

SOUTHAMPTON PUBLIC SAFETY BUILDING COMMITTEE 2021

Committee Charge

The Committee is established by vote of the Select Board on December 21, 2021. *Amended on 03/01/2022. Amended again on 03/30/2022.*

It shall consist of:

- A member of the Select Board
- The Police Chief
- The Fire Chief
- A member of the Council on Aging or Friends of the COA to represent the senior community.
- A member of the Finance Committee
- A member of the Historical Commission.
- 5 members of the Community or surrounding area with experience in engineering, construction, architecture, financial management or previous public safety experience.
- Town Administrator *who shall be an ex-officio, non-voting member*

Nothing in this charge shall prevent or require the Select Board to enforce the membership. It may act in the best interest of the Town as applicants come forward.

This gives a total of 12 individuals *(11 of whom are voting members)*.

The Terms of the appointments shall be for 1-3 years. Staggered at appointment, so an equal amount as possible shall expire each year.

The Committee shall report to the Select Board.

The Committee shall elect its own Chair, Vice Chair and Clerk. They shall establish regular monthly meetings, as a minimum.

All minutes and records shall be recorded and posted on the Town's website. The Committee shall cause all meetings to be recorded in such a manner as to be made available to the citizens consistent with current Open Meeting Law practices, this shall not apply if conducting site visits.

The Committee shall not have a budget but may request funding for specific purposes through the normal town processes such as through the Finance Committee, Capital Committee, Select Board and Town Meetings.

The Committee shall review all past reports from prior Public Safety Complex/Building Committee.

The Committee shall make efforts to educate the residents of the Town on the need for this facility and to understand current perception of the need and then develop a plan in accordance with the findings.

The Committee shall research and recommend two locations, giving priority to town owned land, to the Select Board - Once a location is approved by the Select Board a new charge for the Committee will be issued.

Work with the Town Administrator to draft the SOW (statement of work) and develop a RFQ for a Feasibility Study for a planning and design consultant to be reviewed by the Select Board.

Determine if any Town buildings could be repurposed or expanded and identify the availability of any other suitable buildings or properties in Town.

Discuss & visit facilities in other comparable sized towns.

*Identify key elements **that must** be included in a Public Safety building design and additional secondary elements, if possible, to be included.*

Determine recommended size, layout and locations of the Public Safety Building.

Apply for and secure funding for the Feasibility Study.

Provide information as required to the selected consulting firm regarding site location and interior layout.

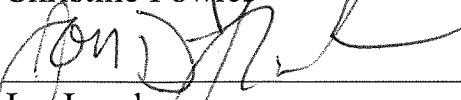
Complete the feasibility study and determine potential design and construction costs & report back to the Select Board with the Committee's recommendations.

The Committee shall assist the Select Board in presentations at Town Meetings, Budget Meetings, Public forums, etc. as needed.

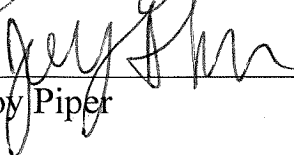
Southampton Select Board:



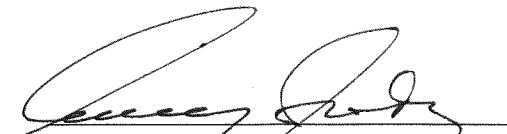
Christine Fowles



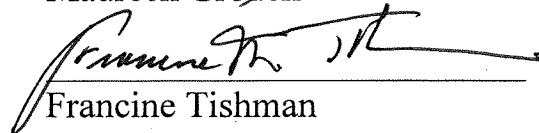
Jon Lumbr



Joy Piper



Maureen Groden



Francine Tishman