April 9, 2025 Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Mrs. Wygera at 7:00 p.m. at Old Turnpike School.

Mrs. Wygera read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Mr. Charniga, Ms. Dorcus, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella

ABSENT: Mr. Infusino

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Ms. Heather Goguen-Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mrs. Wygera and seconded by Mrs. Jardinella to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Ms. Dorcus, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Mr. Infusino

PRESENTATION: Ms. Pat Rees - NJ School Board Association Representative presented on Roles and Responsibilities of Board Members

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler stated that kindergarten registration so far is at forty students.

MINUTES: The Board reviewed the following minutes:

- March 12, 2025 Committee of the Whole Meeting
- March 12, 2025 Executive Session
- March 26, 2025 Regular Board Meeting
- March 26, 2025 Executive Session

CURRICULUM: The district is looking into the LEAD program which is a program coordinated with the Tewksbury Police Department pertaining to Drugs, Violence and Anti-Bullying awareness.

POLICY: None.

FINANCE: Ms. Goguen stated that the budget for 2025-2026 has been approved by the County Office. The April 30th public hearing has been advertised. The final resolution on April 30th will reflect transfers out of the Capital Reserve and Maintenance Reserve due to facilities project changes suggested by the Executive County Business Administrator.

Motion was made by Mrs. Wygera and seconded by Ms. Stein to approve the following:

1. Approve placement of student #8327593 at Summit Speech School for the remainder of 2024-2025 School Year beginning April 25, 2025 through June 17, 2025 at a tuition rate of $354.90 per day plus transportation.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Mr. Infusino

TECHNOLOGY: Over Spring Break, a fiber optic connection is being installed. This will create better wireless network stability in the atrium at OTS and ensure that the new casting solution (Vivi) can be hardwired to avoid device roaming over Wi-Fi.

FACILITIES: The Board took a walkthrough of the Boiler Room at OTS to view the Water Well Tank.

Motion was made by Mrs. Wygera and seconded by Ms. Stein to approve the following:

1. Approve Professional Services contract proposal for the architect, Parette Somjen, in the amount of $15,900, for HVAC upgrades associated with the ROD grant State Project # 5180-030-23-R501.

2. Approve Professional Services contract proposal for the architect, Parette Somjen, for Water Well Tank Replacement at Old Turnpike School in the amount of $28,000.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Mr. Infusino

TRANSPORTATION: Ms. Goguen and Mr. Hoffman are still working with the insurance company to get a value for the damaged bus. There will be some depreciation.

COMMUNICATION: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Mrs. Wygera and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Ms. Dorcus, Mrs. Munoz Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Mr. Infusino

PERSONNEL: Motion was made by Mrs. Wygera and seconded by Mrs. Munoz to approve the following:

1. Rescind the following chaperone for the 8th Grade Trip to Washington, DC, in May, 2025:

Name	Position	Stipend
Sara Femiano	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)

2. Approve the following chaperone for the 8th Grade Trip to Washington, DC, in May, 2025:

Name	Position	Stipend
Kaycie Sconda	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)

3. Approve the following chaperones for 8th grade end of year social:

Name	Event	Hours worked	Rate
Dee Krowl	8th Grade end of year social at Stanton Ridge Country Club	Not to exceed 8 hours	$40/hour
Bonnie Mendralla	8th Grade end of year social at Stanton Ridge Country Club	Not to exceed 8 hours	$40/hour

4. Approve the lateral move for the following staff member effective July 1, 2024, pending official transcript:

Name	Moving from	Moving to
Brianna Cresci	BA Step 4	MA Step 5

5. Approve the medical leave of absence request from Cathy Pepe, Tewksbury Elementary School Secretary, effective April 1, 2025 through July 1, 2025. Ms. Pepe will use sick days followed by unpaid leave.

6. Rescind the following chaperone for the TES Spring Fling in April, 2025:

Name of Event	Description	Date	Chaperones	Hours	Rate

TES Spring Fling	Evening of Fun and Games for TES students	April, 2025	Cathy Pepe	Up to 3 hours	$40/hour

7. Approve the following chaperone for the TES Spring Fling.

Name of Event	Description	Date	Chaperones	Hours	Rate
TES Spring Fling	Evening of Fun and Games for TES students	April, 2025	Jill Pecora	Up to 3 hours	$40/hour

8. At the recommendation of the Superintendent, approve Amy Horensky as an Elementary School Bus Aide beginning April 9, 2025 through the last day of school. Pay rate is the student supervision rate of $40/hour.

9. At the recommendation of the Superintendent, approve Juliean Picardo as Substitute Elementary School Bus Aide beginning April 9, 2025 through the last day of school. Pay rate is the student supervision rate of $40/hour.

10. Approve the following stipends to complete the Yearbook for the 2024-2025 school year.

Name	Position	Stipend
Kristen Rinehart-Havens	Yearbook Advisor (TES and OTS)	$750.00
Karen Morrow	Yearbook Advisor (TES and OTS)	$750.00

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Charniga, Ms. Dorcus, Mrs. Munoz, Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Mr. Infusino

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: **Motion was made by Mrs. Wygera and seconded by Ms. Stein to enter Executive Session. The time was 7:58 p.m.**

Motion was made by Mrs. Wygera and seconded by Mrs. Stein to exit Executive Session. The time was 9:48 p.m.

ADJOURNMENT: Motion was made by Mrs. Wygera and seconded by Mrs. Stein to adjourn the meeting. The time was 9:49 p.m.

All in Favor: Mr. Charniga, Ms. Dorcus, Mrs. Munoz Mr. Schwartz, Dr. Simon, Ms. Stein, Mrs. Wygera, Mrs. Jardinella
Absent: Mr. Infusino

Respectfully submitted,

Heather Goguen
Board Secretary