

Russell Jones - 2025-26 Arkansas Engagement Plan

Jointly Developed

Russell Jones Elementary has developed jointly with our parents a written parental involvement plan that is designed to encourage parents to form a strong partnership with our school. Jones Elementary is a school-wide Title I school, and all students benefit from Title I services. The plan focuses on strategies to involve all parents and assist families living in a low-income situation. Involved parents are essential to improving student achievement. Jones personnel will participate in professional development opportunities to enhance understanding of effective parent involvement strategies, and recognize the importance of setting expectations, and creating a climate conducive to parental participation.

Communication

Communication between home and school is regular, two-way, and meaningful. To encourage communication with parents, the school will ensure that the following supports are in place:

1. A parent involvement meeting is held every fall to report on the state of the school and give an overview of what students will be learning, school test results, school goals, and how parents can assist and make a difference in their child(ren)'s education(s).
2. Parent Square is a texting service that is regularly utilized. This service allows school administration to communicate instantaneously with parents regarding reminders, emergencies, etc. This is a one-way system, so parents will receive text messages but will not be able to send text messages via this system. Parent Square also translates information into the parents' preferred language.
3. PTA and the school utilize the school Facebook to communicate school events and news updates.
4. The school website will be utilized to allow partners and parents to be kept aware of special events occurring at Jones Elementary
5. Teachers will share classroom information and grade level expectations with parents during Open House at the beginning of the school year.
6. Teachers will develop and use distribution lists to communicate with parents daily and/or weekly by email and/or paper copy.
7. Parents will be provided with grade-level learning expectations at the beginning of each quarter. Both English and Spanish versions are available.
9. Parent/Teacher conferences will be held in the fall and the spring of each school year. 100% participation is expected. When necessary, additional conferences are scheduled throughout the school year in order to meet each students' needs.
10. A weekly folder will be sent home on Tuesdays. This folder serves as a communication tool between parents and school. Weekly work samples and/or information from school are sent home in the Tuesday folder.
11. Each student receives a Tuesday folder at the beginning of the year. This folder contains the Jones Student Handbook. The information provided includes the necessary information for parents to get involved at Jones, as well as, school calendar, school procedures, and the process for addressing and resolving concerns, etc.
12. Rogers Public School District has a Board of Education-approved Statement of Commitment to Parental Involvement, August 2004. The Statement of Commitment is published in the yearly

information packet that is sent home with each child upon enrollment. The Rogers Public School District recognizes that parents play a crucial role in the success of their children in school and commits to encouraging parents to be full partners in the education of their children.

13. The procedures for resolving parent concerns are discussed frequently and are available on the Rogers Public Schools website, as well as in the Jones Student Handbook (Tuesday folder).

Build Staff Capacity

Teachers and all staff members will receive parental involvement training to learn the value and purpose of the contributions of parents. Topics will include how to reach out to parents and how to involve them in the school process. It will also outline the process for resolving parental concerns including, how to define the problem, who to approach first, and how to develop solutions. This will also be published in the Jones Student Handbook.

Building Parent Capacity

Jones Elementary provides timely information to parents regarding curriculum and assessments each fall during yearly Title 1 Nights and Parents Make a Difference Nights. Our parents are informed about curriculum and assessment through weekly parent newsletters sent by classroom teachers. Our district also sends quarterly learning expectations that focus on curriculum.

4.2: Jones provides Title 1 information to parents each fall during yearly Title 1 Nights and Parents Make a Difference Nights. We let parents know about monitoring progress at our back-to-school night and during parent teacher conferences in the fall and the spring. Student work is also sent home each week inside their Tuesday folders.

4.3: Each year during a literacy and math night, parents are provided with books and multiple educational math and science games to engage with their children at home.

4.4 Parents have the opportunity to participate in the decision-making of the school improvement plan through PTA meetings.

4.5 A parent resource center is available to parents to check out materials to support responsible parenting.

4.6 Support for learning activities will be provided in literacy and math parent nights.

Coordination

5.1

- The building principal will attend monthly meetings with the PTA. Other teachers may attend as the need arises. The purpose of these meetings are to collaborate on achieving common needs of the students, parents, and the community.
- The principal actively seeks community volunteers to be involved in the school community.
- A Community Leadership Team that meets yearly to give feedback on our School Improvement Plan.

5.2.

