MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
COMMITTEE MINUTES
APRIL 23, 2025

Kind of Meeting: Audit Committee Meeting
Place of Meeting: Miller Place High School
Time of Meeting: 6:30 p.m.

Those Present:

Board President:	Ms. Lisa Reitan
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Andrea Spaniolas
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources:	Mr. Chris Herrschaft
District Clerk:	Ms. Louise Tromba

Those Absent:

Board Vice President:	Mr. Bryan Makarius

Invitees:

Nawrocki Smith LLP, Partner	Mr. Darin Iacobelli
Nawrocki Smith LLP, Audit Manager	Ms. Donna Tepper

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE MAY 28, 2025 BUSINESS MEETING.

Meeting Called to Order
Ms. Reitan called the meeting to order at 6:33 p.m.

I. Appointment of Clerk Pro Tem

Ms. Reitan asked for a motion to appoint Ms. Reitan as Clerk Pro Tem.
Ms. Spaniolas moved, seconded by Mr. Galligan, to appoint Ms. Reitan as Clerk Pro Tem.

Yes 3; No 0; Motion Carried

II. Move into Executive Session

The Board of Education requested to move into executive session concerning the Audit Committee Staff to allow for a confidential conversation about the audits, district staff performance, and issues in other districts that the Board should be aware of.

Ms. Reitan asked for a motion to move into Executive Session for matters concerning the Audit Committee review.

Mr. Galligan moved, seconded by Ms. Spaniolas, to approve moving into Executive Session for matters concerning the Audit Committee review.

Yes 3; No 0; Motion Carried

III. Adjournment of Meeting

Ms. Reitan asked for a motion to adjourn the meeting.

Ms. Spaniolas moved, seconded by Mr. Galligan, to adjourn the meeting at 6:53 p.m.

Yes 3; No 0; Motion Carried

Respectively Submitted by**:** Ms. Reitan, Clerk Pro Tem.