics.*

1. **Importance of School Attendance:**

   Community Schools Administrative Intern, Sara Bartell, shared a presentation on the importance of school attendance. Rea's attendance goal is 95%. School attendance is important for students for academic and social development. Parents must call to report absences. Home Visits are conducted by the school as needed to ensure the well-being of students and provide support when absences are not reported. Students are motivated to attend school every day on time through various school-wide incentive programs.

2. **Needs Assessment Administration:**

   Dr. Hoggard provided all parents the opportunity to complete a paper copy of the English Learners Needs Assessment if they have not yet completed the digital version.

VII. Questions/Comments/Evaluations

1. *Q: What Services are offered at the BESST Center?*
   A: Pediatric services are currently offered. A new doctor is being hired to also provide care for adults.
2. Q: Does the BESST Center offer sick visits?

A: Yes, if the child is our existing patient, we can offer the full scope of services. If they are not a patient, they will still be treated, but with limited services available.

3. Q: For Housing referrals do the families just need to call?
   A: Yes, they need to call to see if there is support available. The busiest times for rental assistance are on the first and last week of the month.
4. Q: Where is the food pantry held?
   A: At the heart of Share Ourselves, our location on Superior Ave. in Costa Mesa.
5. *Q:* Where is the Superior Ave. Costa Mesa office relocating to?
   A: The Costa Mesa Clinic is relocating from Superior Ave. to a new location in Costa Mesa, but we do not know exactly where in Costa Mesa it will be moved to yet. The social services will remain on Superior Ave., but the medical treatment will relocate in order to expand.
6. *Q:* Are Saturday appointments still available?
   A: Yes, they are available.
7. *Q:* It is my understanding that you close on Mondays because you are open Saturdays?
   A: Yes that is still the case. We also offer evening appointments, 5:30 PM is the last physical of the day.
8. Q: If I am taking my children to receive pediatric care at your location by the hospital, can they also receive care at the BESST center location?
   A: Yes, just request an appointment at the BESST Center when you call to schedule.
9. *Q:* Are you offering vaccines at the BESST center now?
   A: Yes, when the location at the BESST Center first opened we were not offering vaccines yet, but they are now available at this location too.
10. *Q:* Do you see sick patients at the BESST center?
    A: Yes, if there is availability.
    Q: Do you offer walk-ins or appointments only?
    A: Care is provided with appointments only, but you are welcome to walk-in to check if there are appointments available for the same day. Depending on the day and time we may have availability. During this season we can get very busy and appointments fill up.
11. Q: When my daughter was in 2nd grade she was very ill and in the hospital in intensive care, the school was aware and understood she could not be present. What can I do in these instances?
    A: Independent study contracts can be an option after the student is released from the hospital and recovering at home. It is important to keep in contact with the school to discuss extended absences to determine the best alternatives when a student must be out.
12. *Q: If my child is absent and I make an Independent Study Contract, will her absence not be counted?*
    A: A different attendance code will be used and the student will receive credit for the work they complete while away.

VIII. Adjournment

The ELAC Meeting was adjourned at **10:16 AM.** The next ELAC meeting will be at 09:00 AM on 02/14/25, in Room 4.

Minutes submitted by: **Jennifer Ramirez, ELAC Secretary and Karina Avina, SCF**