The kindergarten team will hold a parent orientation meeting for incoming kindergarteners.

- Work with the feeder middle school to set up a field trip for 5th graders in the spring. Hold a graduation walk recognizing previous Jones students who are graduating from high school in the spring.

5.3 The Jones PTA will meet monthly and the principal will seek feedback regarding building goals and initiatives.

Annual Title 1 Meeting

6.1 Each year during the fall , Jones hosts a Parents Make a Difference Night and Annual Title I meeting. During the Parents Make a Difference Night, parents learn more about what students will be learning, how they will be assessed, how they can make a difference in their child’s education, and what Jones’ school accountability status is. During the Annual Title I meeting, parents learn what Title 1 is, how Title I funds are used, including being introduced to our Title I instructional assistants. They also learn about the Right to Know, Parent/School Compact that goes home during this time, and they receive an overview of upcoming events.

School-Parent Compact

7.1 Title I Parent Compacts are discussed during fall Parent-Teacher Conferences and parents are expected to sign these compacts at this time. Parents also have the opportunity to sign a volunteer survey. Translators are provided for these conferences. Parent-Teacher Conferences are held twice a school year; once in October (at the end of the first quarter) and a second time in February (after progress reports in the third quarter). Evening conferences are held from 3:00 p.m. - 6:00 p.m. 7.2 Parents receive the Compact annually during the first Parent/Teacher Conferences.

Reservation of Funds

8.1 Parent & Family Engagement funds are used for communication folders, Family Literacy Night activities, and other parent engagement events and training as determined based on academic needs. Light refreshments will be provided for evening activities to encourage attendance, and because events will be occurring during evening mealtimes.

8.2 Each Spring, Jones invites parents to an annual Parent and Family Engagement meeting to review our Parent Involvement Plan, Information Packet, Compact, and how funds are distributed.

Assurances

Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.

✓ A.1: The School understands that annually by August 1, the public School’s Engagement Plan shall be developed, or reviewed and updated.

[ADE Rules Governing Parental Involvement Section 3.02.3]

✓ A.2: The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:

- the School Engagement Plan
- a parent-friendly explanation of the School and District’s Engagement Plan
- the informational packet
- contact information for the parent facilitator designated by the School.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]

√ A.3: The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]

√ A.4: The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly.

[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709]

√ A.5: The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District’s Engagement Plan summary/explanation.

[A.C.A. § 6-15-1704(a)(3)(B)]

√ A.6: The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:

- to help organize meaningful training for staff and parents,
- to promote and encourage a welcoming atmosphere, and
- to undertake efforts to ensure that engagement is recognized as an asset to the School.

[A.C.A. § 6-15-1702(c)(1-2)]

√ A.7: The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book.

[A.C.A. § 6-15-1702(b)(6)(B)(ii)]

√ A.8: The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year.

[A.C.A. § 6-15-1702(b)(3)(B)(ii)]

√ A.9: The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

[ADE Rules Governing Parental Involvement Section 3.02.2]

√ A.10: The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:

- what students will be learning
- how students will be assessed
- what a parent should expect for his or her child’s education
- how a parent can assist and make a difference in his or her child’s education.

[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]

A.11: Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

[A.C.A. § 6-15-1702(b)(7)(B)(ii)]

√ A.12: The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.

[A.C.A. § 6-15-1702(b)(6)(B)]

√ A.13: The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.

[ESSA § 1116(a)(3)(D)]

√ A.14: The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to ade.engagementmatters@ade.arkansas.gov

[ESSA § 1116(b)(4)]

√ A.15: The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

[ESSA § 1116(c)(4)(C)]

School Information

School Name:	Russell Jones Elementary
School Engagement Facilitator Name:	Kim Short (School Counselor)
Plan Revision/Submission Date:	May 9, 2025
District Level Reviewer Name, Title:	Melody Sebastian
District Level Approval Date:	

Committee Members, Role

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role <i>(Teacher, Staff, Parent, Student, or Community Member)</i>
Amie	Hobbs	Parent
Crystal	Mezlini	Parent
Budd	Smith	Principal
Allison	Reckman	Parent
Jessica	Woodring	Parent
Jessica	Hernandez	Parent

References

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312, 6318, 6320](#)

Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at ade.engagementmatters@ade.arkansas.gov or visit our website [#EngagementMattersAR](#)